

**JOINT LEGISLATIVE COMMITTEE ON THE BUDGET**  
**BA-7 AGENDA**  
**August 2019**

<b>A.</b>	<b>Fiscal Status Statement</b>		_____
<b>B.</b>	<b>5-Year Base Line Projection</b>		_____
<b>C.</b>	<b>Carryforward BA-7s</b>		
CF 1	EXEC	Executive Department (01-102) Office of the State Inspector General	_____
CF 2	EXEC	Executive Department (01-107) Division of Administration	_____
CF 3	EXEC	Executive Department (01-111) Governor's Office of Homeland Security & Emergency Preparedness	_____
CF 4	EXEC	Executive Department (01-112) Department of Military Affairs	_____
CF 5	EXEC	Executive Department (01-116) Louisiana Public Defender Board	_____
CF 6	EXEC	Executive Department (01-129) Louisiana Commission on Law Enforcement and the Administration of Criminal Justice	_____
<del>CF 7</del>	<del>VET</del>	<del>Department of Veterans Affairs (03-134) Southwest Louisiana Veterans Home</del>	<del>_____</del> <u>Withdrawn</u>
CF 8	ELOF	Department of State (04-139) Secretary of State	_____
CF 9	ELOF	Department of Justice (04-141) Office of the Attorney General	_____
CF 10	ELOF	Department of Agriculture and Forestry (04-160) Agriculture and Forestry	_____
CF 11	ECON	Department of Economic Development (05-251) Office of the Secretary	_____
CF 12	ECON	Department of Economic Development (05-252) Office of Business Development	_____

**JOINT LEGISLATIVE COMMITTEE ON THE BUDGET**  
**BA-7 AGENDA**  
**August 2019**

CF 13	CRT	Department of Culture, Recreation and Tourism _____ (06-262) Office of State Library
CF 14	CRT	Department of Culture, Recreation and Tourism _____ (06-264) Office of State Parks
CF 15	CRT	Department of Culture, Recreation and Tourism _____ (06-265) Office of Cultural Development
CF 16	CRT	Department of Culture, Recreation and Tourism _____ (06-267) Office of Tourism
CF 17	DOTD	Department of Transportation & Development _____ (07-273) Administration
CF 18	DOTD	Department of Transportation & Development _____ (07-276) Engineering and Operations
CF 19	CORR	Department of Public Safety and Corrections _____ (08A-400) Corrections Administration
CF 20	CORR	Department of Public Safety and Corrections _____ (08A-402) Louisiana State Penitentiary
CF 21	CORR	Department of Public Safety and Corrections _____ (08A-405) Raymond Laborde Correctional Center
CF 22	CORR	Department of Public Safety and Corrections _____ (08A-408) Allen Correctional Center
CF 23	CORR	Department of Public Safety and Corrections _____ (08A-409) Dixon Correctional Institute
CF 24	CORR	Department of Public Safety and Corrections _____ (08A-413) Elayn Hunt Correctional Center
CF 25	CORR	Department of Public Safety and Corrections _____ (08A-414) David Wade Correctional Center
CF 26	CORR	Department of Public Safety and Corrections _____ (08A-415) Adult Probation and Parole



**JOINT LEGISLATIVE COMMITTEE ON THE BUDGET**  
**BA-7 AGENDA**  
**August 2019**

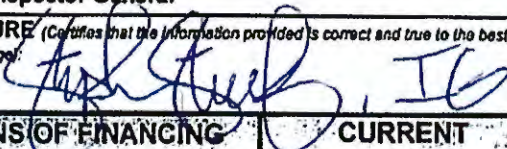
CF 27	PSAF	Department of Public Safety and Corrections (08B-418) Office of Management and Finance	_____
CF 28	PSAF	Department of Public Safety and Corrections (08B-419) Office of State Police	_____
CF 29	PSAF	Department of Public Safety and Corrections (08B-420) Office of Motor Vehicles	_____
CF 30	PSAF	Department of Public Safety and Corrections (08B-422) Office of State Fire Marshal	_____
CF 31	PSAF	Department of Public Safety and Corrections (08B-424) Liquefied Petroleum Gas Commission	_____
CF 32	YSER	Youth Services (08C-403) Office of Juvenile Justice	_____
CF 33	LDH	Louisiana Department of Health (09-301) Florida Parishes Human Services Authority	_____
CF 34	LDH	Louisiana Department of Health (09-307) Office of the Secretary	_____
CF 35	LDH	Louisiana Department of Health (09-309) South Central LA Human Services Authority	_____
CF 36	LDH	Louisiana Department of Health (09-310) Northeast Delta Human Services Authority	_____
CF 37	LDH	Louisiana Department of Health (09-320) Office of Aging & Adult Services	_____
CF 38	LDH	Louisiana Department of Health (09-330) Office of Behavioral Health	_____
CF 39	DNR	Department of Natural Resources (11-432) Office of Conservation	_____
CF 40	DNR	Department of Natural Resources (11-435) Office of Coastal Management	_____

**JOINT LEGISLATIVE COMMITTEE ON THE BUDGET**  
**BA-7 AGENDA**  
**August 2019**

CF 41	LDR	Department of Revenue (12-440) Office of Revenue	_____
CF 42	DEQ	Department of Environmental Quality (13-856) Office of Environmental Quality	_____
CF 43	WFIS	Department of Wildlife and Fisheries (16-512) Office of the Secretary	_____
CF 44	WFIS	Department of Wildlife and Fisheries (16-514) Office of the Fisheries	_____
CF 45	CSER	Department of Civil Service (17-561) Municipal Fire and Police Civil Service	_____
CF 46	OTED	Special Schools and Commissions (19B-653) Louisiana School for the Deaf and Visually Impaired	_____
CF 47	OTED	Special Schools and Commissions (19B-662) Louisiana Educational Television Authority	_____
CF 48	OTED	Special Schools and Commissions (19B-673) New Orleans Center for Creative Arts	_____
CF 49	OREQ	Other Requirements (20-451) Local Housing of State Adult Offenders	_____
CF 50	OREQ	Other Requirements (20-451) Local Housing of State Adult Offenders	_____
CF 51	OREQ	Other Requirements (20-901) Sales Tax Dedications	_____
CF 52	OREQ	Other Requirements (20-931) LED Debt Service and State Commitments	_____
CF 53	OREQ	Other Requirements (20-945) State Aid to Local Government Entities	_____
CF 54	OREQ	Other Requirements (20-950) Judgments	_____

CARRY FORWARD

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT: Executive Department</b>		<b>FOR OPB USE ONLY</b>				
<b>AGENCY: Office of the State Inspector General</b>		<b>OPB LOG NUMBER</b>		<b>AGENDA NUMBER</b>		
<b>SCHEDULE NUMBER: 01-102</b>		14		CFI		
<b>SUBMISSION DATE: 7-15-2019</b>		Approval and Authority:				
<b>AGENCY BA-7 NUMBER: #1 Carryforward FY 20</b>						
<b>HEAD OF BUDGET UNIT: Stephen B. Street Jr.</b>						
<b>TITLE: Inspector General</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>		
<b>GENERAL FUND BY:</b>						
<b>DIRECT</b>	\$2,162,936	\$17,325		\$2,180,261		
<b>INTERAGENCY TRANSFERS</b>	\$0	\$0		\$0		
<b>FEES &amp; SELF-GENERATED</b>	\$0	\$0		\$0		
<b>STATUTORY DEDICATIONS</b>	\$0	\$0		\$0		
<b>[Select Statutory Dedication]</b>	\$0	\$0		\$0		
<b>[Select Statutory Dedication]</b>	\$0	\$0		\$0		
<b>Subtotal of Dedications from Page 2</b>	\$0	\$0		\$0		
<b>FEDERAL</b>	\$16,330	\$0		\$16,330		
<b>TOTAL</b>	\$2,179,266	\$17,325		\$2,196,591		
<b>AUTHORIZED POSITIONS</b>	16	0		16		
<b>AUTHORIZED OTHER CHARGES</b>	0	0		0		
<b>NON-TO FTE POSITIONS</b>	0	0		0		
<b>TOTAL POSITIONS</b>	16	0		16		
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Administrative	\$2,179,266	16	\$17,325	0	\$2,196,591	16
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>Subtotal of programs from Page 2:</b>	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	\$2,179,266	16	\$17,325	0	\$2,196,591	16

A



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
The source of funding is State General Fund.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$17,325	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$17,325</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
PO# 1900423404 was issued in FY19 with available funds. The funds are not available in FY20.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
This BA-7 is to carryforward monies from FY 19 in order to pay PO 1900423404.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.  
With the approval of this BA-7, the OIG will be able to purchase a new vehicle for a criminal investigator with Statewide jurisdiction.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE: N/A

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

With the approval of this BA-7, the OIG will be able to purchase a new vehicle for a criminal investigator with Statewide jurisdiction.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

N/A

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

The failure to approve this BA-7 would cause funds to be paid from FY20 which none are available and we would not be able to pay our PO with the vendor.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OF YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$2,162,936	\$17,325	\$2,180,261	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Deductions *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$16,330	\$0	\$16,330	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$2,179,266</b>	<b>\$17,325</b>	<b>\$2,196,591</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$1,187,040	\$0	\$1,187,040	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$620,911	\$0	\$620,911	\$0	\$0	\$0	\$0
Travel	\$7,264	\$0	\$7,264	\$0	\$0	\$0	\$0
Operating Services	\$25,112	\$0	\$25,112	\$0	\$0	\$0	\$0
Supplies	\$12,984	\$0	\$12,984	\$0	\$0	\$0	\$0
Professional Services	\$2,500	\$0	\$2,500	\$0	\$0	\$0	\$0
Other Charges	\$3,066	\$0	\$3,066	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$319,589	\$0	\$319,589	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$17,325	\$17,325	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$2,179,266</b>	<b>\$17,325</b>	<b>\$2,196,591</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	2	0	2	0	0	0	0
Unclassified	14	0	14	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>16</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>16</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Deductions:</b>							
(Select Statutory Deduction)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Deduction)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Deduction)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Deduction)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Deduction)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Deduction)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Deduction)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Deduction)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$17,325	\$0	\$0	\$0	\$0	\$17,325
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$17,325	\$0	\$0	\$0	\$0	\$17,325
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$17,325</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,325</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	14	0	0	0	0	14
Unclassified	2	0	0	0	0	2
<b>TOTAL T.O. POSITIONS</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>

# **QUESTIONNAIRE ANALYSIS**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

## **GENERAL PURPOSE**

1. The general purpose of this BA-7 is to carryforward funds from FY19 to FY20. These funds will be used to fill an obligation of PO 1900423404 that has not been fulfilled.

## **REVENUES**

2. These are State funds that were encumbered to cover the PO and will be carry forwarded from FY19-FY20

## **EXPENDITURES**

The amount requested was calculated utilizing PO# 1900423404. The exact amount of the PO was \$17,325. These fund are available because the monies were encumbered in FY19 and obligated to pay this PO. Object Code for these funds is 4420 Acquisitions – Automobile.

## **OTHER**

12. Stephen B. Street, 225-342-4262, [stephen.street@la.gov](mailto:stephen.street@la.gov)  
Tracy Richard, 225-337-3139, [tracy.richard@la.gov](mailto:tracy.richard@la.gov)



JOHN BEL EDWARDS  
GOVERNOR



STEPHEN B. STREET, JR.  
STATE INSPECTOR GENERAL

**State of Louisiana**  
Office of the Governor  
Office of State Inspector General

7/18/2019

To whom it may concern:

Based on the information attached the Office of the State Inspector General has sufficient fund available in the respective means of financing in the State Treasury to carryforward from FY 2019 in to FY 2020.

A handwritten signature in blue ink that reads "Tracy Richard".

Tracy Richard  
Budget Administrator  
Office of State Inspector General

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT: EXECUTIVE</b>		<b>FOR OPB USE ONLY</b>				
<b>AGENCY: Division of Administration</b>		<b>OPB LOG NUMBER</b> <div style="font-size: 2em; color: blue; text-align: center;">45</div>		<b>AGENDA NUMBER</b> <div style="font-size: 1.5em; color: blue; text-align: center;">CF2</div>		
<b>SCHEDULE NUMBER: 01-107</b>		Approval and Authority:				
<b>SUBMISSION DATE: July 17, 2019</b>						
<b>AGENCY BA-7 NUMBER: 1 - Carryforward</b>						
<b>HEAD OF BUDGET UNIT: Jay Dardenne</b>						
<b>TITLE: Commissioner of Administration</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$49,756,304	\$38,875	\$49,795,179			
INTERAGENCY TRANSFERS	\$58,465,103	\$0	\$58,465,103			
FEES & SELF-GENERATED	\$37,114,919	\$0	\$37,114,919			
STATUTORY DEDICATIONS	\$130,000	\$0	\$130,000			
Energy Performance Contract Fund (V26)	\$30,000	\$0	\$30,000			
State Emergency Response Fund (V29)	\$100,000	\$0	\$100,000			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$801,260,229	\$0	\$801,260,229			
<b>TOTAL</b>	<b>\$946,726,555</b>	<b>\$38,875</b>	<b>\$946,765,430</b>			
AUTHORIZED POSITIONS	504	0	504			
AUTHORIZED OTHER CHARGES	31	0	31			
NON-TO FTE POSITIONS	6	0	6			
<b>TOTAL POSITIONS</b>	<b>541</b>	<b>0</b>	<b>541</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Executive Administration	\$94,905,742	413	\$38,875	0	\$94,944,617	413
CDBG	\$814,548,722	114	\$0	0	\$814,548,722	114
Auxiliary Account	\$37,272,091	14	\$0	0	\$37,272,091	14
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$946,726,555</b>	<b>541</b>	<b>\$38,875</b>	<b>0</b>	<b>\$946,765,430</b>	<b>541</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: EXECUTIVE</b>	<b>FOR OPB USE ONLY</b>	
<b>AGENCY: Division of Administration</b>	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER: 01-107</b>		
<b>SUBMISSION DATE: July 17, 2019</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER: 1 - Carryforward</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
The source of the funding is State General Fund.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$38,875	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$38,875</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

Professional Consulting Services with Sisung Securities Corporation in FY19. These funds are not allocated in Professional Services in FY20.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This BA-7 is to carryforward funds associated with bonafide obligations associated with professional services.  
PO 2000300894 Sisung Securities Corporation.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.  
The approval of this BA-7 will allow the agency to fully carry out its mission critical functions with funding allotted in the appropriate fiscal year.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).  
Not applicable

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

This BA-7 will allow the contractor to continue providing data analysis related to data analytics for statewide chillers.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.  
Not applicable

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will result in the agency not being provided with the data and consulting services needed to carry out the mission of the Office of State Buildings.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Executive Administration

MEANS OF FINANCING:				ADJUSTMENT OUTYEAR PROJECTIONS			
	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$49,217,535	\$38,875	\$49,256,410	\$0	\$0	\$0	\$0
Interagency Transfers	\$26,033,261	\$0	\$26,033,261	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$19,524,946	\$0	\$19,524,946	\$0	\$0	\$0	\$0
Statutory Dedications *	\$130,000	\$0	\$130,000	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$94,905,742</b>	<b>\$38,875</b>	<b>\$94,944,617</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$27,182,434	\$0	\$27,182,434	\$0	\$0	\$0	\$0
Other Compensation	\$418,977	\$0	\$418,977	\$0	\$0	\$0	\$0
Related Benefits	\$18,110,690	\$0	\$18,110,690	\$0	\$0	\$0	\$0
Travel	\$70,623	\$0	\$70,623	\$0	\$0	\$0	\$0
Operating Services	\$13,828,051	\$0	\$13,828,051	\$0	\$0	\$0	\$0
Supplies	\$847,329	\$0	\$847,329	\$0	\$0	\$0	\$0
Professional Services	\$889,157	\$38,875	\$928,032	\$0	\$0	\$0	\$0
Other Charges	\$256,106	\$0	\$256,106	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$32,994,171	\$0	\$32,994,171	\$0	\$0	\$0	\$0
Acquisitions	\$308,204	\$0	\$308,204	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$94,905,742</b>	<b>\$38,875</b>	<b>\$94,944,617</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	389	0	389	0	0	0	0
Unclassified	14	0	14	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>403</b>	<b>0</b>	<b>403</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	6	0	6	0	0	0	0
NON-TO FTE POSITIONS	4	0	4	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>413</b>	<b>0</b>	<b>413</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Energy Performance Contract Fund (V26)	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$0
State Emergency Response Fund (V29)	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Executive Administration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$38,875	\$0	\$0	\$0	\$0	\$38,875
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$38,875	\$0	\$0	\$0	\$0	\$38,875
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$38,875</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$38,875</b>
<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Community Development Block Grant (CDBG)

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$538,769	\$0	\$538,769	\$0	\$0	\$0	\$0
Interagency Transfers	\$287,432	\$0	\$287,432	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$12,462,292	\$0	\$12,462,292	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>FEDERAL FUNDS</b>	\$801,260,229	\$0	\$801,260,229	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$814,548,722</b>	<b>\$0</b>	<b>\$814,548,722</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$6,097,663	\$0	\$6,097,663	\$0	\$0	\$0	\$0
Other Compensation	\$188,789	\$0	\$188,789	\$0	\$0	\$0	\$0
Related Benefits	\$3,124,602	\$0	\$3,124,602	\$0	\$0	\$0	\$0
Travel	\$99,695	\$0	\$99,695	\$0	\$0	\$0	\$0
Operating Services	\$719,012	\$0	\$719,012	\$0	\$0	\$0	\$0
Supplies	\$27,278	\$0	\$27,278	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$793,602,801	\$0	\$793,602,801	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$10,688,882	\$0	\$10,688,882	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>UNALLOTTED</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$814,548,722</b>	<b>\$0</b>	<b>\$814,548,722</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	14	0	14	0	0	0	0
Unclassified	73	0	73	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>87</b>	<b>0</b>	<b>87</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>25</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>114</b>	<b>0</b>	<b>114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Community Development Block Grant (CDBG)

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Auxiliary Account

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$32,144,410	\$0	\$32,144,410	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$5,127,681	\$0	\$5,127,681	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$37,272,091</b>	<b>\$0</b>	<b>\$37,272,091</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$37,272,091	\$0	\$37,272,091	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$37,272,091</b>	<b>\$0</b>	<b>\$37,272,091</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	14	0	14	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Auxiliary Account

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

## GENERAL PURPOSE

1. This carryforward BA-7 is submitted under R.S. 39:82B and is critical to the successful complete of items outlined in the attachments.

## REVENUES

2. State General Fund - \$ 38,875 m.s.

## EXPENDITURES

Professional Services- \$38,875

## OTHER

Budget Contact Name: Kerri Traxler  
Title: Director of Budget Services, Office of Finance and Support  
Email: [Kerri.Traxler@la.gov](mailto:Kerri.Traxler@la.gov)  
Phone Number: 225-342-5943

BA-7 SUPPORT INFORMATION

Page 1

A


Office of Finance and Support Services  
State of Louisiana  
Division of Administration

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

**MEMORANDUM**

TO: Ashari Robinson, OPB Budget Analyst  
FROM: Kerri Traxler, Budget Administrator   
DATE: July 17, 2019  
SUBJECT: Availability of Funds

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Based on the information attached the Division of Administration has sufficient funds available in the respective Means of Financing in the State Treasury to carry forward from fiscal year 2019 into fiscal year 2020.

Attachments

**What is the source of funding (if other than General Fund Direct)? Specifically identify a grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?**

The source of funding is General Fund Direct.

**JUSTIFICATION FOR CARRY FORWARD:**

Sisung Securities Corporation (LaGov Contract #2000300894) is a professional contract that expires October 23, 2020 to provide consulting services regarding the review and evaluation of the Solicitation for Offers for the Statewide Chiller Services. The contractor will perform data analysis and provide graphs, charts, and/or spreadsheets to convey and summarize this information.

**Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators**

Sisung Securities Corporation -- Carry forward will allow the contractor to continue to perform data analysis.

**Describe the performance impacts of failure to approve this BA-7.**

Failure to carry forward this BA-7 will impair the ability of the Office of State Buildings to address items identified above.

<b>LaGov/PO#</b>	<b>Vendor/Contractor</b>	<b>Amount</b>	<b>MOF</b>
2000300894	Sisung Securities Corporation	38,875	(GF)
	<b>Total</b>	<b>38,875</b>	

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRY FORWARD

DEPARTMENT: Executive Department			FOR OPB USE ONLY			
AGENCY: GOHSEP			OPB LOG NUMBER <div style="text-align: center; font-size: 1.5em; color: purple;">35</div>		AGENDA NUMBER <div style="text-align: center; font-size: 1.5em; color: blue;">CF3</div>	
SCHEDULE NUMBER: 01-111			Approval and Authority:			
SUBMISSION DATE: July 17, 2019						
AGENCY BA-7 NUMBER: 06-111-01						
HEAD OF BUDGET UNIT: James Waskom						
TITLE: Director						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): <div style="text-align: center; font-size: 1.2em; color: blue;">James Waskom</div>						

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
DIRECT	\$2,669,169	\$678,438	\$3,347,607
INTERAGENCY TRANSFERS	\$775,827		\$775,827
FEES & SELF-GENERATED	\$245,944		\$245,944
STATUTORY DEDICATIONS	\$1,000,000	\$242,910	\$1,242,910
[Select Statutory Dedication]			
[Select Statutory Dedication]			
Subtotal of Dedications from Page 2	\$1,000,000	\$242,910	\$1,242,910
FEDERAL	\$699,822,318		\$699,822,318
<b>TOTAL</b>	<b>\$704,513,258</b>	<b>\$921,348</b>	<b>\$705,434,606</b>
AUTHORIZED POSITIONS	56		56
AUTHORIZED OTHER CHARGES	267		267
NON-TO FTE POSITIONS			
<b>TOTAL POSITIONS</b>	<b>323</b>		<b>323</b>

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
100 - Administrative	\$704,513,258	56	\$921,348		\$705,434,606	56
Other Charges Positions		267				267
Subtotal of programs from Page 2:						
<b>TOTAL</b>	<b>\$704,513,258</b>	<b>323</b>	<b>\$921,348</b>		<b>\$705,434,606</b>	<b>323</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT:</b> Executive Department	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> GOHSEP	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 01-111		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 06-111-01		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
State Emergency Response Fund (V29)	\$1,000,000	\$242,910	\$1,242,910
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
<b>SUBTOTAL (to Page 1)</b>	<b>\$1,000,000</b>	<b>\$242,910</b>	<b>\$1,242,910</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
<b>SUBTOTAL (to Page 1)</b>						



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

**The sources of funding for this request are State General Fund and Statutory Dedicated State Emergency Response Fund.**

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$678,438	0 <del>(\$678,438)</del>	<i>m.s.</i>		
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED					
STATUTORY DEDICATIONS	\$242,910	0 <del>(\$242,910)</del>	<i>m.s.</i>		
FEDERAL					
<b>TOTAL</b>	<b>\$921,348</b>	0 <del>(\$921,348)</del>	<i>m.s.</i>		

3. If this action requires additional personnel, provide a detailed explanation below:

**This action will not require additional personnel.**

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

**This request is to allow for the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. The expenditures associated with this BA-7 are currently encumbered as detailed on the enclosed attachment.**

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No. 52.

**This BA-7 is not after the fact. The purchase orders were encumbered in FY 2018-2019, but not received by June 30, 2019.**

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

This request is to allow for the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. See attached Carry Forward Justification for further information.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	Not applicable.			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

*Not applicable.*

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

See attached justification for further explanation.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Not applicable.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

This request is to allow for the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. With the approval of this BA-7, GOHSEP will have the required budget authority and/or revenues available to allow for the encumbered items.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ADMINISTRATIVE

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$2,669,169	\$678,438	\$3,347,607	(\$678,438)			
Interagency Transfers	\$775,827		\$775,827				
Fees & Self-Generated	\$245,944		\$245,944				
Statutory Dedications *	\$1,000,000	\$242,910	\$1,242,910	(\$242,910)			
FEDERAL FUNDS	\$699,822,318		\$699,822,318				
<b>TOTAL MOF</b>	<b>\$704,513,258</b>	<b>\$921,348</b>	<b>\$705,434,606</b>	<b>(\$921,348)</b>			
<b>EXPENDITURES:</b>							
Salaries	\$4,068,852		\$4,068,852				
Other Compensation							
Related Benefits	\$1,951,101		\$1,951,101				
Travel	\$5,000		\$5,000				
Operating Services							
Supplies	\$199,430		\$199,430				
Professional Services							
Other Charges	\$693,083,906	\$921,348	\$694,005,254	(\$921,348)			
Debt Services							
Interagency Transfers	\$5,204,969		\$5,204,969				
Acquisitions							
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$704,513,258</b>	<b>\$921,348</b>	<b>\$705,434,606</b>	<b>(\$921,348)</b>			
<b>POSITIONS</b>							
Classified							
Unclassified	56		56				
<b>TOTAL T.O. POSITIONS</b>	<b>56</b>		<b>56</b>				
OTHER CHARGES POSITIONS	267		267				
NON-TO FTE POSITIONS							
<b>TOTAL POSITIONS</b>	<b>323</b>		<b>323</b>				
<b>* Statutory Dedications:</b>							
State Emergency Response Fund (V29)	\$1,000,000	\$242,910	\$1,242,910	(\$242,910)			

*M.S.*

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ADMINISTRATIVE

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$678,438			\$242,910		\$921,348

<b>EXPENDITURES:</b>						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services						
Other Charges	\$678,438			\$242,910		\$921,348
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>	<b>\$678,438</b>			<b>\$242,910</b>		<b>\$921,348</b>

<b>OVER / (UNDER)</b>						
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<b>POSITIONS</b>						
Classified						
Unclassified						
<b>TOTAL T.O. POSITIONS</b>						
OTHER CHARGES POSITIONS						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>						

**CARRY FORWARD JUSTIFICATION  
FISCAL YEAR 2018-2019 to 2019-2020**

Agency Name GOHSEP

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (Including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000417101	5/21/2019	3720	\$229,150	This P.O. is for Lemoine Industrial Group, for pump rentals for River Flood State of Emergency.	Statutory Dedicated - State Emergency Response Fund	Operations
2000417568	5/22/2019	3720	\$2,150	This P.O. is for Associated Pumps, for pump rentals for River Flood State of Emergency.	Statutory Dedicated - State Emergency Response Fund	Operations
2000417592	5/23/2019	3720	\$3,716	This P.O. is for Redfish Rental, for pump rentals for River Flood State of Emergency.	Statutory Dedicated - State Emergency Response Fund	Operations
2000417659	5/23/2019	3720	\$7,894	This P.O. is for Major Equipment & Remediation, for pump rentals for River Flood State of Emergency.	Statutory Dedicated - State Emergency Response Fund	Operations
2000424628	6/18/2019	3730	\$3,478	This P.O. is for The HON Company, for 20 chairs for the State EOC Conference Room 2. This should be delivered July 12, 2019.	State General Fund	Facility Management
2000424733	6/18/2019	3730	\$204	This P.O. is for Rebel Stamp & Sign Company, for the pop-up banner. This should be delivered by the week of July 15, 2019.	State General Fund	Facility Management
2000424739	6/18/2019	3730	\$3,290	This P.O. is for Rebel Stamp & Sign Company, for the backdrop for the Media Room. This should be delivered by July 3, 2019.	State General Fund	Facility Management
2000426906	6/25/2019	3730	\$21,660	This P.O. is for Solutionz Video, for video conference equipment for the State EOC Conference Room 2 and Overwatch. This should be delivered by July 29, 2019.	State General Fund	Facility Management
2000427126	6/25/2019	3730	\$33,737	This P.O. is for Shaw Industries, for Carpet for the EOC. This should be delivered by late October or November due to final phase of EOC upgrade and delay due to hurricane season.	State General Fund	Facility Management
2000427156	6/25/2019	3730	\$1,546	This P.O. is for Workable Interiors, for a Workstation to operate AV equipment in the State EOC Overwatch. This should be delivered by July 26, 2019.	State General Fund	Facility Management
2000427233	6/25/2019	3730	\$3,778	This P.O. is for 4 Imprint, for Get a Game Plan Outreach items (USB Car Charger, Sport pack, Luggage Tag Strap, Pill Organizer, Flashlight, Proof of Insurance Holder, Slap Bracelet and Post it Notes). This should be delivered by 8/5/19 for scheduled stakeholder workshops.	State General Fund	Facility Management
2000427314	6/25/2019	3730	\$38,846	This P.O. is for The HON Company, for tables and chairs in the EOC. This should be delivered late October or November due to final phase of EOC upgrade and delay due to hurricane season.	State General Fund	Facility Management



**CARRY FORWARD JUSTIFICATION  
FISCAL YEAR 2018-2019 to 2019-2020**

Agency Name GOHSEP

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000409456	5/7/2019	3740	\$350,288	<p>This P.O. is for Motorola, for the LSU Microwave Relocation Project due to Kirby Smith demolition-adjacent simulcast sites affected.</p> <p>P.O.'s were issued in May 2019 as emergency funding was identified with a combination of DOA FP&amp;C capitol outlay and GOHSEP. Due to the urgent demolition schedule by LSU and its contractors, the P.O. was issued as soon as funding identified.</p> <p>Motorola is currently in the Field Survey and Frequency Coordination Phase of the LWIN Microwave Project. The project team conducted site walks at all sites including LSU stadium in early June and are currently working to present our proposal to the University. Upon approval, we will move forward with the site and path surveys and reports, as well as the detailed engineering reports. The expected completion dates for both P.O.'s is December 16, 2019.</p>	State General Fund	Interoperability
2000426977	2/20/2017	3740	\$150,000	This P.O. is for Sides & Associates, for education and outreach for Individual Assistance Program development.	State General Fund	Preparedness
2000358204	8/23/2019	3750	\$71,611	<p>This P.O. is for Motorola, for the three LWIN 700 MHz tower trailer repair project started March 21, 2019, after completion of the STR to GTR repeater tower project. Trailer 100 is completed and trailer 97 will be completed by July 21, 2019. Due to unforeseen damage outside the original scope of work to the floor, ceiling and walls of trailer 98, repairs are taking longer than anticipated. Due to these issues, the repair of trailer 98 will not be completed until after June 30th. The expected completion date is August 2019.</p> <p>This delay will not allow Motorola to complete the equipment installation for trailer 98. Therefore, we are requesting that \$71,611 be carried forward so Motorola can complete the installation of the equipment.</p> <p>Motorola has already completed trailer 100 and 96, and will be able to complete trailer 97 by June 30th.</p>	State General Fund	Interoperability
<b>Total</b>			<b>\$921,348</b>			

## **BA-7 QUESTIONNAIRE**

### **GENERAL PURPOSE**

1. The general purpose of BA-7 # 06-111-01 is to allow for the carry forward of funds from FY 2018-2019 to FY 2019-2020, for purchase orders that were initiated in FY 2018-2019 but not received by June 30, 2019.

### **REVENUES**

4.

REVENUE SOURCE	BEGINNING BUDGET	ADJUSTMENT AMOUNT	REQUESTED BUDGET	BRIEF DESCRIPTION
SGFD	\$2,669,169	\$678,438	\$3,347,607	State General Fund Direct - Carry Forward Request
Statutory Dedicated	\$1,000,000	\$242,910	\$1,242,910	Statutory Dedicated - State Emergency Response Fund Carry Forward Request

### **EXPENDITURES**

9. The Other Charges expenditure category will be adjusted as a result of this BA-7.

11.

Object	Description	Amount	MOF
3720	Other Charges - Operating Services	\$242,910	Stat. Ded. - State Emergency Response Fund
3730	Other Charges - Supplies	\$106,539	State General Fund Direct
3740	Other Charges - Professional Services	\$500,288	State General Fund Direct
3750	Other Charges - Acquisitions/Major Repairs	\$71,611	State General Fund Direct
TOTAL		\$921,348	

### **OTHER**

12. Christina Dayries  
Deputy Director, Grants and Administration  
225.358.5899  
Christina.Dayries@la.gov

Chad Felterman  
Budget Director  
225.925.1873  
Chad.Felتمان@la.gov

**Governor's Office of Homeland Security  
and Emergency Preparedness**  
State of Louisiana

JOHN BEL EDWARDS  
GOVERNOR



JAMES B. WASKOM  
DIRECTOR

July 17, 2019

Mr. Barry Dusse, State Budget Director  
Division of Administration  
Office of Planning and Budget  
Post Office Box 94095  
Baton Rouge, LA 70804-9095

RE: Certification of Availability of Funds

Dear Mr. Dusse:

Please accept this letter as written certification that there will be a sufficient cash balance in the State Treasury to pay for the obligations described in the carryforward requests for the Governor's Office of Homeland Security and Emergency Preparedness.

If you have any questions or need additional information, please contact Christina Dayries at 225-58-5599.

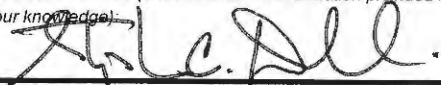
Sincerely,

A handwritten signature in blue ink that reads "James B. Waskom".

James B. Waskom



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT:</b> Executive		<b>FOR OPB USE ONLY</b>					
<b>AGENCY:</b> Department of Military Affairs		OPB LOG NUMBER <b>44R</b>		AGENDA NUMBER <b>CF 4</b>			
<b>SCHEDULE NUMBER:</b> 8112		Approval and Authority:					
<b>SUBMISSION DATE:</b> 7/30/2019							
<b>AGENCY BA-7 NUMBER:</b> 20-01							
<b>HEAD OF BUDGET UNIT:</b> MG Glenn H. Curtis							
<b>TITLE:</b> The Adjutant General							
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 							
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>		<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>							
DIRECT		\$37,298,049		\$4,792,289		\$42,090,338	
INTERAGENCY TRANSFERS		\$2,589,021		\$273,468		\$2,862,489	
FEES & SELF-GENERATED		\$5,760,110		\$432,556		\$6,192,666	
STATUTORY DEDICATIONS		\$50,000		\$0		\$50,000	
Camp Minden Fire Protection Fund (P38)		\$50,000		\$0		\$50,000	
[Select Statutory Dedication]		\$0		\$0		\$0	
Subtotal of Dedications from Page 2		\$0		\$0		\$0	
FEDERAL		\$50,813,783		\$5,102,316		\$55,916,099	
<b>TOTAL</b>		<b>\$96,510,963</b>		<b>\$10,600,629</b>		<b>\$107,111,592</b>	
AUTHORIZED POSITIONS		824		0		824	
AUTHORIZED OTHER CHARGES		4		0		4	
NON-TO FTE POSITIONS		60		0		60	
<b>TOTAL POSITIONS</b>		<b>888</b>		<b>0</b>		<b>888</b>	
<b>PROGRAM EXPENDITURES</b>		<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>							
Military Affairs		\$60,487,187	432	\$8,046,795	0	\$68,533,982	432
Education		\$35,329,941	451	\$2,552,514	0	\$37,882,455	451
Auxiliary Account		\$693,835	5	\$1,320	0	\$695,155	5
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0
<b>TOTAL</b>		<b>\$96,510,963</b>	<b>888</b>	<b>\$10,600,629</b>	<b>0</b>	<b>\$107,111,592</b>	<b>888</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Executive	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Department of Military Affairs	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 8112		
<b>SUBMISSION DATE:</b> 7/30/2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 20-01		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Prior Year Cash Carryover Total - \$10,600,629 (\$5,375,075 in cash and \$5,225,554 in budget only; Note: federal reimbursements are expected before COB August 14, 2019 to bring cash to this level).

\$4,792,289 - General Funds (cash & budget)

\$ 432,556 - Self-Generated (cash & budget)

\$ 273,468 - IAT (\$150,230 cash & budget; \$123,238 budget only)

\$5,102,316 - Federal (budget only)

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$4,792,289	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$273,468	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$432,556	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$5,102,316	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$10,600,629</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 No additional personnel required.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

Budget required to fulfill obligations from 2019.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

Prior year cash carry forward.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The approval of the BA7 will have a positive impact on the FY20. Prior year cash carry forward - see detailed explanations on attached worksheets.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE: Not applicable to a cash carry forward action.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).  
Not applicable to a cash carry forward action.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

Not applicable to a cash carry forward action.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Not applicable to a cash carry forward action.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

The failure to approve this BA7 would greatly impact the performance of the Military Affairs & Education Programs since these encumbrances would deplete a portion of the FY19 funding appropriated for operations for the next 12 months.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Military Affairs Program

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
GENERAL FUND BY:				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
Direct	\$28,732,310	\$3,838,092	\$32,570,402	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,147,294	\$235,486	\$1,382,780	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$4,842,492	\$429,583	\$5,272,075	\$0	\$0	\$0	\$0
Statutory Dedications *	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$25,715,091	\$3,543,634	\$29,258,725	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$60,487,187</b>	<b>\$8,046,795</b>	<b>\$68,533,982</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$19,077,643	\$0	\$19,077,643	\$0	\$0	\$0	\$0
Other Compensation	\$597,259	\$0	\$597,259	\$0	\$0	\$0	\$0
Related Benefits	\$9,296,606	\$0	\$9,296,606	\$0	\$0	\$0	\$0
Travel	\$178,002	\$8,400	\$186,402	\$0	\$0	\$0	\$0
Operating Services	\$13,862,247	\$2,646,446	\$16,508,693	\$0	\$0	\$0	\$0
Supplies	\$3,566,379	\$314,164	\$3,880,543	\$0	\$0	\$0	\$0
Professional Services	\$1,761,915	\$629,980	\$2,391,895	\$0	\$0	\$0	\$0
Other Charges	\$1,933,333	\$968,496	\$2,901,829	\$0	\$0	\$0	\$0
Debt Services	\$2,378,080	\$0	\$2,378,080	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,700,175	\$22,377	\$4,722,552	\$0	\$0	\$0	\$0
Acquisitions	\$2,277,815	\$532,959	\$2,810,774	\$0	\$0	\$0	\$0
Major Repairs	\$857,733	\$2,923,973	\$3,781,706	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$60,487,187</b>	<b>\$8,046,795</b>	<b>\$68,533,982</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	1	0	1	0	0	0	0
Unclassified	403	0	403	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>404</b>	<b>0</b>	<b>404</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	1	0	1	0	0	0	0
NON-TO FTE POSITIONS	27	0	27	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>432</b>	<b>0</b>	<b>432</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Camp Minden Fire Protection Fund (P38)	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Military Affairs Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$3,838,092	\$235,486	\$429,583	\$0	\$3,543,634	\$8,046,795

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$8,400	\$8,400
Operating Services	\$958,389	\$0	\$119,043	\$0	\$1,569,014	\$2,646,446
Supplies	\$60,510	\$0	\$3,239	\$0	\$250,415	\$314,164
Professional Services	\$211,716	\$0	\$29,020	\$0	\$389,244	\$629,980
Other Charges	\$483,258	\$235,486	\$0	\$0	\$249,752	\$968,496
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$9,331	\$0	\$0	\$0	\$13,046	\$22,377
Acquisitions	\$340,754	\$0	\$19,752	\$0	\$172,453	\$532,959
Major Repairs	\$1,774,134	\$0	\$258,529	\$0	\$891,310	\$2,923,973
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$3,838,092</b>	<b>\$235,486</b>	<b>\$429,583</b>	<b>\$0</b>	<b>\$3,543,634</b>	<b>\$8,046,795</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Education Program

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$8,565,739	\$954,197	\$9,519,936	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,441,727	\$37,982	\$1,479,709	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$223,783	\$1,653	\$225,436	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$25,098,692	\$1,558,682	\$26,657,374	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$35,329,941</b>	<b>\$2,552,514</b>	<b>\$37,882,455</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$16,591,632	\$0	\$16,591,632	\$0	\$0	\$0	\$0
Other Compensation	\$402,350	\$0	\$402,350	\$0	\$0	\$0	\$0
Related Benefits	\$7,741,304	\$0	\$7,741,304	\$0	\$0	\$0	\$0
Travel	\$211,696	\$0	\$211,696	\$0	\$0	\$0	\$0
Operating Services	\$3,592,205	\$538,732	\$4,130,937	\$0	\$0	\$0	\$0
Supplies	\$3,757,185	\$182,602	\$3,939,787	\$0	\$0	\$0	\$0
Professional Services	\$238,753	\$143,242	\$381,995	\$0	\$0	\$0	\$0
Other Charges	\$2,001,195	\$776,501	\$2,777,696	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$636,288	\$381	\$636,669	\$0	\$0	\$0	\$0
Acquisitions	\$157,333	\$305,144	\$462,477	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$605,912	\$605,912	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$35,329,941</b>	<b>\$2,552,514</b>	<b>\$37,882,455</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	420	0	420	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>420</b>	<b>0</b>	<b>420</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	3	0	3	0	0	0	0
NON-TO FTE POSITIONS	28	0	28	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>451</b>	<b>0</b>	<b>451</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Education Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$954,197	\$37,982	\$1,653	\$0	\$1,558,682	\$2,552,514

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$217,435	\$0	\$0	\$0	\$321,297	\$538,732
Supplies	\$33,671	\$37,982	\$1,653	\$0	\$109,296	\$182,602
Professional Services	\$35,812	\$0	\$0	\$0	\$107,430	\$143,242
Other Charges	\$194,126	\$0	\$0	\$0	\$582,375	\$776,501
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$96	\$0	\$0	\$0	\$285	\$381
Acquisitions	\$189,107	\$0	\$0	\$0	\$116,037	\$305,144
Major Repairs	\$283,950	\$0	\$0	\$0	\$321,962	\$605,912
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$954,197</b>	<b>\$37,982</b>	<b>\$1,653</b>	<b>\$0</b>	<b>\$1,558,682</b>	<b>\$2,552,514</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Auxiliary Program

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$693,835	\$1,320	\$695,155	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$693,835</b>	<b>\$1,320</b>	<b>\$695,155</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$10,013	\$0	\$10,013	\$0	\$0	\$0	\$0
Other Compensation	\$109,536	\$0	\$109,536	\$0	\$0	\$0	\$0
Related Benefits	\$14,209	\$0	\$14,209	\$0	\$0	\$0	\$0
Travel	\$2,575	\$0	\$2,575	\$0	\$0	\$0	\$0
Operating Services	\$27,450	\$483	\$27,933	\$0	\$0	\$0	\$0
Supplies	\$500,100	\$837	\$500,937	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$29,952	\$0	\$29,952	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$693,835</b>	<b>\$1,320</b>	<b>\$695,155</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	5	0	5	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Auxiliary Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$1,320	\$0	\$0	\$1,320

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$483	\$0	\$0	\$483
Supplies	\$0	\$0	\$837	\$0	\$0	\$837
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,320</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,320</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **BA-7 QUESTIONNAIRE**

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

### **GENERAL PURPOSE**

- 1) The purpose of this BA7 is to request re-budgeting of funds from prior fiscal year for the Military Department. The failure to approve this BA7 would greatly impact the performance of the Military Affairs & Education Programs since the encumbrances scheduled roll would deplete a portion of the FY20 funding appropriated for operations during the next 12 months.

### **REVENUES - \$10,600,629**

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

- 1) If STATE GENERAL FUND - \$4,792,289
- 2) If IAT - \$273,468
- 3) If Self-Generated Revenues - \$432,556
- 4) If Statutory Dedications - \$0
- 5) If Interim Emergency Board Appropriations
- 6) If Federal Funds - \$5,102,316
- 7) All Grants:

### **EXPENDITURES - \$10,600,629**

- 1) \$ 8,400 - Travel
- 2) \$ 3,185,660 - Services
- 3) \$ 497,602 - Supplies
- 4) \$ 773,222 - Professional Services
- 5) \$ 1,744,997 - Other Charges
- 6) \$ 22,758 - Inter-Agency Transfers
- 7) \$ 838,103 - Acquisitions
- 8) \$ 3,529,885 - Major Repairs

### **OTHER**

- 1) POC is SGM James Philyaw, 225-319-4711 or COL Herbert Fritts, 225-319-4757.

**MILITARY AFFAIRS PROGRAM**

Category	General Fund	Self-Generated	IAT	Federal	Total	Remarks
Installations & Armories - Routine Services / Maintenance Services	\$954,570	\$119,043	\$0	\$1,590,460	\$2,664,073	Copier rentals/services, facilitation of repairs and services, preventative maintenance to HVAC and generators, inspection and maintenance of buildings/facilities
Supplies	\$48,879	\$3,239	\$0	\$250,415	\$302,533	Construction and maintenance supplies, HVAC materials, lumber, electrical supplies, force protection gear, concrete for building, targets for ranges
Professional Contracts	\$211,716	\$29,020	\$0	\$389,244	\$629,980	Contracts for legal services, management consulting, technical support, rental analysis and market value appraisal, architectural, and engineering
Emergency Operations	\$508,039	\$0	\$217,212	\$0	\$725,251	Survivor benefits, costs related to emergency operations PWs still open with FEMA, Regional Staging Area building maintenance costs and supplies
M6 - Final contract	\$0	\$0	\$0	\$167,000	\$167,000	Final amount remaining on final contract completing M6 clean up
Acquisitions	\$340,754	\$19,752	\$18,274	\$172,453	\$551,233	Furniture, lawn care products, IT equipment, vehicles, boat replacement parts, and tractors
Major Repairs	\$1,774,134	\$258,529	\$0	\$974,062	\$3,006,725	Construction contracts at installations and readiness centers statewide
<b>Total</b>	<b>\$3,838,092</b>	<b>\$429,583</b>	<b>\$235,486</b>	<b>\$3,543,634</b>	<b>\$8,046,795</b>	

**EDUCATION PROGRAM**

Category	General Fund	Self-Generated	IAT	Federal	Total	Remarks
Routine Services / Maintenance Services	\$217,531	\$0	\$0	\$321,582	\$539,113	Copier rentals/services, cell phone and cable costs, public works contracts, port-a-potty cleaning and services, pest control, waste services and maintenance contracts
Supplies	\$33,671	\$1,653	\$37,982	\$109,296	\$182,602	Clothing, computer software, educational course materials, dormitory bedding, office supplies and equipment
Professional Contracts	\$35,812	\$0	\$0	\$107,430	\$143,242	Architectural and engineering, medical service contracts
Stipends / Tuition	\$194,126	\$0	\$0	\$582,375	\$776,501	Youth Challenge Program administrative stipends and college tuition costs
Acquisitions	\$189,107	\$0	\$0	\$116,037	\$305,144	Computers, golf carts, machinery and security system components
Major Repairs	\$283,950	\$0	\$0	\$321,962	\$605,912	Major repair contracts still in progress to YCP and Job Challenge dormitories, classrooms and administrative facilities
<b>Total</b>	<b>\$954,197</b>	<b>\$1,653</b>	<b>\$37,982</b>	<b>\$1,558,682</b>	<b>\$2,552,514</b>	

**AUXILIARY PROGRAM**

Category	General Fund	Self-Generated	IAT	Federal	Total	Remarks
Routine Services / Maintenance Services		\$483			\$483	Internet service PO's required for Point of Sale systems used in the Post Exchanges and MWR operations.
Supplies		\$837			\$837	Cost of goods to be sold in retail operations. PO is hung up and requires additional time to clear with vendor.
Professional Contracts					\$0	
Stipends / Tuition					\$0	
Acquisitions					\$0	
Major Repairs					\$0	
<b>Total</b>	<b>\$0</b>	<b>\$1,320</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,320</b>	



## **TOTAL BY CATEGORY**

<b><u>CATEGORY</u></b>	<b><u>MILITARY AFFAIRS</u></b>	<b><u>EDUCATION PROGRAM</u></b>	<b><u>AUXILIARY PROGRAM</u></b>	<b><u>CATEGORY TOTAL</u></b>
SALARIES	\$ -	\$ -	\$ -	\$ -
OTHER COMPENSATION	\$ -	\$ -	\$ -	\$ -
RELATED BENEFITS	\$ -	\$ -	\$ -	\$ -
TRAVEL	\$ 8,400	\$ -	\$ -	\$ 8,400
OPERATING SERVICES	\$ 2,646,446	\$ 538,732	\$ 483	\$ 3,185,661
SUPPLIES	\$ 314,164	\$ 182,602	\$ 837	\$ 497,603
PROFESSIONAL SERVICES	\$ 629,980	\$ 143,242	\$ -	\$ 773,222
OTHER CHARGES	\$ 968,496	\$ 776,501	\$ -	\$ 1,744,997
DEBT SERVICES	\$ -	\$ -	\$ -	\$ -
INTERAGENCY TRANSFERS	\$ 22,377	\$ 381	\$ -	\$ 22,758
ACQUISITIONS	\$ 532,959	\$ 305,144	\$ -	\$ 838,103
MAJOR REPAIRS	\$ 2,923,973	\$ 605,912	\$ -	\$ 3,529,885
UNALLOTTED	\$ -	\$ -	\$ -	\$ -
<b>AGENCY TOTAL BY CATEGORY</b>	<b>\$ 8,046,795</b>	<b>\$ 2,552,514</b>	<b>\$ 1,320</b>	<b>\$ 10,600,629</b>

**TOTAL**

<u>PROGRAM</u>	<u>GF BALANCE</u>	<u>SG BALANCE</u>	<u>IAT BALANCE</u>	<u>SD BALANCE</u>	<u>FED BALANCE</u>	<u>TOTAL BALANCE</u>
MILITARY AFFAIRS	\$ 3,838,092	\$ 429,583	\$ 235,486	\$ -	\$ 3,543,634	\$ 8,046,795
EDUCATION PROGRAM	\$ 954,197	\$ 1,653	\$ 37,982	\$ -	\$ 1,558,682	\$ 2,552,514
AUXILIARY PROGRAM	\$ -	\$ 1,320	\$ -	\$ -	\$ -	\$ 1,320
AGENCY TOTAL BY MOF	\$ 4,792,289	\$ 432,556	\$ 273,468	\$ -	\$ 5,102,316	\$ 10,600,629

**CASH**

<u>PROGRAM</u>	<u>GF BALANCE</u>	<u>SG BALANCE</u>	<u>IAT BALANCE</u>	<u>SD BALANCE</u>	<u>FED BALANCE</u>	<u>TOTAL BALANCE</u>
MILITARY AFFAIRS	\$ 3,838,092	\$ 429,583	\$ 150,230	\$ -	\$ -	\$ 4,417,905
EDUCATION PROGRAM	\$ 954,197	\$ 1,653	\$ -	\$ -	\$ -	\$ 955,850
AUXILIARY PROGRAM	\$ -	\$ 1,320	\$ -	\$ -	\$ -	\$ 1,320
AGENCY TOTAL BY MOF	\$ 4,792,289	\$ 432,556	\$ 150,230	\$ -	\$ -	\$ 5,375,075

**BUDGET ONLY**

<u>PROGRAM</u>	<u>GF BALANCE</u>	<u>SG BALANCE</u>	<u>IAT BALANCE</u>	<u>SD BALANCE</u>	<u>FED BALANCE</u>	<u>TOTAL BALANCE</u>
MILITARY AFFAIRS	\$ -	\$ -	\$ 85,256	\$ -	\$ 3,543,634	\$ 3,628,890
EDUCATION PROGRAM	\$ -	\$ -	\$ 37,982	\$ -	\$ 1,558,682	\$ 1,596,664
AUXILIARY PROGRAM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AGENCY TOTAL BY MOF	\$ -	\$ -	\$ 123,238	\$ -	\$ 5,102,316	\$ 5,225,554



JOHN BEL EDWARDS  
GOVERNOR

# State of Louisiana

LOUISIANA NATIONAL GUARD  
OFFICE OF THE ADJUTANT GENERAL  
6400 St. Claude Avenue  
Jackson Barracks  
New Orleans, LA 70117

GLENN H. CURTIS  
MAJOR GENERAL  
THE ADJUTANT GENERAL  
(504) 278-8357  
FAX (504) 278-8210

July 30, 2019

TO: Office of Planning and Budget  
ATTN: Ternisa Hutchinson

FROM: Department of Military Affairs  
MG Stephen Dabadie

SUBJECT: Certification of Sufficient Cash Balance

This is to certify that the Military Department, State of Louisiana has sufficient cash balance to pay for a total of \$5,375,075 in encumbrances established as the 2019-2020 re-budget of funds from prior fiscal year.

A handwritten signature in black ink, appearing to read "Stephen C. Dabadie", written over a horizontal line.

Stephen C. Dabadie, Major General  
Director, Louisiana Military Department



## REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Executive		FOR OPB USE ONLY							
AGENCY: Louisiana Public Defender Board		OPB LOG NUMBER <b>2R</b>		AGENDA NUMBER <b>CF5</b>					
SCHEDULE NUMBER: 01-116		Approval and Authority:							
SUBMISSION DATE: July 10, 2019									
AGENCY BA-7 NUMBER: 1									
HEAD OF BUDGET UNIT: Richard Pittman									
TITLE: Interim State Public Defender									
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge):									
MEANS OF FINANCING		CURRENT FY 2019-2020		ADJUSTMENT (+) or (-)		REVISED FY 2019-2020			
GENERAL FUND BY:									
DIRECT		\$0		\$0		\$0			
INTERAGENCY TRANSFERS		\$50,000		\$0		\$50,000			
FEES & SELF-GENERATED		\$0		\$0		\$0			
STATUTORY DEDICATIONS		\$40,222,873		\$227,515		\$40,450,388			
DNA Testing Post-Conviction Relief for Indigents Fund (CR5)		\$50,000		\$0		\$50,000			
Indigent Parent Representation Program Fund (S08)		\$979,680		\$0		\$979,680			
Subtotal of Dedications from Page 2		\$39,193,193		\$227,515		\$39,420,708			
FEDERAL		\$0		\$0		\$0			
<b>TOTAL</b>		<b>\$40,272,873</b>		<b>\$227,515</b>		<b>\$40,500,388</b>			
AUTHORIZED POSITIONS		10		0		10			
AUTHORIZED OTHER CHARGES		0		0		0			
NON-TO FTE POSITIONS		5		0		5			
<b>TOTAL POSITIONS</b>		<b>21</b>		<b>0</b>		<b>21</b>			
PROGRAM EXPENDITURES		DOLLARS		POS		DOLLARS		POS	
PROGRAM NAME:									
Louisiana Public Defender Board		\$40,272,873		21		\$227,515		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
Subtotal of programs from Page 2:		\$0		0		\$0		0	
<b>TOTAL</b>		<b>\$40,272,873</b>		<b>21</b>		<b>\$227,515</b>		<b>0</b>	



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Executive	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Louisiana Public Defender Board	<b>OPB LOG NUMBER</b>	<b>AGENDA NUMBER</b>
<b>SCHEDULE NUMBER:</b> 01-116		
<b>SUBMISSION DATE:</b> July 10, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 1		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Louisiana Public Defender Fund (V31)	\$39,193,193	\$227,515	\$39,420,708
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$39,193,193</b>	<b>\$227,515</b>	<b>\$39,420,708</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (If other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
The source of funding for this BA-7 is Statutory Dedications from the Louisiana Public Defender Fund used for contracts encumbered in FY 2018-2019.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$227,515	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$227,515</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
This action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
The current year's budget will not have sufficient funds to cover the services provided by the attached contracts.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
Expenditures have not been made against the funds we are requesting to be moved from FY 19 to FY 20. However, we are obligated by contracts to expend the funds after 6-30-19.

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

These contracts expire in FY 20. LPDB will not have adequate funding in FY 20 to carry out the contract's objective without approval of this BA-7. There are no requested changes to performance indicators.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).  
 Not Applicable

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

Although a performance indicator is not affected, without this BA-7 the agency would not be able to make the FY 19 payments on contracts already existing.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Not applicable.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Without the approval of this BA-7 the agency would not be able to make payments to existing contracts and the purchase order, resulting in the agency failing to meet their contractual obligation.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Louisiana Public Defender Board

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$40,222,873	\$227,515	\$40,450,388	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$40,272,873</b>	<b>\$227,515</b>	<b>\$40,500,388</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
EXPENDITURES:							
Salaries	\$1,367,466	\$0	\$1,367,466	\$0	\$0	\$0	\$0
Other Compensation	\$151,779	\$0	\$151,779	\$0	\$0	\$0	\$0
Related Benefits	\$800,308	\$0	\$800,308	\$0	\$0	\$0	\$0
Travel	\$53,000	\$0	\$53,000	\$0	\$0	\$0	\$0
Operating Services	\$193,003	\$0	\$193,003	\$0	\$0	\$0	\$0
Supplies	\$55,611	\$0	\$55,611	\$0	\$0	\$0	\$0
Professional Services	\$339,000	\$50,442	\$389,442	\$0	\$0	\$0	\$0
Other Charges	\$37,120,201	\$156,408	\$37,276,609	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$181,305	\$0	\$181,305	\$0	\$0	\$0	\$0
Acquisitions	\$11,200	\$20,665	\$31,865	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$40,272,873</b>	<b>\$227,515</b>	<b>\$40,500,388</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
POSITIONS							
Classified	8	0	8	0	0	0	0
Unclassified	8	0	8	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>16</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	1	0	1	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>17</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
* Statutory Dedications:							
DNA Testing Post-Conviction Relief for Indigents Fund (CR5)	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
Indigent Parent Representation Program Fund (S08)	\$979,680	\$0	\$979,680	\$0	\$0	\$0	\$0
Louisiana Public Defender Fund (V31)	\$39,193,193	\$227,515	\$39,420,708	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Louisiana Public Defender Board

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$227,515	\$0	\$227,515

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$50,442	\$0	\$50,442
Other Charges	\$0	\$0	\$0	\$156,408	\$0	\$156,408
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$20,665	\$0	\$20,665
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$227,515</b>	<b>\$0</b>	<b>\$227,515</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0.8	0	0.8
Unclassified	0	0	0	0.8	0	0.8
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.16</b>	<b>0</b>	<b>0.16</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0.1	0	0.1
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.17</b>	<b>0</b>	<b>0.17</b>

# **BA-7—LOUISIANA PUBLIC DEFENDER BOARD**

## **QUESTIONNAIRE**

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

### **GENERAL PURPOSE**

This is a Carryforward BA-7 which moves Means of Finance and Expenditure authority from FY 19 into FY 20 budget within Dept. 01-Executive, Agency 116-Louisiana Public Defender Board and in Org 1001. The contracts are listed below along with all pertinent information. Expiration dates of each contract occur after July 1, 2020.

### **REVENUES**

Statutory dedicated – Louisiana Public Defender Fund

### **EXPENDITURES**

<i>Contracts</i>	<i>Contract Dates</i>	<i>PO number</i>	<i>ISIS Category</i>	<i>Balance</i>
Rachel Conner	03/15/19-06/30/20	2000416393	65	\$2,663
Capital Post Conviction Project La. (ANG 5)	05/01/19-06/30/20	2000352924	65	\$20,265.60
Capital Appeals Project (ANG 5)	06/01/18-06/30/20	2000348740	65	\$91,915.25
Letty DiGiulio	03/15/19-06/30/20	2000415940	65	\$12,985.70
David Novod	03/15/19-06/30/20	2000415931	65	\$18,578.00
William Sothern	03/15/19-06/30/20	2000416392	65	\$10,000.00
Stone Pigman	07/01/18-06/30/21	2000347374	60	\$50,442.04
Courtesy Chrysler Dodge Jeep Ram	06/18/19-09/18/19	2000424318	70	\$20,665.22

### **OTHER**

Richard Pittman – Interim State Public Defender – 225-219-9305 [rpittman@lpdb.la.gov](mailto:rpittman@lpdb.la.gov)

Natashia M. Carter – Budget Administrator – 225-219-9305 [ncarter@lpdb.la.gov](mailto:ncarter@lpdb.la.gov)

# LOUISIANA PUBLIC DEFENDER BOARD



John Bel Edwards  
Governor

Judge Robert J. Burns (Ret.)  
Chairman

James T. Dixon, Jr.  
State Public Defender

EQUAL JUSTICE FOR ALL

July 10, 2019

Mr. Barry R. Dusse', Director  
Division of Administration  
Office of Planning and Budget  
7<sup>th</sup> Floor, Claiborne Building  
Baton Rouge, LA 70804

Re: Schedule 01-Agency 116  
Carryforward of Outstanding Obligations from FY 19 to FY 20

Dear Director Dusse':

This will certify that our BA-7 #1, is backed by enough cash balance in the respective Means of Finance, Statutory Dedication-Louisiana Public Defender Fund in the State Treasury to cover the amount of the encumbered contracts in our carryforward request of ~~\$234,852~~.

Sincerely,

A handwritten signature in blue ink, appearing to be "Richard Pittman", is written over a blue horizontal line.

Richard Pittman  
Interim State Public Defender

RP/nmc

\$227,515 M.S.


OFFICE OF THE GOVERNOR  
DIVISION OF ADMINISTRATION  
OFFICE OF PLANNING & BUDGET  
2019 JUL 10 PM 4:32

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# CARRY FORWARD

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: EXECUTIVE</b>		<b>FOR OPB USE ONLY</b>				
<b>AGENCY: LA COMMISSION ON LAW ENFORCEMENT</b>		<b>OPB LOG NUMBER</b> <b>16</b>		<b>AGENDA NUMBER</b> <b>CF6</b>		
<b>SCHEDULE NUMBER: 01-129</b>		<b>Approval and Authority:</b>				
<b>SUBMISSION DATE: 7/15/19</b>						
<b>AGENCY BA-7 NUMBER: 20-01</b>						
<b>HEAD OF BUDGET UNIT: JIM CRAFT</b>						
<b>TITLE: EXECUTIVE DIRECTOR</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$3,828,044	\$0	\$3,828,044			
INTERAGENCY TRANSFERS	\$1,708,420	\$700,000	\$2,408,420			
FEES & SELF-GENERATED	\$0	\$0	\$0			
STATUTORY DEDICATIONS	\$9,076,850	\$0	\$9,076,850			
Crime Victims Reparations Fund (CR1)	\$5,483,167	\$0	\$5,483,167			
Drug Abuse Education and Treatment Fund (V02)	\$366,919	\$0	\$366,919			
Subtotal of Dedications from Page 2	\$3,226,764	\$0	\$3,226,764			
FEDERAL	\$39,566,527	\$0	\$39,566,527			
<b>TOTAL</b>	<b>\$54,179,841</b>	<b>\$700,000</b>	<b>\$54,879,841</b>			
AUTHORIZED POSITIONS	<b>42 25</b>	0	<b>42 25</b>			
AUTHORIZED OTHER CHARGES	<b>0 17</b>	0	<b>0 17</b>			
NON-TO FTE POSITIONS	<b>5 0</b>	0	<b>5 0</b>			
<b>TOTAL POSITIONS</b>	<b>47 42</b>	0	<b>47 42</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
FEDERAL	\$39,431,013	<b>29 25</b>	\$0	0	\$39,431,013	<b>29 25</b>
STATE	\$14,748,828	<b>18 17</b>	\$700,000	0	\$15,448,828	<b>18 17</b>
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$54,179,841</b>	<b>47 42</b>	<b>\$700,000</b>	<b>0</b>	<b>\$54,879,841</b>	<b>47 42</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: EXECUTIVE</b>	<b>FOR OPB USE ONLY</b>	
<b>AGENCY: LA COMMISSION ON LAW ENFORCEMENT</b>	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER: 01-129</b>		
<b>SUBMISSION DATE: 7/15/19</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER: 20-01</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Tobacco Tax Health Care Fund (E32)	\$2,361,585	\$0	\$2,361,585
Innocence Compensation Fund (JU5)	\$865,179	\$0	\$865,179
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$3,226,764</b>	<b>\$0</b>	<b>\$3,226,764</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (If other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
 IAT (Agency 451) - Act 261 enacted in the 2017 Regular Session for the Criminal Justice Reinvestment Initiative. These funds will be used to set up the Capital Area Family Justice Center.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$700,000	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$700,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 This BA-7 doesn't require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

On 1/14/2019, LCLE received \$750,000 from the Department of Corrections (DOC) to establish a Family Justice Center in East Baton Rouge. LCLE has been working with the Capital Area Family Justice Center (CAFJC) to file the necessary documents to be established as a non-profit prior to disbursing the funds. Postponing this request would stop the progress that has been made thus far in establishing the CAFJC and will also result in postponing the services that will be provided to victims and survivors of domestic violence, sexual assault, dating violence, and stalking.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This is not an after the fact BA-7. In FY 2018-2019, \$50,000 has been disbursed to the Capital Area Family Justice Center and \$700,000 has been obligated (personnel, operating, site preparation, furniture, and supplies). This BA-7 requests the authority to carry forward \$700,000 to FY 2019-2020 to meet those obligations.

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.  
 Approving this BA-7 will allow the CAFJC the resources needed to complete the start-up process which will allow victims/survivors in the capital area and surrounding parishes to start receiving services in a safe location. At present, victims/survivors do not have access to a central location for services which causes difficulty in obtaining such services and may increase the risk of further violence.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).  
 Not applicable.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

If this BA-7 is not approved, the partners that have signed on with the CAFJC will also be impacted and victims will continue to have the runaround. Approving this BA-7 allows victims/survivors to receive more coordinated services under one roof to eliminate the runaround.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no existing performance indicators associated with the justice reinvestment initiative.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 would postpone the establishment of the CAFJC and the services that would be provided to victims/survivors of domestic violence, sexual assault, dating violence, and stalking. Failure to approve this request will also affect the community partners and agencies that have agreed to collaborate and work together to provide a safe and welcoming environment for victims and survivors of domestic violence, sexual assault, dating violence, and stalking.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: LOUISIANA COMMISSION ON LAW ENFORCEMENT - FEDERAL PROGRAMS

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$364,486	\$0	\$364,486	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$39,066,527	\$0	\$39,066,527	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$39,431,013</b>	<b>\$0</b>	<b>\$39,431,013</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES:							
Salaries	\$1,585,047	\$0	\$1,585,047	\$0	\$0	\$0	\$0
Other Compensation	\$330,507	\$0	\$330,507	\$0	\$0	\$0	\$0
Related Benefits	\$939,580	\$0	\$939,580	\$0	\$0	\$0	\$0
Travel	\$142,510	\$0	\$142,510	\$0	\$0	\$0	\$0
Operating Services	\$195,571	\$0	\$195,571	\$0	\$0	\$0	\$0
Supplies	\$78,072	\$0	\$78,072	\$0	\$0	\$0	\$0
Professional Services	\$189,500	\$0	\$189,500	\$0	\$0	\$0	\$0
Other Charges	\$34,326,562	\$0	\$34,326,562	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,643,664	\$0	\$1,643,664	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$39,431,013</b>	<b>\$0</b>	<b>\$39,431,013</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

POSITIONS							
Classified	25	0	25	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>25</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	4	0	4	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>29</b>	<b>0</b>	<b>29</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

* Statutory Dedications:							
Crime Victims Reparations Fund (CR1)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Drug Abuse Education and Treatment Fund (V02)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Innocence Compensation Fund (JU5)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tobacco Tax Health Care Fund (E32)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: LOUISIANA COMMISSION ON LAW ENFORCEMENT - FEDERAL PROGRAMS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: LOUISIANA COMMISSION ON LAW ENFORCEMENT - STATE PROGRAMS

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$3,463,558	\$0	\$3,463,558	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,708,420	\$700,000	\$2,408,420	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$9,076,850	\$0	\$9,076,850	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$14,748,828</b>	<b>\$700,000</b>	<b>\$15,448,828</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES:							
Salaries	\$1,061,733	\$0	\$1,061,733	\$0	\$0	\$0	\$0
Other Compensation	\$214,510	\$0	\$214,510	\$0	\$0	\$0	\$0
Related Benefits	\$716,660	\$0	\$716,660	\$0	\$0	\$0	\$0
Travel	\$37,852	\$0	\$37,852	\$0	\$0	\$0	\$0
Operating Services	\$83,043	\$0	\$83,043	\$0	\$0	\$0	\$0
Supplies	\$27,091	\$0	\$27,091	\$0	\$0	\$0	\$0
Professional Services	\$901,198	\$0	\$901,198	\$0	\$0	\$0	\$0
Other Charges	\$11,420,032	\$700,000	\$12,120,032	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$255,709	\$0	\$255,709	\$0	\$0	\$0	\$0
Acquisitions	\$31,000	\$0	\$31,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$14,748,828</b>	<b>\$700,000</b>	<b>\$15,448,828</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

POSITIONS							
Classified	15	0	15	0	0	0	0
Unclassified	2	0	2	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>17</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	1	0	1	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

* Statutory Dedications:							
Crime Victims Reparations Fund (CR1)	\$5,483,167	\$0	\$5,483,167	\$0	\$0	\$0	\$0
Drug Abuse Education and Treatment Fund (V02)	\$366,919	\$0	\$366,919	\$0	\$0	\$0	\$0
Innocence Compensation Fund (JU5)	\$865,179	\$0	\$865,179	\$0	\$0	\$0	\$0
Tobacco Tax Health Care Fund (E32)	\$2,361,585	\$0	\$2,361,585	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: LOUISIANA COMMISSION ON LAW ENFORCEMENT - STATE PROGRAMS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$700,000	\$0	\$0	\$0	\$700,000
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$700,000	\$0	\$0	\$0	\$700,000
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$700,000</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# **QUESTIONNAIRE ANALYSIS**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

## **GENERAL PURPOSE**

The purpose of this BA-7 is to rollover \$700,000 of a bona fide obligation for the purpose of establishing the Capital Area Family Justice Center.

## **REVENUES**

Sending Agency #451. Act 261 of the 2017 Regular Session. Reinvests money from savings realized as a result of reforms to the criminal justice system. Attached is the signed Interagency Agreement.

## **EXPENDITURES**

LCLE was unable to expend these funds to the Capital Area Family Justice Center due to receiving these funds mid-year and they did not receive all the required documents to be established as a non-profit until the end of fiscal year 2019.

## **OTHER**

Jim Craft  
Executive Director  
225-342-1560  
[Jim.Craft@lcle.la.gov](mailto:Jim.Craft@lcle.la.gov)

Denise Hernandez  
Accountant Administrator  
225-342-1595  
[Denise.Hernandez@lcle.la.gov](mailto:Denise.Hernandez@lcle.la.gov)

# State of Louisiana

Office of the Governor

Louisiana Commission on Law Enforcement  
and Administration of Criminal Justice

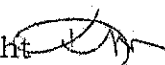
JOHN BEL EDWARDS  
GOVERNOR

JIM CRAFT  
EXECUTIVE DIRECTOR



July 26, 2019

To: Julia Gradney  
State Budget Management Analyst

From: Kelli McKnight   
Accountant Manager 1

RE: Carryforward IAT BA 7

As per your request, the Louisiana Commission on Law Enforcement certifies there are sufficient funds in the cash balance of the IAT Fund in the State Treasury required to carryforward \$700,000 from State Fiscal Year 2019 to State Fiscal Year 2020.

Should you have any questions, please contact me at (225)342-1701 or email [kelli.mcknight@lcle.la.gov](mailto:kelli.mcknight@lcle.la.gov).

KM



4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

On January 14, 2019, the Louisiana Commission on Law Enforcement (L.C.L.E.) received \$750,000 from the Department of Corrections (D.O.C.) to establish a Family Justice Center in East Baton Rouge. Since receiving the funds from D.O.C. the L.C.L.E. has been working with the Capital Area Family Justice Center (CAFJC) to file the necessary documents to be established as a non-profit prior to disbursing the funds.

Due to receiving these funds mid-year, the CAFJC was unable to spend the allocated \$750,000, because they did not receive all of the required documents to be established as a non-profit until the end of fiscal year 2019. It should also be noted that the CAFJC has signed a lease for \$15,329 monthly and the selected site/location. Demolition has started at the site and the contractors have agreed to work simultaneously with the designer that has drawn up the plans for the new Capital Area Family Justice Center. Therefore, spending the remaining \$700,000 to establish the family justice center will not be an issue because it has already been budgeted (see attached MOU, pg.2).

In short, there is a programmatic need to continue the startup of the Capital Area Family Justice Center and there are sufficient funds left to cover the extended effort. Postponing this request would stop the progress that has been made thus far in establishing the CAFJC and will also result in postponing the services that will be provided to victims and survivors of domestic violence, sexual assault, dating violence, and stalking.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No. 52.

To date, \$50,000 has been disbursed to the Capital Area Family Justice Center and \$700,000 has been obligated (personnel, operating, site preparation, furniture, and supplies).

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of the BA-7.

Approving this BA-7, will allow the Capital Area Family Justice Center the resources needed to be able to complete the start-up process which will allow victims/survivors in the capital area and surrounding parishes to start receiving services in a safe location where they are protected, where violence stops, where families heal and thrive, where hope is realized and where professionals work together to address the severity of domestic violence, sexual assault, dating violence, and stalking in the capital area and surrounding parishes. At present, there is no family justice center in the area, therefore, victims/survivors are receiving scattered services which makes it difficult and discouraging which often results in further jeopardy and may increase the risk of further violence.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients: Will this BA-7 have a positive or negative impact on some other program or agency)?

If this BA-7 is not approved, the partners that have signed on with the Capital Area Family Justice Center will also be impacted and victims will continue to have the runaround. Approving this BA-7 allows victims/survivors to receive more coordinated services under one roof to eliminate the runaround.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators).

Failure to approve this BA-7 would stop the progress that has been made thus far in establishing the Capital Area Family Justice Center. This will also result in postponing the services that will be provided to victims and survivors of domestic violence, sexual assault, dating violence, and stalking. The family justice center will increase the safety level of victims of violence and prevent families from continual abuse and the negative effects that domestic violence has on families. Failure to approve this request will also affect the community partners and agencies that have agreed to collaborate and work together to provide a safe and welcoming environment for victims and survivors of domestic violence, sexual assault, dating violence, and stalking.

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Department of State			<b>FOR OPB USE ONLY</b>			
<b>AGENCY:</b> Secretary of State			OPB LOG NUMBER <b>19R</b>		AGENDA NUMBER <b>CF8</b>	
<b>SCHEDULE NUMBER:</b> 04-139			Approval and Authority:			
<b>SUBMISSION DATE:</b> July 17, 2019						
<b>AGENCY BA-7 NUMBER:</b> 1 - Carryforward REVISED						
<b>HEAD OF BUDGET UNIT:</b> Kyle Ardoin						
<b>TITLE:</b> Secretary of State						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>						
DIRECT		\$52,719,555	\$428,460	\$53,148,015		
INTERAGENCY TRANSFERS		\$118,000	\$0	\$118,000		
FEES & SELF-GENERATED		\$29,006,921	\$391,327	\$29,398,248		
STATUTORY DEDICATIONS		\$11,164,486	\$0	\$11,164,486		
Help Louisiana Vote Fund, Election Admin (SSA)		\$5,889,487	\$0	\$5,889,487		
Voting Technology Fund (SS2)		\$5,161,921	\$0	\$5,161,921		
Subtotal of Dedications from Page 2		\$113,078	\$0	\$113,078		
FEDERAL		\$0	\$0	\$0		
<b>TOTAL</b>		<b>\$93,008,962</b>	<b>\$819,787</b>	<b>\$93,828,749</b>		
AUTHORIZED POSITIONS		311	0	311		
AUTHORIZED OTHER CHARGES		0	0	0		
NON-TO FTE POSITIONS		0	0	0		
<b>TOTAL POSITIONS</b>		<b>311</b>	<b>0</b>	<b>311</b>		
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Administrative	\$12,119,548	72	\$163,240	0	\$12,282,788	72
Elections	\$63,993,530	126	\$428,460	0	\$64,421,990	126
Archives and Records	\$4,356,155	32	\$0	0	\$4,356,155	32
Museums and Other Operations	\$2,921,082	27	\$0	0	\$2,921,082	27
Commercial	\$9,618,647	54	\$228,087	0	\$9,846,734	54
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$93,008,962</b>	<b>311</b>	<b>\$819,787</b>	<b>0</b>	<b>\$93,828,749</b>	<b>311</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Department of State	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Secretary of State	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 04-139		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 1 - Carryforward REVISED		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
STATUTORY DEDICATIONS			
Shreveport Riverfront and Convention Center and Independence Stadium Fund (T09)	\$113,078	\$0	\$113,078
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$113,078</b>	<b>\$0</b>	<b>\$113,078</b>



Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
Please see attached spreadsheet for a breakdown of the means of financing.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$428,460	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$391,327	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$819,787</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
N/A - this action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request cannot be postponed for consideration as this BA-7 is requesting funds be carried forward from fiscal year 2018-2019 to the current fiscal year in order to pay for items incurred before June 30th. Funds for the current fiscal year cannot be utilized for these items since funding has already been earmarked for other purposes.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7.

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The programmatic impact will be detrimental to the Department's funding for the current fiscal year if funds are not allowed to be carried forward. The department will have to sacrifice FY20 budgeted items in the specific expenditure categories to cover expenses incurred in FY19. Specifically, funding will be reduced in the following categories: operating, supplies, and other charges.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

Objectives and performance indicators will be negatively impacted for these programs if this BA-7 is not approved. Funding will be reduced in the operating, supplies, and other charges categories in order to pay for items incurred in FY19 and as a result FY20 budgeted items will have to be put off due to lack of funding.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

N/A

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

The performance impacts will be detrimental to the Department's funding for the current fiscal year, if funds are not allowed to be carried forward. The impacts will be felt in the Administrative, Elections, and Commercial programs as FY20 budgeted items in the operating, supplies, and other charges categories of these programs will have to be sacrificed to pay for expenditures incurred in FY19.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$277,206	\$0	\$277,206	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$11,842,342	\$163,240	\$12,005,582	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$12,119,548</b>	<b>\$163,240</b>	<b>\$12,282,788</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$5,266,165	\$0	\$5,266,165	\$0	\$0	\$0	\$0
Other Compensation	\$108,980	\$0	\$108,980	\$0	\$0	\$0	\$0
Related Benefits	\$3,282,810	\$0	\$3,282,810	\$0	\$0	\$0	\$0
Travel	\$35,300	\$0	\$35,300	\$0	\$0	\$0	\$0
Operating Services	\$1,210,530	\$117,117	\$1,327,647	\$0	\$0	\$0	\$0
Supplies	\$229,375	\$0	\$229,375	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$625,000	\$46,123	\$671,123	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$849,388	\$0	\$849,388	\$0	\$0	\$0	\$0
Acquisitions	\$512,000	\$0	\$512,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$12,119,548</b>	<b>\$163,240</b>	<b>\$12,282,788</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	64	0	64	0	0	0	0
Unclassified	8	0	8	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>72</b>	<b>0</b>	<b>72</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>72</b>	<b>0</b>	<b>72</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$163,240	\$0	\$0	\$163,240
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$117,117	\$0	\$0	\$117,117
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$46,123	\$0	\$0	\$46,123
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$163,240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$163,240</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Elections

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$49,717,467	\$428,460	\$50,145,927	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$3,224,655	\$0	\$3,224,655	\$0	\$0	\$0	\$0
Statutory Dedications *	\$11,051,408	\$0	\$11,051,408	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$63,993,530</b>	<b>\$428,460</b>	<b>\$64,421,990</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$6,636,125	\$0	\$6,636,125	\$0	\$0	\$0	\$0
Other Compensation	\$55,911	\$0	\$55,911	\$0	\$0	\$0	\$0
Related Benefits	\$4,032,327	\$0	\$4,032,327	\$0	\$0	\$0	\$0
Travel	\$98,650	\$0	\$98,650	\$0	\$0	\$0	\$0
Operating Services	\$7,224,118	\$0	\$7,224,118	\$0	\$0	\$0	\$0
Supplies	\$447,785	\$34,246	\$482,031	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$43,646,476	\$394,214	\$44,040,690	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,852,138	\$0	\$1,852,138	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$63,993,530</b>	<b>\$428,460</b>	<b>\$64,421,990</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	124	0	124	0	0	0	0
Unclassified	2	0	2	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>126</b>	<b>0</b>	<b>126</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>126</b>	<b>0</b>	<b>126</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Help Louisiana Vote Fund, Election Admin (SSA)	\$5,889,487	\$0	\$5,889,487	\$0	\$0	\$0	\$0
Voting Technology Fund (SS2)	\$5,161,921	\$0	\$5,161,921	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Elections

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$428,460	\$0	\$0	\$0	\$0	\$428,460
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$34,246	\$0	\$0	\$0	\$0	\$34,246
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$394,214	\$0	\$0	\$0	\$0	\$394,214
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$428,460</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$428,460</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Archives and Records

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$118,000	\$0	\$118,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$4,238,155	\$0	\$4,238,155	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$4,356,155</b>	<b>\$0</b>	<b>\$4,356,155</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$1,735,408	\$0	\$1,735,408	\$0	\$0	\$0	\$0
Other Compensation	\$62,450	\$0	\$62,450	\$0	\$0	\$0	\$0
Related Benefits	\$859,771	\$0	\$859,771	\$0	\$0	\$0	\$0
Travel	\$12,275	\$0	\$12,275	\$0	\$0	\$0	\$0
Operating Services	\$902,963	\$0	\$902,963	\$0	\$0	\$0	\$0
Supplies	\$64,988	\$0	\$64,988	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$626,250	\$0	\$626,250	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$3,550	\$0	\$3,550	\$0	\$0	\$0	\$0
Acquisitions	\$48,500	\$0	\$48,500	\$0	\$0	\$0	\$0
Major Repairs	\$40,000	\$0	\$40,000	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$4,356,155</b>	<b>\$0</b>	<b>\$4,356,155</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	30	0	30	0	0	0	0
Unclassified	2	0	2	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>32</b>	<b>0</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>32</b>	<b>0</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Archives and Records

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 4 NAME: Museums and Other Operations

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$2,724,882	\$0	\$2,724,882	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$83,122	\$0	\$83,122	\$0	\$0	\$0	\$0
Statutory Dedications *	\$113,078	\$0	\$113,078	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$2,921,082</b>	<b>\$0</b>	<b>\$2,921,082</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES:							
Salaries	\$1,339,765	\$0	\$1,339,765	\$0	\$0	\$0	\$0
Other Compensation	\$140,244	\$0	\$140,244	\$0	\$0	\$0	\$0
Related Benefits	\$691,260	\$0	\$691,260	\$0	\$0	\$0	\$0
Travel	\$1,500	\$0	\$1,500	\$0	\$0	\$0	\$0
Operating Services	\$573,273	\$0	\$573,273	\$0	\$0	\$0	\$0
Supplies	\$48,150	\$0	\$48,150	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$113,078	\$0	\$113,078	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$13,812	\$0	\$13,812	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$2,921,082</b>	<b>\$0</b>	<b>\$2,921,082</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

POSITIONS							
Classified	23	0	23	0	0	0	0
Unclassified	4	0	4	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>27</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>27</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

* Statutory Dedications:							
Shreveport Riverfront and Convention Center and Independence Stadium Fund (T09)	\$113,078	\$0	\$113,078	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 4 NAME: Museums and Other Operations

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 5 NAME: Commercial

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$9,618,647	\$228,087	\$9,846,734	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$9,618,647</b>	<b>\$228,087</b>	<b>\$9,846,734</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$2,893,623	\$0	\$2,893,623	\$0	\$0	\$0	\$0
Other Compensation	\$88,109	\$0	\$88,109	\$0	\$0	\$0	\$0
Related Benefits	\$1,558,779	\$0	\$1,558,779	\$0	\$0	\$0	\$0
Travel	\$8,120	\$0	\$8,120	\$0	\$0	\$0	\$0
Operating Services	\$1,071,828	\$0	\$1,071,828	\$0	\$0	\$0	\$0
Supplies	\$31,000	\$0	\$31,000	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$3,634,188	\$228,087	\$3,862,275	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$333,000	\$0	\$333,000	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$9,618,647</b>	<b>\$228,087</b>	<b>\$9,846,734</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	53	0	53	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>54</b>	<b>0</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>54</b>	<b>0</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 5 NAME: Commercial

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$228,087	\$0	\$0	\$228,087

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$228,087	\$0	\$0	\$228,087
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$228,087</b>	<b>\$0</b>	<b>\$0</b>	<b>\$228,087</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **QUESTIONNAIRE ANALYSIS**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

The purpose of this BA-7 is to carry forward funds from FY 19 to FY 20.

### **REVENUES**

Means of Finance will be State General fund and Self Generated revenue via funds carried from FY 19.

### **EXPENDITURES**

See attached spreadsheet for a description of expenditures.

### **OTHER**

Shanda Jones, Undersecretary: 225-922-2880 or shanda.jones@sos.la.gov

Melissa Thibodeaux, Budget Analyst: 225-362-5144 or melissa.thibodeaux@sos.la.gov

**Outstanding Contracts for Fiscal Year 19**

Date / PO	Vendor Name	APP	ORGN	OBJT DESCRIPTION	Open Amount	SGF	SGR	IAT	TOTAL
<b><u>ADMINISTRATIVE PROGRAM:</u></b>									
2000419425	Shows, Cali & Walsh LLP	1006	4080	Legal support for Human Resources	46,123.54		46,123		46,123
2000393572	Carahsoft Technology Corp	1008	2825	Software maintenance - Cloud security services	37,499.94		37,499		37,499
2000406118	Moran Printing Inc	1010	2710	Printing of the 2018 Buckram Bound Acts	79,618.13		79,618		79,618
		<b>100</b>			<b>163,241.61</b>	<b>-</b>	<b>163,240</b>	<b>-</b>	<b>163,240</b>
<b><u>ELECTIONS PROGRAM:</u></b>									
2000344923	Celia R Cangelosi	2007	4080	Legal support for election litigation	93,705.83	93,705			93,705
2000419425	Shows, Cali & Walsh LLP	2007	4080	Legal support for election litigation	18,895.96	18,895			18,895
2000404156	Dominion Voting Systems Inc	2009	3120	Election voting system parts	34,246.20	34,246			34,246
2000336776	GCR Inc	2009	3740	ERIN application continued development	281,614.50	281,614			281,614
		<b>200</b>			<b>428,462.49</b>	<b>428,460</b>	<b>-</b>	<b>-</b>	<b>428,460</b>
<b><u>COMMERCIAL PROGRAM:</u></b>									
2000336776	GCR Inc	5003	3740	CORA application continued development	52,180.00		52,180		52,180
2000411986	PCC Technology Inc	5004	3740	geauxBIZ application continued development	175,907.00		175,907		175,907
		<b>500</b>			<b>228,087.00</b>	<b>-</b>	<b>228,087</b>	<b>-</b>	<b>228,087</b>
<b>Total for Agency</b>					<b>819,791.10</b>	<b>428,460</b>	<b>391,327</b>	<b>-</b>	<b>819,787</b>



SECRETARY OF STATE  
STATE OF LOUISIANA


R. KYLE ARDOIN  
SECRETARY OF STATE

P.O. BOX 94125  
BATON ROUGE, LA 70804-9125  
225.922.2880



DATE: July 17, 2019

TO: Tevoy Dyson, OPB

FROM: Shanda Jones, Undersecretary 

RE: FY19 funds for the FY20 Carry forward

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The Secretary of State has the cash to meet the self-generated and state general fund on the carry forward.

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> LA Department of Justice			<b>FOR OPB USE ONLY</b>			
<b>AGENCY:</b> Office of the Attorney General			OPB LOG NUMBER <span style="font-size: 1.2em; color: blue;">48RR</span>		AGENDA NUMBER <span style="font-size: 1.2em; color: blue;">CF9</span>	
<b>SCHEDULE NUMBER:</b> 04B_141			Approval and Authority:			
<b>SUBMISSION DATE:</b> July 17, 2019 Revised						
<b>AGENCY BA-7 NUMBER:</b> 1920-01 CARRYFORWARD						
<b>HEAD OF BUDGET UNIT:</b> Elise Cazes						
<b>TITLE:</b> Dir. of Admin. Services						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): <span style="font-size: 1.2em; color: blue;">Melissa Hammuch</span> <span style="font-size: 1.2em; color: blue;">for Elise Cazes</span>						
<b>MEANS OF FINANCING</b>						
<b>CURRENT FY 2019-2020</b>						
<b>ADJUSTMENT (+) or (-)</b>						
<b>REVISED FY 2019-2020</b>						
<b>GENERAL FUND BY:</b>						
DIRECT			\$17,354,514		\$768,200	
INTERAGENCY TRANSFERS			\$24,015,339		\$271,502	
FEES & SELF-GENERATED			\$7,026,950		\$0	
STATUTORY DEDICATIONS			\$21,057,204		\$2,942,983	
[Select Statutory Dedication]			\$0		\$0	
[Select Statutory Dedication]			\$0		\$0	
Subtotal of Dedications from Page 2			\$21,057,204		\$2,942,983	
FEDERAL			\$7,851,063		\$0	
<b>TOTAL</b>			<b>\$77,305,070</b>		<b>\$3,982,685</b>	
AUTHORIZED POSITIONS			493		0	
AUTHORIZED OTHER CHARGES			1		0	
NON-TO FTE POSITIONS			0		0	
<b>TOTAL POSITIONS</b>			<b>494</b>		<b>0</b>	
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Administrative	\$8,546,838	63	\$101,336	0	\$8,648,174	63
Civil Law	\$24,169,384	78	\$3,668,302	0	\$27,837,686	78
Criminal Law and Medicaid Fraud	\$17,533,195	130	\$138,869	0	\$17,672,064	130
Risk Litigation	\$19,840,736	172	\$0	0	\$19,840,736	172
Gaming	\$7,214,917	51	\$74,178	0	\$7,289,095	51
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>		<b>\$77,305,070</b>	<b>494</b>	<b>\$3,982,685</b>	<b>0</b>	<b>\$81,287,755</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> LA Department of Justice	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of the Attorney General	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 04B_141		
<b>SUBMISSION DATE:</b> July 17, 2019 Revised	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 1920-01 CARRYFORWARD		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Department of Justice Debt Collection Fund (JS7)	\$3,425,947	\$9,200	\$3,435,147
Department of Justice Legal Support Fund (JS5)	\$4,171,814	\$585,805	\$4,757,619
Tobacco Settlement Enforcement Fund (JS9)	\$400,000	\$0	\$400,000
Tobacco Control Special Fund (JS6)	\$15,000	\$0	\$15,000
Louisiana Fund (Z13)	\$2,437,500	\$2,273,800	\$4,711,300
Medical Assistance Programs Fraud Detection (H14)	\$1,904,918	\$0	\$1,904,918
Insurance Fraud Investigation Fund (I09)	\$982,440	\$0	\$982,440
Sex Offender Registry Technology Fund (P25)	\$948,489	\$0	\$948,489
Video Draw Poker Device Fund (G03)	\$3,658,584	\$0	\$3,658,584
Riverboat Gaming Enforcement Fund (G04)	\$2,242,470	\$47,089	\$2,289,559
Pari-mutuel Live Racing Facility Gaming Control Fund (G09)	\$870,042	\$27,089	\$897,131
<b>SUBTOTAL (to Page 1)</b>	<b>\$21,057,204</b>	<b>\$2,942,983</b>	<b>\$24,000,187</b>

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Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Inter-agency Transfers \$271,502.00  
 Department of Justice Debt Collection Fund \$9,200.00  
 Department of Justice Legal Support Fund \$585,805.00  
 Riverboat Gaming Enforcement \$47,089.00  
 Pari Mutuel Live Racing Gaming Control \$27,089.00  
 Louisiana Fund \$2,273,800.00

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$768,200	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$271,502	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$2,942,983	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,982,685</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 This action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
 This request is to Carryforward fund for items encumbered in FY 18-19 that were not liquidated prior to June 30, 2019.  
 Payments are to be made in FY19-20

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
 This is not an after the fact BA7.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There will be no programmatic impacts associated from the approval of this BA7.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

There will be no programmatic impacts associated from the approval of this BA7.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts associated with this BA7 request.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

There are no performance impacts.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$2,992,608	\$0	\$2,992,608	\$0	\$0	\$0	\$0
Interagency Transfers	\$0		\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$4,804,601	\$101,336	\$4,905,937	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$749,629	\$0	\$749,629	\$0	\$0	\$0	\$0
TOTAL MOF	\$8,546,838	\$101,336	\$8,648,174	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$2,655,724	\$0	\$2,655,724	\$0	\$0	\$0	\$0
Other Compensation	\$503,816	\$0	\$503,816	\$0	\$0	\$0	\$0
Related Benefits	\$2,157,228	\$0	\$2,157,228	\$0	\$0	\$0	\$0
Travel	\$105,175	\$0	\$105,175	\$0	\$0	\$0	\$0
Operating Services	\$388,414	\$0	\$388,414	\$0	\$0	\$0	\$0
Supplies	\$32,320	\$0	\$32,320	\$0	\$0	\$0	\$0
Professional Services	\$317,534	\$101,336	\$418,870	\$0	\$0	\$0	\$0
Other Charges	\$449,707	\$0	\$449,707	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,672,479	\$0	\$1,672,479	\$0	\$0	\$0	\$0
Acquisitions	\$264,441	\$0	\$264,441	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$8,546,838	\$101,336	\$8,648,174	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	56	0	56	0	0	0	0
TOTAL T.O. POSITIONS	56	0	56	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	56	0	56	0	0	0	0
* Statutory Dedications:							
Department of Justice Legal Support Fund (JS5)	\$1,512,627	\$92,136	\$1,604,763	\$0	\$0	\$0	\$0
Department of Justice Debt Collection Fund (JS7)	\$3,291,974	\$9,200	\$3,301,174	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$101,336	\$0	\$101,336
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$101,336	\$0	\$101,336
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$101,336</b>	<b>\$0</b>	<b>\$101,336</b>
<b>OVER / (UNDER)</b>						
<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL T.O. POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>NON-TO FTE POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Civil Law

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$9,038,525	\$629,331	\$9,667,856	\$0	\$0	\$0	\$0
Interagency Transfers	\$2,991,840	\$271,502	\$3,263,342	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$6,803,078	\$0	\$6,803,078	\$0	\$0	\$0	\$0
Statutory Dedications *	\$4,722,902	\$2,767,469	\$7,490,371	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$613,039	\$0	\$613,039	\$0	\$0	\$0	\$0
TOTAL MOF	\$24,169,384	\$3,668,302	\$27,837,686	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$6,900,397	\$0	\$6,900,397	\$0	\$0	\$0	\$0
Other Compensation	\$1,560,895	\$0	\$1,560,895	\$0	\$0	\$0	\$0
Related Benefits	\$3,895,657	\$0	\$3,895,657	\$0	\$0	\$0	\$0
Travel	\$489,601	\$0	\$489,601	\$0	\$0	\$0	\$0
Operating Services	\$613,117	\$0	\$613,117	\$0	\$0	\$0	\$0
Supplies	\$178,922	\$0	\$178,922	\$0	\$0	\$0	\$0
Professional Services	\$4,828,135	\$3,668,302	\$8,496,437	\$0	\$0	\$0	\$0
Other Charges	\$4,811,538	\$0	\$4,811,538	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$820,383	\$0	\$820,383	\$0	\$0	\$0	\$0
Acquisitions	\$70,739	\$0	\$70,739	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$24,169,384	\$3,668,302	\$27,837,686	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	74	0	74	0	0	0	0
TOTAL T.O. POSITIONS	74	0	74	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	74	0	74	0	0	0	0
* Statutory Dedications:							
Louisiana Fund (Z13)	\$2,437,500	\$2,273,800	\$4,711,300	\$0	\$0	\$0	\$0
Department of Justice Legal Support Fund (JS5)	\$1,736,429	\$493,669	\$2,230,098	\$0	\$0	\$0	\$0
Tobacco Control Special Fund (JS6)	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
Tobacco Settlement Enforcement Fund (JS9)	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0
Department of Justice Debt Collection Fund (JS7)	\$133,973	\$0	\$133,973	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Civil Law

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$629,331	\$271,502	\$0	\$2,767,469	\$0	\$3,668,302
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$629,331	\$271,502	\$0	\$2,767,469	\$0	\$3,668,302
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$629,331</b>	<b>\$271,502</b>	<b>\$0</b>	<b>\$2,767,469</b>	<b>\$0</b>	<b>\$3,668,302</b>
<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL T.O. POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
OTHER CHARGES POSIT	\$0	\$0	\$0	\$0	\$0	\$0
NON-TO FTE POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Criminal Law and Medicaid Fraud

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$5,323,381	\$138,869	\$5,462,250	\$0	\$0	\$0	\$0
Interagency Transfers	\$851,048	\$0	\$851,048	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$111,766	\$0	\$111,766	\$0	\$0	\$0	\$0
Statutory Dedications *	\$4,758,605	\$0	\$4,758,605	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$6,488,395		\$6,488,395	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$17,533,195</b>	<b>\$138,869</b>	<b>\$17,672,064</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
EXPENDITURES:							
Salaries	\$7,678,861	\$0	\$7,678,861	\$0	\$0	\$0	\$0
Other Compensation	\$575,990	\$0	\$575,990	\$0	\$0	\$0	\$0
Related Benefits	\$4,419,938	\$0	\$4,419,938	\$0	\$0	\$0	\$0
Travel	\$480,825	\$0	\$480,825	\$0	\$0	\$0	\$0
Operating Services	\$790,861	\$0	\$790,861	\$0	\$0	\$0	\$0
Supplies	\$481,935	\$0	\$481,935	\$0	\$0	\$0	\$0
Professional Services	\$555,190	\$138,869	\$694,059	\$0	\$0	\$0	\$0
Other Charges	\$1,587,032	\$0	\$1,587,032	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$593,765	\$0	\$593,765	\$0	\$0	\$0	\$0
Acquisitions	\$368,798	\$0	\$368,798	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$17,533,195</b>	<b>\$138,869</b>	<b>\$17,672,064</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	129	0	129	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>129</b>	<b>0</b>	<b>129</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	1	0	1	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>130</b>	<b>0</b>	<b>130</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
* Statutory Dedications:							
Medical Assistance Programs Fraud Detection (H14)	\$1,904,916	\$0	\$1,904,916	\$0	\$0	\$0	\$0
Insurance Fraud Investigation Fund (I09)	\$962,440	\$0	\$962,440	\$0	\$0	\$0	\$0
Sex Offender Registry Technology Fund (P25)	\$948,489	\$0	\$948,489	\$0	\$0	\$0	\$0
Department of Justice Legal Support Fund (J55)	\$922,758	\$0	\$922,758	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Criminal Law and Medicaid Fraud

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$138,869	\$0	\$0	\$0	\$0	\$138,869

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$138,869	\$0	\$0		\$0	\$138,869
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$138,869</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$138,869</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL T.O. POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
OTHER CHARGES POSIT	\$0	\$0	\$0	\$0	\$0	\$0
NON-TO FTE POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 4 NAME: Risk Litigation

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$19,840,736	\$0	\$19,840,736	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$19,840,736</b>	<b>\$0</b>	<b>\$19,840,736</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES:							
Salaries	\$10,948,420	\$0	\$10,948,420	\$0	\$0	\$0	\$0
Other Compensation	\$137,280	\$0	\$137,280	\$0	\$0	\$0	\$0
Related Benefits	\$5,873,549	\$0	\$5,873,549	\$0	\$0	\$0	\$0
Travel	\$124,600	\$0	\$124,600	\$0	\$0	\$0	\$0
Operating Services	\$784,744	\$0	\$784,744	\$0	\$0	\$0	\$0
Supplies	\$115,231	\$0	\$115,231	\$0	\$0	\$0	\$0
Professional Services	\$74,500	\$0	\$74,500	\$0	\$0	\$0	\$0
Other Charges	\$29,909	\$0	\$29,909	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,639,399	\$0	\$1,639,399	\$0	\$0	\$0	\$0
Acquisitions	\$113,104	\$0	\$113,104	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$19,840,736</b>	<b>\$0</b>	<b>\$19,840,736</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	172	0	172	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>172</b>	<b>0</b>	<b>172</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>172</b>	<b>0</b>	<b>172</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 4 NAME: Risk Litigation

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL T.O. POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
OTHER CHARGES POSIT	\$0	\$0	\$0	\$0	\$0	\$0
NON-TO FTE POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 5 NAME: Gaming

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS				
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	
GENERAL FUND BY:								
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Interagency Transfers	\$331,715	\$0	\$331,715	\$0	\$0	\$0	\$0	
Fees & Self-Generated	\$112,106	\$0	\$112,106	\$0	\$0	\$0	\$0	
Statutory Dedications *	\$6,771,096	\$74,178	\$6,845,274	\$0	\$0	\$0	\$0	
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL MOF	\$7,214,917	\$74,178	\$7,289,095	\$0	\$0	\$0	\$0	
EXPENDITURES:								
Salaries	\$3,580,828	\$0	\$3,580,828	\$0	\$0	\$0	\$0	
Other Compensation	\$178,708	\$0	\$178,708	\$0	\$0	\$0	\$0	
Related Benefits	\$2,150,418	\$0	\$2,150,418	\$0	\$0	\$0	\$0	
Travel	\$52,350	\$0	\$52,350	\$0	\$0	\$0	\$0	
Operating Services	\$175,189	\$0	\$175,189	\$0	\$0	\$0	\$0	
Supplies	\$62,530	\$0	\$62,530	\$0	\$0	\$0	\$0	
Professional Services	\$202,000	\$20,000	\$222,000	\$0	\$0	\$0	\$0	
Other Charges	\$39,000	\$0	\$39,000	\$0	\$0	\$0	\$0	
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Interagency Transfers	\$586,355	\$0	\$586,355	\$0	\$0	\$0	\$0	
Acquisitions	\$187,539	\$54,178	\$241,717	\$0	\$0	\$0	\$0	
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$7,214,917	\$74,178	\$7,289,095	\$0	\$0	\$0	\$0	
POSITIONS								
Classified	0	0	0	0	0	0	0	
Unclassified	51	0	51	0	0	0	0	
TOTAL T.O. POSITIONS	51	0	51	0	0	0	0	
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0	
NON-TO FTE POSITIONS	0	0	0	0	0	0	0	
TOTAL POSITIONS	51	0	51	0	0	0	0	
* Statutory Dedications:								
Video Draw Poker Device Fund (G03)	\$3,658,584	\$0	\$3,658,584	\$0	\$0	\$0	\$0	
Riverboat Gaming Enforcement Fund (G04)	\$2,242,470	\$47,089	\$2,289,559	\$0	\$0	\$0	\$0	
Pari-mutuel Live Racing Facility Gaming Control Fund (G09)	\$870,042	\$27,089	\$897,131	\$0	\$0	\$0	\$0	
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 5 NAME: Gaming

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$74,178	\$0	\$74,178

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$20,000	\$0	\$20,000
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$54,178	\$0	\$54,178
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$74,178</b>	<b>\$0</b>	<b>\$74,178</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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POSITIONS						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL T.O. POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
OTHER CHARGES POSIT	\$0	\$0	\$0	\$0	\$0	\$0
NON-TO FTE POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## **BA-7 QUESTIONNAIRE**

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

### **GENERAL PURPOSE**

1. The purpose of this BA7 is to request the carryforward of bona fide obligations. The unexpended balances for professional service contracts and supplies in which the expiration dates for said contracts extend beyond June 30, 2019.

Title 39:82B of the Louisiana Revised Statutes deals with re-budgeting of funds from the prior fiscal year into the new fiscal year. The statute reads: \_\_\_\_\_

"§82. B. The Commissioner of Administration may, with the approval of the Joint Legislative Committee on the Budget, incorporate into the new fiscal year's appropriation any appropriations from the prior fiscal year against which bona fide obligations existed on the last day of the fiscal year. No transactions shall be approved in this manner after the forty-fifth day following the last day of the fiscal year."

### **REVENUES**

State General Fund	\$768,200
Inter-agency Transfers	\$271,502
Department of Justice Debt Collection Fund	\$9,200
Department of Justice Legal Support Fund	\$585,805
Riverboat Gaming Enforcement	\$47,089
Pari Mutuel Live Racing Gaming Control	\$27,089
Louisiana Fund	\$2,273,800

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### **EXPENDITURES**

5500000	Professional Fees	\$3,928,507
5710250	Acquisitions Automobile	\$54,178

### **OTHER**

Elise Cazes, Director of Administrative Services 326-6714  
Melissa Gannuch, Deputy Director Administrative Services, 326-6734



**State of Louisiana**  
DEPARTMENT OF JUSTICE  
ADMINISTRATIVE SERVICES DIVISION  
P.O. BOX 94005  
BATON ROUGE  
70804-9005

Jeff Landry  
Attorney General

July 17, 2019 (revised 7-25-19)

Mr. Paul Fernandez  
Office of Planning and Budget  
Division of Administration  
Claiborne Building, 7<sup>th</sup> Floor, Suite 7150  
Baton Rouge, LA 70804

RE: BA7 1920-01 and 1920-02

Dear Mr. Fernandez:

I hereby certify that State General Fund, Interagency Transfers, Fees and Self-Generated Revenue, Federal and Statutory Dedications: Department of Justice Debt Collection Fund, Department of Justice Legal Support Fund, Louisiana Fund and LA Medical Assistance Programs Fraud Detection Fund will have the following cash amounts available on August 15, 2019 to support the carryforward BA7 submitted.

State General Fund:	\$768,200
Inter-agency Transfers	\$271,502
Statutory Dedications:	
Department of Justice Debt Collection Fund	\$9,200
Department of Justice Legal Support Fund	\$585,805
Riverboat Gaming Enforcement	\$47,089
Pari Mutuel Live Racing Gaming Control	\$27,089
Louisiana Fund	\$2,273,800
LA Medical Assistance Programs Fraud Detection Fund	\$647
Federal	\$1,940

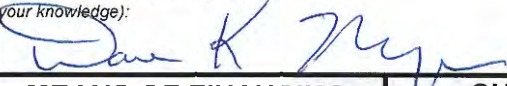
If you have any questions, you may contact me at 326-6734.

Sincerely,

Melissa Gannuch  
Deputy Director, Administrative Services

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**CARRYFORWARD**

<b>DEPARTMENT: AGRICULTURE AND FORESTRY</b>			<b>FOR OPB USE ONLY</b>			
<b>AGENCY: AGRICULTURE AND FORESTRY</b>			OPB LOG NUMBER <b>31</b>		AGENDA NUMBER <b>CF10</b>	
<b>SCHEDULE NUMBER: 04-160</b>			Approval and Authority:			
<b>SUBMISSION DATE: July 17, 2019</b>						
<b>AGENCY BA-7 NUMBER: 01</b>						
<b>HEAD OF BUDGET UNIT: DANE MORGAN</b>						
<b>TITLE: ASSISTANT COMMISSIONER M&amp;F</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>						
DIRECT		\$18,787,387	\$0		\$18,787,387	
INTERAGENCY TRANSFERS		\$678,592	\$0		\$678,592	
FEES & SELF-GENERATED		\$6,981,777	\$0		\$6,981,777	
STATUTORY DEDICATIONS		\$37,115,484	\$300,000		\$37,415,484	
Structural Pest Control Commission Fund (A02)		\$1,603,535	\$300,000		\$1,903,535	
Louisiana Agricultural Finance Authority Fund (A07)		\$11,805,932	\$0		\$11,805,932	
Subtotal of Dedications from Page 2		\$23,706,017	\$0		\$23,706,017	
FEDERAL		\$9,809,973	\$0		\$9,809,973	
<b>TOTAL</b>		<b>\$73,373,213</b>	<b>\$300,000</b>		<b>\$73,673,213</b>	
AUTHORIZED POSITIONS		568	0		568	
AUTHORIZED OTHER CHARGES		2	0		2	
NON-TO FTE POSITIONS		0	0		0	
<b>TOTAL POSITIONS</b>		<b>570</b>	<b>0</b>		<b>570</b>	
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
MANAGEMENT & FINANCE	\$19,821,406	110 <sup>3A</sup> 0	\$0	0	\$19,821,406	110 0 <sup>3A</sup>
AG AND ENV SCIENCES	\$12,904,367	103 0	\$300,000	0	\$13,204,367	103 0
ANIMAL HEALTH & FOOD SAFETY	\$14,268,504	104 0	\$0	0	\$14,268,504	104 0
AGRO-CONSUMER SERVICES	\$8,925,234	77 0	\$0	0	\$8,925,234	77 0
FORESTRY	\$15,443,193	167 0	\$0	0	\$15,443,193	167 0
SOIL & WATER	\$2,010,509	9	\$0	0	\$2,010,509	9
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2	\$0	0 <sup>3A</sup>	\$0	0	\$0	0 <sup>3A</sup>
<b>TOTAL</b>	<b>\$73,373,213</b>	<b>570 0</b>	<b>\$300,000</b>	<b>0</b>	<b>\$73,673,213</b>	<b>570 0</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: AGRICULTURE AND FORESTRY</b>	<b>FOR OPB USE ONLY</b>	
<b>AGENCY: AGRICULTURE AND FORESTRY</b>	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER: 04-160</b>		
<b>SUBMISSION DATE: July 17, 2019</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER: 01</b>		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Pesticide Fund (A09)	\$5,723,155	\$0	\$5,723,155
Forest Protection Fund (A11)	\$806,606	\$0	\$806,606
Boll Weevil Eradication Fund (A12)	\$0	\$0	\$0
Forestry Productivity Fund (A14)	\$333,333	\$0	\$333,333
Petroleum Products Fund (A15)	\$4,628,921	\$0	\$4,628,921
Livestock Brand Commission Fund (A17)	\$40,000	\$0	\$40,000
Agricultural Commodity Dealers & Warehouse Fund (A18)	\$2,318,769	\$0	\$2,318,769
Seed Commission Fund (A21)	\$807,008	\$0	\$807,008
Sweet Potato Pests & Diseases Fund (A22)	\$200,000	\$0	\$200,000
Weights and Measures Fund (A23)	\$2,981,233	\$0	\$2,981,233
Feed and Fertilizer Fund (A29)	\$3,266,992	\$0	\$3,266,992
Horticulture and Quarantine Fund (A30)	\$2,600,000	\$0	\$2,600,000
<b>SUBTOTAL (to Page 1)</b>	<b>\$23,706,017</b>	<b>\$0</b>	<b>\$23,706,017</b>

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
The source of funding for this BA-7 is Statutory Dedications from the Structural Pest Control Fund (\$300,000). The department will use these funds to pay for the contract encumbered, but not executed, in fiscal year 2019.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$300,000	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
This action requires no additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

Statutory Dedications for the Structural Pest Control Fund was collected during fiscal year 2019. This contract was bid and encumbered and had not been executed as of June 30, 2019. LDAF needs the funding and the budget authority to carryforward to fiscal year 2020 so that the contract can be paid when it is executed.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
No. This is not an after the fact BA-7.

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

This BA-7 will enable the department to have adequate funding and budget authority in fiscal year 2020 to pay for the contract bid and encumbered in fiscal year 2019 but not executed as of June 30, 2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

There is no estimated direct impact on other objectives or performance indicators. This BA-7 will have no impact on any other program or agency.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The performance impacts associated with this request are identified, to the extent possible, in the explanations above.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will result in LDAF not being able to pay for the contract bid and encumbered but not executed in fiscal year 2019. Statutory Dedications from the Structural Pest Control Fund that will be used to pay for this contract, were collected in fiscal year 2019.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: OFFICE OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES

MEANS OF FINANCING:				ADJUSTMENT OUTYEAR PROJECTIONS			
	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$80,000	\$0	\$80,000	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$74,962	\$0	\$74,962	\$0	\$0	\$0	\$0
Statutory Dedications *	\$12,047,088	\$300,000	\$12,347,088	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$702,317	\$0	\$702,317	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$12,904,367</b>	<b>\$300,000</b>	<b>\$13,204,367</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$5,805,882	\$0	\$5,805,882	\$0	\$0	\$0	\$0
Other Compensation	\$277,948	\$0	\$277,948	\$0	\$0	\$0	\$0
Related Benefits	\$3,109,068	\$0	\$3,109,068	\$0	\$0	\$0	\$0
Travel	\$52,000	\$0	\$52,000	\$0	\$0	\$0	\$0
Operating Services	\$836,325	\$0	\$836,325	\$0	\$0	\$0	\$0
Supplies	\$868,084	\$0	\$868,084	\$0	\$0	\$0	\$0
Professional Services	\$55,000	\$0	\$55,000	\$0	\$0	\$0	\$0
Other Charges	\$639,677	\$300,000	\$939,677	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$393,383	\$0	\$393,383	\$0	\$0	\$0	\$0
Acquisitions	\$867,000	\$0	\$867,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$12,904,367</b>	<b>\$300,000</b>	<b>\$13,204,367</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	91	0	91	0	0	0	0
Unclassified	10	0	10	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>101</b>	<b>0</b>	<b>101</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	2	0	2	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>103</b>	<b>0</b>	<b>103</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Boll Weevil Eradication Fund (A12)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Feed and Fertilizer Fund (A29)	\$1,993,862	\$0	\$1,993,862	\$0	\$0	\$0	\$0
Horticulture and Quarantine Fund (A30)	\$2,600,000	\$0	\$2,600,000	\$0	\$0	\$0	\$0
Louisiana Agricultural Finance Authority Fund (A07)	\$25,295	\$0	\$25,295	\$0	\$0	\$0	\$0
Pesticide Fund (A09)	\$4,827,567	\$0	\$4,827,567	\$0	\$0	\$0	\$0
Seed Commission Fund (A21)	\$807,008	\$0	\$807,008	\$0	\$0	\$0	\$0
Structural Pest Control Commission Fund (A02)	\$1,593,356	\$300,000	\$1,893,356	\$0	\$0	\$0	\$0
Sweet Potato Pests & Diseases Fund (A22)	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: OFFICE OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$300,000	\$0	\$300,000
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$300,000	\$0	\$300,000
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$300,000</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### GENERAL PURPOSE

1. The purpose of this BA-7 is to increase the revenue and expenditure budget authority for LDAF in FY 20 for a contract encumbered, but not executed in FY 19. Statutory Dedications for the Structural Pest Control Fund has been collected in FY 19 to pay for this contract. This BA-7 will enable LDAF to pay in FY 20 for that contract bid and encumbered, but not executed in FY 19.

### REVENUES

Structural Pest Control Comm. Fund R.S. 3:3375, 1984

Current Budget  
\$1,603,535

Revised Budget Amount w/BA-7  
\$1,903,535

Current Anticipated Revenue  
\$1,903,535

### EXPENDITURES

9. The requested funding of \$300,000 will be used for the purpose of paying for a contract bid and encumbered during FY 19, but will not be executed until FY 20. The expenditure authority is only affecting one program: Agricultural and Environmental Sciences.

AES

Other Charges

\$300,000

Pollution Control Incorporated (PO #2000426882)

### OTHER

Dane Morgan

Assistant Commissioner for Management and Finance

Phone: (225) 952-8142

Email: dmorgan@LDAF.STATE.LA.US

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY  
MIKE STRAIN DVM  
COMMISSIONER



July 16, 2019

Samuel Roubique  
Office of Planning and Budget  
Division of Administration  
PO Box 94095  
Baton Rouge, LA 70804-4095

Sam,

I hereby certify the following:

- The Structural Pest Control Commission Fund has \$563,276.11 cash available in Agency 160 as of July 16, 2019 and will have \$300,000 of cash available for August 14, 2019 to support the Carryforward BA-7.

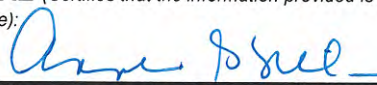
Sincerely,

A handwritten signature in black ink, appearing to read "Laura Sanders", written over a horizontal line.

Laura Sanders  
Accountant Manager 2



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Dept of Economic Development		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Office of the Secretary		OPB LOG NUMBER <b>10</b>		AGENDA NUMBER <b>CF11</b>		
<b>SCHEDULE NUMBER:</b> 05-251		Approval and Authority:				
<b>SUBMISSION DATE:</b> 07/16/19						
<b>AGENCY BA-7 NUMBER:</b> 1						
<b>HEAD OF BUDGET UNIT:</b> Anne G. Villa						
<b>TITLE:</b> Undersecretary						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	12,616,563	\$1,338,298	\$13,954,861			
INTERAGENCY TRANSFERS	637,997	\$0	\$637,997			
FEES & SELF-GENERATED	-	\$0	\$0			
STATUTORY DEDICATIONS	\$5,677,710	\$1,675,682	\$7,353,392			
[Select Statutory Dedication]	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$5,677,710	\$1,675,682	\$7,353,392			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$18,932,270</b>	<b>\$3,013,980</b>	<b>\$21,946,250</b>			
AUTHORIZED POSITIONS	34	0	34			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
<b>TOTAL POSITIONS</b>	<b>34</b>	<b>0</b>	<b>34</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Executive Administration	18,932,270	34	\$3,013,980	0	\$21,946,250	34
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$18,932,270</b>	<b>34</b>	<b>\$3,013,980</b>	<b>0</b>	<b>\$21,946,250</b>	<b>34</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Dept of Economic Development	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of the Secretary	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 05-251		
<b>SUBMISSION DATE:</b> 07/16/19	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 1		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Louisiana Economic Development Fund (ED6)	5,677,710	\$ 1,675,682.00	\$7,353,392
Rapid Response Fund (EDR)	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$5,677,710</b>	<b>\$1,675,682</b>	<b>\$7,353,392</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
 Statutory Dedicated - LA Economic Development Fund

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$1,338,298	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$1,675,682	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,013,980</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
 This request is in accordance with Title 39:82B of the Louisiana Revised Statutes which deals with rebudgeting of funds from prior fiscal years into the new fiscal year.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
 N/A

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.  
There are no programmatic impacts as a result of this BA-7. This is to appropriate contracts that cross fiscal years.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE: There will be no impact to performance indicators.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

This is to carry forward contracts that cross fiscal years.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This is to carry forward bona fide obligations for contracts that cross fiscal years.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 would result in the inability to pay contractual obligations.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Executive and Administration - B.R.

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	12,616,563	\$1,338,298	\$13,954,861	\$0	\$0	\$0	\$0
Interagency Transfers	637,997	\$0	\$637,997	\$0	\$0	\$0	\$0
Fees & Self-Generated	-	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$5,677,710	\$1,675,682	\$7,353,392	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$18,932,270	\$3,013,980	\$21,946,250	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	3,166,838	\$0	\$3,166,838	\$0	\$0	\$0	\$0
Other Compensation	111,014	\$0	\$111,014	\$0	\$0	\$0	\$0
Related Benefits	1,858,626	\$0	\$1,858,626	\$0	\$0	\$0	\$0
Travel	190,810	\$0	\$190,810	\$0	\$0	\$0	\$0
Operating Services	764,163	\$0	\$764,163	\$0	\$0	\$0	\$0
Supplies	150,748	\$0	\$150,748	\$0	\$0	\$0	\$0
Professional Services	645,000	\$22,750	\$667,750	\$0	\$0	\$0	\$0
Other Charges	9,905,712	\$2,991,230	\$12,896,942	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	2,139,359	\$0	\$2,139,359	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$18,932,270	\$3,013,980	\$21,946,250	\$0	\$0	\$0	\$0
POSITIONS							
Classified	21	0	21	0	0	0	0
Unclassified	13	0	13	0	0	0	0
TOTAL T.O. POSITIONS	34	0	34	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	34	0	34	0	0	0	0
* Statutory Dedications:							
Louisiana Economic Development Fund (ED6)	5,677,710	\$ 1,675,682.00	\$7,353,392	\$0	\$0	\$0	\$0
Rapid Response Fund (EDR)	-	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME:

*Executive and Administration - B.R.*

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$1,338,298	\$0	\$0	\$1,675,682	\$0	\$3,013,980


EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$2,750	\$0	\$0	\$20,000	\$0	\$22,750
Other Charges	\$1,335,548	\$0	\$0	\$1,655,682	\$0	\$2,991,230
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,338,298</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,675,682</b>	<b>\$0</b>	<b>\$3,013,980</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

MEMORANDUM

TO: Blake Ruiz, Budget Analyst  
Office of Planning and Budget

FROM: Kathy Blankenship, Deputy Undersecretary   
Office of Management and Finance

DATE: July 16, 2019

RE: BA-7 #05-251-01 Office of the Secretary  
BA-7 #05-252-01 Office of Business Development  
BA-7 #05-252-02 Office of Business Development  
BA-7 #20-931-01 Debt Service & State Commitments

In accordance with Act 10 of 2019, please find attached BA-7s for the above-referenced agencies. The requests are in accordance with Title 39:82B of the LA Revised Statutes dealing with the re-budgeting of funds from prior fiscal years into the new fiscal year.


Your consideration and approval of this request is greatly appreciated. Please do not hesitate to call should there be any questions, 342-9658.

I certify that sufficient cash will be available in the State Treasury to pay for these encumbrances.

  
APPROVED: Kathy Blankenship

7/16/19  
Date

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Dept. of Economic Development		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Office of Business Development		OPB LOG NUMBER <b>11</b>		AGENDA NUMBER <b>CF12</b>		
<b>SCHEDULE NUMBER:</b> 05-252		Approval and Authority:				
<b>SUBMISSION DATE:</b> 7/17/19						
<b>AGENCY BA-7 NUMBER:</b> 1						
<b>HEAD OF BUDGET UNIT:</b> Anne G. Villa						
<b>TITLE:</b> Undersecretary						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>		
<b>GENERAL FUND BY:</b>						
DIRECT	\$8,018,271	\$410,170		\$8,428,441		
INTERAGENCY TRANSFERS	\$125,000	\$0		\$125,000		
FEES & SELF-GENERATED	\$3,092,284	\$451,114		\$3,543,398		
STATUTORY DEDICATIONS	\$11,942,887	\$2,405,111		\$14,347,998		
[Select Statutory Dedication]	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
Subtotal of Dedications from Page 2	\$11,942,887	\$2,405,111		\$14,347,998		
FEDERAL	1,833,416	\$0		\$1,833,416		
<b>TOTAL</b>	<b>\$25,011,858</b>	<b>\$3,266,395</b>		<b>\$28,278,253</b>		
AUTHORIZED POSITIONS	79	0		79		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	0	0		0		
<b>TOTAL POSITIONS</b>	<b>79</b>	<b>0</b>		<b>79</b>		
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Business Development	\$21,456,246	64	\$3,209,707	0	\$24,665,953	64
Business Incentives	\$3,555,612	15	\$56,688	0	\$3,612,300	15
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$25,011,858</b>	<b>79</b>	<b>\$3,266,395</b>	<b>0</b>	<b>\$28,278,253</b>	<b>79</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Dept. of Economic Development	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Business Development	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 05-252		
<b>SUBMISSION DATE:</b> 7/17/19	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 1		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Louisiana Economic Development Fund (ED6)	7,242,887	\$2,405,111	\$9,647,998
Marketing Fund (EDM)	\$2,000,000	\$0	\$2,000,000
Louisiana Entertainment Development Fund (EDH)	2,700,000	\$0	\$2,700,000
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$11,942,887</b>	<b>\$2,405,111</b>	<b>\$14,347,998</b>

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Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
 See continuation sheet for all indicated below:

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$410,170	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$451,114	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$2,405,111	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,266,395</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
 This request is in accordance with Title 39:82B of the Louisiana Revised Statutes which deals with rebudgeting of funds from prior fiscal years into the new fiscal year.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
 N/A

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.  
There are no programmatic impacts as a result of this BA-7. This is to appropriate contracts that cross fiscal years.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE: There will be no impact to performance indicators.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

This is to carry forward contracts that cross fiscal years.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This is to carry forward bona fide obligations for contracts that cross fiscal years.

5. Describe the performance impacts of failure to approve this BA-7. *(Be specific. Relate performance impacts to objectives and performance indicators.)*

Failure to approve this BA-7 would result in the inability to pay contractual obligations.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Business Development

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	8,018,271	\$410,170	\$8,428,441	\$0	\$0	\$0	\$0
Interagency Transfers	125,000	\$0	\$125,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	1,949,053	\$394,426	\$2,343,479	\$0	\$0	\$0	\$0
Statutory Dedications *	\$11,180,589	\$2,405,111	\$13,585,700	\$0	\$0	\$0	\$0
FEDERAL FUNDS	183,333	\$0	\$183,333	\$0	\$0	\$0	\$0
TOTAL MOF	\$21,456,246	\$3,209,707	\$24,665,953	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	5,134,970	\$0	\$5,134,970	\$0	\$0	\$0	\$0
Other Compensation	15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
Related Benefits	2,570,363	\$0	\$2,570,363	\$0	\$0	\$0	\$0
Travel	426,602	\$0	\$426,602	\$0	\$0	\$0	\$0
Operating Services	213,771	\$0	\$213,771	\$0	\$0	\$0	\$0
Supplies	25,617	\$0	\$25,617	\$0	\$0	\$0	\$0
Professional Services	4,592,717	\$1,859,654	\$6,452,371	\$0	\$0	\$0	\$0
Other Charges	8,415,011	\$1,350,053	\$9,765,064	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	62,195	\$0	\$62,195	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$21,456,246	\$3,209,707	\$24,665,953	\$0	\$0	\$0	\$0
POSITIONS							
Classified	27	0	27	0	0	0	0
Unclassified	37	0	37	0	0	0	0
TOTAL T.O. POSITIONS	64	0	64	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	64	0	64	0	0	0	0
* Statutory Dedications:							
Louisiana Economic Development Fund (ED6)	6,480,589	\$2,405,111	\$8,885,700	\$0	\$0	\$0	\$0
Marketing Fund (EDM)	2,000,000	\$0	\$2,000,000	\$0	\$0	\$0	\$0
Louisiana Entertainment Development Fund (EDH)	2,700,000	\$0	\$2,700,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Business Development

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$410,170	\$0	\$394,426	\$2,405,111	\$0	\$3,209,707

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$203,670	\$0	\$394,426	\$1,261,558	\$0	\$1,859,654
Other Charges	\$206,500	\$0	\$0	\$1,143,553	\$0	\$1,350,053
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$410,170</b>	<b>\$0</b>	<b>\$394,426</b>	<b>\$2,405,111</b>	<b>\$0</b>	<b>\$3,209,707</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Business Incentives

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	-	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	-	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	1,143,231	\$56,688	\$1,199,919	\$0	\$0	\$0	\$0
Statutory Dedications *	\$762,298	\$0	\$762,298	\$0	\$0	\$0	\$0
FEDERAL FUNDS	1,650,083	\$0	\$1,650,083	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$3,555,612</b>	<b>\$56,688</b>	<b>\$3,612,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	922,355	\$0	\$922,355	\$0	\$0	\$0	\$0
Other Compensation	-	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	480,696	\$0	\$480,696	\$0	\$0	\$0	\$0
Travel	37,191	\$0	\$37,191	\$0	\$0	\$0	\$0
Operating Services	107,498	\$0	\$107,498	\$0	\$0	\$0	\$0
Supplies	5,891	\$0	\$5,891	\$0	\$0	\$0	\$0
Professional Services	109,500	\$56,688	\$166,188	\$0	\$0	\$0	\$0
Other Charges	1,867,583	\$0	\$1,867,583	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	24,898	\$0	\$24,898	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$3,555,612</b>	<b>\$56,688</b>	<b>\$3,612,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	15	0	15	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>15</b>	<b>0</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>15</b>	<b>0</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Louisiana Economic Development Fund (ED6)	762,298	\$0	\$762,298	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Business Incentives

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$56,688	\$0	\$0	\$56,688


EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$56,688	\$0	\$0	\$56,688
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$56,688</b>	<b>\$0</b>	<b>\$0</b>	<b>\$56,688</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

MEMORANDUM

TO: Blake Ruiz, Budget Analyst  
Office of Planning and Budget

FROM: Kathy Blankenship, Deputy Undersecretary   
Office of Management and Finance

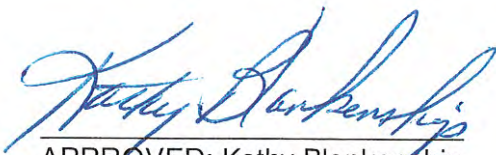
DATE: July 16, 2019

RE: BA-7 #05-251-01 Office of the Secretary  
BA-7 #05-252-01 Office of Business Development  
BA-7 #05-252-02 Office of Business Development  
BA-7 #20-931-01 Debt Service & State Commitments

In accordance with Act 10 of 2019, please find attached BA-7s for the above-referenced agencies. The requests are in accordance with Title 39:82B of the LA Revised Statutes dealing with the re-budgeting of funds from prior fiscal years into the new fiscal year.

Your consideration and approval of this request is greatly appreciated. Please do not hesitate to call should there be any questions, 342-9658.

I certify that sufficient cash will be available in the State Treasury to pay for these encumbrances.

  
APPROVED: Kathy Blankenship

7/16/19  
Date





STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT:</b> Culture, Recreation and Tourism		<b>FOR OPB USE ONLY</b>			
<b>AGENCY:</b> Office of State Library		OPB LOG NUMBER <span style="font-size: 2em; color: blue;">6</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF13</span>	
<b>SCHEDULE NUMBER:</b> 06-262		Approval and Authority:			
<b>SUBMISSION DATE:</b> July 11, 2019					
<b>AGENCY BA-7 NUMBER:</b> DCRT-OSL-20-01					
<b>HEAD OF BUDGET UNIT:</b> Nancy Watkins					
<b>TITLE:</b> Undersecretary					
<b>SIGNATURE</b> <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 					
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>		
<b>GENERAL FUND BY:</b>					
DIRECT	\$3,491,947	\$47,283	\$3,539,230		
INTERAGENCY TRANSFERS	\$821,436	\$0	\$821,436		
FEES & SELF-GENERATED	\$90,000	\$0	\$90,000		
STATUTORY DEDICATIONS	\$0	\$0	\$0		
[Select Statutory Dedication]	\$0	\$0	\$0		
[Select Statutory Dedication]	\$0	\$0	\$0		
Subtotal of Dedications from Page 2	\$0	\$0	\$0		
FEDERAL	\$2,924,040	\$0	\$2,924,040		
<b>TOTAL</b>	<b>\$7,327,423</b>	<b>\$47,283</b>	<b>\$7,374,706</b>		
AUTHORIZED POSITIONS	48	0	48		
AUTHORIZED OTHER CHARGES	0	0	0		
NON-TO FTE POSITIONS	0	0	0		
<b>TOTAL POSITIONS</b>	<b>48</b>	<b>0</b>	<b>48</b>		
<b>PROGRAM EXPENDITURES</b>					
<b>PROGRAM NAME:</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS POS</b>
Library Services	\$7,327,423	48	\$47,283	0	\$7,374,706 48
	\$0	0	\$0	0	\$0 0
	\$0	0	\$0	0	\$0 0
	\$0	0	\$0	0	\$0 0
	\$0	0	\$0	0	\$0 0
	\$0	0	\$0	0	\$0 0
	\$0	0	\$0	0	\$0 0
	\$0	0	\$0	0	\$0 0
	\$0	0	\$0	0	\$0 0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0 0
<b>TOTAL</b>	<b>\$7,327,423</b>	<b>48</b>	<b>\$47,283</b>	<b>0</b>	<b>\$7,374,706 48</b>

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Culture, Recreation and Tourism	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of State Library	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 06-262		
<b>SUBMISSION DATE:</b> July 10, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> DCRT-OSL-20-01		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

\$47,283 - State General Fund (Direct) Revenue to be carried forward from FY 2018-19 to FY 2019-20

Vendor	LaGov PO	Program	Amount	Financing
Courtesy of Acadiana LLC	2000406287	Library Services	\$ 47,283	General Fund
<b>Total</b>			<b>\$ 47,283</b>	

Dealer was unable to deliver the vehicles before the close of the fiscal year.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$47,283	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$47,283</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
This action requires no additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request can't be postponed for consideration in the agency's budget request for next fiscal year because funds are needed this fiscal year to allow the Office of State Library to meet fiscal year 2018-2019 encumbered obligations which could not be completed prior to June 30, 2019.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.  
No programmatic impacts to note.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

No performance impacts to note.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts associated with this BA-7.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

No performance impacts of failure to approve this BA-7.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Library Services

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$3,491,947	\$47,283	\$3,539,230	\$0	\$0	\$0	\$0
Interagency Transfers	\$821,436	\$0	\$821,436	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$90,000	\$0	\$90,000	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$2,924,040	\$0	\$2,924,040	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$7,327,423</b>	<b>\$47,283</b>	<b>\$7,374,706</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
EXPENDITURES:							
Salaries	\$2,430,589	\$0	\$2,430,589	\$0	\$0	\$0	\$0
Other Compensation	\$51,000	\$0	\$51,000	\$0	\$0	\$0	\$0
Related Benefits	\$1,771,726	\$0	\$1,771,726	\$0	\$0	\$0	\$0
Travel	\$12,926	\$0	\$12,926	\$0	\$0	\$0	\$0
Operating Services	\$333,674	\$0	\$333,674	\$0	\$0	\$0	\$0
Supplies	\$30,117	\$0	\$30,117	\$0	\$0	\$0	\$0
Professional Services	\$6,597	\$0	\$6,597	\$0	\$0	\$0	\$0
Other Charges	\$1,763,445	\$0	\$1,763,445	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$927,349	\$0	\$927,349	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$47,283	\$47,283	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$7,327,423</b>	<b>\$47,283</b>	<b>\$7,374,706</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
POSITIONS							
Classified	47	0	47	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>48</b>	<b>0</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>48</b>	<b>0</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Library Services

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$47,283	\$0	\$0	\$0	\$0	\$47,283

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$47,283	\$0	\$0	\$0	\$0	\$47,283
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$47,283</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,283</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **BA-7 QUESTIONNAIRE**

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

### **GENERAL PURPOSE**

1. This BA-7 will allow DCRT - Office of State Library to carryforward funds from FY 2018-19 to FY 2019-20 for contracts entered into and encumbered in FY 2018-19.

### **REVENUES**

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

#### **2. If STATE GENERAL FUND**

This BA-7 will allow the Office of State Library to carryforward funds from FY 2018-2019 to FY 2019-2020 for bona fide obligation entered into in FY 2018-2019 and to achieve the federal grant match requirements for FY 18-19. These funds were provided by Act 2 of the 2018 Second and Third Extraordinary Sessions.

#### **3. If IAT**

#### **4. If Self-Generated Revenues**

#### **5. If Statutory Dedications**

#### **6. If Interim Emergency Board Appropriations**

#### **7. If Federal Funds**

#### **8. All Grants:**

### **EXPENDITURES**

#### **9. Provide detailed expenditure information including how the amount requested was calculated.**

The amount requested was calculated from the encumbered obligations from FY 2018-19.

#### **10. If funds are being transferred, please explain how excess funds became available.**

Funds that were encumbered and obligated in FY 2018-19 will be transferred into FY 2019-20 to provide funding for bona fide obligations entered into during the 2018-19 fiscal year.

#### **11. Provide object details as part of explanation.**

AFS	Program	Org	Object	Amount	Means of Finance
	100	6220	4420	\$ 47,283	GF
G/L					
LaGov	Fund	Cost Center	Acct		
	2620000000	2621012000	5710250	\$ 47,283	GF
Total				\$ 47,283	

### **OTHER**

#### **12. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.**

Billy Nungesser, LT Governor	<a href="mailto:bnungesser@crt.la.gov">bnungesser@crt.la.gov</a>	(225)342-7009
Richard Hartley, Deputy Secretary	<a href="mailto:rhartley@crt.la.gov">rhartley@crt.la.gov</a>	(225)342-8607
Nancy Watkins, Undersecretary	<a href="mailto:nwatkins@crt.la.gov">nwatkins@crt.la.gov</a>	(225)342-8201



BILLY NUNGESSER  
LIEUTENANT GOVERNOR

**State of Louisiana**  
**OFFICE OF THE LIEUTENANT GOVERNOR**  
**DEPARTMENT OF CULTURE, RECREATION & TOURISM**  
**OFFICE OF MANAGEMENT AND FINANCE**

RICHARD H. HARTLEY  
DEPUTY SECRETARY

NANCY WATKINS  
UNDERSECRETARY

July 11, 2019

Division of Administration  
Office of Planning and Budget  
ATTN: Charles Durr  
P.O. Box 94025  
Baton Rouge, LA 70804-9095

Dear Charles:

The Office of State Library certifies there will be a sufficient cash balance in the respective Means of Financing in the State Treasury to pay for the encumbrances listed on the carryforward BA-7-OSL-20-01 in the amount of \$47,283'.

If you need any additional information, please contact me at (225) 342-8201.

Sincerely,


A handwritten signature in blue ink that reads "Nancy Watkins".

Nancy Watkins  
Undersecretary  
Office of the Lieutenant Governor  
Department of Culture, Recreation, and Tourism  
Phone: (225) 342-8201 Fax: (225) 342-0761  
[nwatkins@crt.la.gov](mailto:nwatkins@crt.la.gov)

cc: Richard H. Hartley, Deputy Secretary  
Sondra Sloper, Accountant Administrator



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Culture, Recreation, and Tourism		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Office of State Parks		OPB LOG NUMBER <b>TR</b>		AGENDA NUMBER <b>CF14</b>		
<b>SCHEDULE NUMBER:</b> 06-264		Approval and Authority:				
<b>SUBMISSION DATE:</b> July 17, 2019						
<b>AGENCY BA-7 NUMBER:</b> DCRT-OSP-20-01 Revised						
<b>HEAD OF BUDGET UNIT:</b> Nancy Watkins						
<b>TITLE:</b> Undersecretary						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>		
<b>GENERAL FUND BY:</b>						
DIRECT	\$17,677,796	\$34,097		\$17,711,893		
INTERAGENCY TRANSFERS	\$221,387	\$0		\$221,387		
FEES & SELF-GENERATED	\$1,179,114	\$0		\$1,179,114		
STATUTORY DEDICATIONS	\$16,944,120	\$0		\$16,944,120		
Louisiana State Parks Improvement and Repair Fund (CT4)	\$16,444,120	\$0		\$16,444,120		
Poverty Point Reservoir Development Fund (CT9)	\$500,000	\$0		\$500,000		
Subtotal of Dedications from Page 2	\$0	\$0		\$0		
FEDERAL	\$1,178,895	\$0		\$1,178,895		
<b>TOTAL</b>	<b>\$37,201,312</b>	<b>\$34,097</b>		<b>\$37,235,409</b>		
AUTHORIZED POSITIONS	296	0		296		
AUTHORIZED OTHER CHARGES	13	0		13		
NON-TO FTE POSITIONS	0	0		0		
<b>TOTAL POSITIONS</b>	<b>309</b>	<b>0</b>		<b>309</b>		
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Parks and Recreation	\$37,201,312	309	\$34,097	0	\$37,235,409	309
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$37,201,312</b>	<b>309</b>	<b>\$34,097</b>	<b>0</b>	<b>\$37,235,409</b>	<b>309</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT:</b> Culture, Recreation, and Tourism	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of State Parks	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 06-264		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> DCRT-OSP-20-01 Revised		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

\$34,097 State General Fund

Cash in the amount of \$34,097 is available to be transferred from FY 2018-19 to FY 2019-20.

SP Designs & MFG Inc - Uniforms	PO #2000405496	\$21,597
Hamm Mechanical LLC	PO #2000416281	\$12,500
	Total	\$34,097

Uniforms were ordered for all State Parks field units. Due to the large quantity ordered the vendor could not complete and deliver the order by June 30, 2019.

Renovate lift station at group camp at North Toledo Bend State Park. . The vendor could not complete the final walk through and inspection of the lift station by 6/30/19.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$34,097	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$34,097</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel is needed.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request cannot be postponed until next fiscal year because funds are needed this fiscal year to allow the Office of State Parks to meet the FY 2018-2019 encumbered obligations for uniforms and the renovation of the group camp lift station at North Toledo Bend State Park.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7.

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

This BA-7 is requesting funds to be carried forward from FY2018-2019 to FY 2019-2020 to provide funding for purchase orders that could not be completed before June 30, 2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

N/A

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts associated with this BA-7.

5. Describe the performance impacts of failure to approve this BA-7. *(Be specific. Relate performance impacts to objectives and performance indicators.)*

N/A



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Parks and Recreation

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$17,677,796	\$34,097	\$17,711,893	\$0	\$0	\$0	\$0
Interagency Transfers	\$221,387	\$0	\$221,387	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$1,179,114	\$0	\$1,179,114	\$0	\$0	\$0	\$0
Statutory Dedications *	\$16,944,120	\$0	\$16,944,120	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$1,178,895	\$0	\$1,178,895	\$0	\$0	\$0	\$0
TOTAL MOF	\$37,201,312	\$34,097	\$37,235,409	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$11,348,804	\$0	\$11,348,804	\$0	\$0	\$0	\$0
Other Compensation	\$454,070	\$0	\$454,070	\$0	\$0	\$0	\$0
Related Benefits	\$7,290,880	\$0	\$7,290,880	\$0	\$0	\$0	\$0
Travel	\$21,000	\$0	\$21,000	\$0	\$0	\$0	\$0
Operating Services	\$4,182,889	\$12,500	\$4,195,389	\$0	\$0	\$0	\$0
Supplies	\$2,319,306	\$21,597	\$2,340,903	\$0	\$0	\$0	\$0
Professional Services	\$67,667	\$0	\$67,667	\$0	\$0	\$0	\$0
Other Charges	\$2,953,479	\$0	\$2,953,479	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$2,520,643	\$0	\$2,520,643	\$0	\$0	\$0	\$0
Acquisitions	\$2,763,458	\$0	\$2,763,458	\$0	\$0	\$0	\$0
Major Repairs	\$3,279,116	\$0	\$3,279,116	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$37,201,312	\$34,097	\$37,235,409	\$0	\$0	\$0	\$0
POSITIONS							
Classified	295	0	295	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	296	0	296	0	0	0	0
OTHER CHARGES POSITIONS	13	0	13	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	309	0	309	0	0	0	0
* Statutory Dedications:							
Louisiana State Parks Improvement and Repair Fund (CT4)	\$16,444,120	\$0	\$16,444,120	\$0	\$0	\$0	\$0
Poverty Point Reservoir Development Fund (CT9)	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Parks and Recreation

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$34,097	\$0	\$0	\$0	\$0	\$34,097

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$12,500	\$0	\$0	\$0	\$0	\$12,500
Supplies	\$21,597	\$0	\$0	\$0	\$0	\$21,597
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$34,097</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,097</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **BA-7 QUESTIONNAIRE**

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

This BA-7 will allow the Office of State Parks to carryforward funds from FY 2018-2019 to FY 2019-2020 to pay for bona fide obligations (purchase orders) for uniforms and renovations to a lift station entered into and encumbered in FY 2018-19.

### **REVENUES**

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

#### **3. If STATE GENERAL FUND**

This BA-7 will allow the Office of State Parks to carryforward funds from FY 2018-19 to FY 2019-20 for obligations on purchase orders for park uniforms and renovations to a lift station. Funds were provided by Act 2, of the 2018 Second and Third Extraordinary Sessions.

### **EXPENDITURES**

9. Provide detailed expenditure information including how the amount requested was calculated.

The amounts are calculated from the encumbered Purchase Orders.

10. If funds are being transferred, please explain how excess funds became available.

Funds will be transferred from FY 2018-2019 into FY 2019-2020 for bona fide obligations entered into in FY 2018-19.

11. Provide object details as part of explanation.

Program	Cost Center	GL Acct	Amount	Means of Finance
LA Gov 100	2641028347	5330008	\$12,500	General Fund
LA Gov 100	2641016102	5410007	\$21,597	General Fund
			<u>\$34,097</u>	
AFS				
100	6485	2800	\$12,500	General Fund
100	6461	3130	\$21,597	General Fund
			<u>\$34,097</u>	

### **OTHER**

4. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further

Billy Nungesser, Lt. Governor	<u><a href="mailto:bnungesser@crt.la.gov">bnungesser@crt.la.gov</a></u>	(225) 342-7009
Richard Hartley, Deputy Secretary	<u><a href="mailto:rhartley@crt.la.gov">rhartley@crt.la.gov</a></u>	(225) 342-8607
Nancy Watkins, Undersecretary	<u><a href="mailto:nwatkins@crt.la.gov">nwatkins@crt.la.gov</a></u>	(225) 342-8201



BILLY NUNGESSER  
LIEUTENANT GOVERNOR

**State of Louisiana**  
**OFFICE OF THE LIEUTENANT GOVERNOR**  
**DEPARTMENT OF CULTURE, RECREATION & TOURISM**  
**OFFICE OF MANAGEMENT AND FINANCE**

RICHARD H. HARTLEY  
DEPUTY SECRETARY

NANCY WATKINS  
UNDERSECRETARY

July 17, 2019

Division of Administration  
Office of Planning and Budget  
ATTN: Charles Durr  
P.O. Box 94025  
Baton Rouge, LA 70804-9095

Dear Charles:

The Office of State Parks certifies there will be a sufficient cash balance in the respective Means of Financing in the State Treasury to pay for the encumbrances listed on the carryforward BA-7-OSP-20-01 in the amount of \$34,097.

If you need any additional information, please contact me at (225) 342-8201.

Sincerely,

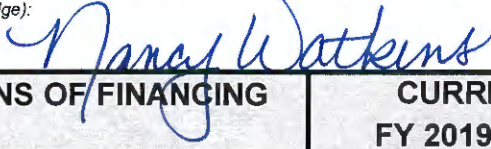
A handwritten signature in blue ink that reads "Nancy Watkins".

Nancy Watkins  
Undersecretary  
Office of the Lieutenant Governor  
Department of Culture, Recreation, and Tourism  
Phone: (225) 342-8201 Fax: (225) 342-0761  
[nwatkins@crt.la.gov](mailto:nwatkins@crt.la.gov)

cc: Richard H. Hartley, Deputy Secretary  
Sondra Sloper, Accountant Administrator



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT:</b> Culture, Recreation & Tourism		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Office of Cultural Development		OPB LOG NUMBER <b>4</b>		AGENDA NUMBER <b>CF15</b>		
<b>SCHEDULE NUMBER:</b> 06-265		Approval and Authority:				
<b>SUBMISSION DATE:</b> July 11, 2019						
<b>AGENCY BA-7 NUMBER:</b> DCRT-OCD-20-01						
<b>HEAD OF BUDGET UNIT:</b> Nancy Watkins						
<b>TITLE:</b> Undersecretary						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>		
<b>GENERAL FUND BY:</b>						
DIRECT	\$2,016,987	\$86,111		\$2,103,098		
INTERAGENCY TRANSFERS	\$2,501,591	\$0		\$2,501,591		
FEES & SELF-GENERATED	\$692,884	\$0		\$692,884		
STATUTORY DEDICATIONS	\$118,944	\$0		\$118,944		
Archaeological Curation Fund (CT5)	\$118,944	\$0		\$118,944		
[Select Statutory Dedication]	\$0	\$0		\$0		
Subtotal of Dedications from Page 2	\$0	\$0		\$0		
FEDERAL	\$2,089,456	\$0		\$2,089,456		
<b>TOTAL</b>	<b>\$7,419,862</b>	<b>\$86,111</b>		<b>\$7,505,973</b>		
AUTHORIZED POSITIONS	32	0		32		
AUTHORIZED OTHER CHARGES	5	0		5		
NON-TO FTE POSITIONS	0	0		0		
<b>TOTAL POSITIONS</b>	<b>37</b>	<b>0</b>		<b>37</b>		
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Cultural Development	\$3,679,409	25	\$86,111	0	\$3,765,520	25
Arts	\$2,956,612	7	\$0	0	\$2,956,612	7
Administrative	\$783,841	5	\$0	0	\$783,841	5
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$7,419,862</b>	<b>37</b>	<b>\$86,111</b>	<b>0</b>	<b>\$7,505,973</b>	<b>37</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Culture, Recreation & Tourism	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Cultural Development	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 06-265		
<b>SUBMISSION DATE:</b> July 11, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> DCRT-OCD-20-01		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

\$86,111 State General Fund (Direct)

Cash in the amount of \$86,111 is available to be transferred from FY 2018-19 to FY 2019-20.

Grant	Program	PO	Amount
Texas A & M University	Cultural Development	2000352165	\$ 86,111.00

Funds for Texas A & M University will be used for the conservation of the Red River Dugout Canoe Project

The canoe project is in phase 2 (impregnating the timbers, which is about a two year process).

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$86,111	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$86,111</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel is needed.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request cannot be postponed until next fiscal year because funds are needed this fiscal year to allow the Office of Cultural Development to meet the FY-2017-2018 Grant Agreement obligations. The Red River Canoe Project is in Phase 2 currently and phases 3A and 3B will be completed as stated in Attachment A of the grant agreement, which terminates on May 31, 2021.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No payments have been made toward this BA-7.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Without approval of this BA-7, the Office of Cultural Development will not be able to utilize funds that were appropriated with House Bill 874 of the Regular Session for FY2017-18 for the Red River Canoe Project.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

N/A

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts associated with this BA-7.

5. Describe the performance impacts of failure to approve this BA-7. *(Be specific. Relate performance impacts to objectives and performance indicators.)*

N/A



## REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

### PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Cultural Development Program

[illegible]

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Cultural Development Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$86,111	\$0	\$0	\$0	\$0	\$86,111

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$86,111	\$0	\$0	\$0	\$0	\$86,111
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$86,111</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$86,111</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Arts Program

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$49,126	\$0	\$49,126	\$0	\$0	\$0	\$0
Interagency Transfers	\$2,020,239	\$0	\$2,020,239	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$500	\$0	\$500	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$886,747	\$0	\$886,747	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$2,956,612</b>	<b>\$0</b>	<b>\$2,956,612</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$484,257	\$0	\$484,257	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$251,727	\$0	\$251,727	\$0	\$0	\$0	\$0
Travel	\$10,554	\$0	\$10,554	\$0	\$0	\$0	\$0
Operating Services	\$58,346	\$0	\$58,346	\$0	\$0	\$0	\$0
Supplies	\$5,014	\$0	\$5,014	\$0	\$0	\$0	\$0
Professional Services	\$500	\$0	\$500	\$0	\$0	\$0	\$0
Other Charges	\$1,916,243	\$0	\$1,916,243	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$229,971	\$0	\$229,971	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$2,956,612</b>	<b>\$0</b>	<b>\$2,956,612</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	6	0	6	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Arts Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Administrative Program

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$688,421	\$0	\$688,421	\$0	\$0	\$0	\$0
Interagency Transfers	\$95,420	\$0	\$95,420	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$783,841</b>	<b>\$0</b>	<b>\$783,841</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$285,394	\$0	\$285,394	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$196,035	\$0	\$196,035	\$0	\$0	\$0	\$0
Travel	\$9,039	\$0	\$9,039	\$0	\$0	\$0	\$0
Operating Services	\$17,374	\$0	\$17,374	\$0	\$0	\$0	\$0
Supplies	\$503	\$0	\$503	\$0	\$0	\$0	\$0
Professional Services	\$500	\$0	\$500	\$0	\$0	\$0	\$0
Other Charges	\$38,749	\$0	\$38,749	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$236,247	\$0	\$236,247	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$783,841</b>	<b>\$0</b>	<b>\$783,841</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	3	0	3	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Administrative Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment)

### GENERAL PURPOSE

1. This BA-7 will allow the Office of Cultural Development to carryforward funds from FY 2018-19 to FY2019-20 for a grant agreement entered in FY 2017-18 to develop, preserve, and promote an historical archeological artifact, the 34 foot Dugout Canoe Project (Red River Canoe).

### REVENUES

(Explain the Means of Financing. Provide details Including Source, authority to spend, etc.)

#### 2. If STATE GENERAL FUND

\$86,111 State General Fund (Direct)

\$86,111 - Included on this BA-7 will allow the Office of Cultural Development to carryforward funds from FY2018-19 to FY2019-20 for a grant agreement entered in FY2017-18 and meet the requirements as appropriated with House Bill 874 of the Regular Session for fiscal year 2017-18.

#### 3. If IAT

#### 4. Self-Generated Revenues

#### 5. If Statutory Dedications

#### 8. All Grants: The 34 Foot Dugout Canoe Project Special Initiative

### EXPENDITURES

9. Provide detailed expenditure information including how the amount requested was calculated.

N/A

10. If funds are being transferred, please explain how excess funds became available.  
Funds that were obligated in FY2018-19 will be transferred into FY2019-20 to provide funding for obligations entered into during the 2018-19 Fiscal Year

11. Provide object details as part of explanation.

	Program	Org	Object	Rptg	Amount	Means of Finance
AFS	100	6576	3646	5840	\$ 86,111	State General Fund
LaGov	Fund 2650000000	Cost Center 2651027600	G/L Acct 5610003		\$ 86,111	State General Fund
				Total	\$ 86,111	

12. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.

Billy Nungesser, LT Governor	<a href="mailto:bnungesser@crt.la.gov">bnungesser@crt.la.gov</a>	(225)342-7009
Richard Hartley, Deputy Secretary	<a href="mailto:rhartley@crt.la.gov">rhartley@crt.la.gov</a>	(225)342-8607
Nancy Watkins, Undersecretary	<a href="mailto:nwatkins@crt.la.gov">nwatkins@crt.la.gov</a>	(225)342-8201



BILLY NUNGESSER  
LIEUTENANT GOVERNOR

**State of Louisiana**  
**OFFICE OF THE LIEUTENANT GOVERNOR**  
**DEPARTMENT OF CULTURE, RECREATION & TOURISM**  
**OFFICE OF MANAGEMENT AND FINANCE**

RICHARD H. HARTLEY  
DEPUTY SECRETARY

NANCY WATKINS  
UNDERSECRETARY

July 11, 2019

Division of Administration  
Office of Planning and Budget  
ATTN: Charles Durr  
P.O. Box 94025  
Baton Rouge, LA 70804-9095

Dear Charles:

The Office of Cultural Development certifies there will be a sufficient cash balance in the respective Means of Financing in the State Treasury to pay for the encumbrances listed on the carryforward BA-7-OCD-20-01 in the amount of \$86,111.

If you need any additional information, please contact me at (225) 342-8201.

Sincerely,

A handwritten signature in blue ink that reads "Nancy Watkins".

Nancy Watkins  
Undersecretary  
Office of the Lieutenant Governor  
Department of Culture, Recreation, and Tourism  
Phone: (225) 342-8201 Fax: (225) 342-0761  
[nwatkins@crt.la.gov](mailto:nwatkins@crt.la.gov)

cc: Richard H. Hartley, Deputy Secretary  
Sondra Sloper, Accountant Administrator



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: Culture, Recreation and Tourism</b>			<b>FOR OPB USE ONLY</b>				
<b>AGENCY: Office of Tourism</b>			<b>OPB LOG NUMBER</b>		<b>AGENDA NUMBER</b>		
<b>SCHEDULE NUMBER: 06-267</b>			<b>3</b>		<b>CF16</b>		
<b>SUBMISSION DATE: July 11, 2019</b>			Approval and Authority:				
<b>AGENCY BA-7 NUMBER: DCRT-OT-20-01</b>							
<b>HEAD OF BUDGET UNIT: Nancy Watkins</b>							
<b>TITLE: Undersecretary</b>							
<b>SIGNATURE</b> <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 							
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>		<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>							
DIRECT		\$0		\$0		\$0	
INTERAGENCY TRANSFERS		\$43,216		\$0		\$43,216	
FEES & SELF-GENERATED		\$26,463,357		\$13,000		\$26,476,357	
STATUTORY DEDICATIONS		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
Subtotal of Dedications from Page 2		\$0		\$0		\$0	
FEDERAL		\$447,660		\$0		\$447,660	
<b>TOTAL</b>		<b>\$26,954,233</b>		<b>\$13,000</b>		<b>\$26,967,233</b>	
AUTHORIZED POSITIONS		73		0		73	
AUTHORIZED OTHER CHARGES		3		0		3	
NON-TO FTE POSITIONS		0		0		0	
<b>TOTAL POSITIONS</b>		<b>76</b>		<b>0</b>		<b>76</b>	
<b>PROGRAM EXPENDITURES</b>							
<b>PROGRAM NAME:</b>		<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
Administration		\$1,812,427	7	\$0	0	\$1,812,427	7
Marketing		\$21,487,042	18	\$0	0	\$21,487,042	18
Welcome Centers		\$3,654,764	51	\$13,000	0	\$3,667,764	51
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0
<b>TOTAL</b>		<b>\$26,954,233</b>	<b>76</b>	<b>\$13,000</b>	<b>0</b>	<b>\$26,967,233</b>	<b>76</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Culture, Recreation and Tourism	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Tourism	<b>OPB LOG NUMBER</b>	<b>AGENDA NUMBER</b>
<b>SCHEDULE NUMBER:</b> 06-267		
<b>SUBMISSION DATE:</b> July 08, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> DCRT-OT-20-01		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

\$13,000 - Self Generated Revenue to be carried forward from FY 2018-19 to FY 2019-20

Vendor	LaGov PO	Program	Amount	Financing
Milton Fence LLC	2000420008	Welcome Center	\$ 13,000	Self Generated
<b>Total</b>			<b>\$ 13,000</b>	

Milton Fence LLC - The gate was unable to be completed in FY '19 as parties are on hold pending execution of a cooperative endeavor agreement between DOTD and Tourism.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$13,000	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$13,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
This action requires no additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request can't be postponed for consideration in the agency's budget request for next fiscal year because funds are needed this fiscal year to allow the Office of Tourism to meet fiscal year 2018-2019 encumbered obligations which could not be completed prior to June 30, 2019.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

No programmatic impacts to note.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

No performance impacts to note.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts associated with this BA-7.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

No performance impacts of failure to approve this BA-7.



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$1,812,427	\$0	\$1,812,427	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$1,812,427</b>	<b>\$0</b>	<b>\$1,812,427</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$425,550	\$0	\$425,550	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$432,833	\$0	\$432,833	\$0	\$0	\$0	\$0
Travel	\$31,000	\$0	\$31,000	\$0	\$0	\$0	\$0
Operating Services	\$81,524	\$0	\$81,524	\$0	\$0	\$0	\$0
Supplies	\$14,695	\$0	\$14,695	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$821,925	\$0	\$821,925	\$0	\$0	\$0	\$0
Acquisitions	\$4,900	\$0	\$4,900	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,812,427</b>	<b>\$0</b>	<b>\$1,812,427</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	6	0	6	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$43,216	\$0	\$43,216	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$20,996,166	\$0	\$20,996,166	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$447,660	\$0	\$447,660	\$0	\$0	\$0	\$0
TOTAL MOF	\$21,487,042	\$0	\$21,487,042	\$0	\$0	\$0	\$0

<b>EXPENDITURES:</b>							
Salaries	\$813,181	\$0	\$813,181	\$0	\$0	\$0	\$0
Other Compensation	\$3,865	\$0	\$3,865	\$0	\$0	\$0	\$0
Related Benefits	\$427,506	\$0	\$427,506	\$0	\$0	\$0	\$0
Travel	\$169,000	\$0	\$169,000	\$0	\$0	\$0	\$0
Operating Services	\$4,511,669	\$0	\$4,511,669	\$0	\$0	\$0	\$0
Supplies	\$16,000	\$0	\$16,000	\$0	\$0	\$0	\$0
Professional Services	\$9,179,654	\$0	\$9,179,654	\$0	\$0	\$0	\$0
Other Charges	\$1,333,580	\$0	\$1,333,580	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$5,025,487	\$0	\$5,025,487	\$0	\$0	\$0	\$0
Acquisitions	\$7,100	\$0	\$7,100	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$21,487,042</b>	<b>\$0</b>	<b>\$21,487,042</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>POSITIONS</b>							
Classified	15	0	15	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>15</b>	<b>0</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	3	0	3	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Welcome Centers

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$3,654,764	\$13,000	\$3,667,764	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$3,654,764</b>	<b>\$13,000</b>	<b>\$3,667,764</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$1,523,440	\$0	\$1,523,440	\$0	\$0	\$0	\$0
Other Compensation	\$301,640	\$0	\$301,640	\$0	\$0	\$0	\$0
Related Benefits	\$942,233	\$0	\$942,233	\$0	\$0	\$0	\$0
Travel	\$15,500	\$0	\$15,500	\$0	\$0	\$0	\$0
Operating Services	\$255,551	\$0	\$255,551	\$0	\$0	\$0	\$0
Supplies	\$80,500	\$0	\$80,500	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$219,500	\$0	\$219,500	\$0	\$0	\$0	\$0
Acquisitions	\$16,400	\$0	\$16,400	\$0	\$0	\$0	\$0
Major Repairs	\$100,000	\$13,000	\$113,000	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$3,654,764</b>	<b>\$13,000</b>	<b>\$3,667,764</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	51	0	51	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>51</b>	<b>0</b>	<b>51</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>51</b>	<b>0</b>	<b>51</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Welcome Centers

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$13,000	\$0	\$0	\$13,000

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$13,000	\$0	\$0	\$13,000
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,000</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **BA-7 QUESTIONNAIRE**

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

### **GENERAL PURPOSE**

1. This BA-7 will allow DCRT - Office of Tourism to carryforward funds from FY 2018-19 to FY 2019-20 for contracts entered into and encumbered in FY 2018-19.

### **REVENUES**

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

2. If STATE GENERAL FUND

3. If IAT

4. If Self-Generated Revenues

Explain how funds are generated

The funds are generated through sales and use tax. Per R.S. 51:1286 ...to provide funds for the purpose of assisting the state in the promotion of tourism, the district is hereby authorized, to levy and collect a sales and use tax not to exceed three one hundredths of one percent.

Provide original fund balance and revised fund balance

Provide amount of original fund balance that was originally budgeted

For FY20 the SGR appropriation is \$26,463,357

Provide amount of revised fund balance that will be budgeted if this BA-7 is approved

If approved the appropriated SGR will be \$26,476,357

5. If Statutory Dedications

6. If Interim Emergency Board Appropriations

7. If Federal Funds

8. All Grants:

### **EXPENDITURES**

9. Provide detailed expenditure information including how the amount requested was calculated.

The amount requested was calculated from the encumbered obligations from FY 2018-19.

10. If funds are being transferred, please explain how excess funds became available.

Funds that were encumbered and obligated in FY 2018-19 will be transferred into FY 2019-20 to provide funding for bona fide obligations entered into during the 2018-19 fiscal year.

11. Provide object details as part of explanation.

AFS	Program	Org	Object	Amount	Means of Finance
	300	6788	4630	\$ 13,000	SGR
			G/L		
LaGov	Fund	Cost Center	Acct		
	2670000200	2673108802	5810003	\$ 13,000	SGR
			Total	\$ 13,000	

### **OTHER**

12. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.

Billy Nungesser, LT Governor	<a href="mailto:bnungesser@crt.la.gov">bnungesser@crt.la.gov</a> (225)342-7009
Richard Hartley, Deputy Secretary	<a href="mailto:rhartley@crt.la.gov">rhartley@crt.la.gov</a> (225)342-8607
Nancy Watkins, Undersecretary	<a href="mailto:nwatkins@crt.la.gov">nwatkins@crt.la.gov</a> (225)342-8201



BILLY NUNGESSER  
LIEUTENANT GOVERNOR

**State of Louisiana**  
**OFFICE OF THE LIEUTENANT GOVERNOR**  
**DEPARTMENT OF CULTURE, RECREATION & TOURISM**  
**OFFICE OF MANAGEMENT AND FINANCE**

RICHARD H. HARTLEY  
DEPUTY SECRETARY

NANCY WATKINS  
UNDERSECRETARY

July 11, 2019

Division of Administration  
Office of Planning and Budget  
ATTN: Charles Durr  
P.O. Box 94025  
Baton Rouge, LA 70804-9095

Dear Charles:

The Office of Tourism certifies there will be a sufficient cash balance in the respective Means of Financing in the State Treasury to pay for the encumbrances listed on the carryforward BA-7-OT-20-01 in the amount of \$13,000.

If you need any additional information, please contact me at (225) 342-8201.

Sincerely,

A handwritten signature in blue ink that reads "Nancy Watkins".

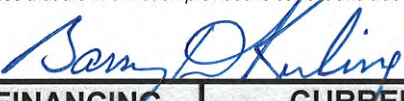
Nancy Watkins  
Undersecretary  
Office of the Lieutenant Governor  
Department of Culture, Recreation, and Tourism  
Phone: (225) 342-8201 Fax: (225) 342-0761  
[nwatkins@crt.la.gov](mailto:nwatkins@crt.la.gov)

cc: Richard H. Hartley, Deputy Secretary  
Sondra Sloper, Accountant Administrator



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

CARRYFORWARD

<b>DEPARTMENT: DOTD</b>		<b>FOR OPB USE ONLY</b>				
<b>AGENCY: ADMINISTRATION</b>		OPB LOG NUMBER <b>46</b>		AGENDA NUMBER <b>CF17</b>		
<b>SCHEDULE NUMBER: 07-273</b>		Approval and Authority:				
<b>SUBMISSION DATE: July 17, 2019</b>						
<b>AGENCY BA-7 NUMBER: 1</b>						
<b>HEAD OF BUDGET UNIT: Barry D. Keeling</b>						
<b>TITLE: Undersecretary</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$0	\$0	\$0			
INTERAGENCY TRANSFERS	\$554,215	\$0	\$554,215			
FEES & SELF-GENERATED	\$26,505	\$0	\$26,505			
STATUTORY DEDICATIONS	\$51,401,886	\$505,295	\$51,907,181			
TTF-Federal (54N)	\$10,437,622	\$0	\$10,437,622			
TTF-Regular (54P)	\$40,964,264	\$505,295	\$41,469,559			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$51,982,606</b>	<b>\$505,295</b>	<b>\$52,487,901</b>			
AUTHORIZED POSITIONS	196	0	196			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
<b>TOTAL POSITIONS</b>	<b>196</b>	<b>0</b>	<b>196</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Office of the Secretary	\$10,578,986	69	\$0	0	\$10,578,986	69
Office of Management & Finance	\$41,403,620	127	\$505,295	0	\$41,908,915	127
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$51,982,606</b>	<b>196</b>	<b>\$505,295</b>	<b>0</b>	<b>\$52,487,901</b>	<b>196</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: DOTD</b>	<b>FOR OPB USE ONLY</b>	
<b>AGENCY: ADMINISTRATION</b>	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER: 07-273</b>		
<b>SUBMISSION DATE: July 17, 2019</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER: 1</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
Transportation Trust Fund (TTF) - Regular: Funding is for an outstanding obligation incurred during the previous year.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$505,295	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$505,295</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
This action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
This is an outstanding obligation from the previous fiscal year.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
This is not an after the fact BA-7.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts applicable to this BA-7, as this is a bona-fide obligation from the previous fiscal year.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

There are no performance impacts that are applicable to this BA-7, as this is a bona-fide obligation from the previous fiscal year.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This is an outstanding obligation from the previous fiscal year.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

There will be an unmet obligation within DOTD.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Office of Management & Finance

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$554,215	\$0	\$554,215	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$26,505	\$0	\$26,505	\$0	\$0	\$0	\$0
Statutory Dedications *	\$40,822,900	\$505,295	\$41,328,195	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$41,403,620</b>	<b>\$505,295</b>	<b>\$41,908,915</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
EXPENDITURES:							
Salaries	\$8,357,479	\$0	\$8,357,479	\$0	\$0	\$0	\$0
Other Compensation	\$65,760	\$0	\$65,760	\$0	\$0	\$0	\$0
Related Benefits	\$5,261,659	\$0	\$5,261,659	\$0	\$0	\$0	\$0
Travel	\$89,947	\$0	\$89,947	\$0	\$0	\$0	\$0
Operating Services	\$1,054,515	\$0	\$1,054,515	\$0	\$0	\$0	\$0
Supplies	\$375,054	\$0	\$375,054	\$0	\$0	\$0	\$0
Professional Services	\$1,935,004	\$505,295	\$2,440,299	\$0	\$0	\$0	\$0
Other Charges	\$120,000	\$0	\$120,000	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$24,144,202	\$0	\$24,144,202	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$41,403,620</b>	<b>\$505,295</b>	<b>\$41,908,915</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
POSITIONS							
Classified	126	0	126	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>127</b>	<b>0</b>	<b>127</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>127</b>	<b>0</b>	<b>127</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
* Statutory Dedications:							
TTF-Federal (54N)	\$8,398,008	\$0	\$8,398,008	\$0	\$0	\$0	\$0
TTF-Regular (54P)	\$32,424,892	\$505,295	\$32,930,187	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Office of Management & Finance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$505,295	\$0	\$505,295
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$505,295	\$0	\$505,295
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$505,295</b>	<b>\$0</b>	<b>\$505,295</b>
<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**BA-7 NUMBER: 1**

**AGENCY 273 - ADMINISTRATION**

**Carry Forward Request FY 2019 - 2020**

**Office of Management and Finance**

	EXPENDITURES	TTF-REGULAR	REVENUE
OPERATING SERVICES	0	0	0
SUPPLIES	0	0	0
PROFESSIONAL SERVICES	505,295	505,295	505,295
OTHER CHARGES	0	0	0
IAT	0	0	0
ACQUISITIONS	0	0	0
TOTALS	505,295	505,295	505,295



## QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### GENERAL PURPOSE

This Carryforward BA-7 would allow for the re-budgeting of funds from FY 19 into FY 20, per the Louisiana Revised Statute below.

Title 39:82. B. The commissioner of administration may, with the approval of the Joint Legislative Committee on the Budget, incorporate into the new fiscal year's appropriation any appropriations from the prior fiscal year **against which bona fide obligations** existed on the last day of the fiscal year. No transactions shall be approved in this manner after the forty-fifth day following the last day of the fiscal year."

### REVENUES

**Transportation Trust Fund – Regular:** There is sufficient cash balance in the respective MOF in the State Treasury to cover this obligation.

### EXPENDITURES

See attached recap and detail sheets listing the outstanding obligation.

### OTHER

Barry D. Keeling  
Undersecretary, DOTD  
Management and Finance  
[barry.keeling@la.gov](mailto:barry.keeling@la.gov)  
(225) 379-1270



**BA-7 NUMBER: 1**

**AGENCY 273 - ADMINISTRATION**

**Carry Forward Request FY 2019 - 2020**

**Agency Rollup**

	<b>EXPENDITURES</b>	<b>TTF-REGULAR</b>	<b>REVENUE</b>
OPERATING SERVICES	<b>0</b>	<b>0</b>	<b>0</b>
SUPPLIES	<b>0</b>	<b>0</b>	<b>0</b>
PROFESSIONAL SERVICES	<b>505,295</b>	<b>505,295</b>	<b>505,295</b>
OTHER CHARGES	<b>0</b>	<b>0</b>	<b>0</b>
IAT	<b>0</b>	<b>0</b>	<b>0</b>
ACQUISITIONS	<b>0</b>	<b>0</b>	<b>0</b>
 TOTALS	 <b>505,295</b>	 <b>505,295</b>	 <b>505,295</b>

**BA-7 NUMBER: 1**

**AGENCY 273 - ADMINISTRATION**

**Carry Forward Request FY 2019 - 2020**

**Office of Management and Finance**

	<b>EXPENDITURES</b>	<b>TTF-REGULAR</b>	<b>REVENUE</b>
OPERATING SERVICES	<b>0</b>	0	<b>0</b>
SUPPLIES	<b>0</b>	0	<b>0</b>
PROFESSIONAL SERVICES	<b>505,295</b>	505,295	<b>505,295</b>
OTHER CHARGES	<b>0</b>	0	<b>0</b>
IAT	<b>0</b>	0	<b>0</b>
ACQUISITIONS	<b>0</b>	0	<b>0</b>
 TOTALS	 <b>505,295</b>	 505,295	 <b>505,295</b>

**CARRY FORWARD REQUEST  
FOR FISCAL YEAR 2019 INTO FISCAL YEAR 2020**

**DOTD Program**      Office of Management and Finance - Professional Services

Purchase Order Number	Purchase Order Description	Vendor Name	Funds Center/Org	Commitment Item/Object	Amount of Carryforward
2000205617	The DOTD Records Management Services group supports the Agency by providing for continued access, security, and integrity of agency records in accordance with the law. DOTD seeks to meet or exceed the requirements outlined in the Louisiana Public Records Act, and is committed to the continuous analysis and improvement of its Records and Information Management (RIM) program. In order to maintain and further develop its RIM program, DOTD requires contractor services for ongoing support. Focus areas include: compliance with federal and state law and applicable standards; active and inactive records management; RIM policy development; training; technology support; and scanning / imaging operations. The Contractor will provide skilled professional and paraprofessional personnel to assist the Agency's Records Management Services staff, and will provide sufficient training to enable selected staff to assume the Contractor's responsibilities.	Access Sciences	2732022600	5510003	\$ 505,295



**Office of the Management and Finance**  
PO Box 94245 | Baton Rouge, LA 70804-9245  
ph: 225-379-1236

**John Bel Edwards**, Governor  
**Shawn D. Wilson, Ph.D.**, Secretary

July 16, 2019

Ms. Ternisa Hutchinson, Deputy Director  
Office of Planning and Budget  
1201 North Third Street  
Baton Rouge, Louisiana 70802

**RE: Carry Forward BA-7 Certification**

Dear Ms. Hutchinson:

This correspondence shall serve to certify that there will be sufficient budget authority in all respective Means of Finance to cover the amount of the bona fide obligation identified in the Carryforward BA-7 for Agency 273. This is to further certify that there will be a sufficient cash balance in the State Treasury for the amount of the bona fide obligation identified in the BA-7 which is financed by the Transportation Trust Fund – Regular.

If you have any questions, please feel free to contact me at (225) 379-1244.

Sincerely,

A handwritten signature in blue ink, appearing to read "Barbara C. Aguillard", is written over a light blue horizontal line.

Barbara C. Aguillard  
Budget Director

BCA:ras

c: Barry D. Keeling  
Don C. Johnson



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

CARRYFORWARD

<b>DEPARTMENT: DOTD</b>			<b>FOR OPB USE ONLY</b>				
<b>AGENCY: ENGINEERING AND OPERATIONS</b>			OPB LOG NUMBER <b>47R</b>		AGENDA NUMBER <b>CF18</b>		
<b>SCHEDULE NUMBER: 07-276</b>			Approval and Authority:				
<b>SUBMISSION DATE: July 17, 2019</b>							
<b>AGENCY BA-7 NUMBER: 1 - REVISED</b>							
<b>HEAD OF BUDGET UNIT: Barry D. Keeling</b>							
<b>TITLE: Undersecretary</b>							
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 							
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>		<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>							
DIRECT		\$0		\$0		\$0	
INTERAGENCY TRANSFERS		\$12,513,382		\$0		\$12,513,382	
FEES & SELF-GENERATED		\$26,155,910		\$0		\$26,155,910	
STATUTORY DEDICATIONS		\$513,578,782		\$13,646,205		\$527,224,987	
TTF-Federal (54N)		\$137,538,932		\$2,509,352		\$140,048,284	
TTF-Regular (54P)		\$369,489,706		\$11,136,853		\$380,626,559	
Subtotal of Dedications from Page 2		\$6,550,144		\$0		\$6,550,144	
FEDERAL		\$21,632,793		\$0		\$21,632,793	
<b>TOTAL</b>		<b>\$573,880,867</b>		<b>\$13,646,205</b>		<b>\$587,527,072</b>	
AUTHORIZED POSITIONS		4,064		0		4,064	
AUTHORIZED OTHER CHARGES		0		0		0	
NON-TO FTE POSITIONS		0		0		0	
<b>TOTAL POSITIONS</b>		<b>4,064</b>		<b>0</b>		<b>4,064</b>	
<b>PROGRAM EXPENDITURES</b>		<b>DOLLARS</b>		<b>POS</b>		<b>DOLLARS</b>	
<b>PROGRAM NAME:</b>		<b>POS</b>		<b>DOLLARS</b>		<b>POS</b>	
ENGINEERING		\$96,654,188		552		\$2,384,345	
OFFICE OF PLANNING		\$49,250,938		76		\$2,509,352	
OPERATIONS		\$423,378,107		3,412		\$8,752,508	
AVIATION		\$2,253,522		12		\$0	
OFFICE OF MULTIMODAL COMM		\$2,344,112		12		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
Subtotal of programs from Page 2:		\$0		0		\$0	
<b>TOTAL</b>		<b>\$573,880,867</b>		<b>4,064</b>		<b>\$13,646,205</b>	

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: DOTD</b>	<b>FOR OPB USE ONLY</b>	
<b>AGENCY: ENGINEERING AND OPERATIONS</b>	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER: 07-276</b>		
<b>SUBMISSION DATE: July 17, 2019</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER: 1 - REVISED</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
DOTD Right of Way Permit Processing Fund (HW3)	\$430,000	\$0	\$430,000
State Highway Improvement Fund (HW9)	\$5,000,000	\$0	\$5,000,000
LTRC Transportation Training and Education Center Fund (HWA)	\$724,590	\$0	\$724,590
Crescent City Transition Fund (HWE)	\$387,684	\$0	\$387,684
Louisiana Highway Safety Fund (P35)	\$2,000	\$0	\$2,000
Louisiana Bicycle and Pedestrian Safety Fund (P37)	\$5,870	\$0	\$5,870
<b>SUBTOTAL (to Page 1)</b>	<b>\$6,550,144</b>	<b>\$0</b>	<b>\$6,550,144</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
 Transportation Trust Fund (TTF) - Federal; Transportation Trust Fund (TTF) - Regular

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$13,646,205	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$13,646,205</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

These are outstanding obligations from the previous fiscal year.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This is not an after the fact BA-7.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts applicable to this BA-7, as these are bona-fide obligations from the previous fiscal year.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

There are no performance impacts that are applicable to this BA-7, as these are bona-fide obligations from the previous fiscal year.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

These are outstanding obligations from the previous fiscal year.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

There will be unmet obligations within DOTD.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ENGINEERING

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$3,492,536	\$0	\$3,492,536	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,778,690	\$0	\$2,778,690	\$0	\$0	\$0	\$0
Statutory Dedications *	\$89,266,938	\$2,384,345	\$91,651,283	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$1,116,024	\$0	\$1,116,024	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$96,654,188</b>	<b>\$2,384,345</b>	<b>\$99,038,533</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
EXPENDITURES:							
Salaries	\$39,903,227	\$0	\$39,903,227	\$0	\$0	\$0	\$0
Other Compensation	\$343,173	\$0	\$343,173	\$0	\$0	\$0	\$0
Related Benefits	\$24,059,649	\$0	\$24,059,649	\$0	\$0	\$0	\$0
Travel	\$1,295,946	\$0	\$1,295,946	\$0	\$0	\$0	\$0
Operating Services	\$2,300,561	\$0	\$2,300,561	\$0	\$0	\$0	\$0
Supplies	\$1,170,350	\$0	\$1,170,350	\$0	\$0	\$0	\$0
Professional Services	\$12,007,193	\$2,384,345	\$14,391,538	\$0	\$0	\$0	\$0
Other Charges	\$1,070,121	\$0	\$1,070,121	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$13,463,698	\$0	\$13,463,698	\$0	\$0	\$0	\$0
Acquisitions	\$1,040,270	\$0	\$1,040,270	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$96,654,188</b>	<b>\$2,384,345</b>	<b>\$99,038,533</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
POSITIONS							
Classified	551	0	551	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>552</b>	<b>0</b>	<b>552</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>552</b>	<b>0</b>	<b>552</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
* Statutory Dedications:							
TTF-Federal (54N)	\$37,505,535	\$0	\$37,505,535	\$0	\$0	\$0	\$0
TTF-Regular (54P)	\$50,604,813	\$2,384,345	\$52,989,158	\$0	\$0	\$0	\$0
DOTD Right of Way Permit Processing Fund (HW3)	\$430,000	\$0	\$430,000	\$0	\$0	\$0	\$0
LTRC Transportation Training and Education Center Fund (HWA)	\$724,590	\$0	\$724,590	\$0	\$0	\$0	\$0
Louisiana Highway Safety Fund (P35)	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ENGINEERING

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$2,384,345	\$0	\$2,384,345
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$2,384,345	\$0	\$2,384,345
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,384,345</b>	<b>\$0</b>	<b>\$2,384,345</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: OFFICE OF PLANNING

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,060,000	\$0	\$1,060,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$1,846,937	\$0	\$1,846,937	\$0	\$0	\$0	\$0
Statutory Dedications *	\$28,302,699	\$2,509,352	\$30,812,051	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$18,041,302	\$0	\$18,041,302	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$49,250,938</b>	<b>\$2,509,352</b>	<b>\$51,760,290</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
EXPENDITURES:							
Salaries	\$5,683,560	\$0	\$5,683,560	\$0	\$0	\$0	\$0
Other Compensation	\$67,000	\$0	\$67,000	\$0	\$0	\$0	\$0
Related Benefits	\$3,460,729	\$0	\$3,460,729	\$0	\$0	\$0	\$0
Travel	\$314,196	\$0	\$314,196	\$0	\$0	\$0	\$0
Operating Services	\$464,942	\$0	\$464,942	\$0	\$0	\$0	\$0
Supplies	\$122,936	\$0	\$122,936	\$0	\$0	\$0	\$0
Professional Services	\$12,922,194	\$501,195	\$13,423,389	\$0	\$0	\$0	\$0
Other Charges	\$22,239,208	\$2,008,157	\$24,247,365	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$3,876,173	\$0	\$3,876,173	\$0	\$0	\$0	\$0
Acquisitions	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$49,250,938</b>	<b>\$2,509,352</b>	<b>\$51,760,290</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
POSITIONS							
Classified	73	0	73	0	0	0	0
Unclassified	3	0	3	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>76</b>	<b>0</b>	<b>76</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>76</b>	<b>0</b>	<b>76</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
* Statutory Dedications:							
TTF-Federal (54N)	\$24,535,303	\$2,509,352	\$27,044,655	\$0	\$0	\$0	\$0
TTF-Regular (54P)	\$3,761,526	\$0	\$3,761,526	\$0	\$0	\$0	\$0
Louisiana Bicycle and Pedestrian Safety Fund (P37)	\$5,870	\$0	\$5,870	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: OFFICE OF PLANNING

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$2,509,352	\$0	\$2,509,352

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$501,195	\$0	\$501,195
Other Charges	\$0	\$0	\$0	\$2,008,157	\$0	\$2,008,157
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,509,352</b>	<b>\$0</b>	<b>\$2,509,352</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: OPERATIONS

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$7,960,846	\$0	\$7,960,846	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$21,530,283	\$0	\$21,530,283	\$0	\$0	\$0	\$0
Statutory Dedications *	\$392,384,626	\$8,752,508	\$401,137,134	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$1,502,352	\$0	\$1,502,352	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$423,378,107</b>	<b>\$8,752,508</b>	<b>\$432,130,615</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
EXPENDITURES:							
Salaries	\$167,913,395	\$0	\$167,913,395	\$0	\$0	\$0	\$0
Other Compensation	\$296,114	\$0	\$296,114	\$0	\$0	\$0	\$0
Related Benefits	\$110,458,588	\$0	\$110,458,588	\$0	\$0	\$0	\$0
Travel	\$2,156,654	\$0	\$2,156,654	\$0	\$0	\$0	\$0
Operating Services	\$15,930,112	\$0	\$15,930,112	\$0	\$0	\$0	\$0
Supplies	\$34,515,394	\$750,970	\$35,266,364	\$0	\$0	\$0	\$0
Professional Services	\$3,255,000	\$0	\$3,255,000	\$0	\$0	\$0	\$0
Other Charges	\$27,961,403	\$500,822	\$28,462,225	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$26,305,601	\$0	\$26,305,601	\$0	\$0	\$0	\$0
Acquisitions	\$34,585,846	\$7,500,716	\$42,086,562	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$423,378,107</b>	<b>\$8,752,508</b>	<b>\$432,130,615</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
POSITIONS							
Classified	3,405	0	3,405	0	0	0	0
Unclassified	7	0	7	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>3,412</b>	<b>0</b>	<b>3,412</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>3,412</b>	<b>0</b>	<b>3,412</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
* Statutory Dedications:							
TTF-Federal (54N)	\$75,498,094	\$0	\$75,498,094	\$0	\$0	\$0	\$0
TTF-Regular (54P)	\$311,498,848	\$8,752,508	\$320,251,356	\$0	\$0	\$0	\$0
State Highway Improvement Fund (HW9)	\$5,000,000	\$0	\$5,000,000	\$0	\$0	\$0	\$0
Crescent City Transition Fund (HWE)	\$387,684	\$0	\$387,684	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: OPERATIONS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$8,752,508	\$0	\$8,752,508
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$750,970	\$0	\$750,970
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$500,822	\$0	\$500,822
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$7,500,716	\$0	\$7,500,716
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,752,508</b>	<b>\$0</b>	<b>\$8,752,508</b>
<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### GENERAL PURPOSE

This Carryforward BA-7 would allow for the re-budgeting of funds from FY 19 into FY 20, per the Louisiana Revised Statute below.

Title 39:82. B. The commissioner of administration may, with the approval of the Joint Legislative Committee on the Budget, incorporate into the new fiscal year's appropriation any appropriations from the prior fiscal year **against which bona fide obligations** existed on the last day of the fiscal year. No transactions shall be approved in this manner after the forty-fifth day following the last day of the fiscal year."

### REVENUES

**Transportation Trust Fund – Regular:** There is sufficient cash balance in the respective MOF in the State Treasury to cover these obligations.

**Transportation Trust Fund – Federal:** There is sufficient budget authority in the respective MOF to cover these obligations.

### EXPENDITURES

See attached recap and detail sheets listing outstanding obligations.

### OTHER

Barry D. Keeling  
Undersecretary, DOTD  
Management and Finance  
[barry.keeling@la.gov](mailto:barry.keeling@la.gov)  
(225) 379-1270

**BA-7 NUMBER: 1 - REVISED****AGENCY 276 - ENGINEERING & OPERATIONS****Carry Forward Request FY 2019 - 2020****Agency Rollup**

	<b>EXPENDITURES</b>	<b>TTF-FEDERAL</b>	<b>TTF-REGULAR</b>	<b>REVENUE</b>
OPERATING SERVICES	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
SUPPLIES	<b>750,970</b>	<b>0</b>	<b>750,970</b>	<b>750,970</b>
PROFESSIONAL SERVICES	<b>2,885,540</b>	<b>501,195</b>	<b>2,384,345</b>	<b>2,885,540</b>
OTHER CHARGES	<b>2,508,979</b>	<b>2,008,157</b>	<b>500,822</b>	<b>2,508,979</b>
IAT	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
ACQUISITIONS	<b>7,500,716</b>	<b>0</b>	<b>7,500,716</b>	<b>7,500,716</b>
 TOTALS	<b>13,646,205</b>	<b>2,509,352</b>	<b>11,136,853</b>	<b>13,646,205</b>



## **BA-7 NUMBER: 1 - REVISED**

### **AGENCY 276 - ENGINEERING & OPERATIONS**

#### **Carry Forward Request FY 2019 - 2020**

##### **Engineering Program**

	<b>EXPENDITURES</b>	<b>TTF-REGULAR</b>	<b>REVENUE</b>
OPERATING SERVICES	<b>0</b>	<b>0</b>	<b>0</b>
SUPPLIES	<b>0</b>	<b>0</b>	<b>0</b>
PROFESSIONAL SERVICES	<b>2,384,345</b>	<b>2,384,345</b>	<b>2,384,345</b>
OTHER CHARGES	<b>0</b>	<b>0</b>	<b>0</b>
IAT	<b>0</b>	<b>0</b>	<b>0</b>
ACQUISITIONS	<b>0</b>	<b>0</b>	<b>0</b>
 TOTALS	 <b>2,384,345</b>	 <b>2,384,345</b>	 <b>2,384,345</b>

**BA-7 NUMBER: 1 - REVISED**

**AGENCY 276 - ENGINEERING & OPERATIONS**

**Carry Forward Request FY 2019 - 2020**

**Planning Program**

	<b>EXPENDITURES</b>	<b>TTF-FEDERAL</b>	<b>REVENUE</b>
OPERATING SERVICES	<b>0</b>	<b>0</b>	<b>0</b>
SUPPLIES	<b>0</b>	<b>0</b>	<b>0</b>
PROFESSIONAL SERVICES	<b>501,195</b>	<b>501,195</b>	<b>501,195</b>
OTHER CHARGES	<b>2,008,157</b>	<b>2,008,157</b>	<b>2,008,157</b>
IAT	<b>0</b>	<b>0</b>	<b>0</b>
ACQUISITIONS	<b>0</b>	<b>0</b>	<b>0</b>
 TOTALS	 <b>2,509,352</b>	 <b>2,509,352</b>	 <b>2,509,352</b>

**BA-7 NUMBER: 1 - REVISED****AGENCY 276 - ENGINEERING & OPERATIONS****Carry Forward Request FY 2019 - 2020****Operations Program**

	<b>EXPENDITURES</b>	<b>TTF-REGULAR</b>	<b>REVENUE</b>
OPERATING SERVICES	<b>0</b>	<b>0</b>	<b>0</b>
SUPPLIES	<b>750,970</b>	<b>750,970</b>	<b>750,970</b>
PROFESSIONAL SERVICES	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES	<b>500,822</b>	<b>500,822</b>	<b>500,822</b>
IAT	<b>0</b>		<b>0</b>
ACQUISITIONS	<b>7,500,716</b>	<b>7,500,716</b>	<b>7,500,716</b>
 TOTALS	 <b>8,752,508</b>	 <b>8,752,508</b>	 <b>8,752,508</b>

**CARRY FORWARD REQUEST  
FOR FISCAL YEAR 2019 INTO FISCAL YEAR 2020**

DOTD Program

Office of Engineering - Professional Services

Purchase Order Number	Purchase Order Description	Vendor Name	Funds Center	Commitment Item/Object	Amount of Carryforward
2000367107	Local Technical Assistance Program - Implementation and Project Management of the New LA Local Road Safety Program	Louisiana State University	2761023300	5510012	1,340,842
2000328917	Professional Engineering Services for Dam Safety and Inspections	ECM Consultants	2761036400	5510400	221,468
2000403396	Engineering and related services for the support of the Cooperating Technical Partner (CTP) Agreement between DOTD and FEMA and to accurately determine flood risk throughout the state under the RISK MAP program for statewide project. (W. Feliciana Phase 2)	Dewberry Consultants	2761036400	5510400	822,035
				<b>TOTAL :</b>	<b>\$ 2,384,345.00</b>



**CARRY FORWARD REQUEST  
FOR FISCAL YEAR 2019 INTO FISCAL YEAR 2020**

DOTD Program

Office of Planning - Professional Services

Purchase Order Number	Purchase Order Description	Vendor Name	Funds Center	Commitment Item	Amount of Carryforward
2000409511	TRAFFIC DATA COLLECTION/MONITORING 2019-2023 - Conduct specific traffic monitoring sessions on interstate exit ramps across the state as well as monitor for preconstruction engineering, forecasting future traffic volumes, and other transportation planning purposes.	ITS REGIONAL	2763022100	5510003	\$ 247,982
2000300542	LSU DATA ENTRY / ANALYSIS - Collection of crash data, quality assurance of crash information, problem identification, and dissemination of information to the stakeholders and public. This database will be maintained at LSU but will be made available to DOTD upon request.	LSU	2763028200	5510003	\$ 253,213
				TOTALS :	\$ 501,195

**CARRY FORWARD REQUEST  
FOR FISCAL YEAR 2019 INTO FISCAL YEAR 2020**

DOTD Program

Office of Planning - Other Charges

Purchase Order Number	Purchase Order Description	Vendor Name	Funds Center	Commitment Item	Amount of Carryforward
2000355927	Project Objectives and the general scope of services to be undertaken or coordinated by the MPO under this contract are specified in the 2018-2019 Unified Planning Work Program. (ALEXANDRIA)	RAPIDES AREA PLANNING COMM	2763038500	5610002	\$ 98,197
2000355929	Project Objectives and the general scope of services to be undertaken or coordinated by the MPO under this contract are specified in the 2018-2019 Unified Planning Work Program. (HAMMOND)	REGIONAL PLANNING COMMISSION	2763038500	5610002	\$ 93,450
2000355942	Project Objectives and the general scope of services to be undertaken or coordinated by the MPO under this contract are specified in the 2018-2019 Unified Planning Work Program. (LAFAYETTE)	ACADIANA PLANNING COMMISSION	2763038500	5610002	\$ 200,244
2000355945	Project Objectives and the general scope of services to be undertaken or coordinated by the MPO under this contract are specified in the 2018-2019 Unified Planning Work Program. (MANDEVILLE/COVINGTON)	REGIONAL PLANNING COMMISSION	2763038500	5610002	\$ 90,199
2000355946	Project Objectives and the general scope of services to be undertaken or coordinated by the MPO under this contract are specified in the 2018-2019 Unified Planning Work Program. (NEW ORLEANS)	REGIONAL PLANNING COMMISSION	2763038500	5610002	\$ 483,317
2000355948	Project Objectives and the general scope of services to be undertaken or coordinated by the MPO under this contract are specified in the 2018-2019 Unified Planning Work Program. (SLIDELL)	REGIONAL PLANNING COMMISSION	2763038500	5610002	\$ 97,128
2000356966	Project Objectives and the general scope of services to be undertaken or coordinated by the MPO under this contract are specified in the 2018-2019 Unified Planning Work Program. (BATON ROUGE)	CAPITAL ARE PLANNING COMMISSION	2763038500	5610002	\$ 552,490
2000356967	Project Objectives and the general scope of services to be undertaken or coordinated by the MPO under this contract are specified in the 2018-2019 Unified Planning Work Program. (MONROE)	OUACHITA COUNCIL GOVT	2763038500	5610002	\$ 96,848
2000356991	Project Objectives and the general scope of services to be undertaken or coordinated by the MPO under this contract are specified in the 2018-2019 Unified Planning Work Program. (LAKE CHARLES)	IMPERIAL CALCASIEU REGIONAL	2763038500	5610002	\$ 86,074
2000404956	Project Objectives and the general scope of services to be undertaken or coordinated by the MPO under this contract are specified in the 2018-2019 Unified Planning Work Program. (HOUMA-THIBODAUX)	SOUTH CENTRAL PLANNING	2763038500	5610003	\$ 210,210
				TOTALS :	\$ 2,008,157

**CARRY FORWARD REQUEST  
FOR FISCAL YEAR 2019 INTO FISCAL YEAR 2020**

**DOTD Program**      Operations - Supplies

Purchase Order Number	Purchase Order Description	Vendor Name	Funds Center	Commitment Item	Amount of Carryforward
2000408517	TREATED TIMBER, 16# CREOSOTE (D05)	BAYOU FOREST PRODUCT, INC	2764040500	5410110	\$ 39,756
2000381484/2000399074/ 2000418749/2000400480	TRAFFIC AND SIGNAL LIGHT POLES	MILELRBEND MFG CO	2764044500	5410110	\$ 595,049
2000420470	TRAFFIC CONTROL SIGNS INCLUDING STOP, YIELD, DO NOT ENTER, ETC.	VULCAN INC	2764044500	5410110	\$ 21,115
2000421112	PAVEMENT MARKER MATERIALS FOR ROAD PROJECTS	STRIPING SERVICE & SUPPLY	2764044500	5410110	\$ 58,400
2000424088	LED AREA LIGHTING, STREET AND TRAFFIC SIGNAL LIGHTING	LEOTEK ELECTRONICS	2764044500	5410110	\$ 36,650
				<b>TOTAL:</b>	<b>\$ 750,970</b>

**CARRY FORWARD REQUEST  
FOR FISCAL YEAR 2019 INTO FISCAL YEAR 2020**

**DOTD Program**      **Operations - Acquisitions**

Purchase Order Number	Purchase Order Description	Vendor Name	Funds Center	Commitment Item	Amount of Carryforward
2000340293	UTILITY TRAILERS 14,000 GVWR	PRO PULL LLC	2764044200	5710226	\$ 9,686
2000349515	12 CY DUMP TRUCKS 52000 GVWR (2) FOR DOTD	EMPIRE TRUCK SALES	2764044200	5710950	\$ 192,819
2000376563	HERBICIDE SPRAYER TRUCK- DOTD	EMPIRE TRUCK SALES	2764044200	5710950	\$ 155,894
2000376565	SIGN SERVICE TRUCK -DOTD	EMPIRE TRUCK SALES	2764044200	5710950	\$ 238,392
2000376909	MECHANICAL SWEEPER TRUCK-DOTD	EMPIRE TRUCK SALES	2764044200	5710950	\$ 749,713
2000382729	FA-18-075 STAKE BODY TRUCK DOTD	EMPIRE TRUCK SALES	2764044200	5710950	\$ 95,638
2000384697	FA-18-005 6 CY DUMP 35000 GVWR -DOTD	SCOTT TRUCK LLC	2764044200	5710950	\$ 687,120
2000390454	12 CY DUMP TRUCK 52000 GVWR-DOTD	SCOTT TRUCK LLC	2764044200	5710926	\$ 1,067,495
2000393047	FA-18-075 6 CY DUMP TRUCK DOTD	EMPIRE TRUCK SALES	2764044200	5710950	\$ 87,793
2000393086	FA-18-075 TRUCK, TRACTOR TANDEM	EMPIRE TRUCK SALES	2764044200	5710950	\$ 101,471
2000396778	FA-18-005 2-3 CY DUMP TRUCK CREW CAB	ST MARTIN PARISH ACQUISITIONS	2764044200	5710950	\$ 93,388
2000398656	FA-18-075 2-3 CY DUMP TRUCK REG DOTD	PREMIER AUTOMOTIVE PROD	2764044200	5710950	\$ 304,739
2000400510	FA-18-075 DERRICK DIGGER TRUCK -DOTD	EMPIRE TRUCK SALES	2764044200	5710926	\$ 237,391
2000401875	FA-18-07 PLATFORM TRUCK 35000 GVWR -DOTD	COOPER PONTIAC GMC	2764044200	5710950	\$ 233,922
2000405535	FA-19-026 DOTD 14915 RAM 1500 CREW	COURTESY OF ACADIANA	2764044200	5710950	\$ 643,523
2000405536	FA-19-026 DOTD 14914 RAM 1500 REG	COURTESY OF ACADIANA	2764044200	5710950	\$ 85,591
2000405537	FA-19-026 DOTD 14917 F-250 REG CAB	ST MARTIN PARISH ACQUISITIONS	2764044200	5710950	\$ 23,724
2000405538	FA-19-026 DOTD 14921 F-350 CREW	ST MARTIN PARISH ACQUISITIONS	2764044200	5710950	\$ 201,049
2000405539	FA-19-026 DOTD 14929 CHARGER RAM 1500	COURTESY OF ACADIANA	2764044200	5710950	\$ 41,330
2000405539	FA-19-026 DOTD 14929 CHARGER RAM 1500	COURTESY OF ACADIANA	2764044200	5710950	\$ 42,795
2000405539	FA-19-026 DOTD 14929 CHARGER RAM 1500	COURTESY OF ACADIANA	2764044200	5710950	\$ 25,740
2000405540	FA-19-026 DOTD 14924 CHARGE SE	COURTESY OF ACADIANA	2764044200	5710950	\$ 61,995
2000405541	FA-19-026 DOTD 14916 RAM 1500 CREW	COURTESY OF ACADIANA	2764044200	5710950	\$ 86,624
2000405542	FA-19-026 DOTD 14922 TRANSIT 250	ST MARTIN PARISH ACQUISITIONS	2764044200	5710950	\$ 30,944
2000405543	FA-19-026 DOTD 14923 GRAND CARAVAN	COURTESY OF ACADIANA	2764044200	5710950	\$ 23,189
2000405544	FA-19-026 DOTD 14926 F-250 CREW	ST MARTIN PARISH ACQUISITIONS	2764044200	5710950	\$ 114,616
2000405545	FA-19-026 DOTD 14925 F-250 KNAPHIEDE	ST MARTIN PARISH ACQUISITIONS	2764044200	5710950	\$ 143,205
2000405546	FA-19-026 DOTD 14919 F-250 CREW	ST MARTIN PARISH ACQUISITIONS	2764044200	5710950	\$ 293,515
2000405547	FA-19-026 DOTD 14920 RAM 3500 REG	COURTESY OF ACADIANA	2764044200	5710950	\$ 105,139
2000405548	FA-19-026 DOTD 14927 RAM 3500 C&C	COURTESY OF ACADIANA	2764044200	5710950	\$ 107,111
2000407468	DOTD TRACK LOADERS & ACCESSORIES	LOUISIANA MACHINERY CO	2764044200	5710926	\$ 93,752
2000407468	DOTD TRACK LOADERS & ACCESSORIES	LOUISIANA MACHINERY CO	2764044200	5710926	\$ 49,472
2000407468	DOTD TRACK LOADERS & ACCESSORIES	LOUISIANA MACHINERY CO	2764044200	5710926	\$ 150,118
2000407468	DOTD TRACK LOADERS & ACCESSORIES	LOUISIANA MACHINERY CO	2764044200	5710926	\$ 3,166
2000407486	DOTD ROTARY MOWER	DIAMOND MOWERS	2764044200	5710926	\$ 29,188
2000407560	DOTD JOHN DEERE 5100M UTILITY TRACTOR	JOHN DEERE COMPANY	2764044200	5710926	\$ 63,410
2000409512	DOTD MINI EXCAVATOR W/ATTACHMENT	LOUISIANA MACHINERY CO	2764044200	5710926	\$ 43,811
2000409747	DOTD UTILITY TRAILER ENCLOSED 14000 GVWR	RAGIN TRAILERS LLC	2764044200	5710950	\$ 14,794
2000411465	FA-19-043 F-350 CREW DOTD	ST MARTIN PARISH ACQUISITIONS	2764044200	5710950	\$ 28,721



**CARRY FORWARD REQUEST  
FOR FISCAL YEAR 2019 INTO FISCAL YEAR 2020**

**DOTD Program**      **Operations - Acquisitions**

Purchase Order Number	Purchase Order Description	Vendor Name	Funds Center	Commitment Item	Amount of Carryforward
2000411565	CRASH ATTENUATOR TRAILERS FOR DOTD	STRIPING SERVICE & SUPPLY INC	2764044200	5710926	\$ 52,959
2000411580	TRAILERS FOR DOTD	EMERY EQUIPMENT SALES &	2764044200	5710950	\$ 76,554
2000411582	POTHOLE PATCHERS FOR DOTD	DURACO INC	2764044200	5710926	\$ 157,240
2000412003	FA-19-043 F-550 CREW DOTD	ST MARTIN PARISH ACQUISITIONS	2764044200	5710950	\$ 52,434
2000412270	DOTD UTILITY TRAILER ENCLOSED 14000 GVWR	RAGIN TRAILERS LLC	2764044200	5710950	\$ 7,597
2000412344	MUD JACK TRAILER FOR DOTD	MESA INDUSTRIES	2764044200	5710926	\$ 110,870
2000413155	CULVERT CLEANER TRAILER FOR DOTD	RUMFOLA SALES & SERVICE LLC	2764044200	5710926	\$ 76,900
2000413406	DOTD BOBCAT UTILITY VEHICLES	CLARK EQUIPMENT	2764044200	5710950	\$ 29,976
2000413903	TRAILERS FOR DOTD	PETERBILT OF LOUISIANA LLC	2764044200	5710950	\$ 174,203
				<b>TOTAL:</b>	<b>\$ 7,500,716</b>



**Office of the Management and Finance**  
PO Box 94245 | Baton Rouge, LA 70804-9245  
ph: 225-379-1236

**John Bel Edwards, Governor**  
**Shawn D. Wilson, Ph.D., Secretary**

July 16, 2019

Ms. Ternisa Hutchinson, Deputy Director  
Office of Planning and Budget  
1201 North Third Street  
Baton Rouge, Louisiana 70802

**RE: Carry Forward BA-7 Certification**

Dear Ms. Hutchinson:

This correspondence shall serve to certify that there will be sufficient budget authority in all respective Means of Finance to cover the amount of bona fide obligations identified in the Carryforward BA-7 for Agency 276. This is to further certify that there will be a sufficient cash balance in the State Treasury for the amount of bona fide obligations identified in the BA-7 which are financed by the Transportation Trust Fund – Regular. The actual cash for the obligations tied to the Transportation Trust Fund – Federal Means of Finance will be received during FY 2020, as reimbursement for the expenses related to the obligations incurred during the previous fiscal year. The source of the reimbursement for this Means of Finance is the Federal Highway Administration.

If you have any questions, please feel free to contact me at (225) 379-1244.

Sincerely,

Barbara C. Aguillard  
Budget Director

BCA:ras

c: Barry D. Keeling  
Don C. Johnson

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT:</b> DPS&C/Corrections Services		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Corrections Administration		OPB LOG NUMBER <span style="font-size: 2em; color: blue;">20</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF19</span>		
<b>SCHEDULE NUMBER:</b> 08-400		Approval and Authority:				
<b>SUBMISSION DATE:</b> July 17, 2019						
<b>AGENCY BA-7 NUMBER:</b>						
<b>HEAD OF BUDGET UNIT:</b> James M. Le Blanc						
<b>TITLE:</b> Secretary						
<b>SIGNATURE</b> <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small> 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$86,610,176	\$5,664,960	\$92,275,136			
INTERAGENCY TRANSFERS	\$11,313,439	\$0	\$11,313,439			
FEES & SELF-GENERATED	\$1,565,136	\$0	\$1,565,136			
STATUTORY DEDICATIONS	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$2,230,697	\$0	\$2,230,697			
<b>TOTAL</b>	<b>\$101,719,448</b>	<b>\$5,664,960</b>	<b>\$107,384,408</b>			
AUTHORIZED POSITIONS	221	0	221			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	18	0	18			
<b>TOTAL POSITIONS</b>	<b>239</b>	<b>0</b>	<b>239</b>			
<b>PROGRAM EXPENDITURES</b>						
<b>PROGRAM NAME:</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
Office of the Secretary	\$4,023,090	32	\$0	0	\$4,023,090	32
Office of Management & Finance	\$55,256,099	71	\$87,899	0	\$55,343,998	71
Adult Services	\$41,220,937	119	\$5,577,061	0	\$46,797,998	119
Board of Pardons and Parole	\$1,219,322	17	\$0	0	\$1,219,322	17
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$101,719,448</b>	<b>239</b>	<b>\$5,664,960</b>	<b>0</b>	<b>\$107,384,408</b>	<b>239</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> DPS&C/Corrections Services	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Corrections Administration	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 08-400		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b>		

**Use this section for additional Statutory Dedications, if needed.**  
**The subtotal will automatically be transferred to Page 1.**

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**Use this section for additional Program Names, if needed.**  
**The subtotal will automatically be transferred to Page 1.**

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$5,664,960	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$5,664,960</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2018-2019 to FY 2019-2020.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2019-2020 that were obligated in FY 2018-2019 despite limited funding in FY 2019-2020.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Office of Management & Finance

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$41,096,331	\$87,899	\$41,184,230	\$0	\$0	\$0	\$0
Interagency Transfers	\$10,363,935	\$0	\$10,363,935	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$1,565,136	\$0	\$1,565,136	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$2,230,697	\$0	\$2,230,697	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$55,256,099</b>	<b>\$87,899</b>	<b>\$55,343,998</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$4,491,209	\$0	\$4,491,209	\$0	\$0	\$0	\$0
Other Compensation	\$539,541	\$0	\$539,541	\$0	\$0	\$0	\$0
Related Benefits	\$26,780,396	\$0	\$26,780,396	\$0	\$0	\$0	\$0
Travel	\$55,038	\$0	\$55,038	\$0	\$0	\$0	\$0
Operating Services	\$1,467,116	\$60,500	\$1,527,616	\$0	\$0	\$0	\$0
Supplies	\$686,487	\$0	\$686,487	\$0	\$0	\$0	\$0
Professional Services	\$652,810	\$0	\$652,810	\$0	\$0	\$0	\$0
Other Charges	\$2,720,515	\$27,399	\$2,747,914	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$9,790,014	\$0	\$9,790,014	\$0	\$0	\$0	\$0
Acquisitions	\$8,072,973	\$0	\$8,072,973	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$55,256,099</b>	<b>\$87,899</b>	<b>\$55,343,998</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	60	0	60	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>61</b>	<b>0</b>	<b>61</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	10	0	10	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>71</b>	<b>0</b>	<b>71</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Office of Management & Finance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$87,899	\$0	\$0	\$0	\$0	\$87,899

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$60,500	\$0	\$0	\$0	\$0	\$60,500
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$27,399	\$0	\$0	\$0	\$0	\$27,399
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$87,899</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$87,899</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Adult Services

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$40,420,008	\$5,577,061	\$45,997,069	\$0	\$0	\$0	\$0
Interagency Transfers	\$800,929	\$0	\$800,929	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$41,220,937</b>	<b>\$5,577,061</b>	<b>\$46,797,998</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$6,428,465	\$0	\$6,428,465	\$0	\$0	\$0	\$0
Other Compensation	\$633,810	\$0	\$633,810	\$0	\$0	\$0	\$0
Related Benefits	\$3,510,157	\$0	\$3,510,157	\$0	\$0	\$0	\$0
Travel	\$95,292	\$0	\$95,292	\$0	\$0	\$0	\$0
Operating Services	\$119,435	\$0	\$119,435	\$0	\$0	\$0	\$0
Supplies	\$68,790	\$0	\$68,790	\$0	\$0	\$0	\$0
Professional Services	\$792,441	\$603,415	\$1,395,856	\$0	\$0	\$0	\$0
Other Charges	\$29,477,470	\$4,973,646	\$34,451,116	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$95,077	\$0	\$95,077	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$41,220,937</b>	<b>\$5,577,061</b>	<b>\$46,797,998</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	108	0	108	0	0	0	0
Unclassified	3	0	3	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>111</b>	<b>0</b>	<b>111</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	8	0	8	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>119</b>	<b>0</b>	<b>119</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Adult Services

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$5,577,061	\$0	\$0	\$0	\$0	\$5,577,061

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$603,415	\$0	\$0	\$0	\$0	\$603,415
Other Charges	\$4,973,646	\$0	\$0	\$0	\$0	\$4,973,646
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$5,577,061</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,577,061</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## QUESTIONNAIRE ANALYSIS

**AGENCY:** Corrections Administration

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

## GENERAL PURPOSE

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020.

## REVENUES

## State General Funds

## EXPENDITURES

PROGRAM	CATEGORY	AMOUNT
Office of Management & Finance	Operating Services	\$60,500
	Other Charges	\$27,399
Office of Adult Services	Professional Services	\$603,415
	Other Charges	\$4,973,646
Total		\$5,664,960

**OTHER**

Elaine Leibenguth 342-7451  
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_

**TO:** Elaine Leibenguth  
Budget Director

**FROM:** Thomas C. Bickham III  
Agency Head Name

Undersecretary  
Agency Head Title

Department of Public Safety & Corrections, Headquarters  
Agency Name

**DATE:** July 10, 2019

**RE:** Request(s) to Re-budget FY 2018-2019 Funds to FY 2019-2020

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.

  
Agency Head Signature



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: DPS&amp;C/Corrections Services</b>			<b>FOR OPB USE ONLY</b>				
<b>AGENCY: Louisiana State Penitentiary</b>			OPB LOG NUMBER <span style="font-size: 1.5em; color: blue;">21R</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF20</span>		
<b>SCHEDULE NUMBER: 08-402</b>			Approval and Authority:				
<b>SUBMISSION DATE: July 17, 2019</b>							
<b>AGENCY BA-7 NUMBER:</b>							
<b>HEAD OF BUDGET UNIT: Darrel Vannoy</b>							
<b>TITLE: Warden</b>							
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): <span style="font-size: 1.2em; color: blue; display: block;">Elaine Leberghatt</span>							
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>		<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>							
DIRECT		\$138,809,001		\$298,101		\$139,107,102	
INTERAGENCY TRANSFERS		\$172,500		\$0		\$172,500	
FEES & SELF-GENERATED		\$13,271,864		\$0		\$13,271,864	
STATUTORY DEDICATIONS		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
Subtotal of Dedications from Page 2		\$0		\$0		\$0	
FEDERAL		\$0		\$0		\$0	
<b>TOTAL</b>		<b>\$152,253,365</b>		<b>\$298,101</b>		<b>\$152,551,466</b>	
AUTHORIZED POSITIONS		1,433		0		1,433	
AUTHORIZED OTHER CHARGES		0		0		0	
NON-TO FTE POSITIONS		6		0		6	
<b>TOTAL POSITIONS</b>		<b>1,439</b>		<b>0</b>		<b>1,439</b>	
<b>PROGRAM EXPENDITURES</b>							
<b>PROGRAM NAME:</b>		<b>DOLLARS</b>		<b>POS</b>		<b>DOLLARS</b>	
		<b>POS</b>		<b>DOLLARS</b>		<b>POS</b>	
Administration		\$18,530,114	27	<del>\$18,530,114</del> <span style="color: blue;">\$89,500</span>	0	<del>\$18,530,114</del> <span style="color: blue;">\$18,619,614</span>	27
Incarceration		\$122,764,282	1,399	<del>\$122,764,282</del> <span style="color: blue;">\$298,101</span>	0	<del>\$122,764,282</del> <span style="color: blue;">\$123,062,383</span>	1,399
Canteen		\$6,158,969	13	\$0	0	\$6,158,969	13
Rodeo		\$4,800,000	0	\$0	0	\$4,800,000	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0
<b>TOTAL</b>		<b>\$152,253,365</b>	<b>1,439</b>	<b>\$298,101</b>	<b>0</b>	<b>\$152,551,466</b>	<b>1,439</b>

OFFICE OF THE GOVERNOR  
 DIVISION OF ADMINISTRATION  
 OFFICE OF PLANNING & BUDGET  
 2019 JUL 18 PM 1:28

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> DPS&C/Corrections Services	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Louisiana State Penitentiary	<b>OPB LOG NUMBER</b>	<b>AGENDA NUMBER</b>
<b>SCHEDULE NUMBER:</b> 08-402		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$298,101	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$298,101</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2018-2019 to FY 2019-2020.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2019-2020 that were obligated in FY 2018-2019 despite limited funding in FY 2019-2020.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$18,530,114	\$89,500	\$18,619,614	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$18,530,114</b>	<b>\$89,500</b>	<b>\$18,619,614</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$1,721,715	\$0	\$1,721,715	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$730,727	\$0	\$730,727	\$0	\$0	\$0	\$0
Travel	\$4,308	\$0	\$4,308	\$0	\$0	\$0	\$0
Operating Services	\$4,744,654	\$89,500	\$4,834,154	\$0	\$0	\$0	\$0
Supplies	\$125,045	\$0	\$125,045	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$11,203,665	\$0	\$11,203,665	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$18,530,114</b>	<b>\$89,500</b>	<b>\$18,619,614</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	27	0	27	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>27</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>27</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
<b>AMOUNT</b>	<b>\$89,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$89,500</b>
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$89,500	\$0	\$0	\$0	\$0	\$89,500
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$89,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$89,500</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$120,278,887	\$208,601	\$120,487,488	\$0	\$0	\$0	\$0
Interagency Transfers	\$172,500	\$0	\$172,500	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,312,895	\$0	\$2,312,895	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$122,764,282</b>	<b>\$208,601</b>	<b>\$122,972,883</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES:							
Salaries	\$66,896,086	\$0	\$66,896,086	\$0	\$0	\$0	\$0
Other Compensation	\$145,695	\$0	\$145,695	\$0	\$0	\$0	\$0
Related Benefits	\$34,894,952	\$0	\$34,894,952	\$0	\$0	\$0	\$0
Travel	\$8,349	\$0	\$8,349	\$0	\$0	\$0	\$0
Operating Services	\$919,769		\$919,769	\$0	\$0	\$0	\$0
Supplies	\$15,580,694	\$208,601	\$15,789,295	\$0	\$0	\$0	\$0
Professional Services	\$3,857,199	\$0	\$3,857,199	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$461,538	\$0	\$461,538	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$122,764,282</b>	<b>\$208,601</b>	<b>\$122,972,883</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

POSITIONS							
Classified	1,378	0	1,378	0	0	0	0
Unclassified	15	0	15	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>1,393</b>	<b>0</b>	<b>1,393</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	6	0	6	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>1,399</b>	<b>0</b>	<b>1,399</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$208,601	\$0	\$0	\$0	\$0	\$208,601

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$208,601	\$0	\$0	\$0	\$0	\$208,601
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$208,601</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$208,601</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **QUESTIONNAIRE ANALYSIS**

### **AGENCY:**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020.

### **REVENUES**

State General Funds

### **EXPENDITURES**

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Administration	Operating Services	\$89,500
Incarceration	Supplies	\$208,601

<b>Total</b>	<b>\$298,101</b>
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### **OTHER**

Elaine Leibenguth 342-7451  
Thomas C. Bickham, III 342-6739

**TO:** Elaine Leibenguth  
Budget Director

**FROM:** Darrel Vannoy  
Warden  
Louisiana State Penitentiary

**DATE:** July 11, 2019

**RE:** Request(s) to Re-budget FY 2018-2019 Funds to FY 2019-2020

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.

  
\_\_\_\_\_  
Agency Head Signature

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: DPS&amp;C/Corrections Services</b>			<b>FOR OPB USE ONLY</b>			
<b>AGENCY: Raymond Laborde Correctional Center</b>			OPB LOG NUMBER <span style="font-size: 1.5em; color: blue;">22</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF21</span>	
<b>SCHEDULE NUMBER: 08-405</b>			Approval and Authority:			
<b>SUBMISSION DATE: July 17, 2019</b>						
<b>AGENCY BA-7 NUMBER:</b>						
<b>HEAD OF BUDGET UNIT: Sandy McCain</b>						
<b>TITLE: Warden</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>						
DIRECT		\$30,106,018	\$128,051		\$30,234,069	
INTERAGENCY TRANSFERS		\$144,859	\$0		\$144,859	
FEES & SELF-GENERATED		\$2,549,220	\$0		\$2,549,220	
STATUTORY DEDICATIONS		\$0	\$0		\$0	
[Select Statutory Dedication]		\$0	\$0		\$0	
[Select Statutory Dedication]		\$0	\$0		\$0	
Subtotal of Dedications from Page 2		\$0	\$0		\$0	
FEDERAL		\$0	\$0		\$0	
<b>TOTAL</b>		<b>\$32,800,097</b>	<b>\$128,051</b>		<b>\$32,928,148</b>	
AUTHORIZED POSITIONS		333	0		333	
AUTHORIZED OTHER CHARGES		0	0		0	
NON-TO FTE POSITIONS		0	0		0	
<b>TOTAL POSITIONS</b>		<b>333</b>	<b>0</b>		<b>333</b>	
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Administration	\$3,523,900	10	\$0	0	\$3,523,900	10
Incarceration	\$27,348,427	319	\$128,051	0	\$27,476,478	319
Canteen	\$1,927,770	4	\$0	0	\$1,927,770	4
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$32,800,097</b>	<b>333</b>	<b>\$128,051</b>	<b>0</b>	<b>\$32,928,148</b>	<b>333</b>

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> DPS&C/Corrections Services	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Raymond Laborde Correctional Center	<b>OPB LOG NUMBER</b>	<b>AGENDA NUMBER</b>
<b>SCHEDULE NUMBER:</b> 08-405		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b>		

**Use this section for additional Statutory Dedications, if needed.**

**The subtotal will automatically be transferred to Page 1.**

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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**Use this section for additional Program Names, if needed.**

**The subtotal will automatically be transferred to Page 1.**

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$128,051	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$128,051</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2018-2019 to FY 2019-2020.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2019-2020 that were obligated in FY 2018-2019 despite limited funding in FY 2019-2020.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT				
PROGRAM 2 NAME: <u>Incarceration</u>				
MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS
GENERAL FUND BY:				
Direct	\$26,582,118	\$128,051	\$26,710,169	\$0
Interagency Transfers	\$144,859	\$0	\$144,859	\$0
Fees & Self-Generated	\$621,450	\$0	\$621,450	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$27,348,427</b>	<b>\$128,051</b>	<b>\$27,476,478</b>	<b>\$0</b>
EXPENDITURES:				
Salaries	\$15,489,196	\$0	\$15,489,196	\$0
Other Compensation	\$38,391	\$0	\$38,391	\$0
Related Benefits	\$8,300,214	\$0	\$8,300,214	\$0
Travel	\$11,164	\$0	\$11,164	\$0
Operating Services	\$566,023	\$11,646	\$577,669	\$0
Supplies	\$2,487,565	\$116,405	\$2,603,970	\$0
Professional Services	\$435,565	\$0	\$435,565	\$0
Other Charges	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0
Interagency Transfers	\$20,309	\$0	\$20,309	\$0
Acquisitions	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$27,348,427</b>	<b>\$128,051</b>	<b>\$27,476,478</b>	<b>\$0</b>
POSITIONS				
Classified	314	0	314	0
Unclassified	5	0	5	0
<b>TOTAL T.O. POSITIONS</b>	<b>319</b>	<b>0</b>	<b>319</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>319</b>	<b>0</b>	<b>319</b>	<b>0</b>
* Statutory Dedications:				
[Select Statutory Dedication]	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$128,051	\$0	\$0	\$0	\$0	\$128,051

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$11,646	\$0	\$0	\$0	\$0	\$11,646
Supplies	\$116,405	\$0	\$0	\$0	\$0	\$116,405
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$128,051</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$128,051</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## QUESTIONNAIRE ANALYSIS

AGENCY: Raymond Laborde Correctional Center

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### GENERAL PURPOSE

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020.

### REVENUES

State General Funds

### EXPENDITURES

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Incarceration	Operating Services	\$11,646
	Supplies	\$116,405
Total		\$128,051

### OTHER

Elaine Leibenguth 342-7451  
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_

TO: Elaine Leibenguth  
Budget Director

FROM: W.S. McCain  
Agency Head Name

Warden  
Agency Head Title

Raymond LaBorde Correctional Center  
Agency Name

DATE: 7-10-19

RE: Request(s) to Re-budget FY 2018-2019 Funds to FY 2019-2020

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.

  
Agency Head Signature

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT: DPS&amp;C/Corrections Services</b>			<b>FOR OPB USE ONLY</b>				
<b>AGENCY: Allen Correctional Center</b>			<b>OPB LOG NUMBER</b>		<b>AGENDA NUMBER</b>		
<b>SCHEDULE NUMBER: 08-408</b>			23		CF22		
<b>SUBMISSION DATE: July 17, 2019</b>			Approval and Authority:				
<b>AGENCY BA-7 NUMBER:</b>							
<b>HEAD OF BUDGET UNIT: Keith Cooley</b>							
<b>TITLE: Warden</b>							
<b>SIGNATURE</b> <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small>							
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>		<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>							
DIRECT		\$13,885,128		\$105,605		\$13,990,733	
INTERAGENCY TRANSFERS		\$78,032		\$0		\$78,032	
FEES & SELF-GENERATED		\$1,350,542		\$0		\$1,350,542	
STATUTORY DEDICATIONS		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
Subtotal of Dedications from Page 2		\$0		\$0		\$0	
FEDERAL		\$0		\$0		\$0	
<b>TOTAL</b>		<b>\$15,313,702</b>		<b>\$105,605</b>		<b>\$15,419,307</b>	
AUTHORIZED POSITIONS		164		0		164	
AUTHORIZED OTHER CHARGES		0		0		0	
NON-TO FTE POSITIONS		0		0		0	
<b>TOTAL POSITIONS</b>		<b>164</b>		<b>0</b>		<b>164</b>	
<b>PROGRAM EXPENDITURES</b>		<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>							
Administration		\$2,953,201	7	\$62,162	0	\$3,015,363	7
Incarceration		\$11,383,783	154	\$43,443	0	\$11,427,226	154
Canteen		\$976,718	3	\$0	0	\$976,718	3
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0
<b>TOTAL</b>		<b>\$15,313,702</b>	<b>164</b>	<b>\$105,605</b>	<b>0</b>	<b>\$15,419,307</b>	<b>164</b>

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> DPS&C/Corrections Services	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Allen Correctional Center	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 08-408		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b>		

**Use this section for additional Statutory Dedications, if needed.**  
**The subtotal will automatically be transferred to Page 1.**

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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**Use this section for additional Program Names, if needed.**  
**The subtotal will automatically be transferred to Page 1.**

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$105,605	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$105,605</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2019-2020. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2018-2019 to FY 2019-2020.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2019-2020 that were obligated in FY 2018-2019 despite limited funding in FY 2019-2020.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$2,953,201	\$62,162	\$3,015,363	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$2,953,201</b>	<b>\$62,162</b>	<b>\$3,015,363</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$397,730	\$0	\$397,730	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$177,590	\$0	\$177,590	\$0	\$0	\$0	\$0
Travel	\$3,205	\$0	\$3,205	\$0	\$0	\$0	\$0
Operating Services	\$1,100,000	\$62,162	\$1,162,162	\$0	\$0	\$0	\$0
Supplies	\$10,116	\$0	\$10,116	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,264,560	\$0	\$1,264,560	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$2,953,201</b>	<b>\$62,162</b>	<b>\$3,015,363</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	7	0	7	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0





STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$62,162	\$0	\$0	\$0	\$0	\$62,162

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$62,162	\$0	\$0	\$0	\$0	\$62,162
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$62,162</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$62,162</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$10,931,927	\$43,443	\$10,975,370	\$0	\$0	\$0	\$0
Interagency Transfers	\$78,032	\$0	\$78,032	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$373,824	\$0	\$373,824	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$11,383,783</b>	<b>\$43,443</b>	<b>\$11,427,226</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$6,014,909	\$0	\$6,014,909	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$3,255,541	\$0	\$3,255,541	\$0	\$0	\$0	\$0
Travel	\$15,649	\$0	\$15,649	\$0	\$0	\$0	\$0
Operating Services	\$226,000	\$10,239	\$236,239	\$0	\$0	\$0	\$0
Supplies	\$1,675,884	\$0	\$1,675,884	\$0	\$0	\$0	\$0
Professional Services	\$154,000	\$0	\$154,000	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$41,800	\$0	\$41,800	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$33,204	\$33,204	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$11,383,783</b>	<b>\$43,443</b>	<b>\$11,427,226</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	151	0	151	0	0	0	0
Unclassified	3	0	3	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>154</b>	<b>0</b>	<b>154</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>154</b>	<b>0</b>	<b>154</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$43,443	\$0	\$0	\$0	\$0	\$43,443

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$10,239	\$0	\$0	\$0	\$0	\$10,239
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$33,204	\$0	\$0	\$0	\$0	\$33,204
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$43,443</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,443</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





Department of Public Safety & Corrections  
State of Louisiana  
Office of the Secretary

JOHN BEL EDWARDS  
GOVERNOR



JAMES M. LE BLANC  
SECRETARY

**TO:** Elaine Leibenguth  
Budget Director

**FROM:** Keith Cooley  
Agency Head Name

Assistant Warden  
Agency Head Title

Allen Correctional Center  
Agency Name

**DATE:** July 8, 2019

**RE:** Request(s) to Re-budget FY 2018-2019 Funds to FY 2019-2020

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.

  
\_\_\_\_\_  
Agency Head Signature

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services			FOR OPB USE ONLY			
AGENCY: Dixon Correctional Institute			OPB LOG NUMBER <div style="font-size: 2em; color: blue; text-align: center;">24</div>		AGENDA NUMBER <div style="font-size: 1.5em; color: blue; text-align: center;">cF23</div>	
SCHEDULE NUMBER: 08-409			Approval and Authority:			
SUBMISSION DATE: July 17, 2019						
AGENCY BA-7 NUMBER:						
HEAD OF BUDGET UNIT: Jason Kent						
TITLE: Warden						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): <div style="font-size: 1.5em; color: blue; text-align: center;">Thomas A. Burkhardt</div>						
MEANS OF FINANCING		CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)		REVISED FY 2019-2020	
GENERAL FUND BY:						
DIRECT		\$41,574,265	\$90,507		\$41,664,772	
INTERAGENCY TRANSFERS		\$1,715,447	\$0		\$1,715,447	
FEES & SELF-GENERATED		\$3,012,452	\$0		\$3,012,452	
STATUTORY DEDICATIONS		\$0	\$0		\$0	
[Select Statutory Dedication]		\$0	\$0		\$0	
[Select Statutory Dedication]		\$0	\$0		\$0	
Subtotal of Dedications from Page 2		\$0	\$0		\$0	
FEDERAL		\$0	\$0		\$0	
<b>TOTAL</b>		<b>\$46,302,164</b>	<b>\$90,507</b>		<b>\$46,392,671</b>	
AUTHORIZED POSITIONS		464	0		464	
AUTHORIZED OTHER CHARGES		0	0		0	
NON-TO FTE POSITIONS		0	0		0	
<b>TOTAL POSITIONS</b>		<b>464</b>	<b>0</b>		<b>464</b>	
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administration	\$4,114,652	12	\$0	0	\$4,114,652	12
Incarceration	\$40,226,317	447	\$90,507	0	\$40,316,824	447
Canteen	\$1,961,195	5	\$0	0	\$1,961,195	5
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$46,302,164</b>	<b>464</b>	<b>\$90,507</b>	<b>0</b>	<b>\$46,392,671</b>	<b>464</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> DPS&C/Corrections Services	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Dixon Correctional Institute	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 08-409		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$90,507	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$90,507</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2019-2020. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2018-2019 to FY 2019-2020.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2019-2020 that were obligated in FY 2018-2019 despite limited funding in FY 2019-2020.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

'Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.



## REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

### PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

[illegible]

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$90,507	\$0	\$0	\$0	\$0	\$90,507

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$56,982	\$0	\$0	\$0	\$0	\$56,982
Supplies	\$33,525	\$0	\$0	\$0	\$0	\$33,525
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$90,507</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,507</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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## **QUESTIONNAIRE ANALYSIS**

**AGENCY:** Dixon Correctional Institute

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020.

### **REVENUES**

State General Funds

### **EXPENDITURES**

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Incarceration	Operating Services	\$56,982
	Supplies	\$33,525
Total		\$90,507

### **OTHER**

Elaine Leibenguth 342-7451  
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_

**TO:** Elaine Leibenguth  
Budget Director

**FROM:** Jason Kent  
Agency Head Name

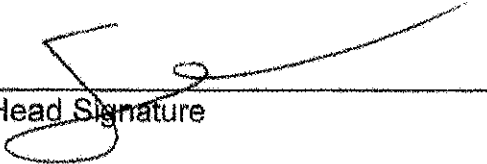
Warden  
Agency Head Title

Dixon Correctional Institute  
Agency Name

**DATE:** 7/2/2019

**RE:** Request(s) to Re-budget FY 2018-2019 Funds to FY 2019-2020

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.

  
\_\_\_\_\_  
Agency Head Signature



## REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>TOTAL</b>	<b>\$65,527,063</b>	<b>643</b>	<b>\$1,016,752</b>	<b>0</b>	<b>\$66,543,815</b>	<b>643</b>
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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$1,016,752	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,016,752</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2018-2019 to FY 2019-2020.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2019-2020 that were obligated in FY 2018-2019 despite limited funding in FY 2019-2020.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$7,747,925	\$135,477	\$7,883,402	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$7,747,925</b>	<b>\$135,477</b>	<b>\$7,883,402</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$616,384	\$0	\$616,384	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$336,427	\$0	\$336,427	\$0	\$0	\$0	\$0
Travel	\$3,772	\$0	\$3,772	\$0	\$0	\$0	\$0
Operating Services	\$1,793,385	\$112,220	\$1,905,605	\$0	\$0	\$0	\$0
Supplies	\$16,301	\$23,257	\$39,558	\$0	\$0	\$0	\$0
Professional Services	\$53,241	\$0	\$53,241	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,928,415	\$0	\$4,928,415	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$7,747,925</b>	<b>\$135,477</b>	<b>\$7,883,402</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	9	0	9	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$135,477	\$0	\$0	\$0	\$0	\$135,477

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$112,220	\$0	\$0	\$0	\$0	\$112,220
Supplies	\$23,257	\$0	\$0	\$0	\$0	\$23,257
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$135,477</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,477</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$54,812,485	\$881,275	\$55,693,760	\$0	\$0	\$0	\$0
Interagency Transfers	\$243,048	\$0	\$243,048	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$750,115	\$0	\$750,115	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$55,805,648</b>	<b>\$881,275</b>	<b>\$56,686,923</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$29,800,783	\$0	\$29,800,783	\$0	\$0	\$0	\$0
Other Compensation	\$136,834	\$0	\$136,834	\$0	\$0	\$0	\$0
Related Benefits	\$15,913,253	\$0	\$15,913,253	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$819,181	\$33,584	\$852,765	\$0	\$0	\$0	\$0
Supplies	\$8,478,497	\$237,888	\$8,716,385	\$0	\$0	\$0	\$0
Professional Services	\$328,520	\$0	\$328,520	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$328,580	\$0	\$328,580	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$609,803	\$609,803	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$55,805,648</b>	<b>\$881,275</b>	<b>\$56,686,923</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	617	0	617	0	0	0	0
Unclassified	9	0	9	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>626</b>	<b>0</b>	<b>626</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>629</b>	<b>0</b>	<b>629</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0





STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$881,275	\$0	\$0	\$0	\$0	\$881,275

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$33,584	\$0	\$0	\$0	\$0	\$33,584
Supplies	\$237,888	\$0	\$0	\$0	\$0	\$237,888
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$609,803	\$0	\$0	\$0	\$0	\$609,803
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$881,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$881,275</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **QUESTIONNAIRE ANALYSIS**

AGENCY: Elayn Hunt Correctional Center

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020.

### **REVENUES**

State General Funds

### **EXPENDITURES**

PROGRAM	CATEGORY	AMOUNT
Administration	Operating Services	\$112,220
	Supplies	\$23,257
Incarceration	Operating Services	\$33,584
	Supplies	\$237,888
	Acquisitions	\$609,803
Total		\$1,016,752

### **OTHER**

Elaine Leibenguth 342-7451  
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_



**TO:** Elaine Leibenguth  
Budget Director

**FROM:** Tim Hooper  
Agency Head Name

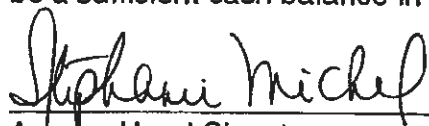
Warden  
Agency Head Title

Elayn Hunt Correctional Center  
Agency Name

**DATE:** July 8, 2019

**RE:** Request(s) to Re-budget FY 2018-2019 Funds to FY 2019-2020

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.



Agency Head Signature

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: DPS&amp;C/Corrections Services</b>			<b>FOR OPB USE ONLY</b>			
<b>AGENCY: David Wade Correctional Center</b>			OPB LOG NUMBER <span style="font-size: 1.5em; color: blue;">210</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF25</span>	
<b>SCHEDULE NUMBER: 08-414</b>			Approval and Authority:			
<b>SUBMISSION DATE: July 17, 2019</b>						
<b>AGENCY BA-7 NUMBER:</b>						
<b>HEAD OF BUDGET UNIT: Jerry Goodwin</b>						
<b>TITLE: Warden</b>						
<b>SIGNATURE</b> <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small> 						
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>						
DIRECT		\$27,033,536	\$57,276		\$27,090,812	
INTERAGENCY TRANSFERS		\$77,283	\$0		\$77,283	
FEES & SELF-GENERATED		\$2,083,281	\$0		\$2,083,281	
STATUTORY DEDICATIONS		\$0	\$0		\$0	
[Select Statutory Dedication]		\$0	\$0		\$0	
[Select Statutory Dedication]		\$0	\$0		\$0	
Subtotal of Dedications from Page 2		\$0	\$0		\$0	
FEDERAL		\$0	\$0		\$0	
<b>TOTAL</b>		<b>\$29,194,100</b>	<b>\$57,276</b>		<b>\$29,251,376</b>	
AUTHORIZED POSITIONS		327	0		327	
AUTHORIZED OTHER CHARGES		0	0		0	
NON-TO FTE POSITIONS		1	0		1	
<b>TOTAL POSITIONS</b>		<b>328</b>	<b>0</b>		<b>328</b>	
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Administration	\$3,285,743	9	\$0	0	\$3,285,743	9
Incarceration	\$24,326,522	315	\$57,276	0	\$24,383,798	315
Canteen	\$1,581,835	4	\$0	0	\$1,581,835	4
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$29,194,100</b>	<b>328</b>	<b>\$57,276</b>	<b>0</b>	<b>\$29,251,376</b>	<b>328</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT:</b> DPS&C/Corrections Services	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> David Wade Correctional Center	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 08-414		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$57,276	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$57,276</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No. 52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2018-2019 to FY 2019-2020.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2019-2020 that were obligated in FY 2018-2019 despite limited funding in FY 2019-2020.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$23,747,793	\$57,276	\$23,805,069	\$0	\$0	\$0	\$0
Interagency Transfers	\$77,283	\$0	\$77,283	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$501,446	\$0	\$501,446	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$24,326,522</b>	<b>\$57,276</b>	<b>\$24,383,798</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$14,479,321	\$0	\$14,479,321	\$0	\$0	\$0	\$0
Other Compensation	\$34,719	\$0	\$34,719	\$0	\$0	\$0	\$0
Related Benefits	\$7,069,543	\$0	\$7,069,543	\$0	\$0	\$0	\$0
Travel	\$9,018	\$0	\$9,018	\$0	\$0	\$0	\$0
Operating Services	\$116,936	\$0	\$116,936	\$0	\$0	\$0	\$0
Supplies	\$2,333,747	\$57,276	\$2,391,023	\$0	\$0	\$0	\$0
Professional Services	\$203,238	\$0	\$203,238	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$80,000	\$0	\$80,000	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$24,326,522</b>	<b>\$57,276</b>	<b>\$24,383,798</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	309	0	309	0	0	0	0
Unclassified	5	0	5	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>314</b>	<b>0</b>	<b>314</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	1	0	1	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>315</b>	<b>0</b>	<b>315</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$57,276	\$0	\$0	\$0	\$0	\$57,276

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$57,276	\$0	\$0	\$0	\$0	\$57,276
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$57,276</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$57,276</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **QUESTIONNAIRE ANALYSIS**

### **AGENCY:**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020.

### **REVENUES**

State General Funds

### **EXPENDITURES**

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Incarceration	Supplies	\$57,276
Total		\$57,276

### **OTHER**

Elaine Leibenguth 342-7451  
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_



**TO:** Elaine Leibenguth  
Budget Director

**FROM:** Jerry W. Goodwin  
Agency Head Name

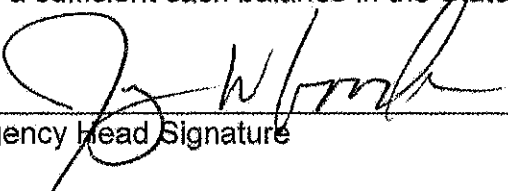
Warden  
Agency Head Title

David Wade Correctional Center  
Agency Name

**DATE:** July 1, 2019

**RE:** Request(s) to Re-budget FY 2018-2019 Funds to FY 2019-2020

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.

  
Agency Head Signature

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT: DPS&amp;C/Corrections Services</b>			<b>FOR OPB USE ONLY</b>			
<b>AGENCY: Adult Probation &amp; Parole</b>			<b>OPB LOG NUMBER</b> <div style="text-align: center; font-size: 1.5em; color: blue;">27</div>		<b>AGENDA NUMBER</b> <div style="text-align: center; font-size: 1.5em; color: blue;">CF26</div>	
<b>SCHEDULE NUMBER: 08-415</b>			Approval and Authority:			
<b>SUBMISSION DATE: July 17, 2019</b>						
<b>AGENCY BA-7 NUMBER:</b>						
<b>HEAD OF BUDGET UNIT: Pete Fremin</b>						
<b>TITLE: Director</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>						
DIRECT		\$55,087,676	\$239,252		\$55,326,928	
INTERAGENCY TRANSFERS		\$0	\$0		\$0	
FEES & SELF-GENERATED		\$19,230,105	\$0		\$19,230,105	
STATUTORY DEDICATIONS		\$1,014,000	\$0		\$1,014,000	
[Select Statutory Dedication]		\$0	\$0		\$0	
[Select Statutory Dedication]		\$0	\$0		\$0	
Subtotal of Dedications from Page 2		\$1,014,000	\$0		\$1,014,000	
FEDERAL		\$0	\$0		\$0	
<b>TOTAL</b>		<b>\$75,331,781</b>	<b>\$239,252</b>		<b>\$75,571,033</b>	
AUTHORIZED POSITIONS		753	0		753	
AUTHORIZED OTHER CHARGES		0	0		0	
NON-TO FTE POSITIONS		3	0		3	
<b>TOTAL POSITIONS</b>		<b>756</b>	<b>0</b>		<b>756</b>	
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Administration	\$6,126,183	20	\$0	0	\$6,126,183	20
Field Services	\$69,205,598	736	\$239,252	0	\$69,444,850	736
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$75,331,781</b>	<b>756</b>	<b>\$239,252</b>	<b>0</b>	<b>\$75,571,033</b>	<b>756</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> DPS&C/Corrections Services	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Adult Probation & Parole	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 08-415		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Sex Offender Registry Technology Fund (P25)	\$54,000	\$0	\$54,000
Adult Probation & Parole Officer Retirement Fund (CR6)	\$960,000	\$0	\$960,000
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$1,014,000</b>	<b>\$0</b>	<b>\$1,014,000</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$239,252	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$239,252</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2018-2019 to FY 2019-2020.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2019-2020 that were obligated in FY 2018-2019 despite limited funding in FY 2019-2020.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. *(Be specific. Relate performance impacts to objectives and performance indicators.)*

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Field Services

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$48,961,493	\$239,252	\$49,200,745	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$19,230,105	\$0	\$19,230,105	\$0	\$0	\$0	\$0
Statutory Dedications *	\$1,014,000	\$0	\$1,014,000	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$69,205,598	\$239,252	\$69,444,850	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$39,921,482	\$0	\$39,921,482	\$0	\$0	\$0	\$0
Other Compensation	\$85,918	\$0	\$85,918	\$0	\$0	\$0	\$0
Related Benefits	\$21,355,318	\$0	\$21,355,318	\$0	\$0	\$0	\$0
Travel	\$151,876	\$0	\$151,876	\$0	\$0	\$0	\$0
Operating Services	\$3,097,148	\$0	\$3,097,148	\$0	\$0	\$0	\$0
Supplies	\$2,410,394	\$51,090	\$2,461,484	\$0	\$0	\$0	\$0
Professional Services	\$1,292,526	\$0	\$1,292,526	\$0	\$0	\$0	\$0
Other Charges	\$300,000	\$84,663	\$384,663	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$590,936	\$0	\$590,936	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$103,499	\$103,499	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$69,205,598	\$239,252	\$69,444,850	\$0	\$0	\$0	\$0
POSITIONS							
Classified	733	0	733	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	733	0	733	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	3	0	3	0	0	0	0
TOTAL POSITIONS	736	0	736	0	0	0	0
* Statutory Dedications:							
Sex Offender Registry Technology Fund (P25)	\$54,000	\$0	\$54,000	\$0	\$0	\$0	\$0
Adult Probation & Parole Officer Retirement Fund (CR6)	\$960,000	\$0	\$960,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Field Services

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$239,252	\$0	\$0	\$0	\$0	\$239,252

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$51,090	\$0	\$0	\$0	\$0	\$51,090
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$84,663	\$0	\$0	\$0	\$0	\$84,663
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$103,499	\$0	\$0	\$0	\$0	\$103,499
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$239,252</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$239,252</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **QUESTIONNAIRE ANALYSIS**

AGENCY: Adult Probation & Parole

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020.

### **REVENUES**

State General Funds

### **EXPENDITURES**

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Field Services	Supplies	\$51,090
	Other Charges	\$84,663
	Acquisitions	\$103,499

<b>Total</b>	<b>\$239,252</b>
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### **OTHER**

Elaine Leibenguth 342-7451  
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_



TO: Elaine Leibenguth  
Budget Director

FROM: Curtis P. Fremin  
Agency Head Name  
Probation; Parole Director  
Agency Head Title  
PROBATION; Parole  
Agency Name

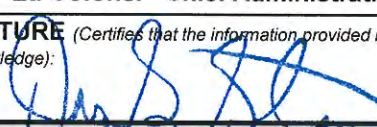
DATE: 2/10/19

RE: Request(s) to Re-budget FY 2018-2019 Funds to FY 2019-2020

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.

Curt P. Fremin  
Agency Head Signature

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD BA-7

<b>DEPARTMENT:</b> Department of Public Safety		<b>FOR OPB USE ONLY</b>			
<b>AGENCY:</b> Office of Management and Finance		OPB LOG NUMBER <span style="font-size: 1.5em; color: blue;">30</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF27</span>	
<b>SCHEDULE NUMBER:</b> 08B-418		Approval and Authority:			
<b>SUBMISSION DATE:</b> July 17, 2019					
<b>AGENCY BA-7 NUMBER:</b> 07-418-01					
<b>HEAD OF BUDGET UNIT:</b> Jason Starnes					
<b>TITLE:</b> Lt. Colonel - Chief Administrative Officer					
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 					
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>		
<b>GENERAL FUND BY:</b>					
DIRECT					
INTERAGENCY TRANSFERS	\$3,766,719		\$3,766,719		
FEES & SELF-GENERATED	\$18,451,483	\$99,847	\$18,551,330		
STATUTORY DEDICATIONS	\$7,656,908		\$7,656,908		
Video Draw Poker Device Fund (G03)	\$1,985,619		\$1,985,619		
Riverboat Gaming Enforcement Fund (G04)	\$5,671,289		\$5,671,289		
Subtotal of Dedications from Page 2					
FEDERAL					
<b>TOTAL</b>	<b>\$29,875,110</b>	<b>\$99,847</b>	<b>\$29,974,957</b>		
AUTHORIZED POSITIONS	103		103		
AUTHORIZED OTHER CHARGES					
NON-TO FTE POSITIONS	5		5		
<b>TOTAL POSITIONS</b>	<b>108</b>		<b>108</b>		
<b>PROGRAM EXPENDITURES</b>					
<b>PROGRAM NAME:</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>
200 Administration	\$29,875,110	108	\$99,847		\$29,974,957
Subtotal of programs from Page 2:					
<b>TOTAL</b>	<b>\$29,875,110</b>	<b>108</b>	<b>\$99,847</b>		<b>\$29,974,957</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Department of Public Safety	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Management and Finance	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 08B-418		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 07-418-01		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
<b>SUBTOTAL (to Page 1)</b>			

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
<b>SUBTOTAL (to Page 1)</b>						

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

**The funding for this request is Fees & Self-Generated Revenues. These funds are transferred to the Office of Management and Finance from the Office of Motor Vehicles. There are no expenditure restrictions on these funds.**

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT					
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED	\$99,847	(\$99,847)			
STATUTORY DEDICATIONS					
FEDERAL					
<b>TOTAL</b>	<b>\$99,847</b>	<b>(\$99,847)</b>			

3. If this action requires additional personnel, provide a detailed explanation below:

**Not Applicable**

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

**This request is to allow the carry forward of FY 2018-2019 budget authority to FY 2019-2020. The expenditures associated with these funds were not completed by June 30, 2019, and are currently encumbered as detailed on the enclosed attachment.**

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

**This BA-7 is not after the fact. The purchase orders were encumbered in FY 2018-2019, but not received by June 30, 2019.**



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. See attached Carry Forward Justification for further information.**

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	Not applicable			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

**The BA-7 will positively impact the agency by providing a safe and secure environment for both employees and the public.**

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

**Not applicable**

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. With the approval of this BA-7, the Office of Management & Finance will have the required budget authority and/or revenues available to allow for the encumbered items.**

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ADMINISTRATION

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct							
Interagency Transfers	\$3,766,719		\$3,766,719				
Fees & Self-Generated	\$18,451,483	\$99,847	\$18,551,330	(\$99,847)			
Statutory Dedications *	\$7,656,908		\$7,656,908				
FEDERAL FUNDS							
<b>TOTAL MOF</b>	<b>\$29,875,110</b>	<b>\$99,847</b>	<b>\$29,974,957</b>	<b>(\$99,847)</b>			

EXPENDITURES:							
Salaries	\$6,476,842		\$6,476,842				
Other Compensation	\$638,550		\$638,550				
Related Benefits	\$4,614,278		\$4,614,278				
Travel	\$74,534		\$74,534				
Operating Services	\$2,766,783	\$23,487	\$2,790,270	(\$23,487)			
Supplies	\$473,958	\$76,360	\$550,318	(\$76,360)			
Professional Services	\$172,100		\$172,100				
Other Charges	\$3,176,413		\$3,176,413				
Debt Services							
Interagency Transfers	\$11,481,652		\$11,481,652				
Acquisitions							
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$29,875,110</b>	<b>\$99,847</b>	<b>\$29,974,957</b>	<b>(\$99,847)</b>			

POSITIONS							
Classified	102		102				
Unclassified	1		1				
<b>TOTAL T.O. POSITIONS</b>	<b>103</b>		<b>103</b>				
OTHER CHARGES POSITIONS							
NON-TO FTE POSITIONS	5		5				
<b>TOTAL POSITIONS</b>	<b>108</b>		<b>108</b>				

* Statutory Dedications:							
Video Draw Poker Device Fund (G03)	\$1,985,619		\$1,985,619				
Riverboat Gaming Enforcement Fund (G04)	\$5,671,289		\$5,671,289				



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ADMINISTRATION

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT			\$99,847			\$99,847

<b>EXPENDITURES:</b>						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services			\$23,487			\$23,487
Supplies			\$76,360			\$76,360
Professional Services						
Other Charges						
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>			\$99,847			\$99,847

<b>OVER / (UNDER)</b>						
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<b>POSITIONS</b>						
Classified						
Unclassified						
<b>TOTAL T.O. POSITIONS</b>						
OTHER CHARGES POSITIONS						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>						

**CARRY FORWARD JUSTIFICATION**  
**FISCAL YEAR 2018-2019 to 2019-2020**

Agency Name Office of Management & Finance

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (Including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000420288	6/4/2019	3190	\$45,150	This PO is for Louis Mechanical Contractors Inc, for cafeteria plumbing repair. The PO was issued June 4, 2019 and the vendor started work June 24, 2019. The estimated completion date is July 15, 2019. The impact if not funded is that the contractor cannot complete repairs and the cafeteria cannot reopen until repairs are completed.	Fees & Self-Generated Revenues - OMV Transfer In	Facility Services
2000408818	4/15/2019	3190	\$31,210	This PO is for LA Fire Extinguisher Inc, for the replacement of the fire alarm panel in the Academy dormitory. The procurement process began in January, 2019 but Fire Marshal approvals took longer than anticipated. The required change order request was not approved until June 17, 2019. The work is progressing and should be complete by July 15, 2019.	Fees & Self-Generated Revenues - OMV Transfer In	Facility Services
2000378648	2/8/2019	5045	\$5,211	This PO is for IBM Corporation, for software maintenance. This is an OTS PO. Due to the timing of the invoice, the payment of a FY 19 invoice will not be made until July of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, OMF would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Fees & Self-Generated Revenues - OMV Transfer In	General
2000354643	7/16/2018	5045	\$5,812	This PO is for William M. Yoches, for Imprest Managment System (IMS) support. This is an OTS PO. Due to the timing of the invoice, the payment for June of FY 19 will not be made until July of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, OMF would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Fees & Self-Generated Revenues - OMV Transfer In	General
2000340304	5/15/2018	5045	\$12,464	This PO is for Oracle America Inc, for hardware maintenance and software support. This is an OTS PO. Due to the timing of the invoice, the payment for the fourth quarter of FY 19 will not be made until July of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, OMF would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Fees & Self-Generated Revenues - OMV Transfer In	General
			<b>\$99,847</b>			



## **BA-7 QUESTIONNAIRE**

### **GENERAL PURPOSE**

1. The general purpose of BA-7 #07-418-01 is to allow for the carry forward of funds from FY 2018-2019 to FY 2019-2020 to pay for purchase orders initiated in FY 2018-2019 but not received by June 30, 2019.

### **REVENUES**

4. The revenues associated with this request are Fees & Self-Generated. OMF is currently budgeted \$18,451,483 in Fees & Self-Generated revenues. Approval of this BA-7 will increase Fees & Self-Generated revenues budget authority to \$18,551,330.

### **EXPENDITURES**

9. The Supplies and IAT expenditure categories will be adjusted as a result of this BA-7.

11.	Object	Description	Amount	MOF
	3190	Supplies - Buildings and Grounds	\$76,360	Fees & Self-Generated
	5045	IAT - Interagency Transfers	\$23,487	Fees & Self-Generated
	TOTAL		\$99,847	

### **OTHER**

12. LTC Jason Starnes  
Deputy Superintendent, Chief Administrative Officer  
225.925.6032  
Jason.Starnes@la.gov

Chad Felterman  
Budget Director  
225.925.1873  
Chad.Felتمان@la.gov

John McClanahan  
Budget Analyst 4  
225.925.7671  
John.McClanahan@la.gov



**JOHN BEL EDWARDS**  
GOVERNOR

**KEVIN W. REEVES, COLONEL**  
DEPUTY SECRETARY

**State of Louisiana**  
*Department of Public Safety and Corrections*  
*Public Safety Services*

July 17, 2019

Mr. Barry Dusse, State Budget Director  
Division of Administration  
Office of Planning and Budget  
Post Office Box 94095  
Baton Rouge, LA 70804-9095

RE: Certification of Availability of Funds – BA-7 #07-418-01 (OMF)

Dear Mr. Dusse:

Please accept this letter as written certification that there will be a sufficient cash balance in the State Treasury to pay for the Fees and Self-Generated Revenue obligations described in this carryforward request for the Office of Management and Finance.

If you have any questions or need additional information, please call me at 225-925-6032.

Sincerely,

LTC Jason Starnes  
Deputy Superintendent – Chief Administrative Officer

*COURTESY • LOYALTY • SERVICE*  
*"An Equal Opportunity Employer"*  
P.O. BOX 66614, BATON ROUGE, LOUISIANA 70896

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**  
**CARRYFORWARD**

<b>DEPARTMENT: Department of Public Safety</b>			<b>FOR OPB USE ONLY</b>				
<b>AGENCY: Office of State Police</b>			OPB LOG NUMBER <i>38</i>		AGENDA NUMBER <i>CF28</i>		
<b>SCHEDULE NUMBER: 08B-419</b>			Approval and Authority:				
<b>SUBMISSION DATE: July 17, 2019</b>							
<b>AGENCY BA-7 NUMBER: 05-419-02</b>							
<b>HEAD OF BUDGET UNIT: Colonel Kevin W. Reeves</b>							
<b>TITLE: Deputy Secretary</b>							
<b>SIGNATURE</b> <i>[Signature]</i> <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small>							
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>		<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>							
DIRECT				\$23,583		\$23,583	
INTERAGENCY TRANSFERS		\$23,103,242		\$32,216		\$23,135,458	
FEES & SELF-GENERATED		\$149,591,523		\$1,558,286		\$151,149,809	
STATUTORY DEDICATIONS		\$145,590,593		\$362,216		\$145,952,809	
Subtotal of Dedications from Page 2		\$145,590,593		\$362,216		\$145,952,809	
FEDERAL		\$10,894,158				\$10,894,158	
<b>TOTAL</b>		<b>\$329,179,516</b>		<b>\$1,976,301</b>		<b>\$331,155,817</b>	
AUTHORIZED POSITIONS		1,780				1,780	
AUTHORIZED OTHER CHARGES							
NON-TO FTE POSITIONS		40				40	
<b>TOTAL POSITIONS</b>		<b>1,820</b>				<b>1,820</b>	
<b>PROGRAM EXPENDITURES</b>		<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>							
100-Traffic Enforcement		\$152,327,634	998	\$79,432		\$152,407,066	998
200-Criminal Investigations		\$30,797,646	200	\$1,100,063		\$31,897,709	200
300-Operation Support		\$119,426,757	428	\$796,806		\$120,223,563	428
400-Gaming Enforcement		\$26,627,479	194			\$26,627,479	194
Subtotal of programs from Page 2:							
<b>TOTAL</b>		<b>\$329,179,516</b>	<b>1,820</b>	<b>\$1,976,301</b>		<b>\$331,155,817</b>	<b>1,820</b>

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Department of Public Safety	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of State Police	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 08B-419		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 05-419-02		

<b>Use this section for additional Statutory Dedications, if needed.</b> The subtotal will automatically be transferred to Page 1.			
MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Tobacco Tax Health Care Fund (E32)	\$4,723,172		\$4,723,172
Video Draw Poker Device Fund (G03)	\$5,297,174		\$5,297,174
Riverboat Gaming Enforcement Fund (G04)	\$57,904,728	\$16,682	\$57,921,410
Pari-mutuel Live Racing Facility Gaming Control Fund (G09)	\$1,952,084		\$1,952,084
Insurance Fraud Investigation Fund (I09)	\$4,409,997	\$318,949	\$4,728,946
Public Safety DWI Testing, Maintenance, and Training Fund (P05)	\$440,825		\$440,825
Louisiana Towing and Storage Fund (P07)	\$330,000		\$330,000
Concealed Handgun Permit Fund (P11)	\$2,900,000		\$2,900,000
Right to Know Fund (P12)	\$26,069		\$26,069
Underground Damages Prevention Fund (P13)	\$50,609		\$50,609
Hazardous Materials Emergency Response Fund (P19)	\$106,453		\$106,453
Explosives Trust Fund (P21)	\$251,182		\$251,182
Sex Offender Registry Technology Fund (P25)	\$25,000		\$25,000
Criminal Identification and Information Fund (P28)	\$8,500,000		\$8,500,000
Louisiana State Police Salary Fund (P29)	\$15,600,000		\$15,600,000
Dept. of Public Safety and Corrections Police Officer Fund (P31)	\$268,648		\$268,648
Unified Carrier Registration Agreement Fund (P34)	\$1,788,049		\$1,788,049
Insurance Verification System Fund (P39)	\$33,217,963		\$33,217,963
Driver's License Escrow Fund (P41)	\$292,077		\$292,077
Oil Spill Contingency Fund (V01)	\$7,506,563	\$26,585	\$7,533,148
<b>SUBTOTAL (to Page 1)</b>	<b>\$145,590,593</b>	<b>\$362,216</b>	<b>\$145,952,809</b>

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<b>Use this section for additional Program Names, if needed.</b> The subtotal will automatically be transferred to Page 1.						
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

**The sources of funding for this request are State General Fund Direct, Fees and Self-Generated Revenues - OMV Transfer In, Self-Generated Revenues-Narcotics Seizure, IAT (from DOTD), and the Statutory Dedicated Riverboat Gaming Enforcement, Oil Spill Contingency, and Insurance Fraud funds. See the questionnaire for further information.**

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$23,583	(\$23,583)			
INTERAGENCY TRANSFERS	\$32,216	(\$32,216)			
FEES & SELF-GENERATED	\$1,558,286	(\$1,558,286)			
STATUTORY DEDICATIONS	\$362,216	(\$362,216)			
FEDERAL					
<b>TOTAL</b>	<b>\$1,976,301</b>	<b>(\$1,976,301)</b>			

3. If this action requires additional personnel, provide a detailed explanation below:

**This action will not require additional personnel.**

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. The expenditures associated with this BA-7 were not completed by June 30, 2019, and are currently encumbered as detailed on the enclosed attachments.**

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

**This BA-7 is not after the fact. The purchase orders were encumbered in FY 2018-2019, but not received by June 30, 2019.**

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. See attached Carry Forward Justification for further information.**

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	Not applicable			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

**The items requested for carry forward into FY 2019-2020 directly impact State Police's Strategic Goal to ensure that the department is adequately staffed, equipped, and trained to accomplish its mission. Further performance impacts are detailed on the attachments.**

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

**Not applicable.**

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. With the approval of this BA-7, the Office of State Police will have the required budget authority and/or revenues available to allow for the encumbered items.**



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT							
PROGRAM 1 NAME: <b>TRAFFIC ENFORCEMENT</b>							
<b>MEANS OF FINANCING:</b>	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct							
Interagency Transfers	\$13,288,328	\$32,216	\$13,320,544	(\$32,216)			
Fees & Self-Generated	\$54,193,358	\$20,631	\$54,213,989	(\$20,631)			
Statutory Dedications *	\$78,696,138	\$26,585	\$78,722,723	(\$26,585)			
FEDERAL FUNDS	\$6,149,810		\$6,149,810				
<b>TOTAL MOF</b>	<b>\$152,327,634</b>	<b>\$79,432</b>	<b>\$152,407,066</b>	<b>(\$79,432)</b>			
EXPENDITURES:							
Salaries	\$88,522,083		\$88,522,083				
Other Compensation	\$2,159,172		\$2,159,172				
Related Benefits	\$40,274,807		\$40,274,807				
Travel	\$457,900		\$457,900				
Operating Services	\$1,735,270		\$1,735,270				
Supplies	\$481,022		\$481,022				
Professional Services	\$68,350		\$68,350				
Other Charges	\$15,395,346	\$79,432	\$15,474,778	(\$79,432)			
Debt Services							
Interagency Transfers	\$3,233,684		\$3,233,684				
Acquisitions							
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$152,327,634</b>	<b>\$79,432</b>	<b>\$152,407,066</b>	<b>(\$79,432)</b>			
POSITIONS							
Classified	983		983				
Unclassified	3		3				
<b>TOTAL T.O. POSITIONS</b>	<b>986</b>		<b>986</b>				
OTHER CHARGES POSITIONS							
NON-TO FTE POSITIONS	12		12				
<b>TOTAL POSITIONS</b>	<b>998</b>		<b>998</b>				
* Statutory Dedications:							
Tobacco Tax Health Care Fund (E32)	\$809,310		\$809,310				
Riverboat Gaming Enforcement Fund (G04)	\$45,388,139		\$45,388,139				
Oil Spill Contingency Fund (V01)	\$7,506,563	\$26,585	\$7,533,148	(\$26,585)			
Louisiana Towing and Storage Fund (P07)	\$330,000		\$330,000				
Right to Know Fund (P12)	\$26,069		\$26,069				
Underground Damages Prevention Fund (P13)	\$50,609		\$50,609				
Hazardous Materials Emergency Response Fund (P19)	\$106,453		\$106,453				
Explosives Trust Fund (P21)	\$251,182						
Louisiana State Police Salary Fund (P29)	\$1,024,382		\$1,024,382				
Unified Carrier Registration Agreement Fund (P34)	\$1,788,049						
Insurance Verification System Fund (P39)	\$21,123,305		\$21,123,305				
Driver's License Escrow Fund (P41)	\$292,077		\$292,077				

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: TRAFFIC ENFORCEMENT

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT		\$32,216	\$20,631	\$26,585		\$79,432

<b>EXPENDITURES:</b>						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services						
Other Charges		\$32,216	\$20,631	\$26,585		\$79,432
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>		\$32,216	\$20,631	\$26,585		\$79,432

OVER / (UNDER)						
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<b>POSITIONS</b>						
Classified						
Unclassified						
<b>TOTAL T.O. POSITIONS</b>						
OTHER CHARGES POSITIONS						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>						



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: CRIMINAL INVESTIGATIONS

MEANS OF FINANCING:				ADJUSTMENT OUTYEAR PROJECTIONS			
	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct							
Interagency Transfers	\$593,639		\$593,639				
Fees & Self-Generated	\$4,509,112	\$781,114	\$5,290,226	(\$781,114)			
Statutory Dedications *	\$24,238,738	\$318,949	\$24,557,687	(\$318,949)			
FEDERAL FUNDS	\$1,456,157		\$1,456,157				
<b>TOTAL MOF</b>	<b>\$30,797,646</b>	<b>\$1,100,063</b>	<b>\$31,897,709</b>	<b>(\$1,100,063)</b>			
<b>EXPENDITURES:</b>							
Salaries	\$17,510,421		\$17,510,421				
Other Compensation	\$841,685		\$841,685				
Related Benefits	\$9,464,373		\$9,464,373				
Travel	\$295,300		\$295,300				
Operating Services	\$516,271		\$516,271				
Supplies	\$179,788		\$179,788				
Professional Services	\$22,000		\$22,000				
Other Charges	\$1,237,606	\$1,100,063	\$2,337,669	(\$1,100,063)			
Debt Services							
Interagency Transfers	\$635,202		\$635,202				
Acquisitions	\$95,000		\$95,000				
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$30,797,646</b>	<b>\$1,100,063</b>	<b>\$31,897,709</b>	<b>(\$1,100,063)</b>			
<b>POSITIONS</b>							
Classified	194		194				
Unclassified							
<b>TOTAL T.O. POSITIONS</b>	<b>194</b>		<b>194</b>				
OTHER CHARGES POSITIONS							
NON-TO FTE POSITIONS	6		6				
<b>TOTAL POSITIONS</b>	<b>200</b>		<b>200</b>				
<b>* Statutory Dedications:</b>							
Riverboat Gaming Enforcement Fund (G04)	\$2,063,269		\$2,063,269				
Insurance Fraud Investigation Fund (I09)	\$4,283,197	\$318,949	\$4,602,146	(\$318,949)			
Louisiana State Police Salary Fund (P29)	\$12,560,206		\$12,560,206				
Insurance Verification System Fund (P39)	\$5,332,066		\$5,332,066				

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: CRIMINAL INVESTIGATIONS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT			\$781,114	\$318,949		\$1,100,063
<b>EXPENDITURES:</b>						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services						
Other Charges			\$781,114	\$318,949		\$1,100,063
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>			\$781,114	\$318,949		\$1,100,063
<b>OVER / (UNDER)</b>						
<b>POSITIONS</b>						
Classified						
Unclassified						
<b>TOTAL T.O. POSITIONS</b>						
OTHER CHARGES POSIT						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>						





STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT							
PROGRAM 3 NAME: <u>OPERATIONAL SUPPORT</u>							
<b>MEANS OF FINANCING:</b>	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	<b>ADJUSTMENT OUTYEAR PROJECTIONS</b>			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct		\$23,583	\$23,583	(\$23,583)			
Interagency Transfers	\$9,221,275		\$9,221,275				
Fees & Self-Generated	\$84,087,333	\$756,541	\$84,843,874	(\$756,541)			
Statutory Dedications *	\$22,829,958	\$16,682	\$22,846,640	(\$16,682)			
FEDERAL FUNDS	\$3,288,191		\$3,288,191				
<b>TOTAL MOF</b>	<b>\$119,426,757</b>	<b>\$796,806</b>	<b>\$120,223,563</b>	<b>(\$796,806)</b>			
<b>EXPENDITURES:</b>							
Salaries	\$28,740,276		\$28,740,276				
Other Compensation	\$1,468,798		\$1,468,798				
Related Benefits	\$23,848,598		\$23,848,598				
Travel	\$449,900		\$449,900				
Operating Services	\$4,936,586		\$4,936,586				
Supplies	\$13,128,119	\$15,395	\$13,143,514	(\$15,395)			
Professional Services	\$283,873		\$283,873				
Other Charges	\$16,338,033	\$710,117	\$17,048,150	(\$710,117)			
Debt Services							
Interagency Transfers	\$30,232,574	\$71,294	\$30,303,868	(\$71,294)			
Acquisitions							
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$119,426,757</b>	<b>\$796,806</b>	<b>\$120,223,563</b>	<b>(\$796,806)</b>			
<b>POSITIONS</b>							
Classified	401		401				
Unclassified	6		6				
<b>TOTAL T.O. POSITIONS</b>	<b>407</b>		<b>407</b>				
<b>OTHER CHARGES POSITIONS</b>							
NON-TO FTE POSITIONS	21		21				
<b>TOTAL POSITIONS</b>	<b>428</b>		<b>428</b>				
<b>* Statutory Dedications:</b>							
Public Safety DWI Testing, Maintenance, and Training Fund (P05)	\$440,825		\$440,825				
Concealed Handgun Permit Fund (P11)	\$2,900,000		\$2,900,000				
Riverboat Gaming Enforcement Fund (G04)	\$608,857	\$16,682	\$625,539	(\$16,682)			
Insurance Fraud Investigation Fund (I09)	\$126,800		\$126,800				
Par-mutuel Live Racing Facility Gaming Control Fund (G09)	\$620,277		\$620,277				
Tobacco Tax Health Care Fund (E32)	\$3,913,862		\$3,913,862				
Louisiana State Police Salary Fund (P29)	\$2,015,412		\$2,015,412				
Criminal Identification and Information Fund (P28)	\$8,500,000		\$8,500,000				
Sex Offender Registry Technology Fund (P25)	\$25,000		\$25,000				
Dept. of Public Safety and Corrections Police Officer Fund (P31)	\$268,648		\$268,648				
Insurance Verification System Fund (P39)	\$3,410,277		\$3,410,277				

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: OPERATIONAL SUPPORT

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$23,583		\$756,541	\$16,682		\$796,806

<b>EXPENDITURES:</b>						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies			\$15,395			\$15,395
Professional Services						
Other Charges	\$23,583		\$669,852	\$16,682		\$710,117
Debt Services						
Interagency Transfers			\$71,294			\$71,294
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>	<b>\$23,583</b>		<b>\$756,541</b>	<b>\$16,682</b>		<b>\$796,806</b>

<b>OVER / (UNDER)</b>						
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<b>POSITIONS</b>						
Classified						
Unclassified						
<b>TOTAL T.O. POSITIONS</b>						
OTHER CHARGES POSIT						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>						



**CARRY FORWARD JUSTIFICATION  
FISCAL YEAR 2018-2019 to 2019-2020**

Agency Name **TRAFFIC ENFORCEMENT**

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000392215	1/16/2019	3750	\$32,216	This PO is for St. Martin Parish Acquisitions, LLC (Courtesy Ford) for a Ford F-250 truck. The PO was issued to the vendor on January 16, 2019. The vehicle is expected to be delivered by mid-July. If this is not funded, LSP will have to pay for this FY 19 obligation using FY 20 funds, or not have a vehicle for the new IT repair specialist.	Interagency Transfers - DOTD Static Weights	Stationary Scales
2000409723	5/17/2019	3750	\$20,631	This PO is for MMR Constructors, Inc., for a camera system upgrade at Troop A. To complete the installation and upgrade, Troop A requested wiring and cabling, a workstation, and a server from OTS. The PO was approved on May 20, 2019, and the parts were received on June 19, 2019. The project is waiting for OTS to provide specs in order to purchase the server from Dell. The estimated delivery date for the server and the installation of the cameras is tentatively set for August 2, 2019. The delivery date is based on the arrival of the server once ordered by OTS.	Fees and Self Generated Revenues- OMV Transfer In	Troop A
2000427088	6/25/2019	3750	\$25,333	This PO is for Courtesy of Acadiana, LLC, for a Ram 1500 truck. The PO was issued to the vendor on June 26, 2019, and delivery is expected by July 31, 2019. If this is not funded, LSP will have to pay for this FY 19 obligation using FY 20 funds, or LOSCO will not have a vehicle for the new spill response specialist.	Statutory Dedicated - LA Oil Spill Contingency Fund	LOSCO
2000420794	6/6/2019	5045	\$1,252	This PO is for SHI International Corp., for four Adobe Acrobat Pro Licenses. This purchase was completed by June, but due to the timing of the invoice, LSP will not be billed by OTS until August of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, LSP would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Statutory Dedicated - LA Oil Spill Contingency Fund	LOSCO
			<b>\$79,432</b>			

**CARRY FORWARD JUSTIFICATION  
FISCAL YEAR 2018-2019 to 2019-2020**

**Agency Name** CRIMINAL INVESTIGATIONS

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (Including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000418328	6/1/2019	3750	\$173,351	This PO is for Royal Nissan, LLC for eight Titans and five Altimas. The PO was issued to the vendor on June 3, 2019. Vehicles are expected to be delivered by mid-July. If the vehicles are not funded LSP will have to pay for this FY 19 obligation using FY 20 funds, or not be able to replace outdated vehicles.	Statutory Dedicated - Insurance Fraud	Insurance Fraud
2000418328	6/1/2019	3750	\$171,628	This PO is for Royal Nissan, LLC for eight Titans and five Altimas. The PO was issued to the vendor on June 3, 2019. Vehicles are expected to be delivered by mid-July. If the vehicles are not funded LSP will have to pay for this FY 19 obligation using FY 20 funds, or not be able to replace outdated vehicles.	Fees and Self Generated - Narcotics Seizure	Narcotics Seizure
2000405745	3/29/2019	3750	\$121,909	The PO is for Gerry Lane Chevrolet for seventeen Silverados. The PO was issued to the vendor on March 29, 2019. Vehicles are expected to be delivered by August 30, 2019. If the vehicles are not funded, LSP will have to pay for this FY 19 obligation using FY 20 funds, or not be able to replace outdated vehicles.	Statutory Dedicated - Insurance Fraud	Insurance Fraud
2000405745	3/29/2019	3750	\$396,854	The PO is for Gerry Lane Chevrolet for seventeen Silverados. The PO was issued to the vendor on March 29, 2019. Vehicles are expected to be delivered by August 30, 2019. If the vehicles are not funded, LSP will have to pay for this FY 19 obligation using FY 20 funds, or not be able to replace outdated vehicles.	Fees and Self Generated - Narcotics Seizure	Narcotics Seizure
2000406129	3/29/2019	3750	\$23,689	This PO is for Courtesy of Acadiana, LLC for three Dodge Grand Caravans. The PO was issued to the vendor on March 29, 2019. Vehicles are expected to be delivered by August 30, 2019. If the vehicles are not funded, LSP will have to pay for this FY 19 obligation using FY 20 funds, or not be able to replace outdated vehicles.	Statutory Dedicated - Insurance Fraud	Insurance Fraud
2000406129	3/29/2019	3750	\$47,234	This PO is for Courtesy of Acadiana, LLC for three Dodge Grand Caravans. The PO was issued to the vendor on March 29, 2019. Vehicles are expected to be delivered by August 30, 2019. If the vehicles are not funded, LSP will have to pay for this FY 19 obligation using FY 20 funds, or not be able to replace outdated vehicles.	Fees and Self Generated - Narcotics Seizure	Narcotics Seizure
2000406151	3/29/2019	3750	\$41,330	This PO is for Courtesy of Acadiana, LLC for two Dodge Chargers. The PO was issued to the vendor on March 29, 2019. Vehicles are expected to be delivered by August 30, 2019. If the vehicles are not funded, LSP will have to pay for this FY 19 obligation using FY 20 funds, or not be able to replace outdated vehicles.	Fees and Self Generated - Narcotics Seizure	Narcotics Seizure

**CARRY FORWARD JUSTIFICATION**  
**FISCAL YEAR 2018-2019 to 2019-2020**

Agency Name CRIMINAL INVESTIGATIONS

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000406127	3/29/2019	3750	\$124,068	This PO is for Courtesy of Acadiana, LLC for five Dodge Durangos. The PO was issued to the vendor on March 29, 2019. Vehicles are expected to be delivered by August 30, 2019. If the vehicles are not funded, LSP will have to pay for this FY 19 obligation using FY 20 funds, or not be able to replace outdated vehicles.	Fees and Self Generated - Narcotics Seizure	Narcotics Seizure
			<b>\$1,100,063</b>			

**CARRY FORWARD JUSTIFICATION  
FISCAL YEAR 2018-2019 to 2019-2020**

**Agency Name** OPERATIONAL SUPPORT

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (Including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000410055	4/17/2019	3180	\$15,395	This PO is for Bode Cellmark Forensics, for proficiency tests. For accreditation purposes, every analyst is required to take and pass a proficiency test in the discipline in which they are qualified. Federal regulations require the DNA analysts to take and pass two tests each year. The lab receives one set of tests in the first half of the year and a second set in the second half of the year. Bode only allows orders for proficiency tests to be placed at a certain time (because it takes so long to prepare the tests). The estimated delivery date is October.	Fees and Self-Generated Revenues - OMV Transfer In	Crime Lab/ Administration
2000387519	12/17/2018	3720	\$179,501	This PO is for Motorola Inc., for the Eunice Tower equipment installation. There was a delay with the tower construction which delayed the equipment installation. Anticipated equipment installation is January 2020. Failure to complete the construction of this tower site will adversely impact area law enforcement's ability to communicate in the performance of their duties, ultimately impacting the safety of the public.	Fees and Self-Generated Revenues - OMV Transfer In	Statewide Communications
2000336086	4/26/2018	3720	\$15,457	This PO is for Tomba Communication, to replace two receiving lines at the Pan-Am site in New Orleans. The need for replacement was discovered during routine preventive maintenance. Upon initiating this project, the management group determined and mandated that the Department of Public Safety secure the cabling with specified secure equipment. A roofing company had to be identified in order to secure the equipment without damaging the roof, so as not to void the roof's warranty. Once the roofing company (Bell Roofing) was identified, Sterling Group was unable to proceed with completing the assessment of the project, resulting in an overall delay of the project. Both companies have been reengaged and anticipated completion is by June 2020. If not funded, radio communication in the New Orleans area could be hindered.	State General Fund Direct	Statewide Communications
2000413166	5/15/2019	3720	\$8,126	This PO is for Bell Roofing Co Inc., for mounting of supports for antennas. Bell Roofing was identified to secure the equipment without damaging the roof, so as not to void the roof's warranty. Once the roofing company (Bell Roofing) was identified, Sterling Group was unable to proceed with completing the assessment of the project, resulting in an overall delay of the project. Both companies have been reengaged and anticipated completion is by June 2020. If not funded, radio communication in the New Orleans area could be hindered.	State General Fund Direct	Statewide Communications



**CARRY FORWARD JUSTIFICATION  
FISCAL YEAR 2018-2019 to 2019-2020**

Agency Name OPERATIONAL SUPPORT

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (Including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000372185	9/27/2018	3750	\$27,099	This PO is for Courtesy of Acadiana LLC., for one Ram 2500 Crew 4WD. Due to manufacturer delays, delivery is expected August 2019. If the Ram 2500 is not funded, the vendor will not provide a credit since the vehicle has already been ordered. The section would lose a vehicle vital to their operations.	Fees and Self-Generated Revenues - OMV Transfer In	Crisis Response Command
2000422667	6/17/2019	3750	\$49,816	This PO is for Nolan Power Group LLC, for an Uninterrupted Power Supply System (UPS) replacement. Installation to occur July 22, 2019. If not funded, the current UPS could fail again, which would halt Crisis Response Command section operations during a power loss.	Fees and Self-Generated Revenues - OMV Transfer In	Crisis Response Command
2000412224	5/9/2019	3750	\$70,600	This PO is for Gulf States Dist. Inc., for ammunition. Anticipated delivery date is September 1, 2019. If not funded, training will be negatively impacted as LSP will not be able to continue quarterly in-service, annual in-service, and cadet class training.	Fees and Self-Generated Revenues - OMV Transfer In	Training Academy
2000419764	6/3/2019	3750	\$17,854	This PO is for Ferbak Inc., for 49' Hospitality Television sets. This project replaces all the existing tube-type televisions with 49" UHD televisions. Due to the televisions being on backorder, the anticipated delivery date is July 2019.	Fees and Self-Generated Revenues - OMV Transfer In	JESTC
2000409647	4/18/2019	3750	\$16,682	This PO is for Barney's Inc., for 1000 duty holsters that accommodate a gun light. Due to manufactory delay, the rest of the order is anticipated to be delivered September 1, 2019. Without the holsters, Police Supply will not be able to complete the issuance of gun lights and holsters for commissioned personnel.	Statutory Dedicated - Riverboat Gaming Fund	Police Supply
2000425908	6/21/2019	3750	\$324,982	This PO is for Med-Eng, LLC., for 9 new Med-Eng EOD-10 Bomb Suit Ensembles for the Office of State Police Emergency Services Unit Bomb Technicians. These new bomb suits are to replace expired suits. The delay is due to the top quality, customization, and high demand associated with Med-Eng being the sole manufacture for all military bomb suits. The anticipated delivery date is September 2019.	Fees and Self-Generated Revenues - OMV Transfer In	Crisis Response Command

**CARRY FORWARD JUSTIFICATION**  
**FISCAL YEAR 2018-2019 to 2019-2020**

Agency Name OPERATIONAL SUPPORT

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (Including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000363955	8/21/2018	5045	\$55,904	This PO is for Dell Financial Services LLC., for hardware leases. This is an OTS PO. The purchase was completed in June, but due to the timing of the invoice, LSP will not be billed by OTS until July or August of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, LSP would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Fees and Self-Generated Revenues - OMV Transfer In	General
2000396593	2/11/2019	5045	\$6,000	This PO is for Allied Systems Inc., for OnGuard SSA update. This is an OTS PO. The purchase was completed in June, but due to the timing of the invoice, LSP will not be billed by OTS until July or August of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, LSP would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Fees and Self-Generated Revenues - OMV Transfer In	General
2000411885	4/29/2019	5045	\$9,390	This PO is for SHI International Corp., for Adobe Acrobat Pro 2017 licenses. This is an OTS PO. The purchase was completed in June, but due to the timing of the invoice, LSP will not be billed by OTS until July or August of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, LSP would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Fees and Self-Generated Revenues - OMV Transfer In	Crime Lab/CODIS DNA
			<b>\$796,806</b>			

## BA-7 QUESTIONNAIRE

### GENERAL PURPOSE

- The general purpose of BA-7 # 05-419-02 is to allow for the carry forward of funds from FY 2018-2019 to FY 2019-2020, for purchase orders that were initiated in FY 2018-2019 but not received by June 30, 2019.

### REVENUES

REVENUE SOURCE	BEGINNING BUDGET	ADJUSTMENT AMOUNT	REQUESTED BUDGET	BRIEF DESCRIPTION
<b>Beginning General Fund</b>				
		\$23,583	\$23,583	State General Fund Direct
<b>TOTAL GF</b>		<b>\$23,583</b>	<b>\$23,583</b>	
<b>Beginning IAT</b>				
	\$23,103,242		\$23,103,242	
		\$32,216	\$32,216	
<b>TOTAL IAT</b>	<b>\$23,103,242</b>	<b>\$32,216</b>	<b>\$23,135,458</b>	
<b>Beginning Self-Generated</b>				
	\$149,591,523		\$149,591,523	
		\$777,172	\$777,172	These funds are generated through transactions related to motor vehicles in the state of Louisiana. There are no expenditure restrictions on these funds.
SG-Narcotics Seizure		\$781,114	\$781,114	These are self generated funds from Narcotics Seizure operations.
<b>TOTAL SG</b>	<b>\$149,591,523</b>	<b>\$1,558,286</b>	<b>\$151,149,809</b>	
<b>Beginning Stat Ded</b>				
	\$145,590,593		\$145,590,593	
SD - Oil Spill Contingency Fund		\$26,585	\$26,585	This fund is to immediately provide available funds for response to all threatened or actual unauthorized discharges of oil, for clean up of pollution from unauthorized discharges of oil, natural resources damages, damages sustained by any state agency or political subdivision, and removal costs from threatened, unauthorized discharges of oil.
SD - Insurance Fraud		\$318,949	\$318,949	This fund is solely for the Insurance Fraud Unit of State Police.
SD - Riverboat Gaming Fund		\$16,682	\$16,682	This fund is subsidized from licensing fees/penalties levied on riverboat gaming activities, and funds any LSP activities.
<b>TOTAL SD</b>	<b>\$145,590,593</b>	<b>\$362,216</b>	<b>\$145,952,809</b>	

## BA-7 QUESTIONNAIRE

### EXPENDITURES

9. The Supplies, Other Charges, and IAT expenditure categories will be adjusted as a result of this BA-7. The amount was calculated based upon the PO amounts.

	OBJECT CODE	AMOUNT	MOF
<b>Traffic</b>			
	3750 - Other Charges - Acquisitions/Major Repairs	\$78,180	\$45,964 Statutory Dedicated-LA Oil Spill Contingency Fund; \$32,216 Interagency Transfers - DOTD Static Weights
	5045 - IAT-Technology Services	\$1,252	Statutory Dedicated-LA Oil Spill
	<b>TOTAL</b>	<b>\$79,432</b>	
<b>Criminal</b>			
	3750 - Other Charges-Acquisitions/Major Repairs	\$1,100,063	\$781,114 Self-Gen OMV; \$318,949 S.D. Insurance Fraud
	<b>TOTAL</b>	<b>\$1,100,063</b>	
<b>Operational</b>			
	3180 - Supplies-Miscellaneous	\$15,395	Self-Gen OMV
	3720 - Other Charges-Operating Services	\$203,084	\$179,501 Self-Gen OMV; \$23,583 General Fund
	3750 - Other Charges-Acquisitions/Major Repairs	\$507,033	\$490,351 Self-Gen OMV; \$16,682 S.D. Riverboat Gaming
	5045 - IAT-Technology Services	\$71,294	Self-Gen OMV
	<b>TOTAL</b>	<b>\$796,806</b>	
		<b>\$1,976,301</b>	

### OTHER

12. Jason Starnes  
Deputy Superintendent - Chief Administrative Officer  
225.925.6032  
Jason.Starnes@la.gov

Chad Felterman  
Budget Director  
225.925.1873  
Chad.Felتمان@la.gov





**JOHN BEL EDWARDS**  
GOVERNOR

**KEVIN W. REEVES, COLONEL**  
DEPUTY SECRETARY

**State of Louisiana**  
*Department of Public Safety and Corrections*  
*Public Safety Services*

July 17, 2019

Mr. Barry Dusse, State Budget Director  
Division of Administration  
Office of Planning and Budget  
Post Office Box 94095  
Baton Rouge, LA 70804-9095

RE: Certification of Availability of Funds – BA-7 #05-419-02 (OSP Carryforward)

Dear Mr. Dusse:

Please accept this letter as written certification that there will be a sufficient cash balance in the State Treasury to pay for the State General Fund Direct, Fees and Self-Generated Revenue, and Statutory Dedicated Riverboat Gaming Enforcement Fund, Oil Spill Contingency Fund and Insurance Fraud Fund obligations described in this carryforward request for the Office of State Police.

If you have any questions or need additional information, please call me at 225-925-6032.

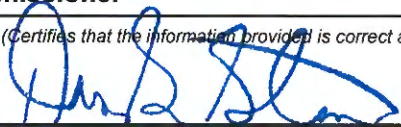
Sincerely,

A handwritten signature in blue ink, appearing to read "Jason Starnes".

LTC Jason Starnes  
Deputy Superintendent – Chief Administrative Officer

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*"An Equal Opportunity Employer"*  
P.O. BOX 66614, BATON ROUGE, LOUISIANA 70896

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD BA-7

<b>DEPARTMENT:</b> Department of Public Safety		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Office of Motor Vehicles		OPB LOG NUMBER <b>39</b>		AGENDA NUMBER <b>CF29</b>		
<b>SCHEDULE NUMBER:</b> 08B-420		Approval and Authority:				
<b>SUBMISSION DATE:</b> July 17, 2019						
<b>AGENCY BA-7 NUMBER:</b> 01-420-01						
<b>HEAD OF BUDGET UNIT:</b> Karen G. St. Germain						
<b>TITLE:</b> Commissioner						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$100,000		\$100,000			
INTERAGENCY TRANSFERS	\$325,000		\$325,000			
FEES & SELF-GENERATED	\$49,993,649	\$100,381	\$50,094,030			
STATUTORY DEDICATIONS	\$13,670,452	\$442,371	\$14,112,823			
[Select Statutory Dedication]						
[Select Statutory Dedication]						
Subtotal of Dedications from Page 2	\$13,670,452	\$442,371	\$14,112,823			
FEDERAL	\$1,890,750		\$1,890,750			
<b>TOTAL</b>	<b>\$65,979,851</b>	<b>\$542,752</b>	<b>\$66,522,603</b>			
AUTHORIZED POSITIONS	539		539			
AUTHORIZED OTHER CHARGES						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>	<b>539</b>		<b>539</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
100 Licensing	\$65,979,851	539	\$542,752		\$66,522,603	539
Subtotal of programs from Page 2:						
<b>TOTAL</b>	<b>\$65,979,851</b>	<b>539</b>	<b>\$542,752</b>		<b>\$66,522,603</b>	<b>539</b>

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Department of Public Safety	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Motor Vehicles	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 08B-420		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 01-420-01		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Handling Fee Escrow Fund (P42)	\$6,317,524		\$6,317,524
Insurance Verification System Fund (P39)	\$1,181,921	\$31,250	\$1,213,171
Office of Motor Vehicles Customer Service and Technology Fund (P24)	\$6,000,000	\$411,121	\$6,411,121
Unified Carrier Registration Agreement Fund (P34)	\$171,007		\$171,007
<b>SUBTOTAL (to Page 1)</b>	<b>\$13,670,452</b>	<b>\$442,371</b>	<b>\$14,112,823</b>



Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
<b>SUBTOTAL (to Page 1)</b>						

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

**The sources of funding for this request are Fees and Self-Generated Revenues, Statutory Dedicated OMV Customer Service & Technology Fund, and Statutory Dedicated Real Time Insurance Verification System Fund. There are no expenditure restrictions on Fees & Self-Generated revenues. The Tech Fund is for expenses of the OMV for the initiation and implementation of customer service programs, and for the acquisition and implementation of updated and new technology. The Real Time Insurance Verification System Fund is for the administration of the Real Time Insurance Verification System.**

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT					
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED	\$100,381	(\$100,381)			
STATUTORY DEDICATIONS	\$442,371	(\$442,371)			
FEDERAL					
<b>TOTAL</b>	<b>\$542,752</b>	<b>(\$542,752)</b>			

3. If this action requires additional personnel, provide a detailed explanation below:

**Not applicable.**

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

**This request is to allow the carry forward of FY 2018-2019 budget authority to FY 2019-2020. The expenditures associated with these funds were not completed by June 30, 2019, and are currently encumbered as detailed on the enclosed attachment.**

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

**This BA-7 is not after the fact. The purchase orders were encumbered in FY 2018-2019, but not received by June 30, 2019.**



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. See attached Carry Forward Justification for further information.**

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

**The request for the OTS purchase orders allows OMV to continue paying OTS for contractual services that are being provided for various aspects of OMV, including driver's licenses, vehicle registration, and insurance verification.**

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

**Not applicable.**

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

**This request is to allow for the carry forward of FY 2018-2019 budget authority to FY 2019-2020. With the approval of this BA-7, the Office of Motor Vehicles will have the required budget authority to allow for the encumbered purchase orders.**

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: LICENSING

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$100,000		\$100,000				
Interagency Transfers	\$325,000		\$325,000				
Fees & Self-Generated	\$49,993,649	\$100,381	\$50,094,030	(\$100,381)			
Statutory Dedications *	\$13,670,452	\$442,371	\$14,112,823	(\$442,371)			
FEDERAL FUNDS	\$1,890,750		\$1,890,750				
<b>TOTAL MOF</b>	<b>\$65,979,851</b>	<b>\$542,752</b>	<b>\$66,522,603</b>	<b>(\$542,752)</b>			
<b>EXPENDITURES:</b>							
Salaries	\$22,835,846		\$22,835,846				
Other Compensation	\$609,270		\$609,270				
Related Benefits	\$15,767,697		\$15,767,697				
Travel	\$82,136		\$82,136				
Operating Services	\$5,033,716		\$5,033,716				
Supplies	\$2,843,268	\$20,065	\$2,863,333	(\$20,065)			
Professional Services	\$142,286		\$142,286				
Other Charges	\$4,934,601	\$31,250	\$4,965,851	(\$31,250)			
Debt Services							
Interagency Transfers	\$13,731,031	\$491,437	\$14,222,468	(\$491,437)			
Acquisitions							
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$65,979,851</b>	<b>\$542,752</b>	<b>\$66,522,603</b>	<b>(\$542,752)</b>			
<b>POSITIONS</b>							
Classified	535		535				
Unclassified	4		4				
<b>TOTAL T.O. POSITIONS</b>	<b>539</b>		<b>539</b>				
OTHER CHARGES POSITIONS							
NON-TO FTE POSITIONS							
<b>TOTAL POSITIONS</b>	<b>539</b>		<b>539</b>				
<b>* Statutory Dedications:</b>							
Handling Fee Escrow Fund (P42)	\$6,317,524		\$6,317,524				
Insurance Verification System Fund (P39)	\$1,181,921	\$31,250	\$1,213,171	(\$31,250)			
Office of Motor Vehicles Customer Service and Technology Fund (P24)	\$6,000,000	\$411,121	\$6,411,121	(\$411,121)			
Unified Carrier Registration Agreement Fund (P34)	\$171,007		\$171,007				

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: LICENSING

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT			\$100,381	\$442,371		\$542,752

<b>EXPENDITURES:</b>						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies			\$20,065			\$20,065
Professional Services						
Other Charges				\$31,250		\$31,250
Debt Services						
Interagency Transfers			\$80,316	\$411,121		\$491,437
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>			\$100,381	\$442,371		\$542,752

OVER / (UNDER)						
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<b>POSITIONS</b>						
Classified						
Unclassified						
<b>TOTAL T.O. POSITIONS</b>						
OTHER CHARGES POSITIONS						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>						

**CARRY FORWARD JUSTIFICATION**  
**FISCAL YEAR 2018-2019 to 2019-2020**

Agency Name Office of Motor Vehicles

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000424067	6/17/2019	3190	\$20,065	This PO is for Offshore Air & Refrigeration, Inc., for the Lafayette OMV office air conditioner repair. This project began in November 2018. A new scope of work was developed in January and February of 2019. Throughout March, April, and May, OMV worked with State Purchasing on various issues, including a chosen vendor backing out. The PO was issued in June 2019. The vendor was supposed to complete the work by June 30, 2019, but discovered that an incorrect piece of equipment was installed. A new piece had to be ordered and shipped from California. The work was completed on July 10, 2019, and OMV is waiting to receive the invoice. If this is not funded, OMV will have to pay an FY 19 invoice with FY 20 funds.	Fees & Self-Generated Revenues	Executive, Written & Road Skill Testing, Driver Licensing Management, Vehicle Management, Driver Management
2000391971	2/19/2019	3760	\$31,250	This PO is for MV Solutions, Inc., for the maintenance contract for the Real Time Insurance Verification System. This is an OTS PO. Due to the timing of the May and June invoices, the final payments for FY 19 will not be made until August of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, OMV would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Statutory Dedicated Real Time Insurance Verification Fund	Driver Management
2000382598	5/29/2019	5045	\$45,316	This PO is for American Association of Motor Vehicle Administrators, Inc., for connectivity to the AAMVA network. This is an OTS PO. Due to the timing of the invoice, the final payment for FY 19 will not be made until August of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, OMV would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Fees & Self-Generated Revenues	Executive
2000417373	5/22/2019	5045	\$49,971	This PO is for SHI International, Corp., for the IBM DB2 Content Manager Enterprise Edition software subscription and support, and a one-year renewal subscription. This is an OTS PO. Due to the timing of the invoice, payment for FY 19 will not be made until August of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, OMV would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Statutory Dedicated OMV Customer Service & Technology Fund	Executive
2000364039	9/10/2018	5045	\$129,667	This PO is for Idemia Identity & Security USA for the driver's license contract. This is an OTS PO. Due to the timing of the invoice, the May & June payments for FY 19 will not be made until August of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, OMV would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Statutory Dedicated OMV Customer Service & Technology Fund	Executive
2000378799	5/21/2019	5045	\$171,483	This PO is for Intellectual Technology, Inc., for the vehicle registration contract. This is an OTS PO. Due to the timing of multiple invoices, payments for April, May, and June of FY 19 will not be made until August of FY 20. Therefore, a carryforward is needed to allow the payment of these FY 19 invoices to occur with FY 19 funds. If not funded, OMV would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Statutory Dedicated OMV Customer Service & Technology Fund	Executive
2000376972	10/26/2018	5045	\$35,000	This PO is for the State of Indiana Department of Revenue, for the monthly maintenance and hosting fee for the International Registration Plan (IRP) solution. This is an OTS PO. Due to the timing of the May and June invoices, the final payments for FY 19 will not be made until August of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, OMV would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Fees & Self-Generated Revenues	Executive
2000329634	10/29/2018	5045	\$60,000	This PO is for GCR, Inc., for LA Office of Technology Services Web Application development for the OMV Reengineering Project. This is an OTS PO. Due to the timing of the invoice, payment for FY 19 will not be made until August of FY 20. Therefore, a carryforward is needed to allow the payment of this FY 19 invoice to occur with FY 19 funds. If not funded, OMV would have to reimburse OTS with FY 20 funds for FY 19 expenses.	Statutory Dedicated OMV Customer Service & Technology Fund	Executive
<b>TOTAL</b>			<b>\$542,752</b>			



## **BA-7 QUESTIONNAIRE**

### **GENERAL PURPOSE**

1. The general purpose of BA-7 # 01-420-01 is to allow for the carry forward of funds from FY 2018-2019 to FY 2019-2020, for purchase orders that were initiated in FY 2018-2019 but not received by June 30, 2019.

### **REVENUES**

- 4 & 5. The revenues associated with this request are Fees & Self-Generated Revenues, Statutory Dedicated Insurance Verification Fund, and Statutory Dedication OMV Customer Service & Technology Fund. The Office of Motor Vehicles currently has \$49,993,649, \$1,181,921 and \$6,000,000 budgeted in these funds, respectively. Approval of this BA-7 will increase these figures to \$50,094,030, \$1,213,171, and \$6,411,121, respectively.

### **EXPENDITURES**

9. The Supplies, Other Charges, and Interagency Transfer expenditure categories will be adjusted as a result of this BA-7.

11.	Object	Description	Amount	MOF
	3190	Supplies - Buildings, Grounds, General, Plant	\$20,065	Fees & Self-Generated
	3760	Other Charges - Interagency Transfer (IAT)	\$31,250	Statutory Dedicated Real Time Insurance Verification Fund
	5045	IAT - Technology Services	\$491,437	\$80,316 Fees & Self-Generated; \$411,121 S.D. OMV Technology Fund
	<b>TOTAL</b>		<b>\$542,752</b>	

### **OTHER**

12. LTC Jason Starnes  
Deputy Superintendent, Chief Administrative Officer  
(225) 925-6032  
[Jason.Starnes@la.gov](mailto:Jason.Starnes@la.gov)  
  
Vyki Thompson  
Budget Administrator  
(225) 925-6065  
[Vyki.Thompson@la.gov](mailto:Vyki.Thompson@la.gov)



**JOHN BEL EDWARDS**  
GOVERNOR

**KEVIN W. REEVES, COLONEL**  
DEPUTY SECRETARY

**State of Louisiana**  
*Department of Public Safety and Corrections*  
*Public Safety Services*

July 17, 2019

Mr. Barry Dusse, State Budget Director  
Division of Administration  
Office of Planning and Budget  
Post Office Box 94095  
Baton Rouge, LA 70804-9095

RE: Certification of Availability of Funds – BA-7 #01-420-01 (OMV Carryforward)

Dear Mr. Dusse:

Please accept this letter as written certification that there will be a sufficient cash balance in the State Treasury to pay for the Fees and Self-Generated Revenue, Statutory Dedicated OMV Customer Service & Technology Fund, and Statutory Dedicated Real Time Insurance Verification System Fund obligations described in this carryforward request for the Office of Motor Vehicles.

If you have any questions or need additional information, please call me at 225-925-6032.

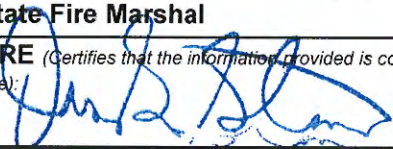
Sincerely,

LTC Jason Starnes  
Deputy Superintendent – Chief Administrative Officer

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*"An Equal Opportunity Employer"*  
P.O. BOX 66614, BATON ROUGE, LOUISIANA 70896

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**  
**CARRY FORWARD**

<b>DEPARTMENT:</b> Department of Public Safety		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Office of State Fire Marshal		OPB LOG NUMBER <span style="font-size: 1.5em; color: purple;">41</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF30</span>		
<b>SCHEDULE NUMBER:</b> 08B-422		Approval and Authority:				
<b>SUBMISSION DATE:</b> July 17, 2019						
<b>AGENCY BA-7 NUMBER:</b> 09-422-01						
<b>HEAD OF BUDGET UNIT:</b> H. "Butch" Browning						
<b>TITLE:</b> State Fire Marshal						
<b>SIGNATURE</b>  (Certifies that the information provided is correct and true to the best of your knowledge):						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>		
<b>GENERAL FUND BY:</b>						
DIRECT						
INTERAGENCY TRANSFERS	\$651,000			\$651,000		
FEES & SELF-GENERATED	\$2,500,000			\$2,500,000		
STATUTORY DEDICATIONS	\$19,913,077	\$264,534		\$20,177,611		
Subtotal of Dedications from Page 2	\$19,913,077	\$264,534		\$20,177,611		
FEDERAL	\$90,600			\$90,600		
<b>TOTAL</b>	<b>\$23,154,677</b>	<b>\$264,534</b>		<b>\$23,419,211</b>		
AUTHORIZED POSITIONS	176			176		
AUTHORIZED OTHER CHARGES						
NON-TO FTE POSITIONS	10			10		
<b>TOTAL POSITIONS</b>	<b>186</b>			<b>186</b>		
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
100-Fire Prevention	\$23,154,677	186	\$264,534		\$23,419,211	186
Subtotal of programs from Page 2:						
<b>TOTAL</b>	<b>\$23,154,677</b>	<b>186</b>	<b>\$264,534</b>		<b>\$23,419,211</b>	<b>186</b>

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Department of Public Safety	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of State Fire Marshal	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 08B-422		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 09-422-01		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
STATUTORY DEDICATIONS			
Louisiana Fire Marshal Fund (P01)	\$16,568,077	\$264,534	\$16,832,611
Two Percent Fire Insurance Fund (I03)	\$1,750,000		\$1,750,000
Industrialized Building Program Fund (P36)	\$300,000		\$300,000
Louisiana Life Safety and Property Protection Trust Fund (P32)	\$725,000		\$725,000
Louisiana Manufactured Housing Commission Fund (V20)	\$320,000		\$320,000
Volunteer Firefighters Tuition Reimbursement Fund (P43)	\$250,000		\$250,000
<b>SUBTOTAL (to Page 1)</b>	<b>\$19,913,077</b>	<b>\$264,534</b>	<b>\$20,177,611</b>

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Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
<b>SUBTOTAL (to Page 1)</b>						



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

**The source of funding for this request is the Statutory Dedicated Fire Marshal Fund. This fund must be used for the activities of the Office of State Fire Marshal.**

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT					
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED					
STATUTORY DEDICATIONS	\$264,534	(\$264,534)			
FEDERAL					
<b>TOTAL</b>	<b>\$264,534</b>	<b>(\$264,534)</b>			

3. If this action requires additional personnel, provide a detailed explanation below:

**This action will not require additional personnel.**

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. The expenditures associated with this BA-7 were not completed by June 30, 2019, and are currently encumbered as detailed on the enclosed attachments.**

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

**This BA-7 is not after the fact. The purchase orders were encumbered in FY 2018-2019, but not received by June 30, 2019.**

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. See attached Carry Forward Justification for further information.**

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	Not applicable			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

**See attached justification.**

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

**Not applicable.**

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. With the approval of this BA-7, the Office of State Fire Marshal will have the required budget authority and/or revenues available to allow for the encumbered items.**



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: **FIRE PREVENTION**

MEANS OF FINANCING:				ADJUSTMENT OUTYEAR PROJECTIONS			
	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct							
Interagency Transfers	\$651,000		\$651,000				
Fees & Self-Generated	\$2,500,000		\$2,500,000				
Statutory Dedications *	\$19,913,077	\$264,534	\$20,177,611	(\$264,534)			
FEDERAL FUNDS	\$90,600		\$90,600				
<b>TOTAL MOF</b>	<b>\$23,154,677</b>	<b>\$264,534</b>	<b>\$23,419,211</b>	<b>(\$264,534)</b>			
<b>EXPENDITURES:</b>							
Salaries	\$8,256,667		\$8,256,667				
Other Compensation	\$312,576		\$312,576				
Related Benefits	\$6,491,346		\$6,491,346				
Travel	\$197,000		\$197,000				
Operating Services	\$665,427		\$665,427				
Supplies	\$432,417		\$432,417				
Professional Services	\$7,219		\$7,219				
Other Charges	\$3,320,629	\$264,534	\$3,585,163	(\$264,534)			
Debt Services							
Interagency Transfers	\$3,471,396		\$3,471,396				
Acquisitions							
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$23,154,677</b>	<b>\$264,534</b>	<b>\$23,419,211</b>	<b>(\$264,534)</b>			
<b>POSITIONS</b>							
Classified	166		166				
Unclassified	10		10				
<b>TOTAL T.O. POSITIONS</b>	<b>176</b>		<b>176</b>				
<b>OTHER CHARGES POSITIONS</b>							
NON-TO FTE POSITIONS	10		10				
<b>TOTAL POSITIONS</b>	<b>186</b>		<b>186</b>				
<b>* Statutory Dedications:</b>							
Louisiana Fire Marshal Fund (P01)	\$16,568,077	\$264,534	\$16,832,611				
Two Percent Fire Insurance Fund (I03)	\$1,750,000		\$1,750,000				
Industrialized Building Program Fund (P36)	\$300,000		\$300,000				
Louisiana Life Safety and Property Protection Trust Fund (P32)	\$725,000		\$725,000				
Louisiana Manufactured Housing Commission Fund (V20)	\$320,000		\$320,000				
Volunteer Firefighters Tuition Reimbursement Fund (P43)	\$250,000		\$250,000				

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: FIRE PREVENTION

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT				\$264,534		\$264,534

<b>EXPENDITURES:</b>						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services						
Other Charges				\$264,534		\$264,534
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>				\$264,534		\$264,534

<b>OVER / (UNDER)</b>						
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<b>POSITIONS</b>						
Classified						
Unclassified						
<b>TOTAL T.O. POSITIONS</b>						
OTHER CHARGES POSITIONS						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>						

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**CARRY FORWARD JUSTIFICATION**  
**FISCAL YEAR 2018-2019 to 2019-2020**

**Agency Name:** Office of State Fire Marshal

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000386808	12/18/2018	3750	\$249,997	This PO is for Motorola, for Saint George LWIN site and equipment installation. Inability to complete this order will impact the Fire Marshal's and the state's ability to foster proper communication for emergency preparedness and critical response missions. Proper communication is needed among all responders to an emergency event to improve information sharing. This project is an endeavor between the Fire Marshal's office, the Governor's Office of Homeland Security and Emergency Preparedness, and St. George Fire Department for a Louisiana Wireless Information Network (LWIN) at the St. George location. Due to Motorola waiting on a "T-1" circuit (data) from AT&T, the anticipated completion date is September 2019.	Statutory Dedicated Fire Marshal Fund	General
2000406661	4/8/2019	3750	\$14,537	This PO is for Barney's Inc., for new and used Glocks. The trade-in for weapons requested will maintain uniformity and assure that parts are interchangeable. The delay is due to some in-line changes to models 17, 19, and 26 pistols to include front slide serrations on the slide. During this change, Glock depleted their inventory of the older style pistols and is unable to ship the new pistols until they are officially released in August. Anticipated delivery is August 2019.	Statutory Dedicated Fire Marshal Fund	General
			<b>\$264,534</b>			

## **BA-7 QUESTIONNAIRE**

### **GENERAL PURPOSE**

1. The general purpose of BA-7 # 09-422-01 is to allow for the carry forward of funds from FY 2018-2019 to FY 2019-2020, for purchase orders that were initiated in FY 2018-2019 but not received by June 30, 2019.

### **REVENUES**

- 2 The revenue associated with this request is the Statutory Dedicated Fire Marshal Fund. The Office of State Fire Marshal is currently budgeted \$16,568,077 in the Fire Marshal Fund. Approval of this BA-7 will increase this budget authority to \$16,832,611.

### **EXPENDITURES**

9. The Other Charges expenditure category will be adjusted as a result of this BA-7. The amount was calculated based upon the PO amounts.

11.

Category	Description	Amount	Fund
Other Charges	Administrative Expenses	\$264,534	S.D. Fire Marshal Fund
		\$264,534	

### **OTHER**

12. Jason Starnes  
Deputy Superintendent - Chief Administrative Officer  
225.925.6032  
Jason.Starnes@la.gov

Elizabeth Boudreaux  
Budget Administrator  
225.925.3628  
Elizabeth.Boudreaux@la.gov



**JOHN BEL EDWARDS**  
GOVERNOR

**KEVIN W. REEVES, COLONEL**  
DEPUTY SECRETARY

**State of Louisiana**  
*Department of Public Safety and Corrections*  
*Public Safety Services*

July 17, 2019

Mr. Barry Duse, State Budget Director  
Division of Administration  
Office of Planning and Budget  
Post Office Box 94095  
Baton Rouge, LA 70804-9095

RE: Certification of Availability of Funds – BA-7 #09-422-01 (OSFM)

Dear Mr. Duse:

Please accept this letter as written certification that there will be a sufficient cash balance in the State Treasury to pay for the Statutory Dedicated Fire Marshal Fund obligations described in this carryforward request for the Office of State Fire Marshal.

If you have any questions or need additional information, please call me at 225-925-6032.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jason Starnes".

LTC Jason Starnes  
Deputy Superintendent – Chief Administrative Officer

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P.O. BOX 66614, BATON ROUGE, LOUISIANA 70896

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**  
**CARRY FORWARD**

<b>DEPARTMENT:</b> Department of Public Safety		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Liquefied Petroleum Gas Commission		OPB LOG NUMBER <span style="font-size: 1.5em; color: blue;">42</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF31</span>		
<b>SCHEDULE NUMBER:</b> 08B-424		Approval and Authority:				
<b>SUBMISSION DATE:</b> July 17, 2019						
<b>AGENCY BA-7 NUMBER:</b> 03-424-01						
<b>HEAD OF BUDGET UNIT:</b> John Alario						
<b>TITLE:</b> Executive Director						
<b>SIGNATURE</b> <i>(Certifies that the information provided is correct and true to the best of your knowledge)</i> 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT						
INTERAGENCY TRANSFERS						
FEES & SELF-GENERATED						
STATUTORY DEDICATIONS	\$1,587,979	\$30,259	\$1,618,238			
[Select Statutory Dedication]						
[Select Statutory Dedication]						
Subtotal of Dedications from Page 2	\$1,587,979	\$30,259	\$1,618,238			
FEDERAL						
<b>TOTAL</b>	<b>\$1,587,979</b>	<b>\$30,259</b>	<b>\$1,618,238</b>			
AUTHORIZED POSITIONS	12		12			
AUTHORIZED OTHER CHARGES						
NON-TO FTE POSITIONS	2		2			
<b>TOTAL POSITIONS</b>	<b>14</b>		<b>14</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
100 Administrative	\$1,587,979	14	\$30,259		\$1,618,238	14
Subtotal of programs from Page 2:						
<b>TOTAL</b>	<b>\$1,587,979</b>	<b>14</b>	<b>\$30,259</b>		<b>\$1,618,238</b>	<b>14</b>

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Department of Public Safety	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Liquefied Petroleum Gas Commission	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 08B-424		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 03-424-01		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Liquefied Petroleum Gas Commission Rainy Day Fund (P16)	\$1,587,979	\$30,259	\$1,618,238
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
<b>SUBTOTAL (to Page 1)</b>	<b>\$1,587,979</b>	<b>\$30,259</b>	<b>\$1,618,238</b>

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
<b>SUBTOTAL (to Page 1)</b>						

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

**The source of funding for this request is the Liquefied Petroleum Gas Rainy Day Fund. There are no expenditure restrictions on this fund.**

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT					
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED					
STATUTORY DEDICATIONS	\$30,259	(\$30,259)			
FEDERAL					
<b>TOTAL</b>	<b>\$30,259</b>	<b>(\$30,259)</b>			

3. If this action requires additional personnel, provide a detailed explanation below:

**This action will not require additional personnel.**

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

**This request is to allow for the carry forward of a FY 2018-2019 purchase order to FY 2019-2020. The expenditure associated with this BA-7 is currently encumbered as detailed on the enclosed attachment.**

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No. 52.

**This BA-7 is not after the fact. The purchase order was encumbered in FY 2018-2019, but not received by June 30, 2019.**

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

**This request is to allow for the carry forward of a FY 2018-2019 purchase order to FY 2019-2020. See attached Carry Forward Justification for further information.**

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	Not applicable.			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

**See attached justification for further explanation.**

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

**Not applicable.**

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

**This request is to allow for the carry forward of a FY 2018-2019 purchase order to FY 2019-2020. With the approval of this BA-7, the Liquefied Petroleum Gas Commission will have the required budget authority and/or revenues available to allow for the encumbered items.**

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ADMINISTRATIVE

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct							
Interagency Transfers							
Fees & Self-Generated							
Statutory Dedications *	\$1,587,979	\$30,259	\$1,618,238	(\$30,259)			
FEDERAL FUNDS							
<b>TOTAL MOF</b>	<b>\$1,587,979</b>	<b>\$30,259</b>	<b>\$1,618,238</b>	<b>(\$30,259)</b>			
EXPENDITURES:							
Salaries	\$682,953		\$682,953				
Other Compensation	\$81,339		\$81,339				
Related Benefits	\$434,365		\$434,365				
Travel	\$35,000		\$35,000				
Operating Services	\$24,556		\$24,556				
Supplies	\$6,300		\$6,300				
Professional Services							
Other Charges	\$73,412	\$30,259	\$103,671	(\$30,259)			
Debt Services							
Interagency Transfers	\$250,054		\$250,054				
Acquisitions							
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$1,587,979</b>	<b>\$30,259</b>	<b>\$1,618,238</b>	<b>(\$30,259)</b>			
POSITIONS							
Classified	11		11				
Unclassified	1		1				
<b>TOTAL T.O. POSITIONS</b>	<b>12</b>		<b>12</b>				
OTHER CHARGES POSITIONS							
NON-TO FTE POSITIONS	2		2				
<b>TOTAL POSITIONS</b>	<b>14</b>		<b>14</b>				
* Statutory Dedications:							
Liquefied Petroleum Gas Commission Rainy Day Fund (P16)	\$1,587,979	\$30,259	\$1,618,238	(\$242,910)			



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ADMINISTRATIVE

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT				\$30,259		\$30,259

<b>EXPENDITURES:</b>						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services						
Other Charges				\$30,259		\$30,259
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>				\$30,259		\$30,259

<b>OVER / (UNDER)</b>						
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<b>POSITIONS</b>						
Classified	11					11
Unclassified	1					1
<b>TOTAL T.O. POSITIONS</b>	<b>12</b>					<b>12</b>
OTHER CHARGES POSITIONS						
NON-TO FTE POSITIONS	2					2
<b>TOTAL POSITIONS</b>	<b>14</b>					<b>14</b>

**CARRY FORWARD JUSTIFICATION**  
**FISCAL YEAR 2018-2019 to 2019-2020**

Agency Name LP Gas

P.O. #	P.O. DATE	OBJECT	AMOUNT	JUSTIFICATION (Including a chronology of events in the processing of the order that created delay in delivery date, estimate delivery date, and impact if not funded)	FUNDING SOURCE	SECTION
2000424726	6/18/2019	3750	\$30,259	This PO is for Courtesy of Acadiana, for the replacement of one Dodge Ram truck. Purchase order was issued to the vendor on June 18, 2019. The vehicle is expected to be delivered by August 30, 2019. If the Ram 1500 is not funded, LP Gas would lose a vehicle vital to their operations.	Statutory Dedicated - Liquefied Petroleum Gas Rainy Day Fund	Administrative

## **BA-7 QUESTIONNAIRE**

### **GENERAL PURPOSE**

1. The general purpose of BA-7 # 03-424-01 is to allow for the carry forward of funds from FY 2018-2019 to FY 2019-2020, for a purchase order that was initiated in FY 2018-2019 but not received by June 30, 2019.

### **REVENUES**

4. L.P. Gas Commission is currently budgeted \$1,587,979 in Statutory Dedicated Rainy Day Fund. Approval of this BA-7 will increase this authority to \$1,618,238.

### **EXPENDITURES**

9. The Other Charges expenditure category will be adjusted as a result of this BA-7.

11.	<b>Object</b>	<b>Description</b>	<b>Amount</b>	<b>MOF</b>
	3750	OTHER CHARGES - ACQUISITIONS/MAJOR REPAIRS	\$30,259	Statutory Dedication - LP Gas Rainy Day Fund
		<b>TOTAL</b>	<b>\$30,259</b>	

### **OTHER**

12. LTC Jason Starnes  
Deputy Superintendent, Chief Administrative Officer  
(225) 925-6032  
Jason.Starnes@la.gov

Chad Felterman  
Budget Director  
(225) 925-1873  
Chad.Felتمان@la.gov



**JOHN BEL EDWARDS**  
GOVERNOR

**KEVIN W. REEVES, COLONEL**  
DEPUTY SECRETARY

**State of Louisiana**  
*Department of Public Safety and Corrections*  
*Public Safety Services*

July 17, 2019

Mr. Barry Dusse, State Budget Director  
Division of Administration  
Office of Planning and Budget  
Post Office Box 94095  
Baton Rouge, LA 70804-9095

RE: Certification of Availability of Funds – BA-7 #03-424-01 (LP Gas)

Dear Mr. Dusse:

Please accept this letter as written certification that there will be a sufficient cash balance in the State Treasury to pay for the Statutory Dedicated LP Gas Rainy Day Fund obligation described in this carryforward request for the LP Gas Commission.

If you have any questions or need additional information, please call me at 225-925-6032.

Sincerely,

LTC Jason Starnes  
Deputy Superintendent – Chief Administrative Officer

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P.O. BOX 66614, BATON ROUGE, LOUISIANA 70896



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD BA-7

DEPARTMENT: Department of Public Safety			FOR OPB USE ONLY			
AGENCY: Office of Juvenile Justice			OPB LOG NUMBER		AGENDA NUMBER	
SCHEDULE NUMBER: 08C-403			34		CF32	
SUBMISSION DATE: July 17, 2019			Approval and Authority:			
AGENCY BA-7 NUMBER: 08-403-01						
HEAD OF BUDGET UNIT: Dr. James Bueche						
TITLE: Deputy Secretary						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge):						
MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020			
GENERAL FUND BY:						
DIRECT	\$122,055,552	<del>\$267,307</del> \$319,214	<del>\$122,374,766</del>	\$122,322,859 CDE		
INTERAGENCY TRANSFERS	\$14,456,472			\$14,456,472		
FEES & SELF-GENERATED	\$775,487			\$775,487		
STATUTORY DEDICATIONS	\$149,022			\$149,022		
Youthful Offender Management Fund (CR2)	\$149,022			\$149,022		
FEDERAL	\$891,796			\$891,796		
<b>TOTAL</b>	<b>\$138,328,329</b>	<del>\$267,307</del> \$319,214	<del>\$138,642,543</del>	<del>\$138,595,636</del> CDE		
AUTHORIZED POSITIONS	941			941		
AUTHORIZED OTHER CHARGES	6			6		
NON-TO FTE POSITIONS	25			25		
<b>TOTAL POSITIONS</b>	<b>972</b>			<b>972</b>		
PROGRAM EXPENDITURES						
PROGRAM NAME:	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
Administration	\$16,191,841	64	\$81,687		\$16,273,528	64
North Region	\$36,808,806	376	\$68,869		\$36,877,675	376
Central/Southwest Region	\$22,298,078	230			\$22,298,078	230
Southeast Region	\$28,492,218	302	<del>\$116,754</del> \$168,658 CDE		<del>\$28,608,969</del> \$28,660,872 CDE	302 CDE
Contract Services	\$34,301,704				\$34,301,704	
Auxiliary	\$235,682				\$235,682	
Subtotal of programs from Page 2:						
<b>TOTAL</b>	<b>\$138,328,329</b>	<b>972</b>	<del>\$267,307</del> \$319,214		<del>\$138,595,636</del> \$138,642,543 CDE	<b>972</b>

OFFICE OF THE GOVERNOR  
DIVISION OF ADMINISTRATION  
OFFICE OF PLANNING & BUDGET

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Department of Public Safety	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Juvenile Justice	<b>OPB LOG NUMBER</b>	<b>AGENDA NUMBER</b>
<b>SCHEDULE NUMBER:</b> 08C-403		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 08-403-01		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
<b>SUBTOTAL</b> (to Page 1)			



Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
<b>SUBTOTAL</b> (to Page 1)						

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

**The funding for this request is State General Fund Direct. There are no expenditure restrictions on these funds.**

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$319,214	(\$319,214)			
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED					
STATUTORY DEDICATIONS					
FEDERAL					
<b>TOTAL</b>	<b>\$319,214</b>	<b>(\$319,214)</b>			

3. If this action requires additional personnel, provide a detailed explanation below:

**Not Applicable**

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

**This request is to allow the carry forward of FY 2018-2019 budget authority to FY 2019-2020. The expenditures associated with these funds were not completed by June 30, 2019, and are currently encumbered as detailed on the enclosed attachment.**

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

**This BA-7 is not after the fact. The purchase orders were encumbered in FY 2018-2019, but not received by June 30, 2019.**



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. See attached Carry Forward Justification for further information.**

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	Not Applicable			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

**The BA-7 will positively impact the agency by providing a safe and secure environment for both employees and the public.**

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

**Not applicable.**

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

**This request is to allow the carry forward of FY 2018-2019 purchase orders to FY 2019-2020. With the approval of this BA-7, the Office of Juvenile Justice will have the required budget authority and/or revenues available to allow for the encumbered items.**



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ADMINISTRATION

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$14,234,580	\$81,687	<b>\$14,316,267</b>	(\$81,687)			
Interagency Transfers	\$1,837,359		<b>\$1,837,359</b>				
Fees & Self-Generated	\$35,886		<b>\$35,886</b>				
Statutory Dedications *							
FEDERAL FUNDS	\$84,016		<b>\$84,016</b>				
<b>TOTAL MOF</b>	<b>\$16,191,841</b>	<b>\$81,687</b>	<b>\$16,273,528</b>	<b>(\$81,687)</b>			
<b>EXPENDITURES:</b>							
Salaries	\$3,540,055		<b>\$3,540,055</b>				
Other Compensation	\$332,800		<b>\$332,800</b>				
Related Benefits	\$6,069,225		<b>\$6,069,225</b>				
Travel	\$26,626		<b>\$26,626</b>				
Operating Services	\$139,704		<b>\$139,704</b>				
Supplies	\$69,867		<b>\$69,867</b>				
Professional Services	\$50,140		<b>\$50,140</b>				
Other Charges	\$2,256,339		<b>\$2,256,339</b>				
Debt Services							
Interagency Transfers	\$3,707,085	\$81,687	<b>\$3,788,772</b>	(\$81,687)			
Acquisitions							
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$16,191,841</b>	<b>\$81,687</b>	<b>\$16,273,528</b>	<b>(\$81,687)</b>			
<b>POSITIONS</b>							
Classified	38		<b>38</b>				
Unclassified	7		<b>7</b>				
<b>TOTAL T.O. POSITIONS</b>	<b>45</b>		<b>45</b>				
OTHER CHARGES POSITIONS	4		<b>4</b>				
NON-TO FTE POSITIONS	15		<b>15</b>				
<b>TOTAL POSITIONS</b>	<b>64</b>		<b>64</b>				
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
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[Select Statutory Dedication]							
[Select Statutory Dedication]							

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ADMINISTRATION

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$81,687					\$81,687

EXPENDITURES:						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services						
Other Charges						
Debt Services						
Interagency Transfers	\$81,687					\$81,687
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>	<b>\$81,687</b>					<b>\$81,687</b>

OVER / (UNDER)						
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POSITIONS						
Classified						
Unclassified						
<b>TOTAL T.O. POSITIONS</b>						
OTHER CHARGES POSITIONS						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>						



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: NORTH REGION

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$33,609,862	\$68,869	\$33,678,731	(\$68,869)			
Interagency Transfers	\$3,048,848		\$3,048,848				
Fees & Self-Generated	\$98,694		\$98,694				
Statutory Dedications *							
<b>FEDERAL FUNDS</b>	\$51,402		\$51,402				
<b>TOTAL MOF</b>	<b>\$36,808,806</b>	<b>\$68,869</b>	<b>\$36,877,675</b>	<b>(\$68,869)</b>			
<b>EXPENDITURES:</b>							
Salaries	\$16,594,316		\$16,594,316				
Other Compensation	\$197,309		\$197,309				
Related Benefits	\$7,622,579		\$7,622,579				
Travel	\$41,162		\$41,162				
Operating Services	\$1,077,081		\$1,077,081				
Supplies	\$1,208,585		\$1,208,585				
Professional Services	\$114,150		\$114,150				
Other Charges	\$4,641,401	\$68,869	\$4,710,270	(\$68,869)			
Debt Services							
Interagency Transfers	\$5,312,223		\$5,312,223				
Acquisitions							
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$36,808,806</b>	<b>\$68,869</b>	<b>\$36,877,675</b>	<b>(\$68,869)</b>			
<b>POSITIONS</b>							
Classified	346		346				
Unclassified	28		28				
<b>TOTAL T.O. POSITIONS</b>	<b>374</b>		<b>374</b>				
<b>OTHER CHARGES POSITIONS</b>	<b>1</b>		<b>1</b>				
<b>NON-TO FTE POSITIONS</b>	<b>1</b>		<b>1</b>				
<b>TOTAL POSITIONS</b>	<b>376</b>		<b>376</b>				
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]							
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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: NORTH REGION

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$68,869					\$68,869
<b>EXPENDITURES:</b>						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services						
Other Charges	\$68,869					\$68,869
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>	<b>\$68,869</b>					<b>\$68,869</b>
<b>OVER / (UNDER)</b>						
<b>POSITIONS</b>						
Classified						
Unclassified						
<b>TOTAL T.O. POSITIONS</b>						
OTHER CHARGES POSIT						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>						



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 4 NAME: SOUTHEAST REGION

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$26,995,345	\$168,658	\$27,164,003	(\$168,658)			
Interagency Transfers	\$1,405,799		\$1,405,799				
Fees & Self-Generated	\$58,147		\$58,147				
Statutory Dedications *							
FEDERAL FUNDS	\$32,927		\$32,927				
<b>TOTAL MOF</b>	<b>\$28,492,218</b>	<b>\$168,658</b>	<b>\$28,660,876</b>	<b>(\$168,658)</b>			
<b>EXPENDITURES:</b>							
Salaries	\$13,618,220		\$13,618,220				
Other Compensation	\$240,000		\$240,000				
Related Benefits	\$6,947,049		\$6,947,049				
Travel	\$13,176		\$13,176				
Operating Services	\$990,527		\$990,527				
Supplies	\$499,836		\$499,836				
Professional Services	\$101,139		\$101,139				
Other Charges	\$2,411,941	\$168,658	\$2,580,599	(\$168,658)			
Debt Services							
Interagency Transfers	\$3,670,330		\$3,670,330				
Acquisitions							
Major Repairs							
UNALLOTTED							
<b>TOTAL EXPENDITURES</b>	<b>\$28,492,218</b>	<b>\$168,658</b>	<b>\$28,660,876</b>	<b>(\$168,658)</b>			
<b>POSITIONS</b>							
Classified	281		281				
Unclassified	16		16				
<b>TOTAL T.O. POSITIONS</b>	<b>297</b>		<b>297</b>				
<b>OTHER CHARGES POSITIONS</b>							
<b>NON-TO FTE POSITIONS</b>	<b>5</b>		<b>5</b>				
<b>TOTAL POSITIONS</b>	<b>302</b>		<b>302</b>				
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]							
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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 4 NAME: SOUTHEAST REGION

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$168,658					\$168,658

<b>EXPENDITURES:</b>						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services						
Other Charges	\$168,658					\$168,658
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
<b>TOTAL EXPENDITURES</b>	<b>\$168,658</b>					<b>\$168,658</b>

<b>OVER / (UNDER)</b>						
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<b>POSITIONS</b>						
Classified						
Unclassified						
<b>TOTAL T.O. POSITIONS</b>						
OTHER CHARGES POSIT						
NON-TO FTE POSITIONS						
<b>TOTAL POSITIONS</b>						

## **BA-7 QUESTIONNAIRE**

### **GENERAL PURPOSE**

1. The general purpose of BA-7 #08-403-01 is to allow for the carry forward of funds from FY 2018-2019 to FY 2019-2020 to pay for purchase orders initiated in FY 2018-2019 but not received by June 30, 2019.

### **REVENUES**

4. The revenues associated with this request are State General Fund Direct. OJJ is currently budgeted \$122,055,552 in State General Fund Direct. Approval of this BA-7 will increase State General Fund Direct to \$122,374,766.

### **EXPENDITURES**

9. The Other Charges and IAT expenditure categories will be adjusted as a result of this BA-7.

11.

Object	Description	Amount	MOF
5045	IAT - Technology Services	\$81,687	SGFD - 10A
3720	Other Charges - Operating Services	\$68,869	SGFD - 10B
3720	Other Charges - Operating Services	\$51,907	SGFD - 10D
3740	Other Charges - Professional Services	\$25,080	SGFD - 10D
3750	Other Charges - Acquisitions/Major Repairs	\$91,671	SGFD - 10D
TOTAL		\$319,214	

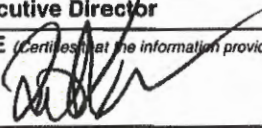
### **OTHER**

12. Dr. James Bueche  
Deputy Secretary  
225-287-7900  
James.Bueche@la.gov
- Garry Williams  
Deputy Undersecretary  
225-287-7900  
Garry.Williams@la.gov
- John McClanahan  
Budget Analyst 4  
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- Toi Varmall  
Budget Analyst 2  
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Toi.Varmall@la.gov



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**\*\*\*\*CARRY FORWARD\*\*\*\***

<b>DEPARTMENT:</b> LA Department of Health		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Florida Parishes Human Services Authority		OPB LOG NUMBER <b>50R</b>		AGENDA NUMBER <b>CF33</b>		
<b>SCHEDULE NUMBER:</b> 09-301		Approval and Authority:				
<b>SUBMISSION DATE:</b> 07/15/2019						
<b>AGENCY BA-7 NUMBER:</b> 20-01						
<b>HEAD OF BUDGET UNIT:</b> Richard Kramer						
<b>TITLE:</b> Executive Director						
<b>SIGNATURE</b> <i>(Certifies that the information provided is correct and true to the best of your knowledge):</i> 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$14,331,116	\$351	\$14,331,467			
INTERAGENCY TRANSFERS	\$5,911,635	\$0	\$5,911,635			
FEES & SELF-GENERATED	\$2,254,288	\$20,798	\$2,275,086			
STATUTORY DEDICATIONS	\$0	\$0	\$0			
(Select Statutory Dedication)	\$0	\$0	\$0			
(Select Statutory Dedication)	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$22,497,039</b>	<b>\$21,149</b>	<b>\$22,518,188</b>			
AUTHORIZED POSITIONS	0	0	0			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	181	0	181			
<b>TOTAL POSITIONS</b>	<b>181</b>	<b>0</b>	<b>181</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Florida Parishes Human Svs. Auth	\$22,497,039	181 <sup>AS</sup>	\$21,149	0	\$22,518,188	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$22,497,039</b>	<b>181 <sup>AS</sup></b>	<b>\$21,149</b>	<b>0</b>	<b>\$22,518,188</b>	<b>0</b>

OFFICE OF THE GOVERNOR  
 DIVISION OF ADMINISTRATION  
 OFFICE OF PLANNING & BUDGET  
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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> LA Department of Health	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Florida Parishes Human Services Authority	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 09-301		
<b>SUBMISSION DATE:</b> 07/15/2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 20-01		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding for this request is Self-Generated revenue in the amount of \$20,798 and State General revenue in the amount of \$352 and will be a carry-forward of funds from Fiscal Year 2019. FPHSA certifies that there is sufficient cash to fund this request.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$351	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$20,798	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$21,149</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
This request does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This vehicle is adding to the fleet and not a replacement vehicle. In Oct, 2018 FPHSA began working with the Dealership to determine the vehicle that would meet their needs with the dollars that they had to expend. Approval to proceed was issued by LPAA 4/26/19. Once approval to increase the agency's Fleet was obtained, a purchase order was initiated 5/4/19; however, the approved automobile was not available on the lot and had to be ordered. Expected delivery is around the beginning of August. This automobile will be utilized at the Slidell Behavioral Health Clinic by the Behavioral Health Home and Community Based Services team.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No. 52.

Expenditures have not been made toward this BA-7 request. The request is a carry-forward of funds from FY-19 for a vehicle order, but has not been received to date.

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

This vehicle will be utilized at the Slidell Behavioral Health Clinic by the Behavioral Health Home and Community Based Services team. This team spends the majority of the workday in the field, visiting clients in the home and/or community and/or assist with transport of clients to various appointments to address health, housing, employment, and other needs. At present, this team only has one vehicle that is shared between team members. Due to this limitation, clients have had to cancel, change or miss appointments, which impacts their daily functioning. Staff members are currently using their own vehicles to meet clients in the community, when there is not a need to transport. The vehicle needs to be able to accommodate persons with some disabilities; therefore, funding requested for a minivan as it will assist in accessibility.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

There are no performance impacts

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The performance impacts associated with this BA-7 request is stated above (#1)

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

This BA-7 is a carry-forward request from Fiscal Year 19.

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: FLORIDA PARISHES HUMAN SERVICES AUTHORITY

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$14,331,116	\$351	\$14,331,467	\$0	\$0	\$0	\$0
Interagency Transfers	\$5,911,635	\$0	\$5,911,635	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,254,288	\$20,798	\$2,275,086	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$22,497,039</b>	<b>\$21,149</b>	<b>\$22,518,188</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$18,260	\$0	\$18,260	\$0	\$0	\$0	\$0
Operating Services	\$689,059	\$0	\$689,059	\$0	\$0	\$0	\$0
Supplies	\$87,995	\$0	\$87,995	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$21,172,386	\$351	\$21,172,737	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$529,339	\$0	\$529,339	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$20,798	\$20,798	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$22,497,039</b>	<b>\$21,149</b>	<b>\$22,518,188</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	181	0	181	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>181</b>	<b>0</b>	<b>181</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

2



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: FLORIDA PARISHES HUMAN SERVICES AUTHORITY

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$351	\$0	\$20,798	\$0	\$0	\$21,149

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$351	\$0	\$0	\$0	\$0	\$351
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$20,798	\$0	\$0	\$20,798
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$351</b>	<b>\$0</b>	<b>\$20,798</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,149</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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## QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### GENERAL PURPOSE

The purpose of this request is to carry-forward funds from FY-19 to FY-20 for a vehicle that was ordered but not received by close of business June 30, 2019. The purchase order number is 2000412889. This vehicle is adding to the fleet and not a replacement vehicle.

In October 2018 FPHSA began working with the Dealership to determine the vehicle that would meet their needs with the Dollars that they had to expend. Approval to proceed was issued by LPAA 4/26/19. Once approval to increase the agency's Fleet was obtained, a purchase order was initiated 5/4/19; however, the approved automobile was not available on the lot and had to be ordered. Expected delivery is around the beginning of August. This automobile will be utilized at the Slidell Behavioral Health Clinic by the Behavioral Health Home and Community Based Services team.

### REVENUES

Revenues include:

State General	\$351
Self-Generated	\$20,798

### EXPENDITURES

The expenditure category is Acquisitions and Other Charges for a vehicle and is based on the actual Purchase Order 2000412889 from FY-19

Object 4420	\$20,798
Object 3750	\$351

### OTHER

Richard Kramer, Executive Director [richard.kramer@fphsa.org](mailto:richard.kramer@fphsa.org)  
Rachelle Sibley, Chief Operating Officer [rachelle.sibley@fphsa.org](mailto:rachelle.sibley@fphsa.org)  
Phone (985) 543-4333

AGENCY/ DISTRICT NAME	PURPOSE OF CARRYFORWARD	SGF	IAT	FEES	STAT. DED	FEDERAL	TOTAL	
FPHSA	This vehicle is adding to the fleet and not a replacement vehicle. In Oct, 2018 FPHSA began working with the Dealership to determine the vehicle that would meet their needs with the dollars that they had to expend. Approval to proceed was issued by LPAA 4/26/19. Once approval to increase the agency's Fleet was obtained, a purchase order was initiated 5/4/19; however, the approved automobile was not available on the lot and had to be ordered. Expected delivery is around the beginning of August. This automobile will be utilized at the Slidell Behavioral Health Clinic by the Behavioral Health Home and Community Based Services team.	\$351	\$0	\$20,798	\$0	\$0	\$21,149	DA
		\$351	\$0	\$20,798	\$0	\$0	\$21,149	DA

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CARRY FORWARD

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Louisiana Department of Health			FOR OPB USE ONLY			
AGENCY: Office of the Secretary			OPB LOG NUMBER		AGENDA NUMBER	
SCHEDULE NUMBER: 09-307			52		CF34	
SUBMISSION DATE: 7/11/2019			Approval and Authority:			
AGENCY BA-7 NUMBER: #1 Carry Forward						
HEAD OF BUDGET UNIT: Cindy Rives						
TITLE: Undersecretary						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): <i>Cindy Rives</i>						
MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020			
<b>GENERAL FUND BY:</b>						
DIRECT	\$50,378,197	\$1,000,000	\$51,378,197			
INTERAGENCY TRANSFERS	\$11,781,437	\$0	\$11,781,437			
FEES & SELF-GENERATED	\$2,652,401	\$0	\$2,652,401			
STATUTORY DEDICATIONS	\$557,250	\$0	\$557,250			
Nursing Home Residents' Trust Fund (H09)	\$150,000	\$0	\$150,000			
Medical Assistance Programs Fraud Detection (H14)	\$407,250	\$0	\$407,250			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$20,872,418	\$0	\$20,872,418			
<b>TOTAL</b>	<b>\$86,241,703</b>	<b>\$1,000,000</b>	<b>\$87,241,703</b>			
AUTHORIZED POSITIONS	413	0	413			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	13	0	13			
<b>TOTAL POSITIONS</b>	<b>426</b>	<b>0</b>	<b>426</b>			
<b>PROGRAM EXPENDITURES</b>						
<b>PROGRAM NAME:</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
Office of Management & Finance	\$86,241,703	428	\$1,000,000	0	\$87,241,703	428
	\$0	426	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$86,241,703</b>	<b>428</b>	<b>\$1,000,000</b>	<b>0</b>	<b>\$87,241,703</b>	<b>428</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Louisiana Department of Health	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of the Secretary	<b>OPB LOG NUMBER</b>	<b>AGENDA NUMBER</b>
<b>SCHEDULE NUMBER:</b> 09-307		
<b>SUBMISSION DATE:</b> 7/11/2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> #1 Carry Forward		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding is State General Funds. Office of the Secretary certifies that sufficient cash balance is available.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$1,000,000	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel are being requested.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The purpose of this BA7 is to carryforward funds from FY19 into FY20 in the Office of the Secretary for the following:

HB392/ACT 50 of the 2019 Regular Legislative Session appropriated \$1M for LDH to collaborate with Pennington Biomedical Research Center to implement an innovative model for medical management delivery that uses a weight-centric treatment program for Type 2 diabetes and pre-diabetes in an underserved population of Medicaid recipients. This work will continue in FY20. This is in compliance with LA RS 39:82B that deals with re-budgeting of funds from a prior fiscal year.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This request is not an after-the-fact BA-7.

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The purpose of this BA7 is to comply with HB392/ACT 50 of the 2019 Regular Legislative Session. This bill provides for supplemental appropriations for Fiscal Year 2018-2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

There are no performance impacts.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This item is not applicable.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this carry forward BA-7 will have no impact on performance; however, it will impact the agency's budget because these invoices will be paid out of FY20 without funding to cover them.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Office of Management and Finance

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$50,378,197	\$1,000,000	\$51,378,197	\$0	\$0	\$0	\$0
Interagency Transfers	\$11,781,437	\$0	\$11,781,437	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,652,401	\$0	\$2,652,401	\$0	\$0	\$0	\$0
Statutory Dedications *	\$557,250	\$0	\$557,250	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$20,872,418	\$0	\$20,872,418	\$0	\$0	\$0	\$0
TOTAL MOF	\$86,241,703	\$1,000,000	\$87,241,703	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$29,572,199	\$0	\$29,572,199	\$0	\$0	\$0	\$0
Other Compensation	\$1,085,710	\$0	\$1,085,710	\$0	\$0	\$0	\$0
Related Benefits	\$17,697,632	\$0	\$17,697,632	\$0	\$0	\$0	\$0
Travel	\$107,492	\$0	\$107,492	\$0	\$0	\$0	\$0
Operating Services	\$972,752	\$0	\$972,752	\$0	\$0	\$0	\$0
Supplies	\$265,671	\$0	\$265,671	\$0	\$0	\$0	\$0
Professional Services	\$4,766,823	\$0	\$4,766,823	\$0	\$0	\$0	\$0
Other Charges	\$12,348,645	\$1,000,000	\$13,348,645	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$19,424,779	\$0	\$19,424,779	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$86,241,703	\$1,000,000	\$87,241,703	\$0	\$0	\$0	\$0
POSITIONS							
Classified	402	0	402	0	0	0	0
Unclassified	11	0	11	0	0	0	0
TOTAL T.O. POSITIONS	413	0	413	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	13	0	13	0	0	0	0
TOTAL POSITIONS	426	0	426	0	0	0	0
* Statutory Dedications:							
Nursing Home Residents' Trust Fund (H09)	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0
Medical Assistance Programs Fraud Detection (H14)	\$407,250	\$0	\$407,250	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Office of Management and Finance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **QUESTIONNAIRE ANALYSIS**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

The purpose of this BA7 is to carryforward funds from FY19 into FY20 in the Office of the Secretary for the following:

HB392/ACT 50 of the 2019 Regular Legislative Session appropriated \$1M for LDH to collaborate with Pennington Biomedical Research Center to implement an innovative model for medical management delivery that uses a weight-centric treatment program for Type 2 diabetes and pre-diabetes in an underserved population of Medicaid recipients. This work will continue in FY20. This is in compliance with LA RS 39:82B that deals with re-budgeting of funds from a prior fiscal year.

### **REVENUES**

\$1,000,000 State General Funds  
\$1,000,000 Total Revenues

### **EXPENDITURES**

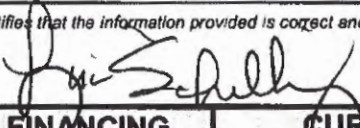
3740 - \$1,000,000

### **OTHER**

LDH Contact: Paula Matherne  
225-342-4309  
Budget Administrator

CARRY FORWARD

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Health		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> South Central LA Human Services District		<b>OPB LOG NUMBER</b> 53		<b>AGENDA NUMBER</b> CF35		
<b>SCHEDULE NUMBER:</b> 09-309		<b>Approval and Authority:</b>				
<b>SUBMISSION DATE:</b> 07/12/2019						
<b>AGENCY BA-7 NUMBER:</b> 20-01						
<b>HEAD OF BUDGET UNIT:</b> Lisa Schilling						
<b>TITLE:</b> Executive Director						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$15,724,855	\$0	\$15,724,855			
INTERAGENCY TRANSFERS	\$4,518,158	\$23,641	\$4,541,799			
FEES & SELF-GENERATED	\$2,841,180	\$0	\$2,841,180			
STATUTORY DEDICATIONS	\$0	\$0	\$0			
(Select Statutory Dedication)	\$0	\$0	\$0			
(Select Statutory Dedication)	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$23,084,193</b>	<b>\$23,641</b>	<b>\$23,107,834</b>			
AUTHORIZED POSITIONS	0	0	0			
AUTHORIZED OTHER CHARGES	145	0	145			
NON-TO FTE POSITIONS	0	0	0			
<b>TOTAL POSITIONS</b>	<b>145</b>	<b>0</b>	<b>145</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
SCLHSA	\$23,084,193	145	\$23,641	0	\$23,107,834	145
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$23,084,193</b>	<b>145</b>	<b>\$23,641</b>	<b>0</b>	<b>\$23,107,834</b>	<b>145</b>

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Health AGENCY: South Central LA Human Services District SCHEDULE NUMBER: 09-309 SUBMISSION DATE: 07/12/2019 AGENCY BA-7 NUMBER: 20-01	<b>FOR OPB USE ONLY</b> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 50%; padding: 5px;">OPB LOG NUMBER</td> <td style="border: 1px solid black; width: 50%; padding: 5px;">AGENDA NUMBER</td> </tr> </table> <b>ADDENDUM TO PAGE 1</b>	OPB LOG NUMBER	AGENDA NUMBER
OPB LOG NUMBER	AGENDA NUMBER		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
 IAT - La State Opioid Response Grant as allocated through LDH Office of Behavioral Health - This is a carryforward BA-7 from Fiscal Year 2018-2019 for one vehicle (PO#2000418027). SCLHSA certifies there will be sufficient cash available in Interagency Transfers in the State Treasury to pay for the encumbrances.

*See attachment for expenditure. 8*

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$23,641	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$23,641</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 This BA-7 does not require additional personnel

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The budget authority and funding was available from Fiscal Year 2018-2019, however the vehicle is pending receipt as of June 30, 2019. The vehicle is a line item in Year 1 of the LaSOR Grant that is allocated to SCLHSA and it is not an item in the LaSOR Budget for Fiscal Year 2020.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This is not an after the fact BA-7

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The BA-7 is a carryforward of IAT Revenue for PO#2000418027. The vehicle addresses the transportation needs of the LaSOR Crisis Outreach Team.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

Approval of the BA7 will result in only positive affects in that SCLHSA will be servicing it's catchment with the LaSOR Crisis Outreach Team educating and servicing the community on opioid use/abuse.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts associated with this BA-7

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Disapproval of the BA7 will result in the LaSOR Crisis Outreach Team having limited access to other Agency vehicles thus impacting their efforts to educate and serve the SCLHSA seven parish catchment area.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: South Central LA Human Services Authority

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$15,724,855	\$0	\$15,724,855	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,518,158	\$23,641	\$4,541,799	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,841,180	\$0	\$2,841,180	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$23,084,193</b>	<b>\$23,641</b>	<b>\$23,107,834</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$62,793	\$0	\$62,793	\$0	\$0	\$0	\$0
Operating Services	\$1,212,368	\$0	\$1,212,368	\$0	\$0	\$0	\$0
Supplies	\$1,067,904	\$0	\$1,067,904	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$20,179,172	\$23,641	\$20,202,813	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$561,956	\$0	\$561,956	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$23,084,193</b>	<b>\$23,641</b>	<b>\$23,107,834</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: South Central LA Human Services Authority

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$23,641	\$0	\$0	\$0	\$23,641

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$23,641	\$0	\$0	\$0	\$23,641
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$23,641</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,641</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	145	0	0	0	0	145
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>145</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>145</b>



## **BA-7 QUESTIONNAIRE**

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

### **GENERAL PURPOSE**

La State Opioid Response Grant as allocated through LDH Office of Behavioral Health - This is a carryforward BA-7 from Fiscal Year 2018-2019 for one vehicle (PO#2000418027). SCLHSA certifies there will be sufficient cash available in Interagency Transfers in the State Treasury to pay for the encumbrances.

### **REVENUES**

IAT - \$23,641

This carryforward request is for Interagency Transfers and is in accordance with Title 39:82B of the Louisiana Revised Statute, which allows the re-budgeting of funds from prior fiscal year into the new fiscal year. These are from the Louisiana State Opioid Response Grant as allocated through La Department of Health, Office of Behavioral Health

### **EXPENDITURES**

Other Charges - \$23,641

Vehicle - Courtesy of Acadiana LLC - PO#2000418027 4/22/2019

The Grant allows for the vehicle purchase with the first year funding, so the funding will need to be carried forward to FY20. SCLHSA received the approval from OBH for the Mobile Crisis Team through LaSOR Grant. The vehicle was ordered on 5/28/2019 and delivery is expected in 60 days (approx. 7/28/19)

### **OTHER**

Lisa Schilling,  
Executive Director  
985-858-2932  
[Lisa.schilling@la.gov](mailto:Lisa.schilling@la.gov)

Janelle Folse  
Accountant Manager  
985-857-3735  
[Janelle.folse@la.gov](mailto:Janelle.folse@la.gov)

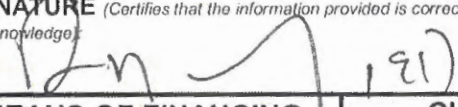
BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_

		SGF	IAT	FEES	STAT. DED	FEDERAL	TOTAL
	<b>SCLHSA</b>	Vehicle - Courtesy of Acadiana LLC - PO#2000418027 4/22/19, SCLHSA received the approval from OBH for the Mobile Crisis Team through LaSOR Grant. The vehicle was ordered on 5/28/2019 and delivery is expected in 60 days (approx. 7/28/19) The Grant allows for the vehicle purchase with the first year funding, so the funding will need to be carried forward to FY20.					
		\$0	\$23,641	\$0	\$0	\$0	\$23,641

Carry Forward

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: LOUISIANA DEPARTMENT OF HEALTH		FOR OPB USE ONLY				
AGENCY: 310 NE DELTA HUMAN SRVS AUTHORITY		OPB LOG NUMBER <b>54</b>		AGENDA NUMBER <b>CF36</b>		
SCHEDULE NUMBER:		Approval and Authority:				
SUBMISSION DATE: 7/15/2019						
AGENCY BA-7 NUMBER: 01						
HEAD OF BUDGET UNIT: ANGEL W. WILLIAMS						
TITLE: CHIEF FISCAL AND OPERATIONS OFFICER						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge) 						
MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)		REVISED FY 2019-2020		
GENERAL FUND BY:						
DIRECT	\$10,407,014	\$55,491		\$10,462,505		
INTERAGENCY TRANSFERS	\$4,350,714	\$0		\$4,350,714		
FEES & SELF-GENERATED	\$773,844	\$0		\$773,844		
STATUTORY DEDICATIONS	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
Subtotal of Dedications from Page 2	\$0	\$0		\$0		
FEDERAL	\$0	\$0		\$0		
<b>TOTAL</b>	<b>\$15,531,572</b>	<b>\$55,491</b>		<b>\$15,587,063</b>		
AUTHORIZED POSITIONS	0	0		0		
AUTHORIZED OTHER CHARGES	101	0		101		
NON-TO FTE POSITIONS	0	0		0		
<b>TOTAL POSITIONS</b>	<b>101</b>	<b>0</b>		<b>101</b>		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
NE DELTA HUMAN SRVS AUTHORITY	\$15,531,572	101	\$55,491	0	\$15,587,063	101
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$15,531,572</b>	<b>101</b>	<b>\$55,491</b>	<b>0</b>	<b>\$15,587,063</b>	<b>101</b>

*A*

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: LOUISIANA DEPARTMENT OF HEALTH</b>	<b>FOR OPB USE ONLY</b>	
<b>AGENCY: 310 NE DELTA HUMAN SRVS AUTHORITY</b>	<b>OPB LOG NUMBER</b>	<b>AGENDA NUMBER</b>
<b>SCHEDULE NUMBER:</b>		
<b>SUBMISSION DATE: 7/15/2019</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER: 01</b>		

**Use this section for additional Statutory Dedications, if needed.**  
**The subtotal will automatically be transferred to Page 1.**

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Use this section for additional Program Names, if needed.**  
**The subtotal will automatically be transferred to Page 1.**

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
THE SOURCE OF FUNDING IS STATE GENERAL FUNDS. NORTHEAST DELTA HUMAN SERVICE AUTHORITY CERTIFIES THAT SUFFICIENT CASH BALANCE IS AVAILABLE.

*See attachment for expenditures.*

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$55,491	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$55,491</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
NO ADDITIONAL PERSONNEL ARE BEING REQUESTED.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
THESE EXPENDITURES ARE BONA FIDE FY19 OBLIGATIONS AND NEED TO BE PAID USING FY19 FUNDS AS THERE ARE NO FY20 FUNDS TO COVER THEM.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
THIS REQUEST IS NOT AN AFTER-THE-FACT BA-7.

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

APPROVAL OF THIS BA-7 WILL ALLOW THE AGENCY TO PAY FY19 BONA FIDE OBLIGATIONS.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE: NOT APPLICABLE

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

THERE ARE NO PERFORMANCE IMPACTS.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

THERE ARE NO PERFORMANCE IMPACTS.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

FAILURE TO APPROVE THIS BA-7 WILL RESULT IN NEDHSA NOT BEING ABLE TO PAY FY19 OBLIGATIONS.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: NE DELTA HUMAN SERVICES AUTHORITY

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$10,407,014	\$55,491	\$10,462,505	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,350,714	\$0	\$4,350,714	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$773,844	\$0	\$773,844	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$15,531,572</b>	<b>\$55,491</b>	<b>\$15,587,063</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$15,140,813	\$55,491	\$15,196,304	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$390,759	\$0	\$390,759	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$15,531,572</b>	<b>\$55,491</b>	<b>\$15,587,063</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	101	0	101	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>101</b>	<b>0</b>	<b>101</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: NE DELTA HUMAN SERVICES AUTHORITY

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$55,491	\$0	\$0	\$0	\$0	\$55,491

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$55,491	\$0	\$0	\$0	\$0	\$55,491
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$55,491</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,491</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### GENERAL PURPOSE

The purpose of this BA7 is to carryforward funds from FY19 into FY20 for Northeast Delta Human Service Authority (NEDHSA). These expenditures are bona fide FY19 obligations and need to be paid using FY19 funds as there are no FY20 funds to cover them.

### REVENUES

\$55,491 State General Funds  
\$55,491 Total Revenues

### EXPENDITURES

3750 (Other Charges – Acquisitions) - \$55,491

### OTHER

Contact Information:

Dr. Monteic A. Sizer  
Executive Director  
(318) 362-3020  
[monteic.sizer@la.gov](mailto:monteic.sizer@la.gov)

Angel W. Williams  
Chief Fiscal & Operations Officer  
(318) 362-5332  
[angel.williams@la.gov](mailto:angel.williams@la.gov)

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_

		SGF	IAT	FEES	STAT. DED	FEDERAL	TOTAL
	<p><b>NEDHSA</b></p> <p>On 4/5/19, NEDHSA initiated the request for approval to the Division of Administration (DOA) to purchase three new vehicles to replace three older vehicles. However, DOA did not provide the required approval until April 26, 2019. The following purchase orders were approved on May 1st:</p> <ul style="list-style-type: none"> <li>•PO #2000412414 one Ford Fusion \$17,169.02</li> <li>•PO #2000412415one Ram 1500 Regular Cab \$17,646.69</li> <li>•PO #2000412416 one Chevrolet Equinox \$20,674.87</li> </ul> <p>The Ram 1500 and the Ford Fusion are in transit; NEDHSA anticipates being able to receive these vehicles on or before 7/15/19.</p> <p>NEDHSA was not informed until late June that the manufacturer (GM) would not be able to have the Equinox ready for another 60-90 days. Gerry Lane is unable to provide a ship date at this time.</p>	\$55,491	\$0	\$0	\$0	\$0	\$55,491

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Carryforward

<b>DEPARTMENT:</b> Louisiana Department of Health		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Office of Aging and Adult Services		OPB LOG NUMBER <span style="font-size: 1.5em; color: blue;">55</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF37</span>		
<b>SCHEDULE NUMBER:</b> 09-0320		Approval and Authority:				
<b>SUBMISSION DATE:</b> 7/16/2019						
<b>AGENCY BA-7 NUMBER:</b> 1 CARRYFORWARD						
<b>HEAD OF BUDGET UNIT:</b> Tara A. LeBlanc						
<b>TITLE:</b> Assistant Secretary						
<b>SIGNATURE:</b> <i>(Certifies that the information provided is correct and true to the best of your knowledge):</i> 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>		
<b>GENERAL FUND BY:</b>						
DIRECT	\$21,461,274	\$7,804		\$21,469,078		
INTERAGENCY TRANSFERS	\$28,432,833	\$70,234		\$28,503,067		
FEES & SELF-GENERATED	\$1,014,167	\$0		\$1,014,167		
STATUTORY DEDICATIONS	\$4,234,428	\$0		\$4,234,428		
Nursing Home Residents' Trust Fund (H09)	\$2,300,000	\$0		\$2,300,000		
Traumatic Head & Spinal Cord Injury Trust Fund (S04)	\$1,934,428	\$0		\$1,934,428		
Subtotal of Dedications from Page 2	\$0	\$0		\$0		
FEDERAL	\$181,733	\$0		\$181,733		
<b>TOTAL</b>	<b>\$55,324,435</b>	<b>\$78,038</b>		<b>\$55,402,473</b>		
AUTHORIZED POSITIONS	396	0		396		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	44	0		44		
<b>TOTAL POSITIONS</b>	<b>440</b>	<b>0</b>		<b>440</b>		
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Admin Protection & Support	\$32,206,389	<del>175</del> <span style="color: blue;">197</span>	\$78,038	0	\$32,284,427	175
Villa Peliciana Medical Complex	\$23,058,046	<del>221</del> <span style="color: blue;">243</span>	\$0	0	\$23,058,046	221
Auxiliary Account	\$60,000	0	\$0	0	\$60,000	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$55,324,435</b>	<del>396</del> <span style="color: blue;">440</span>	<b>\$78,038</b>	<b>0</b>	<b>\$55,402,473</b>	<b>396</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Louisiana Department of Health	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Aging and Adult Services	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 09-0320		
<b>SUBMISSION DATE:</b> 7/16/2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 1     CARRYFORWARD		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
The source of funding is \$7,804 in State General Funds and \$70,234 in Interagency Transfer Medicaid matching funds. These funds will be used to pay the May and June University of Lafayette invoices of IT work they are performing for LDH associated with our OAAS Participant Tracking System (OPTS). OAAS certifies there will be sufficient cash available in State General Funds and Interagency Transfers in the State Treasury to pay for the encumbrances.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$7,804	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$70,234	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$78,038</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
This BA-7 does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 is needed to pay for OAAS's portion of the Participant Tracking System (OPTS) work that ULL is completing for LDH. The May and June, 2019 invoices, which go through OTS will not be billed to OAAS until August. These funds were obligated prior to 6/30/19 but the invoices can not be paid prior to the FY end close.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
This is not an after the fact BA-7.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.  
If this BA-7 is approved, it will give OAAS the budget authority and SGF funding needed to pay for the May and June OPTS invoices for work performed by ULL.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

The approval of this BA-7 will have a positive impact on the overall OAAS operations if we do not have to use FY20 funds to cover this FY19 obligation.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.  
There are no performance impacts associated with this BA-7.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Disapproval of this BA-7 will cause OAAS to have to use FY20 funds to cover this FY19 obligation.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration Protection and Support

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$21,292,761	\$7,804	\$21,300,565	\$0	\$0	\$0	\$0
Interagency Transfers	\$6,679,200	\$70,234	\$6,749,434	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$4,234,428	\$0	\$4,234,428	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$32,206,389</b>	<b>\$78,038</b>	<b>\$32,284,427</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$11,170,657	\$0	\$11,170,657	\$0	\$0	\$0	\$0
Other Compensation	\$457,281	\$0	\$457,281	\$0	\$0	\$0	\$0
Related Benefits	\$6,208,448	\$0	\$6,208,448	\$0	\$0	\$0	\$0
Travel	\$200,921	\$0	\$200,921	\$0	\$0	\$0	\$0
Operating Services	\$1,594,679	\$0	\$1,594,679	\$0	\$0	\$0	\$0
Supplies	\$92,202	\$0	\$92,202	\$0	\$0	\$0	\$0
Professional Services	\$653,588	\$0	\$653,588	\$0	\$0	\$0	\$0
Other Charges	\$10,346,179	\$0	\$10,346,179	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,482,434	\$78,038	\$1,560,472	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$32,206,389</b>	<b>\$78,038</b>	<b>\$32,284,427</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	174	0	174	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>175</b>	<b>0</b>	<b>175</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	34	0	34	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>209</b>	<b>0</b>	<b>209</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Nursing Home Residents' Trust Fund (H09)	\$2,300,000	\$0	\$2,300,000	\$0	\$0	\$0	\$0
Traumatic Head & Spinal Cord Injury Trust Fund (S04)	\$1,934,428	\$0	\$1,934,428	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administration Protection and Support

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$7,804	\$70,234	\$0	\$0	\$0	\$78,038

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$7,804	\$70,234	\$0	\$0	\$0	\$78,038
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$7,804</b>	<b>\$70,234</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$78,038</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Villa Feliciana Medical Complex

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$168,513	\$0	\$168,513	\$0	\$0	\$0	\$0
Interagency Transfers	\$21,753,633	\$0	\$21,753,633	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$954,167	\$0	\$954,167	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$181,733	\$0	\$181,733	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$23,058,046</b>	<b>\$0</b>	<b>\$23,058,046</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES:							
Salaries	\$9,424,650	\$0	\$9,424,650	\$0	\$0	\$0	\$0
Other Compensation	\$686,235	\$0	\$686,235	\$0	\$0	\$0	\$0
Related Benefits	\$7,312,499	\$0	\$7,312,499	\$0	\$0	\$0	\$0
Travel	\$6,675	\$0	\$6,675	\$0	\$0	\$0	\$0
Operating Services	\$1,433,620	\$0	\$1,433,620	\$0	\$0	\$0	\$0
Supplies	\$2,529,067	\$0	\$2,529,067	\$0	\$0	\$0	\$0
Professional Services	\$269,363	\$0	\$269,363	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,381,353	\$0	\$1,381,353	\$0	\$0	\$0	\$0
Acquisitions	\$10,389	\$0	\$10,389	\$0	\$0	\$0	\$0
Major Repairs	\$4,195	\$0	\$4,195	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$23,058,046</b>	<b>\$0</b>	<b>\$23,058,046</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

POSITIONS							
Classified	219	0	219	0	0	0	0
Unclassified	2	0	2	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>221</b>	<b>0</b>	<b>221</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	10	0	10	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>231</b>	<b>0</b>	<b>231</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Villa Feliciana Medical Complex

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Auxiliary Account

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$60,000	\$0	\$60,000	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$60,000	\$0	\$60,000	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Auxiliary Account

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
<b>AMOUNT</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**SCHEDULE NO 09-320**  
**AGENCY BA-7 NO. 1**  
**QUESTIONNAIRE ANALYSIS**

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

**GENERAL PURPOSE**

This BA-7 is needed to pay for OAAS's portion of the Participant Tracking System (OPTS) work that ULL is completeing for LDH. The May and June, 2019 invoices, which go through OTS will not be billed to OAAS until August.

**REVENUES**

State General Funds	\$7,804	
Interagency Transfer Funds (IAT)	<u>\$70,234</u>	From Medicaid for their share of the cost. Via CMS from the IT IAPD.
Total:	\$78,038	

**EXPENDITURES**

Actual invoice amount for OAAS from ULL OPTS billing.

Interagency Transfers	<u>\$78,038</u>
Total:	\$78,038

**OTHER**

Provide names, phone numbers, and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.

Tara LeBlanc  
Assistant Secretary  
225-219-0223  
[Tara.leblanc@la.gov](mailto:Tara.leblanc@la.gov)

Sherlyn Sullivan  
Deputy Assistant Secretary/Budget Director  
225-342-1491  
[Sherlyn.sullivan@la.gov](mailto:Sherlyn.sullivan@la.gov)

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_

Revised January 30, 2001

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Carry forward

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Louisiana Department of Health			<b>FOR OPB USE ONLY</b>				
AGENCY: Office of Behavioral Health			OPB LOG NUMBER <div style="font-size: 1.5em; color: blue;">56</div>		AGENDA NUMBER <div style="font-size: 1.5em; color: blue;">CF38</div>		
SCHEDULE NUMBER: 09-330			Approval and Authority:				
SUBMISSION DATE:							
AGENCY BA-7 NUMBER: #1 Carryforwards							
HEAD OF BUDGET UNIT: Karen Stubbs							
TITLE: Assistant Secretary							
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): <div style="font-family: cursive; font-size: 1.2em; color: blue;">Amanda Hays</div>							
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>		<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>							
DIRECT		\$109,798,925		\$346,540		\$110,145,465	
INTERAGENCY TRANSFERS		\$94,212,677		\$476,132		\$94,688,809	
FEES & SELF-GENERATED		\$678,915		\$0		\$678,915	
STATUTORY DEDICATIONS		\$5,247,670		\$0		\$5,247,670	
Compulsive & Problem Gaming Fund (H10)		\$2,583,873		\$0		\$2,583,873	
Tobacco Tax Health Care Fund (E32)		\$2,361,585		\$0		\$2,361,585	
Subtotal of Dedications from Page 2		\$302,212		\$0		\$302,212	
FEDERAL		\$66,372,569		\$0		\$66,372,569	
<b>TOTAL</b>		<b>\$276,310,756</b>		<b>\$822,672</b>		<b>\$277,133,428</b>	
AUTHORIZED POSITIONS		1,660		0		1,660	
AUTHORIZED OTHER CHARGES		6		0		6	
NON-TO FTE POSITIONS		133		0		133	
<b>TOTAL POSITIONS</b>		<b>1,799</b>		<b>0</b>		<b>1,799</b>	
<b>PROGRAM EXPENDITURES</b>							
<b>PROGRAM NAME:</b>		<b>DOLLARS</b>		<b>POS</b>		<b>DOLLARS</b>	
		<b>POS</b>		<b>DOLLARS</b>		<b>POS</b>	
BH ADMIN AND COMMUNITY		\$92,400,095	143	\$42,297	0	\$92,442,392	143
HOSPITAL BASED TREATMENT		\$183,890,661	1,656	\$780,375	0	\$184,671,036	1,656
AUXILIARY		\$20,000	0	\$0	0	\$20,000	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0
<b>TOTAL</b>		<b>\$276,310,756</b>	<b>1,799</b>	<b>\$822,672</b>	<b>0</b>	<b>\$277,133,428</b>	<b>1,799</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Louisiana Department of Health	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Behavioral Health	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 09-330		
<b>SUBMISSION DATE:</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> #1 Carryforwards		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Health Care Facility Fund (H12)	\$302,212	\$0	\$302,212
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$302,212</b>	<b>\$0</b>	<b>\$302,212</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
A portion of the funding source is State General Funds, the remaining funding source is IAT. OBH certifies that there is sufficient cash to fund this request.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$346,540	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$476,132	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$822,672</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
This action doesn't require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This is a budget adjustment request to carry forward funds from the previous fiscal year's (FY 2019) budget to the current fiscal year (FY 2020) for goods or services that are needed and were ordered but not received prior to the end of the fiscal year. If this request is postponed, the agency would have to utilize funds appropriated in the current year for prior year obligations. Title 39:82B of the Louisiana Revised Statute allows for the incorporation into the current fiscal year's appropriation from the prior year fiscal year against which bona fide obligations existed on the last day of the fiscal year.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
This is not an after the fact BA-7.



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will transfer budget authority from FY 2019 to FY 2020 for bona fide obligations listed on the attachment.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

**OBJECTIVE:**

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

**JUSTIFICATION FOR ADJUSTMENT(S):** Explain the necessity of the adjustment(s).  
There are no specific objectives that will be affected by this BA-7.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

There are no performance impacts.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This is a budget adjustment request to carry forward funds from FY 2019 to FY 2020 for goods or services that were needed/ordered but not received prior to the close of the prior fiscal year. These goods and services have no anticipated direct or indirect impact to performance indicators.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

There are no performance impacts

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Behavioral Health Administration and Community Oversight Program

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$16,951,151	\$42,297	\$16,993,448	\$0	\$0	\$0	\$0
Interagency Transfers	\$5,410,534	\$0	\$5,410,534	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$4,945,458	\$0	\$4,945,458	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$65,092,952	\$0	\$65,092,952	\$0	\$0	\$0	\$0
TOTAL MOF	\$92,400,095	\$42,297	\$92,442,392	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$6,947,917	\$0	\$6,947,917	\$0	\$0	\$0	\$0
Other Compensation	\$1,481,455	\$0	\$1,481,455	\$0	\$0	\$0	\$0
Related Benefits	\$6,240,819	\$0	\$6,240,819	\$0	\$0	\$0	\$0
Travel	\$81,252	\$0	\$81,252	\$0	\$0	\$0	\$0
Operating Services	\$229,421	\$0	\$229,421	\$0	\$0	\$0	\$0
Supplies	\$174,566	\$0	\$174,566	\$0	\$0	\$0	\$0
Professional Services	\$309,954	\$0	\$309,954	\$0	\$0	\$0	\$0
Other Charges	\$28,624,413	\$42,297	\$28,666,710	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$48,310,298	\$0	\$48,310,298	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$92,400,095	\$42,297	\$92,442,392	\$0	\$0	\$0	\$0
POSITIONS							
Classified	86	0	86	0	0	0	0
Unclassified	2	0	2	0	0	0	0
TOTAL T.O. POSITIONS	88	0	88	0	0	0	0
OTHER CHARGES POSITIONS	6	0	6	0	0	0	0
NON-FTE POSITIONS	49	0	49	0	0	0	0
TOTAL POSITIONS	143	0	143	0	0	0	0
* Statutory Dedications:							
Compulsive & Problem Gambling Fund (H10)	\$2,583,873	\$0	\$2,583,873	\$0	\$0	\$0	\$0
Tobacco Tax Health Care Fund (E32)	\$2,361,585	\$0	\$2,361,585	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Behavioral Health Administration and Community Oversight Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$42,297	\$0	\$0	\$0	\$0	\$42,297

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$42,297	\$0	\$0	\$0	\$0	\$42,297
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$42,297</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,297</b>

COVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: HOSPITAL BASED TREATMENT

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$92,847,774	\$304,243	\$93,152,017	\$0	\$0	\$0	\$0
Interagency Transfers	\$88,802,143	\$476,132	\$89,278,275	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$658,915	\$0	\$658,915	\$0	\$0	\$0	\$0
Statutory Dedications *	\$302,212	\$0	\$302,212	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$1,279,617	\$0	\$1,279,617	\$0	\$0	\$0	\$0
TOTAL MOF	\$183,890,661	\$780,375	\$184,671,036	\$0	\$0	\$0	\$0
E) PENDITURES:							
Salaries	\$80,339,250	\$0	\$80,339,250	\$0	\$0	\$0	\$0
Other Compensation	\$2,690,903	\$0	\$2,690,903	\$0	\$0	\$0	\$0
Related Benefits	\$50,243,117	\$0	\$50,243,117	\$0	\$0	\$0	\$0
Travel	\$154,227	\$0	\$154,227	\$0	\$0	\$0	\$0
Operating Services	\$11,261,705	\$325,593	\$11,587,298	\$0	\$0	\$0	\$0
Supplies	\$10,022,263	\$0	\$10,022,263	\$0	\$0	\$0	\$0
Professional Services	\$7,719,133	\$0	\$7,719,133	\$0	\$0	\$0	\$0
Other Charges	\$8,388,861	\$216,370	\$8,605,231	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$13,071,202	\$0	\$13,071,202	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$238,412	\$238,412	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$183,890,661	\$780,375	\$184,671,036	\$0	\$0	\$0	\$0
POSITIONS							
Classified	1,560	0	1,560	0	0	0	0
Unclassified	12	0	12	0	0	0	0
TOTAL T.O. POSITIONS	1,572	0	1,572	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	84	0	84	0	0	0	0
TOTAL POSITIONS	1,656	0	1,656	0	0	0	0
* Statutory Dedications:							
Health Care Facility Fund (H12)	\$302,212	\$0	\$302,212	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: HOSPITAL BASED TREATMENT

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$304,243	\$476,132	\$0	\$0	\$0	\$780,375
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$179,027	\$146,566	\$0	\$0	\$0	\$325,593
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$55,359	\$161,011	\$0	\$0	\$0	\$216,370
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$69,857	\$168,555	\$0	\$0	\$0	\$238,412
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$304,243</b>	<b>\$476,132</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$780,375</b>
<b>COVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: AUXILIARY

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: AUXILIARY

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **BA-7 QUESTIONNAIRE**

### **GENERAL PURPOSE**

The approval of this BA-7 would allow for the re-budgeting of funds from FY 2019 into FY 2020, per the Louisiana Revised Statute below.

Title 39:82. B. the Commissioner of Administration may, with the approval of the Joint Legislative Committee on the Budget, incorporate into the new fiscal year's appropriation any appropriations from the prior fiscal year against which bona fide obligations existed on the last day of the fiscal year. No transactions shall be approved in this manner after the forty-fifth day following the last day of the fiscal year."

See attachment for detailed justifications for this carryforward. The Office of Behavioral Health certifies that there will be sufficient cash to carryforward with the approval of this BA-7.

### **REVENUES**

State General Fund	\$346,540
IAT	<u>\$476,132</u>
<b>Total</b>	<b><u>\$822,672</u></b>

### **EXPENDITURES**

<b>Program</b>	<b>ORG</b>	<b>OBJ</b>	<b>Amount</b>	<b>Means of Finance (MOF)</b>
100	0032	3750	\$42,297	SGF
300	0033	3750	\$24,723	SGF
300	1402	Various	\$279,520	SGF
300	1402	Various	<u>\$476,132</u>	IAT
			<b><u>\$822,672</u></b>	

### **OTHER**

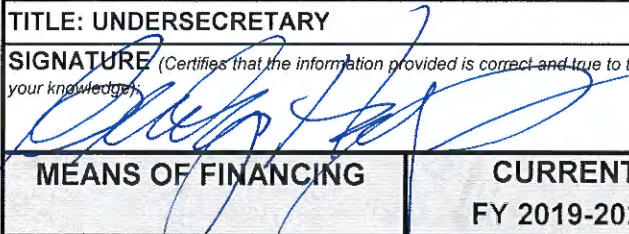
Contact:  
Deanne Mills  
Program Manager 3 - Budget – Administration  
(225) 342-9265



			SGF	IAT	FEES	STAT. DED	FEDERAL	TOTAL
	OBH ADMIN	PO # 2000395402 was approved on 02/04/2019 for three Dodge Grand Caravans; one of which has been received. In addition, the vans that were available for purchase through state contract were not available until the end of December. These vans replace two aged, high-mileage vehicles (model years 2004 and 2009, and 223,216 and 158,032 miles, respectively). The manufacturer notified the vendor, Courtesy of Acadian LLC, in late May that the options chosen for the two remaining Caravans were incompatible. OBH was informed on 06/13/2019 that the approximate delivery would be 9/13/2019 (90 days).	\$42,297	\$0	\$0	\$0	\$0	\$42,297
	OBH CLSH	PO # 2000403118 was approved on 03/15/2019 for anti-ligature renovation on CLSH Unit 9. The under-sink enclosures and flush valve covers are specialty built, and the supplier was unable to provide them by 06/30/2019. The expected completion date is 07/12/2019.	\$24,723	\$0	\$0	\$0	\$0	\$24,723
	OBH ELMHS	Purchase order 2000415226 was awarded on 05/17/2019 to Cornerstone Commercial Flooring. The job was completed on 06/19/2019, but due to the construction bond associated with this project, a 10% retainage is held until a clear lien certificate is received. The amount requested on the carryforward is for the retainage fee which ELMHS is obligated to pay.	\$8,800	\$0	\$0	\$0	\$0	\$8,800
	OBH ELMHS	Due to default in contract, the original award dated 12/27/2018 was canceled and the job went to the next lowest bidder on 06/05/2019. Purchase order 2000419980 was awarded on 06/05/2019 to Offshore Air & Refrigeration for the replacement of (1) Air Handling Unit on Parker Building at ELMHS. The Air Handling Unit supplies heated and cooled air to staffed offices on 2nd floor of this building. The replacement part has a 5 week lead time with an estimated completion date 07/31/2019.	\$16,057	\$10,705	\$0	\$0	\$0	\$26,762
	OBH ELMHS	Purchase order 2000396831 was awarded on 02/11/2019 to C-Co Mechanical for the replacement of (1) Trane Chiller on Oakcrest Building at ELMHS. The replacement chiller had a 12 week lead time. The job was completed on 06/11/2019, but due to the construction bond associated with this project, a 10% retainage is held until a clear lien certificate is received. The amount requested on the carryforward is for the retainage fee which ELMHS is obligated to pay.	\$0	\$12,450	\$0	\$0	\$0	\$12,450
	OBH ELMHS	Purchase order 2000408815 was issued on 04/11/2019 to Orgeron Builders for labor and materials to replace sprinkler heads in Evangeline, Gabriel, DD, Cedarview, Lelia Jackson, WTP, TN Armstead buildings. Replacement of sprinkler heads was needed to remain in compliance with standards. The job will not be completed prior to 06/30 due to improper installation. Upon inspection by the State Fire Marshal, it was determined that the sprinkler heads were improperly installed, and several leaks were noted. Payment will be held until all issues are resolved.	\$0	\$130,536	\$0	\$0	\$0	\$130,536
	OBH ELMHS	Purchase order 2000415000 was issued on 05/27/2019 to Deep South Elevators for the repair of (2) elevators in Center Building at ELMHS. These are the only (2) elevators in Center Building, and are relied on heavily for transporting staff, clients and equipment. Accounting for 10 weeks for design and build, and 8 weeks for installation, the estimated date of completion is 09/30/19.	\$172,410	\$114,940	\$0	\$0	\$0	\$287,350
	OBH ELMHS	Purchase order 2000421376 was issued on 06/07/2019 to Deep South Elevators for the repair of (1) elevator in DD Building at ELMHS. This is the only elevator in the building and is relied on heavily for transporting staff, clients and equipment. Accounting for 10 weeks for design and build, and 8 weeks for installation, the estimated date of completion is 10/23/19.	\$0	\$157,077	\$0	\$0	\$0	\$157,077
	OBH ELMHS	Purchase order 2000399878 was issued on 02/26/2019 to Gerry Lane Chevrolet for (1) 15 passenger van. Due to the lead time, and a fire in the production plant, the van was not received in FY19.	\$16,384	\$10,923	\$0	\$0	\$0	\$27,307

OBH ELMHS	Purchase order 2000417231 was issued on 05/21/2019 to Buffalo Electric for the installation of security light poles and lamps. The order was issued against SC1000194138 dated 02/22/2019. Due to the intensity of the job, the number of poles installed, as well as the number of light fixtures, the vendor will not be able to complete until the end of July 2019. Vendor is unable to complete installation in FY19.	\$46,200	\$30,800	\$0	\$0	\$0	\$77,000
OBH ELMHS	Purchase order 2000415141 was issued on 05/24/2019 as an emergency request dated 05/17/2019 to R & S Locks for the replacement of locks at the entrance gates of ASSA compound. ASSA is a maximum security compound, and the locks are essential to the safety of clients. Because the locks have a 10-12 week lead time, installation was not completed in FY19. R&S did a temporary repair on the locks until the new locks can be installed.	\$6,617	\$0	\$0	\$0	\$0	\$6,617
OBH ELMHS	Purchase order 2000399872 was issued on 02/27/2019 to Courtesy of Acadiana for (1) Ram 1500 Crew Cab. Due to the lead time required for production and options provided by a subcontractor, the vehicle was not received in FY19; ETA is approximately 07/15/2019.	\$13,052	\$8,701	\$0	\$0	\$0	\$21,753
		\$346,540	\$476,132	\$0	\$0	\$0	\$822,672

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DEPARTMENT OF NATURAL RESOURCES			FOR OPB USE ONLY			
AGENCY: OFFICE OF CONSERVATION			OPB LOG NUMBER		AGENDA NUMBER	
SCHEDULE NUMBER: 11-432			32R		CF39	
SUBMISSION DATE: 7/24/2019			Approval and Authority:			
AGENCY BA-7 NUMBER: 2						
HEAD OF BUDGET UNIT: BEVERLY HODGES						
TITLE: UNDERSECRETARY						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge)						
						
MEANS OF FINANCING		CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)		REVISED FY 2019-2020	
GENERAL FUND BY:						
DIRECT		\$2,813,399			\$2,813,399	
INTERAGENCY TRANSFERS		\$961,060			\$961,060	
FEES & SELF-GENERATED		\$19,000			\$19,000	
STATUTORY DEDICATIONS		\$17,633,032	\$23,187		\$17,656,219	
Oil and Gas Regulatory Fund (N09)		\$17,283,032	\$23,187		\$17,306,219	
Underwater Obstruction Removal Fund (N08)		\$350,000			\$350,000	
Subtotal of Dedications from Page 2		\$0			\$0	
FEDERAL		\$3,060,483			\$3,060,483	
<b>TOTAL</b>		<b>\$24,486,974</b>	<b>\$23,187</b>		<b>\$24,510,161</b>	
AUTHORIZED POSITIONS		171	0		171	
AUTHORIZED OTHER CHARGES		0	0		0	
NON-TO FTE POSITIONS		0	0		0	
<b>TOTAL POSITIONS</b>		<b>171</b>	<b>0</b>		<b>171</b>	
PROGRAM EXPENDITURES						
PROGRAM NAME:		DOLLARS	POS	DOLLARS	POS	DOLLARS
OIL AND GAS REGULATORY		\$24,486,974	0	\$23,187	0	\$24,510,161
		\$0	0	\$0	0	\$0
		\$0	0	\$0	0	\$0
		\$0	0	\$0	0	\$0
		\$0	0	\$0	0	\$0
		\$0	0	\$0	0	\$0
		\$0	0	\$0	0	\$0
		\$0	0	\$0	0	\$0
		\$0	0	\$0	0	\$0
		\$0	0	\$0	0	\$0
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0
<b>TOTAL</b>		<b>\$24,486,974</b>	<b>0</b>	<b>\$23,187</b>	<b>0</b>	<b>\$24,510,161</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: DEPARTMENT OF NATURAL RESOURCES</b>	<b>FOR OPB USE ONLY</b>	
<b>AGENCY: OFFICE OF CONSERVATION</b>	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER: 11-432</b>		
<b>SUBMISSION DATE: 7/24/2019</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER: 2</b>		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

--

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
The source of funding for this BA-7 is the Office of Conservation's FY 2019 Oil and Gas Regulatory N09 Fund (\$23,187) for the purchase of one vehicle that is 100% N09 Stat Ded funded.

This vehicle purchase is encumbered in FY 2019; however, the vehicle will not be received until early FY 2020

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$23,187	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$23,187</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
No additional personnel is needed.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
This request cannot be postponed as Conservation will not have sufficient funds in FY 2020 budget to pay for the vehicles and the FY 2020 budgeted acquisitions if this BA-7 is not approved.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
N/A

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this BA-7 will have no programmatic impact on the Office of Conservation.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: OIL AND GAS REGULATORY

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$2,813,399		\$2,813,399	\$0	\$0	\$0	\$0
Interagency Transfers	\$961,060	\$0	\$961,060	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$19,000	\$0	\$19,000	\$0	\$0	\$0	\$0
Statutory Dedications *	\$17,633,032	\$23,187	\$17,656,219	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$3,060,483	\$0	\$3,060,483	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$24,486,974</b>	<b>\$23,187</b>	<b>\$24,510,161</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES:							
Salaries	\$10,719,701	\$0	\$10,719,701	\$0	\$0	\$0	\$0
Other Compensation	\$50,751	\$0	\$50,751	\$0	\$0	\$0	\$0
Related Benefits	\$6,443,670	\$0	\$6,443,670	\$0	\$0	\$0	\$0
Travel	\$184,535	\$0	\$184,535	\$0	\$0	\$0	\$0
Operating Services	\$605,077	\$0	\$605,077	\$0	\$0	\$0	\$0
Supplies	\$347,819	\$0	\$347,819	\$0	\$0	\$0	\$0
Professional Services	\$344,618	\$0	\$344,618	\$0	\$0	\$0	\$0
Other Charges	\$280,417	\$0	\$280,417	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$5,381,799	\$0	\$5,381,799	\$0	\$0	\$0	\$0
Acquisitions	\$128,587	\$23,187	\$151,774	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$24,486,974</b>	<b>\$23,187</b>	<b>\$24,510,161</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

POSITIONS							
Classified	170	0	170	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>171</b>	<b>0</b>	<b>171</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>171</b>	<b>0</b>	<b>171</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

* Statutory Dedications:							
Oil and Gas Regulatory Fund (N09)	\$17,283,032	\$23,187	\$17,306,219	\$0	\$0	\$0	\$0
Underwater Obstruction Removal Fund (N08)	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: OIL AND GAS REGULATORY

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$23,187	\$0	\$23,187
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$23,187	\$0	\$23,187
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,187</b>	<b>\$0</b>	<b>\$23,187</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## QUESTIONNAIRE ANALYSIS

### GENERAL PURPOSE

The purpose of this BA-7 is to roll over the FY 2019 acquisition costs of \$23,187 for the purchase of a vehicle funded by NO9 Stat Ded. This vehicle purchase is encumbered in FY 2019; however, the vehicle will not be received until early FY 2020.

### REVENUES

The source of funding for this BA-7 (total acquisition costs: \$23,187) is the Office of Conservation's FY 2019 Oil and Gas Regulatory N09 Fund (authorized by Revised Statute 30:21 et seq. Conservation's FY 2019 Oil and Gas Regulatory N09 Fund remaining balance (anticipated to be approximately \$2,664,000) will be rolled over into FY 2020.

### EXPENDITURES

See below the FY 2019 vehicle acquisition purchase order that will be rolled over into FY 2020:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
2000369982	Premier Automotive	\$23,187	Ram 1500 Ext. Cab Truck (one vehicle)

### OTHER

Beverly Hodges, Undersecretary  
Department of Natural Resources Office of the Secretary  
Phone: 225.342.8844 Fax: 225.342.8210  
Email address: Beverly.Hodges@la.gov

Karen B. Young, Fiscal Administrator  
Department of Natural Resources - Office of the Secretary  
Phone: 225.342.2583 Fax: 225.342.8210  
Email address: Karen.Young2@la.gov

Benjamin Spears, Fiscal Administrator  
Department of Natural Resources - Office of the Secretary  
Phone: 225.342.9161 Fax: 225.342.8210  
Email address: Benjamin.Spears2@la.gov

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_



**State of Louisiana**  
**DEPARTMENT OF NATURAL RESOURCES**  
**OFFICE OF MANAGEMENT AND FINANCE**

July 24, 2019

Ms. Tevoy Dyson  
Office of Planning and Budget  
Division of Administration  
P.O. Box 94095  
Baton Rouge, LA 70804-9095

Dear Ms. Dyson:

Enclosed are the following FY20 Roll Over BA-7 documents for the Department of Natural Resources:

- BA-7 #1 - 432 - Office of Conservation - FY19 Acquisitions Roll Over - Federal/Stat Ded (\$123,369 <sup>RP7</sup> ~~30,842~~)
- BA-7 #2 - 432 - Office of Conservation - FY19 Acquisitions Roll Over - Stat Ded only (\$23,187)
- BA-7 #1 - 435 - Office of Coastal Management - FY19 Acquisitions Roll Over - Stat Ded only (\$15,651)

The Department has determined that there is a sufficient cash balance in the Conservation's FY19 Federal Fund/FY19 N09 Oil & Gas Regulatory Stat Ded Fund and Coastal Management's FY19 N02 Coastal Resources Trust Fund to support the requested roll over amounts. If there are any questions concerning these BA-7 documents, please feel free to call me at 225-342-2583 or email me at Karen.Young2@la.gov.

Sincerely,

*Karen B. Young*

Karen B. Young  
Fiscal Administrator

Enclosures

Cc: Willis Brewer  
Legislative Fiscal Office  
  
Chris Henry  
House Fiscal Division  
  
Raynel Gascon  
Joint Legislative Committee on Budget

**FISCAL SERVICES**

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT: NATURAL RESOURCES</b>						
<b>AGENCY: OFFICE OF COASTAL MANAGEMENT</b>			<b>OPB LOG NUMBER</b>		<b>AGENDA NUMBER</b>	
<b>SCHEDULE NUMBER: 11-435</b>			33		c F40	
<b>SUBMISSION DATE: July 16, 2019</b>			Approval and Authority:			
<b>AGENCY BA-7 NUMBER: 1</b>						
<b>HEAD OF BUDGET UNIT: BEVERLY HODGES</b>						
<b>TITLE: UNDERSECRETARY</b>						
<b>SIGNATURE</b> <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small>						
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>						
DIRECT		\$167,791	\$0		\$167,791	
INTERAGENCY TRANSFERS		\$3,199,486	\$0		\$3,199,486	
FEES & SELF-GENERATED		\$19,000	\$0		\$19,000	
STATUTORY DEDICATIONS		\$1,105,116	\$15,651		\$1,120,767	
Coastal Resources Trust Fund (N02)		\$901,717	\$15,651		\$917,368	
Oil Spill Contingency Fund (V01)		\$203,399	\$0		\$203,399	
Subtotal of Dedications from Page 2		\$0	\$0		\$0	
FEDERAL		\$2,421,455	\$0		\$2,421,455	
<b>TOTAL</b>		<b>\$6,912,848</b>	<b>\$15,651</b>		<b>\$6,928,499</b>	
AUTHORIZED POSITIONS		43	0		43	
AUTHORIZED OTHER CHARGES		0	0		0	
NON-TO FTE POSITIONS		0	0		0	
<b>TOTAL POSITIONS</b>		<b>43</b>	<b>0</b>		<b>43</b>	
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Coastal Management	\$6,912,848	43	\$15,651	0	\$6,928,499	43
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$6,912,848</b>	<b>43</b>	<b>\$15,651</b>	<b>0</b>	<b>\$6,928,499</b>	<b>43</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: NATURAL RESOURCES</b>	<b>FOR OPB USE ONLY</b>	
<b>AGENCY: OFFICE OF COASTAL MANAGEMENT</b>	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER: 11-435</b>		
<b>SUBMISSION DATE: July 16, 2019</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER: 1</b>		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
 The source of funding for this BA-7 is the FY2019 Office of Coastal Management's Statutory Dedicated fund (Coastal Resources Trust Fund (N02). These funds were to acquire a boat (includes motor and trailer) that was ordered and encumbered in FY19; however, the boat will not be received until early FY20.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$15,651	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$15,651</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 No additional personnel are required.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
 This request cannot be postponed as Coastal Management will not have sufficient funds in FY20 budget to pay for the boat and the FY20 budgeted acquisitions if this BA-7 is not approved.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
 N/A

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this BA-7 will have no programmatic impact on the Office of Coastal Management.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: \_\_\_\_\_

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$167,791	\$0	\$167,791	\$0	\$0	\$0	\$0
Interagency Transfers	\$3,199,486	\$0	\$3,199,486	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$19,000	\$0	\$19,000	\$0	\$0	\$0	\$0
Statutory Dedications *	\$1,105,116	\$15,651	\$1,120,767	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$2,421,455	\$0	\$2,421,455	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$6,912,848</b>	<b>\$15,651</b>	<b>\$6,928,499</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES:							
Salaries	\$3,127,859	\$0	\$3,127,859	\$0	\$0	\$0	\$0
Other Compensation	\$23,494	\$0	\$23,494	\$0	\$0	\$0	\$0
Related Benefits	\$1,793,276	\$0	\$1,793,276	\$0	\$0	\$0	\$0
Travel	\$33,953	\$0	\$33,953	\$0	\$0	\$0	\$0
Operating Services	\$86,399	\$0	\$86,399	\$0	\$0	\$0	\$0
Supplies	\$78,144	\$0	\$78,144	\$0	\$0	\$0	\$0
Professional Services	\$235,822	\$0	\$235,822	\$0	\$0	\$0	\$0
Other Charges	\$502,165	\$0	\$502,165	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$959,736	\$0	\$959,736	\$0	\$0	\$0	\$0
Acquisitions	\$72,000	\$15,651	\$87,651	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$6,912,848</b>	<b>\$15,651</b>	<b>\$6,928,499</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

* Statutory Dedications:							
Coastal Resources Trust Fund (N02)	\$901,717	\$15,651	\$917,368	\$0	\$0	\$0	\$0
Oil Spill Contingency Fund (V01)	\$203,399	\$0	\$203,399	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1, NAME: \_\_\_\_\_

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$15,651	\$0	\$15,651

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$15,651	\$0	\$15,651
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,651</b>	<b>\$0</b>	<b>\$15,651</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### GENERAL PURPOSE

The source of funding for this BA-7 is the FY2019 Office of Coastal Management's Statutory Dedicated fund (Coastal Resources Trust Fund (N02). These funds were to acquire a boat (includes motor and trailer) that was ordered and encumbered in FY19; however, the boat will not be received until early FY20.

### REVENUES

The source of funding for this BA-7 is the Coastal Resources Trust Statutory Dedication Fund (N02) authorized by Revised Statute 49:214.40. Coastal Resources Trust Fund FY19 remaining balance (anticipated to be approximately \$389,000) will be rolled over into FY20.

### EXPENDITURES

See below listing of relating to the FY19 boat acquisition purchase orders that will be rolled over into FY20:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
2000410460	Southern Outdoor & Marine Inc.	\$1,700	Boat Trailer
2000410460	Southern Outdoor & Marine Inc.	\$8,559	Alum Boat
2000418525	Bent Marine LLC	\$5,392	Yamaha Brand Motor

### OTHER

Beverly Hodges, Undersecretary  
Department of Natural Resources-Office of the Secretary  
Phone: 225.342.8844 Fax: 225.342.8210  
E-mail address: [Beverly.Hodges@la.gov](mailto:Beverly.Hodges@la.gov)

Karen B. Young, Fiscal Administrator  
Department of Natural Resources-Office of the Secretary  
Phone: 225.342.2583 Fax: 225.342.8210  
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Benjamin Spears, Fiscal Administrator  
Department of Natural Resources-Office of the Secretary  
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**State of Louisiana**  
**DEPARTMENT OF NATURAL RESOURCES**  
**OFFICE OF MANAGEMENT AND FINANCE**

July 24, 2019

Ms. Tevoy Dyson  
Office of Planning and Budget  
Division of Administration  
P.O. Box 94095  
Baton Rouge, LA 70804-9095

Dear Ms. Dyson:

Enclosed are the following FY20 Roll Over BA-7 documents for the Department of Natural Resources:

- BA-7 #1 - 432 - Office of Conservation - FY19 Acquisitions Roll Over - Federal/Stat Ded (\$123,369 <sup>RP7</sup> ~~30,842~~)
- BA-7 #2 - 432 - Office of Conservation - FY19 Acquisitions Roll Over - Stat Ded only (\$23,187)
- BA-7 #1 - 435 - Office of Coastal Management - FY19 Acquisitions Roll Over - Stat Ded only (\$15,651)

The Department has determined that there is a sufficient cash balance in the Conservation's FY19 Federal Fund/FY19 N09 Oil & Gas Regulatory Stat Ded Fund and Coastal Management's FY19 N02 Coastal Resources Trust Fund to support the requested roll over amounts. If there are any questions concerning these BA-7 documents, please feel free to call me at 225-342-2583 or email me at Karen.Young2@la.gov.

Sincerely,

*Karen B. Young*

Karen B. Young  
Fiscal Administrator

Enclosures

Cc: Willis Brewer  
Legislative Fiscal Office  
  
Chris Henry  
House Fiscal Division  
  
Raynel Gascon  
Joint Legislative Committee on Budget

**FISCAL SERVICES**

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**CARRYFORWARD TO FY 2019-2020**

<b>DEPARTMENT: Revenue</b>			<b>FOR OPB USE ONLY</b>			
<b>AGENCY: Office of Revenue</b>			OPB LOG NUMBER <b>107</b>		AGENDA NUMBER <b>CF41</b>	
<b>SCHEDULE NUMBER: 12 - 440</b>			Approval and Authority:			
<b>SUBMISSION DATE: 7/17/2019</b>						
<b>AGENCY BA-7 NUMBER: LDR-01-20</b>						
<b>HEAD OF BUDGET UNIT: Clarence Lymon</b>						
<b>TITLE: Undersecretary</b>						
<b>SIGNATURE</b> <i>(Certifies that the information provided is correct and true to the best of your knowledge)</i> 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$0	\$0	\$0			
INTERAGENCY TRANSFERS	\$305,000	\$0	\$305,000			
FEES & SELF-GENERATED	\$107,041,014	\$470,590	\$107,511,604			
STATUTORY DEDICATIONS	\$650,000	\$0	\$650,000			
Tobacco Regulation Enforcement Fund (RVC)	\$550,000	\$0	\$550,000			
Louisiana Entertainment Development Fund (EDH)	\$100,000	\$0	\$100,000			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$107,996,014</b>	<b>\$470,590</b>	<b>\$108,466,604</b>			
AUTHORIZED POSITIONS	712	0	712			
AUTHORIZED OTHER CHARGES	15	0	15			
NON-TO FTE POSITIONS	6	0	6			
<b>TOTAL POSITIONS</b>	<b>733</b>	<b>0</b>	<b>733</b>			
<b>PROGRAM EXPENDITURES</b>						
<b>PROGRAM NAME:</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
Tax Collection	\$99,074,173	662	<del>\$451,698</del> <b>99,525,871</b>	0	<del>\$99,074,173</del> <b>99,525,871</b>	662
Alcohol & Tobacco Control	\$6,742,189	51	<del>\$0</del> <b>\$451,698</b>	0	<del>\$7,193,887</del> <b>6,742,189</b>	51
Charitable Gaming	\$2,179,652	20	<del>\$18,892</del> <b>\$18,892</b>	0	<del>\$2,198,544</del> <b>\$2,198,544</b>	20
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$107,996,014</b>	<b>733</b>	<b>\$470,590</b>	<b>0</b>	<b>\$108,466,604</b>	<b>733</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Revenue	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Revenue	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 12 - 440		
<b>SUBMISSION DATE:</b> 7/17/2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> LDR-01-20		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding is from Fees and Self-generated revenue appropriated in FY 2018-2019 which was obligated and not expended and hereby requested to be transferred to FY 2019-2020. Self-generated funds are collected and currently on deposit with the State Treasury.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$470,590	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$470,590</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel is required.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 request is to carry forward funds from the FY 2018 - 2019 budget for contract services authorized and obligated in FY 2018 - 2019 that could not be delivered on or before June 30, 2019.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

**See Attachment for Justification.**

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

**Office of Technology contracts:** The IT related contracts will supports accurate and timely tax processing. The system utilized by the Department is responsible for the collection of state revenues. All of the IT related contracts impact the collection of state revenues.

**Professional Services contract** - Provide planning and design services for 1st Floor build out of the LaSalle Building to accomadate agency customer service needs.

**Acquisitions** - Replacement of State Fleet Vehicle

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There will be performance impact associated with this BA-7 as stated above.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this budget adjustment request will cause delays in tax collection processing, revenue collections and deposits. Timely and accurate reporting of revenues will be impacted.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Tax Collection

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$98,954,173	\$451,698	\$99,405,871	\$0	\$0	\$0	\$0
Statutory Dedications *	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$99,074,173</b>	<b>\$451,698</b>	<b>\$99,525,871</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$35,793,964	\$0	\$35,793,964	\$0	\$0	\$0	\$0
Other Compensation	\$1,363,691	\$0	\$1,363,691	\$0	\$0	\$0	\$0
Related Benefits	\$24,166,340	\$0	\$24,166,340	\$0	\$0	\$0	\$0
Travel	\$834,999	\$0	\$834,999	\$0	\$0	\$0	\$0
Operating Services	\$5,906,388	\$0	\$5,906,388	\$0	\$0	\$0	\$0
Supplies	\$289,089	\$0	\$289,089	\$0	\$0	\$0	\$0
Professional Services	\$1,500,000	\$5,600	\$1,505,600	\$0	\$0	\$0	\$0
Other Charges	\$716,383	\$0	\$716,383	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$28,239,009	\$446,098	\$28,685,107	\$0	\$0	\$0	\$0
Acquisitions	\$264,310	\$0	\$264,310	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$99,074,173</b>	<b>\$451,698</b>	<b>\$99,525,871</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	632	0	632	0	0	0	0
Unclassified	10	0	10	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>642</b>	<b>0</b>	<b>642</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	15	0	15	0	0	0	0
NON-TO FTE POSITIONS	5	0	5	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>662</b>	<b>0</b>	<b>662</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Louisiana Entertainment Development Fund (EDH)	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Tax Collection

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$451,698	\$0	\$0	\$451,698

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$5,600	\$0	\$0	\$5,600
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$446,098	\$0	\$0	\$446,098
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$451,698</b>	<b>\$0</b>	<b>\$0</b>	<b>\$451,698</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Alcohol and Tobacco Control

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$285,000	\$0	\$285,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$5,907,189	\$0	\$5,907,189	\$0	\$0	\$0	\$0
Statutory Dedications *	\$550,000	\$0	\$550,000	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$6,742,189</b>	<b>\$0</b>	<b>\$6,742,189</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$3,076,286	\$0	\$3,076,286	\$0	\$0	\$0	\$0
Other Compensation	\$280,667	\$0	\$280,667	\$0	\$0	\$0	\$0
Related Benefits	\$1,701,879	\$0	\$1,701,879	\$0	\$0	\$0	\$0
Travel	\$37,095	\$0	\$37,095	\$0	\$0	\$0	\$0
Operating Services	\$387,063	\$0	\$387,063	\$0	\$0	\$0	\$0
Supplies	\$80,268	\$0	\$80,268	\$0	\$0	\$0	\$0
Professional Services	\$350,458	\$0	\$350,458	\$0	\$0	\$0	\$0
Other Charges	\$293,000	\$0	\$293,000	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$307,853	\$0	\$307,853	\$0	\$0	\$0	\$0
Acquisitions	\$227,620	\$0	\$227,620	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$6,742,189</b>	<b>\$0</b>	<b>\$6,742,189</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	49	0	49	0	0	0	0
Unclassified	1	0	1	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>50</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	1	0	1	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>51</b>	<b>0</b>	<b>51</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Tobacco Regulation Enforcement Fund (RVC)	\$550,000	\$0	\$550,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Alcohol and Tobacco Control

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self- Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
<b>AMOUNT</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Charitable Gaming

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUT-YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,179,652	\$18,892	\$2,198,544	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$2,179,652</b>	<b>\$18,892</b>	<b>\$2,198,544</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$1,039,157	\$0	\$1,039,157	\$0	\$0	\$0	\$0
Other Compensation	\$27,178	\$0	\$27,178	\$0	\$0	\$0	\$0
Related Benefits	\$568,818	\$0	\$568,818	\$0	\$0	\$0	\$0
Travel	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
Operating Services	\$105,144	\$0	\$105,144	\$0	\$0	\$0	\$0
Supplies	\$8,695	\$0	\$8,695	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$415,660	\$0	\$415,660	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$18,892	\$18,892	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$2,179,652</b>	<b>\$18,892</b>	<b>\$2,198,544</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	20	0	20	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>20</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>20</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT</b>						
PROGRAM 3 NAME: <u>Charitable Gaming</u>						
<b>MEANS OF FINANCING:</b>	<b>State General Fund</b>	<b>Interagency Transfers</b>	<b>Fees &amp; Self-Generated Revenues</b>	<b>Statutory Dedications</b>	<b>Federal Funds</b>	<b>TOTAL</b>
<b>AMOUNT</b>	\$0	\$0	\$18,892	\$0	\$0	\$18,892
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$18,892	\$0	\$0	\$18,892
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	\$0	\$0	\$18,892	\$0	\$0	\$18,892
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	0	0	0	0	0	0
OTHER CHARGES POSITI	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	0	0	0	0	0	0



## **QUESTIONNAIRE ANALYSIS**

### **GENERAL PURPOSE**

This BA-7 request is to carry forward funds from the FY 2018 - 2019 budget for contract services authorized in FY 2018 - 2019 that could not be delivered on or before June 30, 2019.

### **REVENUES**

Fees & Self-Generated Revenues

Funds are generated from delinquent penalty and interest fees.

Office of Revenue Appropriated:	\$	107,041,014
BA-7 Request:	\$	470,590
Revised Amount:	\$	107,511,604

### **EXPENDITURES**

#### **For Office of Technology**

Vendor	PO Number	Tax Collection Program Object	Total
Fast Enterprise, LLC -	#2000336441	5045	432,898
BUSINESS DIRECTIONS INC	#2000345996	5045	13,200
			<b>\$ 446,098</b>

#### **For Professional Services**

COMMERCIAL DESIGN INTERIORS	#2000373968	3460	5,600
			<b>\$ 5,600</b>

<b>Total Carry Forward Tax Collection Program</b>	<b>\$ 451,698</b>
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#### **For Acquisitions**

Vendor	PO Number	Charitable Gaming Program Object	Total
ST MARTIN PARISH ACQUISITIONS	#2000402023	4420	\$ 18,892
			<b>\$ 18,892</b>

<b>Total Carry Forward Charitable Gaming Program</b>	<b>\$ 18,892</b>
--	------------------

<b>Total Carry Forward Department of Revenue</b>	<b>\$ 470,590</b>
--	-------------------

### **OTHER**

Clarence Lymon, 225/219-2150, Clarence.Lymon@la.gov

BA-7 SUPPORT INFORMATION:

Page \_\_\_\_\_

OTS FUND/Reporting Category	VENDOR/CONTRACTOR	LAGOV PO #	START DATE	END DATE	Base Contract Obligation	CUSTOMER AGENCY ALLOCATION OF BASE CONTRACT OBLIGATION	Total Paid	ACTUAL CONTRACT BALANCES AS OF 6/25/19
815D440	SCAN OPTICS LLC	2000202429	10/1/2016	9/30/2019	915,820.00	915,820.00	\$ 915,287.60	\$ 532.40
815D440	FAST ENTERPRISES LLC	2000336441	7/1/2018	6/30/2021	12,950,000.00	12,950,000.00	\$ 2,967,102.09	\$ 9,982,897.91

**State of Louisiana**  
**Department of Revenue**

**JOHN BEL EDWARDS**  
Governor



**KIMBERLY LEWIS ROBINSON**  
Secretary

July 17, 2019

Edessa Lawson  
Office of Planning and Budget  
Division of Administration  
PO Box 94095  
Baton Rouge, LA 70804-4095

Ms. Lawson,

I hereby certify that the Louisiana Department of Revenue currently has \$470,590 Self-generated cash available.

Sincerely,

A blue ink signature of Clarence Lymon, Undersecretary, is written over the word "Sincerely,".

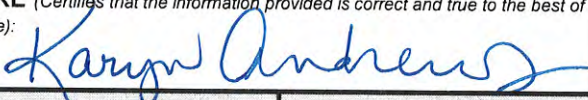
Clarence Lymon  
Undersecretary

CL/dj

*Contributing to a better quality of life.*

617 North Third Street, Post Office Box 66258, Baton Rouge, Louisiana 70896  
Telephone (225) 219-4059 • Fax (225) 219-2114  
[www.revenue.louisiana.gov](http://www.revenue.louisiana.gov)

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

<b>DEPARTMENT:</b> Environmental Quality			<b>FOR OPB USE ONLY</b>			
<b>AGENCY:</b> Office of Environmental Quality			OPB LOG NUMBER <i>18</i>		AGENDA NUMBER <i>CF42</i>	
<b>SCHEDULE NUMBER:</b> 13-856			Approval and Authority:			
<b>SUBMISSION DATE:</b> 7/17/2019						
<b>AGENCY BA-7 NUMBER:</b> 856-FY20-01						
<b>HEAD OF BUDGET UNIT:</b> Karyn Andrews						
<b>TITLE:</b> Undersecretary						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>						
DIRECT		\$0	\$0		\$0	
INTERAGENCY TRANSFERS		\$30,000	\$0		\$30,000	
FEES & SELF-GENERATED		\$24,790	\$0		\$24,790	
STATUTORY DEDICATIONS		\$114,319,595	\$6,363,622		\$120,683,217	
Hazardous Waste Site Cleanup Fund (Q01)		\$4,626,331	\$265,921		\$4,892,252	
Environmental Trust Fund (Q02)		\$77,866,305	\$6,097,701		\$83,964,006	
Subtotal of Dedications from Page 2		\$31,826,959	\$0		\$31,826,959	
FEDERAL		\$19,634,301	\$0		\$19,634,301	
<b>TOTAL</b>		<b>\$134,008,686</b>	<b>\$6,363,622</b>		<b>\$140,372,308</b>	
AUTHORIZED POSITIONS		<i>ent 706</i>	0		<i>ent 706</i>	
AUTHORIZED OTHER CHARGES		0	0		<i>ent 0</i>	
NON-TO FTE POSITIONS		0	0		0	
<b>TOTAL POSITIONS</b>		<i>ent 706</i>	0		<i>ent 706</i>	
<i>ent</i>						
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Office of the Secretary	\$8,188,183	71	\$0	0	\$8,188,183	71
Office of Environmental Compliance	\$24,247,937	235	\$72,047	0	\$24,319,984	235
Office of Environmental Services	\$15,520,065	160	\$0	0	\$15,520,065	160
Office of Management & Finance	\$51,821,526	53	\$97,056	0	\$51,918,582	53
Office of Environmental Assessment	\$34,230,975	187	\$6,194,519	0	\$40,425,494	187
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$134,008,686</b>	<b>706</b>	<b>\$6,363,622</b>	<b>0</b>	<b>\$140,372,308</b>	<b>706</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**  
**CARRYFORWARD**

<b>DEPARTMENT:</b> Environmental Quality	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Environmental Quality	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 13-856		
<b>SUBMISSION DATE:</b> 7/17/2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 856-FY20-01		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
Clean Water State Revolving Fund (Q03)	\$2,855,500	\$0	\$2,855,500
Motor Fuels Underground Tank (Q05)	\$15,649,485	\$0	\$15,649,485
Waste Tire Management Fund (Q06)	\$13,000,000	\$0	\$13,000,000
Lead Hazard Reduction Fund (Q07)	\$95,000	\$0	\$95,000
Oil Spill Contingency Fund (V01)	\$226,974	\$0	\$226,974
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$31,826,959</b>	<b>\$0</b>	<b>\$31,826,959</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**  
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Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Hazardous Waste Site Cleanup Fund (Q01) - \$265,921

Environmental Trust Fund (Q02) - \$6,097,701

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$6,363,622	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$6,363,622</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel required.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This is a carryforward BA-7.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This does not apply.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no performance indicators relevant to the items included in this BA-7, therefore there is no expected positive or negative impact resulting from approval.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT	ADJUSTMENT	REVISED
		FY 2019-2020	(+) OR (-)	FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

This does not apply.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This does not apply.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

This does not apply.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Office of Secretary

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED.	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$8,729,522	\$0	\$6,729,522	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$1,458,661	\$0	\$1,458,661	\$0	\$0	\$0	\$0
TOTAL MOF	\$8,188,183	\$0	\$8,188,183	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$5,204,292	\$0	\$5,204,292	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$2,499,140	\$0	\$2,499,140	\$0	\$0	\$0	\$0
Travel	\$61,350	\$0	\$61,350	\$0	\$0	\$0	\$0
Operating Services	\$119,071	\$0	\$119,071	\$0	\$0	\$0	\$0
Supplies	\$51,773	\$0	\$51,773	\$0	\$0	\$0	\$0
Professional Services	\$14,750	\$0	\$14,750	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$154,807	\$0	\$154,807	\$0	\$0	\$0	\$0
Acquisitions	\$83,000	\$0	\$83,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$8,188,183	\$0	\$8,188,183	\$0	\$0	\$0	\$0
POSITIONS							
Classified	62	0	62	0	0	0	0
Unclassified	9	0	9	0	0	0	0
TOTAL T.O. POSITIONS	71	0	71	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	71	0	71	0	0	0	0
* Statutory Dedications:							
Hazardous Waste Site Cleanup Fund (Q01)	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$0
Environmental Trust Fund (Q02)	\$6,479,522	\$0	\$6,479,522	\$0	\$0	\$0	\$0
Clean Water State Revolving Fund (Q03)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Motor Fuels Underground Tank (Q05)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Waste Tire Management Fund (Q06)	\$225,000	\$0	\$225,000	\$0	\$0	\$0	\$0
Lead Hazard Reduction Fund (Q07)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Oil Spill Contingency Fund (V01)	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**  
**CARRYFORWARD**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Office of Secretary

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OVER / (UNDER)</b>						
	\$0	\$0	\$0	\$0	\$0	\$0
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Office of Environmental Compliance

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$21,294,963	\$72,047	\$21,367,010	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$2,952,974	\$0	\$2,952,974	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$24,247,937</b>	<b>\$72,047</b>	<b>\$24,319,984</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$13,708,787	\$0	\$13,708,787	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$7,055,486	\$0	\$7,055,486	\$0	\$0	\$0	\$0
Travel	\$134,980	\$0	\$134,980	\$0	\$0	\$0	\$0
Operating Services	\$1,074,356	\$0	\$1,074,356	\$0	\$0	\$0	\$0
Supplies	\$429,871	\$0	\$429,871	\$0	\$0	\$0	\$0
Professional Services	\$1,217,000	\$43,097	\$1,260,097	\$0	\$0	\$0	\$0
Other Charges	\$33,000	\$0	\$33,000	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$122,110	\$0	\$122,110	\$0	\$0	\$0	\$0
Acquisitions	\$472,347	\$28,950	\$501,297	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$24,247,937</b>	<b>\$72,047</b>	<b>\$24,319,984</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	235	0	235	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>235</b>	<b>0</b>	<b>235</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>235</b>	<b>0</b>	<b>235</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Hazardous Waste Site Cleanup Fund (Q01)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Trust Fund (Q02)	\$21,013,734	\$72,047	\$21,085,781	\$0	\$0	\$0	\$0
Clean Water State Revolving Fund (Q03)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Motor Fuels Underground Tank (Q05)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Waste Tire Management Fund (Q06)	\$230,000	\$0	\$230,000	\$0	\$0	\$0	\$0
Lead Hazard Reduction Fund (Q07)	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$0
Oil Spill Contingency Fund (V01)	\$31,229	\$0	\$31,229	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Office of Environmental Compliance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$72,047	\$0	\$72,047

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$43,097	\$0	\$43,097
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$28,950	\$0	\$28,950
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$72,047</b>	<b>\$0</b>	<b>\$72,047</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Office of Environmental Services

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUT-YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$19,790	\$0	\$19,790	\$0	\$0	\$0	\$0
Statutory Dedications *	\$12,077,124	\$0	\$12,077,124	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$3,423,151	\$0	\$3,423,151	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$15,520,065</b>	<b>\$0</b>	<b>\$15,520,065</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$10,186,988	\$0	\$10,186,988	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$5,169,196	\$0	\$5,169,196	\$0	\$0	\$0	\$0
Travel	\$49,500	\$0	\$49,500	\$0	\$0	\$0	\$0
Operating Services	\$44,157	\$0	\$44,157	\$0	\$0	\$0	\$0
Supplies	\$22,363	\$0	\$22,363	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$47,861	\$0	\$47,861	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$15,520,065</b>	<b>\$0</b>	<b>\$15,520,065</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	160	0	160	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>160</b>	<b>0</b>	<b>160</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>160</b>	<b>0</b>	<b>160</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Hazardous Materials Emergency Response Fund (P19)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Trust Fund (Q02)	\$11,198,132	\$0	\$11,198,132	\$0	\$0	\$0	\$0
Clean Water State Revolving Fund (Q03)	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
Motor Fuels Underground Tank (Q05)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Waste Tire Management Fund (Q06)	\$303,992	\$0	\$303,992	\$0	\$0	\$0	\$0
Lead Hazard Reduction Fund (Q07)	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$0
Oil Spill Contingency Fund (V01)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: Office of Environmental Services

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 4 NAME: Office of Management & Finance

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS				
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	
GENERAL FUND BY:								
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fees & Self-Generated	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0	
Statutory Dedications *	\$48,640,468	\$97,056	\$48,737,524	\$0	\$0	\$0	\$0	
FEDERAL FUNDS	\$3,176,058	\$0	\$3,176,058	\$0	\$0	\$0	\$0	
TOTAL MOF	\$51,821,526	\$97,056	\$51,918,582	\$0	\$0	\$0	\$0	
EXPENDITURES:								
Salaries	\$3,211,762	\$0	\$3,211,762	\$0	\$0	\$0	\$0	
Other Compensation	\$211,043	\$0	\$211,043	\$0	\$0	\$0	\$0	
Related Benefits	\$5,134,895	\$0	\$5,134,895	\$0	\$0	\$0	\$0	
Travel	\$21,500	\$0	\$21,500	\$0	\$0	\$0	\$0	
Operating Services	\$620,506	\$0	\$620,506	\$0	\$0	\$0	\$0	
Supplies	\$143,018	\$0	\$143,018	\$0	\$0	\$0	\$0	
Professional Services	\$1,565,360	\$38,374	\$1,603,734	\$0	\$0	\$0	\$0	
Other Charges	\$28,967,337	\$24,850	\$28,992,187	\$0	\$0	\$0	\$0	
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Interagency Transfers	\$11,861,105	\$0	\$11,861,105	\$0	\$0	\$0	\$0	
Acquisitions	\$85,000	\$33,832	\$118,832	\$0	\$0	\$0	\$0	
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$51,821,526	\$97,056	\$51,918,582	\$0	\$0	\$0	\$0	
POSITIONS								
Classified	53	0	53	0	0	0	0	
Unclassified	0	0	0	0	0	0	0	
TOTAL T.O. POSITIONS	53	0	53	0	0	0	0	
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0	
NON-TO FTE POSITIONS	0	0	0	0	0	0	0	
TOTAL POSITIONS	53	0	53	0	0	0	0	
* Statutory Dedications:								
Hazardous Waste Site Cleanup Fund (Q01)	\$190,000	\$0	\$190,000	\$0	\$0	\$0	\$0	
Environmental Trust Fund (Q02)	\$20,282,975	\$97,056	\$20,380,031	\$0	\$0	\$0	\$0	
Clean Water State Revolving Fund (Q03)	\$277,000	\$0	\$277,000	\$0	\$0	\$0	\$0	
Motor Fuels Underground Tank (Q05)	\$15,649,485	\$0	\$15,649,485	\$0	\$0	\$0	\$0	
Waste Tire Management Fund (Q06)	\$12,241,008	\$0	\$12,241,008	\$0	\$0	\$0	\$0	
Lead Hazard Reduction Fund (Q07)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Oil Spill Contingency Fund (V01)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 4 NAME: Office of Management & Finance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$97,056	\$0	\$97,056

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$38,374	\$0	\$38,374
Other Charges	\$0	\$0	\$0	\$24,850	\$0	\$24,850
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$33,832	\$0	\$33,832
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$97,056</b>	<b>\$0</b>	<b>\$97,056</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 5 NAME: Office of Environmental Assessment

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$25,577,518	\$6,194,519	\$31,772,037	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$8,623,457	\$0	\$8,623,457	\$0	\$0	\$0	\$0
TOTAL MOF	\$34,230,975	\$6,194,519	\$40,425,494	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$11,687,792	\$0	\$11,687,792	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$5,934,979	\$0	\$5,934,979	\$0	\$0	\$0	\$0
Travel	\$106,113	\$0	\$106,113	\$0	\$0	\$0	\$0
Operating Services	\$770,382	\$0	\$770,382	\$0	\$0	\$0	\$0
Supplies	\$246,017	\$0	\$246,017	\$0	\$0	\$0	\$0
Professional Services	\$400,000	\$114,582	\$514,582	\$0	\$0	\$0	\$0
Other Charges	\$11,679,365	\$1,472,397	\$13,151,762	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$2,636,327	\$1,950,000	\$4,586,327	\$0	\$0	\$0	\$0
Acquisitions	\$770,000	\$2,657,540	\$3,427,540	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$34,230,975	\$6,194,519	\$40,425,494	\$0	\$0	\$0	\$0
POSITIONS							
Classified	187	0	187	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	187	0	187	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	187	0	187	0	0	0	0
* Statutory Dedications:							
Hazardous Waste Site Cleanup Fund (Q01)	\$4,416,331	\$265,921	\$4,682,252	\$0	\$0	\$0	\$0
Environmental Trust Fund (Q02)	\$18,891,942	\$5,928,598	\$24,820,540	\$0	\$0	\$0	\$0
Clean Water State Revolving Fund (Q03)	\$2,078,500	\$0	\$2,078,500	\$0	\$0	\$0	\$0
Motor Fuels Underground Tank (Q05)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Waste Tire Management Fund (Q06)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lead Hazard Reduction Fund (Q07)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Oil Spill Contingency Fund (V01)	\$190,745	\$0	\$190,745	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 5 NAME: Office of Environmental Assessment

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$6,194,519	\$0	\$6,194,519

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$114,582	\$0	\$114,582
Other Charges	\$0	\$0	\$0	\$1,472,397	\$0	\$1,472,397
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$1,950,000	\$0	\$1,950,000
Acquisitions	\$0	\$0	\$0	\$2,657,540	\$0	\$2,657,540
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,194,519</b>	<b>\$0</b>	<b>\$6,194,519</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **QUESTIONNAIRE ANALYSIS**

13-856 Office of Environmental Quality  
BA-7 856-FY20-01

### **GENERAL PURPOSE**

This BA-7 is submitted for the following carryforward purchase orders and contracts from FY19 to FY20. (See attached sheet for details)

### **REVENUES**

Hazardous Waste Site Cleanup Fund (Q01) - \$265,921  
Environmental Trust Fund (Q02) - \$6,097,701

### **EXPENDITURES**

Other Charges - \$1,497,247  
Professional Services - \$196,053  
Interagency Transfers - \$1,950,000  
Acquisitions - \$2,720,322

### **OTHER**

Karyn Andrews, Undersecretary, (225) 219-3845, [karyn.andrews@la.gov](mailto:karyn.andrews@la.gov)  
Theresa Delafosse, Accountant Administrator, (225) 219-3863, [theresa.delafosse@la.gov](mailto:theresa.delafosse@la.gov)

**Department of Environmental Quality  
List of FY20 Carryforward Items**

Purchase Order #	Vendor	FY19 Encumbered	FY19 Spent	FY19 Remaining	Description	Contract Term	Expense Category	Program
2000187290	AECOM	\$488,121	\$245,412	\$242,709	Interim Corrective Action at Marco of Iota and Stevens. The purpose is to provide interim corrective action of the Marco of Iota and Stevens Sites which were contaminated by improper disposal of hazardous wastes.	08/01/2016-07/31/2019	Other Charges	OEA
2000320003	Murray and Murray	\$40,700	\$17,488	\$23,212	Legal Services for LDEQ's Bankruptcy and Complex Litigation for Harrelson	03/01/2018-02/28/2021	Other Charges	OEA
Total HWSCF		\$ 528,821	\$ 262,900	\$265,921				

Purchase Order #	Vendor	FY19 Encumbered	FY19 Spent	FY19 Remaining	Description	Contract Term	Expense Category	Program
2000396983	ARS	\$20,000	\$7,250	\$12,750	Radiological Analysis and consulting The purpose is for the contractor to serve as an analytical resource for radiological analyses by obtaining quality, legally defensible analytical data to support the Department's monitoring, assessment, investigation, and remediation activities.	04/15/2019-04/14/2022	Professional Services	OEC
2000396323	SGS Accutest	\$318,000	\$308,273	\$9,727	Air Analysis and Consulting Services. The purpose is to provide support to the Department's monitoring and assessment of ambient environmental conditions, and the investigation, assessment, and remediation of sites of known potential or suspected contamination throughout the state. The objective of this contract is to provide analytical data on air samples.	02/15/2019-02/14/2022	Professional Services	OEC
2000332675	Gulf Coast Analytics	\$46,350	\$30,480	\$15,870	Fecal Coliform Analysis in the Baton Rouge area. The purpose is to provide for analysis of water samples for fecal coliforms.	07/01/2018-06/30/2021	Professional Services	OEC
2000254111	Gulf States Environmental Lab	\$9,100	\$4,350	\$4,750	Fecal Coliform Analysis in the Shreveport Area. The purpose is to provide for analysis of water samples for fecal coliforms.	07/01/2017-06/30/2020	Professional Services	OEC
2000392256	St Martin Parish Acquisitions LLC	\$28,950	\$0	\$28,950	Ford F250 ETA was 06/29/2019-07/04/2019 but was not delivered by 06/30/2019		Acquisitions	OEC
2000387738	Courtesy of Acadiana	\$123,306	\$24,661	\$98,645	5 Ram 1500 Crew Cab Trucks. One of the trucks was delivered but the other 4 have not been delivered		Acquisitions	OEA
2000387548	Courtesy of Acadiana	\$46,576	\$0	\$46,576	2 Dodge Caravans did not arrive by 06/30/2019		Acquisitions	OEA
2000406240	Winn Parish School Board	\$89,615	\$0	\$89,615	Winn Parish School Board VW Settlement to purchase 2 Propane School Buses	07/01/2018-12/31/2020	Other Charges	OEA
2000402495	Town of Hornbeck	\$75,000	\$0	\$75,000	Town of Hornbeck, Louisiana VW Settlement to purchase a CNG Truck	07/01/2018-12/31/2019	Other Charges	OEA
2000399164	Lafayette Parish School Board	\$569,561	\$0	\$569,561	Lafayette Parish School Board VW Settlement to purchase 13 Propane School Buses	07/01/2018-12/31/2019	Other Charges	OEA
2000399192	Rapides Parish School Board	\$403,855	\$0	\$403,855	Rapides Parish School Board VW Settlement to purchase 20 Diesel School Buses this fiscal year.	07/01/2018-06/30/2021	Other Charges	OEA
2000409779	St Charles Parish School Board	\$68,445	\$0	\$68,445	St Charles Parish School Board VW Settlement to purchase 3 Diesel School Buses	07/01/2018-12/31/2019	Other Charges	OEA
2000408635	DOTD	\$1,950,000	\$0	\$1,950,000	LA DOTD VW Settlement	07/01/2018-06/30/2020	IAT	OEA
2000403082	QA Group LLC	\$957,985	\$0	\$957,985	Analytical Systems for LDEQ MAMLS		Acquisitions	OEA
2000392887	Farber Specialty Vehicles/Bent RV Rendezvous	\$1,554,334	\$0	\$1,554,334	2 Mobile Labs MAMLS		Acquisitions	OEA
2000218083	Research Triangle Institute	\$91,848	\$81,786	\$10,062	Microgravimetric Weighing of PM2.5 Filters The purpose is to measure the amount of particulates in the environment that are equal to or less than 2.5 PM. The goal is to ensure compliance with the Clean Air Act in an effort to monitor and improve air quality	01/01/2017-12/31/2019	Professional Services	OEA
2000220790	Revecorp	\$40,000	\$4,785	\$35,215	Certification of Louisiana On-Board Diagnostic II Testing Inspection System. The department requires the services of a well-qualified Contractor with an understanding of OnBoard Diagnostic II testing inspection systems and mobile source monitoring.	01/01/2017-12/31/2019	Professional Services	OEA
2000367853	Sonoma Technology	\$71,800	\$60,125	\$11,675	Ozone and PM2.5 Air Quality Index (AQI) Forecast. The purpose is to provide ozone and PM2.5 forecasts on a year round base to be able to inform the public of the air quality.	09/01/2018-08/31/2021	Professional Services	OEA
2000221829	AECOM	\$86,738	\$54,500	\$42,238	Conduct Performance Audits of Ambient Air Monitoring Sites. The purpose of this contract is to assess the performance of air monitors to ensure that the data being collected is accurate. This enables the department to maintain compliance with federal mandates.	01/01/2017-12/31/2019	Professional Services	OEA
4400010429	June Sutherland	\$150,222	\$134,830	\$15,392	Risk Assessment The objective is to provide the necessary technical expertise and support required to assist Department staff in the assessment of exposure and risk.	03/01/2017-02/29/20	Professional Services	OEA
2000375109	St Francis	\$9,000	\$4,790	\$4,210	Medical Monitoring for Northeast Region Federal Regulations require employers to provide a medical surveillance program for those employees who are or may be exposed to hazardous substances (29 CFR 1910.120)	01/01/2019-12/31/2021	Professional Services	OMF
2000250463	Convenient Care	\$25,512	\$16,907	\$8,605	Medical Monitoring for LDEQ Personnel Federal Regulations require employers to provide a medical surveillance program for those employees who are or may be exposed to hazardous substances (29 CFR 1910.120)	07/01/2017-06/30/2020	Professional Services	OMF
2000250464	Work Kare	\$26,573	\$7,649	\$18,924	Medical Monitoring for Northwest Region Federal Regulations require employers to provide a medical surveillance program for those employees who are or may be exposed to hazardous substances (29 CFR 1910.120)	07/01/2017-06/30/2020	Professional Services	OMF

Department of Environmental Quality  
List of FY20 Carryforward Items

2000256036	Paradocs	\$9,977	\$8,239	\$1,738	Medical Monitoring for Southwest Region Federal Regulations require employers to provide a medical surveillance program for those employees who are or may be exposed to hazardous substances (29 CFR 1910.120)	07/01/2017-06/30/2020	Professional Services	OMF
2000252036	Oschner	\$28,286	\$23,389	\$4,897	Medical Monitoring for Northeast Region Federal Regulations require employers to provide a medical surveillance program for those employees who are or may be exposed to hazardous substances (29 CFR 1910.120)	07/01/2017-06/30/2020	Professional Services	OMF
2000422945	Gerry Lane Chevrolet	\$33,832	\$0	\$33,832	Chevrolet Bolt		Acquisitions	OMF
2000424822	Courtesy of Acadiana	\$24,850	\$0	\$24,850	Dodge Durango not delivered by 06/30/2019		Other Charges	OMF
Total ETF		\$ 6,869,715	\$ 772,014	\$6,097,701				

OEC	\$72,047	O/C	\$1,497,247
DEA	\$6,194,519	PS	\$196,053
OMF	\$97,056	Acq	\$2,720,322
		IAT	\$1,950,000
Total	\$ 6,363,622	Total	\$ 6,363,622



JOHN BEL EDWARDS  
GOVERNOR



CHUCK CARR BROWN, PH.D.  
SECRETARY

**State of Louisiana**  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
OFFICE OF MANAGEMENT AND FINANCE

July 23, 2019

Edeassa Lawson  
Office of Planning and Budget  
Division of Administration  
PO Box 94095  
Baton Rouge, LA 70804-4095

Edeassa,

I hereby certify the following:

- The Environmental Trust Fund has \$3,616,574.98 cash available in agency 856 as of July 22, 2019 and will have \$6,097,701.00 of cash available for August 14, 2019 to support the Carry Forward BA7. The MAML and VW settlement escrow accounts have a combined balance of \$7,445,999.51 that will be transferred to Q02 as each invoice is due for payment.
- The Hazardous Waste Site Cleanup Fund has \$5,075,953.15 cash available in agency 856 as of July 22, 2019 and will have \$265,921.00 of cash available for August 14, 2019 to support the Carry Forward BA7.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theresa Delafosse".

Theresa Delafosse  
Accountant Administrator

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

<b>DEPARTMENT: Wildlife and Fisheries</b>			<b>FOR OPB USE ONLY</b>			
<b>AGENCY: Office of the Secretary</b>			<b>OPB LOG NUMBER</b>		<b>AGENDA NUMBER</b>	
<b>SCHEDULE NUMBER: 16-512</b>			57		CF43	
<b>SUBMISSION DATE: 7/12/19</b>			Approval and Authority:			
<b>AGENCY BA-7 NUMBER: S-20-1</b>						
<b>HEAD OF BUDGET UNIT: Bryan McClinton</b>						
<b>TITLE: Undersecretary</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge):						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$0	\$0	\$0			
INTERAGENCY TRANSFERS	\$244,304	\$0	\$244,304			
FEES & SELF-GENERATED	\$20,000	\$0	\$20,000			
STATUTORY DEDICATIONS	\$38,487,639	\$896,456	\$39,384,095			
Conservation Fund (W01)	\$37,742,188	\$896,456	\$38,638,644			
Oyster Sanitation Fund (Q08)	\$234,525	\$0	\$234,525			
Subtotal of Dedications from Page 2	\$510,926	\$0	\$510,926			
FEDERAL	\$3,614,259	\$493,428	\$4,107,687			
<b>TOTAL</b>	<b>\$42,366,202</b>	<b>\$1,389,884</b>	<b>\$43,756,086</b>			
AUTHORIZED POSITIONS	279	0	279			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	10	0	10			
<b>TOTAL POSITIONS</b>	<b>289</b>	<b>0</b>	<b>289</b>			
<b>PROGRAM EXPENDITURES</b>						
<b>PROGRAM NAME:</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
Administrative	\$3,303,400	22	\$0	0	\$3,303,400	22
Enforcement	\$39,062,802	267 257 <i>HL</i>	\$1,389,884	0	\$40,452,686	267 257 <i>HL</i>
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$42,366,202</b>	<b>289 279 <i>HL</i></b>	<b>\$1,389,884</b>	<b>0</b>	<b>\$43,756,086</b>	<b>289 279 <i>HL</i></b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**  
**CARRYFORWARD**

<b>DEPARTMENT: Wildlife and Fisheries</b>	<b>FOR OPB USE ONLY</b>	
<b>AGENCY: Office of the Secretary</b>	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER: 16-512</b>		
<b>SUBMISSION DATE: 7/12/19</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER: S-20-1</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Rockefeller Wildlife Refuge and Game Preserve Fund (RK1)	\$116,846	\$0	\$116,846
Marsh Island Operating Fund (RS1)	\$32,038	\$0	\$32,038
Wildlife Habitat & Natural Heritage Trust Fund (W05)	\$106,299	\$0	\$106,299
Louisiana Help Our Wildlife Fund (W15)	\$20,000	\$0	\$20,000
Enforcement Emergency Situation Response Account (W29)	\$135,943	\$0	\$135,943
Litter Abatement and Education Account (W36)	\$99,800	\$0	\$99,800
<b>SUBTOTAL (to Page 1)</b>	<b>\$510,926</b>	<b>\$0</b>	<b>\$510,926</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

**Conservation Fund (Title 56; LA Constitution of 1974, Article VII, Section 10-A).**

**Federal Funds: US Coast Guard Boating Safety Grant 3319FAS190122 and NOAA Joint Enforcement Agreement NFFKAE01800014. This BA7 is to Carryforward items which were encumbered as of June 30, 2019 and which were unable to be received and paid in FY2018-2019.**

Conservation Funds - Enforcement Program	\$	896,456
Federal Funds - Enforcement Program - US Coast Guard Boating Safety Grant	\$	383,511
Federal Funds - Enforcement Program - NOAA Joint Enforcement Agreement	\$	109,917
<b>Total</b>	<b>\$</b>	<b>1,389,884</b>

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$896,456	\$0	\$0	\$0	\$0
FEDERAL	\$493,428	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,389,884</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

**N/A**

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

**The items included in this request constitute bona fide obligations that existed on June 30, 2019. These items will be liquidated in Fiscal Year 2019-2020.**

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

**N/A**



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

**N/A**

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

**OBJECTIVE: N/A**

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

**JUSTIFICATION FOR ADJUSTMENT(S):** Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

**N/A**

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

**Since the items covered by this BA7 are carryforward from prior year, we expect that receipt of this service will enable the program to achieve the standards identified for key and supporting performance indicators.**

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

**N/A**

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administrative Program

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT/OUTYEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$134,304	\$0	\$134,304	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$3,169,096	\$0	\$3,169,096	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$3,303,400	\$0	\$3,303,400	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$1,754,066	\$0	\$1,754,066	\$0	\$0	\$0	\$0
Other Compensation	\$138,097	\$0	\$138,097	\$0	\$0	\$0	\$0
Related Benefits	\$874,400	\$0	\$874,400	\$0	\$0	\$0	\$0
Travel	\$23,030	\$0	\$23,030	\$0	\$0	\$0	\$0
Operating Services	\$178,163	\$0	\$178,163	\$0	\$0	\$0	\$0
Supplies	\$179,474	\$0	\$179,474	\$0	\$0	\$0	\$0
Professional Services	\$10,530	\$0	\$10,530	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$136,890	\$0	\$136,890	\$0	\$0	\$0	\$0
Acquisitions	\$8,750	\$0	\$8,750	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$3,303,400	\$0	\$3,303,400	\$0	\$0	\$0	\$0
POSITIONS							
Classified	17	0	17	0	0	0	0
Unclassified	5	0	5	0	0	0	0
TOTAL T.O. POSITIONS	22	0	22	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	22	0	22	0	0	0	0
* Statutory Dedications:							
Conservation Fund (W01)	\$3,062,797	\$0	\$3,062,797	\$0	\$0	\$0	\$0
Wildlife Habitat & Natural Heritage Trust Fund (W05)	\$106,299	\$0	\$106,299	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Administrative Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Enforcement Program

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUT/YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$110,000	\$0	\$110,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$0
Statutory Dedications *	\$35,318,543	\$896,456	\$36,214,999	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$3,614,259	\$493,428	\$4,107,687	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$39,062,802</b>	<b>\$1,389,884</b>	<b>\$40,452,686</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
EXPENDITURES:							
Salaries	\$18,225,722	\$0	\$18,225,722	\$0	\$0	\$0	\$0
Other Compensation	\$49,074	\$0	\$49,074	\$0	\$0	\$0	\$0
Related Benefits	\$12,963,355	\$0	\$12,963,355	\$0	\$0	\$0	\$0
Travel	\$169,973	\$0	\$169,973	\$0	\$0	\$0	\$0
Operating Services	\$832,616	\$0	\$832,616	\$0	\$0	\$0	\$0
Supplies	\$1,847,457	\$0	\$1,847,457	\$0	\$0	\$0	\$0
Professional Services	\$57,798	\$0	\$57,798	\$0	\$0	\$0	\$0
Other Charges	\$51,465	\$0	\$51,465	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$2,316,729	\$0	\$2,316,729	\$0	\$0	\$0	\$0
Acquisitions	\$2,414,801	\$1,389,884	\$3,804,685	\$0	\$0	\$0	\$0
Major Repairs	\$133,812	\$0	\$133,812	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$39,062,802</b>	<b>\$1,389,884</b>	<b>\$40,452,686</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
POSITIONS							
Classified	257	0	257	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>257</b>	<b>0</b>	<b>257</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	10	0	10	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>267</b>	<b>0</b>	<b>267</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
* Statutory Dedications:							
Conservation Fund (W01)	\$34,679,391	\$896,456	\$35,575,847	\$0	\$0	\$0	\$0
Oyster Sanitation Fund (Q08)	\$234,525	\$0	\$234,525	\$0	\$0	\$0	\$0
Rockefeller Wildlife Refuge and Game Preserve Fund (RK1)	\$116,846	\$0	\$116,846	\$0	\$0	\$0	\$0
Marsh Island Operating Fund (RS1)	\$32,038	\$0	\$32,038	\$0	\$0	\$0	\$0
Louisiana Help Our Wildlife Fund (W15)	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$0
Enforcement Emergency Situation Response Account (W29)	\$135,943	\$0	\$135,943	\$0	\$0	\$0	\$0
Litter Abatement and Education Account (W36)	\$99,800	\$0	\$99,800	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: Enforcement Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$896,456	\$493,428	\$1,389,884

<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$896,456	\$493,428	\$1,389,884
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$896,456</b>	<b>\$493,428</b>	<b>\$1,389,884</b>

<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### GENERAL PURPOSE

The purpose of this BA-7 is to Carryforward:

Thirty-eight vehicles which were encumbered as of June 30, 2019 and were unable to be received and paid in FY2018-2019. The funding for 20 of these vehicles is 50% Conservation match and 50% Federal funds through the US Coast Guard Boating Safety Grant. Funding for one of these vehicles is 50% Conservation match and 50% Federal funds through the US Coast Guard Boating Safety Grant. The funding for 14 of these vehicles is 100% Conservation Fund. The remaining three vehicles are funded 100% with Federal funds through the NOAA Joint Enforcement Agreement.

### REVENUES

Statutory Dedication: Conservation Fund (W01) - Title 56; LA Constitution of 1974, Article VII, Section 10-A

#### Enforcement Program

Existing Conservation Budget - Enforcement Program	\$ 34,679,391
BA-7 Adjustment	\$ 896,456
Revised Conservation Fund Budget - Enforcement Program	<u>\$ 35,575,847</u>

#### Enforcement Program

Existing Federal Budget -	\$ 3,614,259
BA-7 Adjustment	\$ 493,428
Revised Federal Budget - Enforcement Program	<u>\$ 4,107,687</u>

Total Federal BA7 Adjustment	\$ 493,428
Total Conservation BA7 Adjustment	\$ 896,456
Total BA7 Adjustment	<u>\$ 1,389,884</u>

### EXPENDITURES

PROGRAM	MAJOR CATEGORY	DESCRIPTION	AMOUNT	VENDOR	PURCHASE ORDER NO.	P.O. DATE	NOTE
Enforcement	Acquisitions	37 Ram 2500 Trucks - Total Purchase Order amount is \$1,355,640 (20 Trucks - 50% Federal = \$366,389 / 3 Trucks - 100% Federal = \$109,917)	\$ 1,355,640	Southland Dodge Chrysler Jeep	2000399247	2/28/2019	1
	Acquisitions	1 Chevrolet Tahoe SSV (50% Federal = \$17,122)	\$ 34,244	Gerry Lane Chevrolet/GM Financial	*2000399277	2/27/2019	2
	Acquisitions:		\$ 1,389,884				
	Total :		\$ 1,389,884				

Major Category	Conservation Fund	Federal Funds	Total Means of Finance
Acquisitions	\$ 896,456	\$ 493,428	\$ 1,389,884
Total	\$ 896,456	\$ 493,428	\$ 1,389,884

\*Purchase Order Number 2000399277 totaled \$67,939 for 2 Chevrolet Tahoe SSV's. One of these vehicles was received by June 30, 2019 leaving one vehicle on the purchase order to carry forward.

1 - Per LDWF Property Section, Louisiana Property Assistance Agency(LPAA) should take possession of all of these vehicles by August 20th, as they are in stock. The trucks will then be transported to Kirk's for brush guards to be installed. LDWF should have possession of all vehicles by the end of September 2019.

2 - Per LDWF Property Section, Louisiana Property Assistance Agency(LPAA) should take possession of the Tahoe by July 31st, as it has shipped to the dealer. LDWF should take possession by August 15, 2019.

### OTHER

Fiscal Contact:  
Programmatic Contact:  
Testifying before JLCB:

Janet Deal, Chief Fiscal Officer, (225) 765-2800  
Chad Hebert, Lieutenant Colonel, Enforcement, (225) 765-2990  
Chad Hebert, Lieutenant Colonel, Enforcement, (225) 765-2990



JOHN BEL EDWARDS  
GOVERNOR

*State of Louisiana*  
DEPARTMENT OF WILDLIFE AND FISHERIES

JACK MONToucET  
SECRETARY

July 16, 2019

Barry Dusse, Director  
Office of Planning and Budget  
P.O. Box 94095  
Baton Rouge, LA 70804-9095

Dear Mr. Dusse,

Please accept this letter as written certification that there will be a sufficient remaining FY2019 Statutory Dedication Conservation budget authority as well as a sufficient remaining FY2019 Federal budget authority as described in the carryforward BA-7 for Agency S12 (attached).

If you have any questions or need additional information, please contact Janet Deal, Fiscal Officer at (225) 765-2891.

Sincerely,


A handwritten signature in blue ink that reads "Jack Montoucet".

Jack Montoucet  
Secretary

cc: Bryan McClinton, Undersecretary  
Cara Tyler, Deputy Undersecretary  
Janet Deal, Fiscal Officer

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**  
**CARRYFORWARD**

<b>DEPARTMENT: Wildlife &amp; Fisheries</b>		<b>FOR OPB USE ONLY</b>				
<b>AGENCY: Office of Fisheries</b>		OPB LOG NUMBER <b>58</b>		AGENDA NUMBER <b>CF44</b>		
<b>SCHEDULE NUMBER: 16-514</b>		Approval and Authority:				
<b>SUBMISSION DATE: 7/12/2019</b>						
<b>AGENCY BA-7 NUMBER: F-20-1</b>						
<b>HEAD OF BUDGET UNIT: Bryan McClinton</b>						
<b>TITLE: Undersecretary</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>		
<b>GENERAL FUND BY:</b>						
DIRECT	\$0	\$0		\$0		
INTERAGENCY TRANSFERS	\$10,716,873	\$0		\$10,716,873		
FEES & SELF-GENERATED	\$116,976	\$0		\$116,976		
STATUTORY DEDICATIONS	\$28,120,692	\$2,990,000		\$31,110,692		
Oyster Sanitation Fund (Q08)	\$110,488	\$0		\$110,488		
Conservation Fund (W01)	\$17,136,595	\$0		\$17,136,595		
Subtotal of Dedications from Page 2	\$10,873,609	\$2,990,000		\$13,863,609		
FEDERAL	\$10,508,651	\$0		\$10,508,651		
<b>TOTAL</b>	<b>\$49,463,192</b>	<b>\$2,990,000</b>		<b>\$52,453,192</b>		
AUTHORIZED POSITIONS	237	0		237		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	53	0		53		
<b>TOTAL POSITIONS</b>	<b>290</b>	<b>0</b>		<b>290</b>		
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Fisheries	\$49,463,192	<del>237</del> <b>290</b>	\$2,990,000	0	\$52,453,192	<del>237</del> <b>290</b>
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$49,463,192</b>	<del>237</del> <b>290</b>	<b>\$2,990,000</b>	<b>0</b>	<b>\$52,453,192</b>	<del>237</del> <b>290</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**  
**CARRYFORWARD**

<b>DEPARTMENT:</b> Wildlife & Fisheries	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Office of Fisheries	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 16-514		
<b>SUBMISSION DATE:</b> 7/12/2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> F-20-1		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
STATUTORY DEDICATIONS			
Artificial Reef Development Fund (W04)	\$5,118,402	\$2,990,000	\$8,108,402
Oyster Development Fund (W18)	\$149,989	\$0	\$149,989
Shrimp Marketing & Promotion Account (W22)	\$70,331	\$0	\$70,331
Aquatic Plant Control Fund (W27)	\$1,400,000	\$0	\$1,400,000
Public Oyster Seed Ground Development Account (W28)	\$2,366,291	\$0	\$2,366,291
Crab Promotion and Marketing Account (W33)	\$42,577	\$0	\$42,577
Derelict Crab Trap Removal Program Account (W34)	\$101,265	\$0	\$101,265
Saltwater Fish Research and Conservation Fund (W40)	\$1,624,754	\$0	\$1,624,754
<b>SUBTOTAL (to Page 1)</b>	<b>\$10,873,609</b>	<b>\$2,990,000</b>	<b>\$13,863,609</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**  
**CARRYFORWARD**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding is a statutory dedication, the Artificial Reef Fund, RS 56:639.8. This BA-7 is to carryforward the encumbrance balances of several large artificial reef projects that have been delayed due to weather and environmental conditions. These projects include two ship shoal reef projects (PO 2000373845) and a spat-on-shell reef project (PO 2000399109) totaling \$2,990,000. We anticipate the environmental conditions to approve in the first half of this fiscal year allowing work to proceed.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$2,990,000	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,990,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel are required.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The FY 19/20 budget has already been approved and the work will be completed before FY 20/21 begins.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval will allow LDWF to complete previously planned and delayed projects without impacting the Artificial Reef Programs ability to conduct new projects and monitor existing projects.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE: N/A

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

Approval will improve and expand fish and oyster habitat that can be utilized by Louisiana's recreational anglers.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There is no performance indicator directly associated with the construction of new artificial reefs. Approval will prevent LDWF from having to scale back the Artificial Reef Programs ability to conduct new projects and monitor existing projects.

5. Describe the performance impacts of failure to approve this BA-7. *(Be specific. Relate performance impacts to objectives and performance indicators.)*

Scheduled surveys and biological monitoring of existing artificial reefs will have to be reduced. Additional reef projects may have to be canceled. Operation and maintenance of our Grand Isle Fisheries Research Lab may have to be reduced.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: FISHERIES

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUT YEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$10,716,873	\$0	\$10,716,873	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$116,976	\$0	\$116,976	\$0	\$0	\$0	\$0
Statutory Dedications *	\$28,120,692	\$2,990,000	\$31,110,692	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$10,508,651	\$0	\$10,508,651	\$0	\$0	\$0	\$0
TOTAL MOF	\$49,463,192	\$2,990,000	\$52,453,192	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$13,665,331	\$0	\$13,665,331	\$0	\$0	\$0	\$0
Other Compensation	\$3,155,358	\$0	\$3,155,358	\$0	\$0	\$0	\$0
Related Benefits	\$10,211,213	\$0	\$10,211,213	\$0	\$0	\$0	\$0
Travel	\$160,325	\$0	\$160,325	\$0	\$0	\$0	\$0
Operating Services	\$6,308,178	\$2,240,000	\$8,548,178	\$0	\$0	\$0	\$0
Supplies	\$1,611,975	\$750,000	\$2,361,975	\$0	\$0	\$0	\$0
Professional Services	\$766,957	\$0	\$766,957	\$0	\$0	\$0	\$0
Other Charges	\$9,710,404	\$0	\$9,710,404	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$945,834	\$0	\$945,834	\$0	\$0	\$0	\$0
Acquisitions	\$1,982,142	\$0	\$1,982,142	\$0	\$0	\$0	\$0
Major Repairs	\$945,475	\$0	\$945,475	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$49,463,192	\$2,990,000	\$52,453,192	\$0	\$0	\$0	\$0
POSITIONS							
Classified	236	0	236	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	237	0	237	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	53	0	53	0	0	0	0
TOTAL POSITIONS	290	0	290	0	0	0	0
* Statutory Dedications:							
Oyster Sanitation Fund (Q08)	\$110,488		\$110,488	\$0	\$0	\$0	\$0
Conservation Fund (W01)	\$17,136,595		\$17,136,595	\$0	\$0	\$0	\$0
Artificial Reef Development Fund (W04)	\$5,118,402	\$2,990,000	\$8,108,402	\$0	\$0	\$0	\$0
Oyster Development Fund (W18)	\$149,989		\$149,989	\$0	\$0	\$0	\$0
Shrimp Marketing & Promotion Account (W22)	\$70,331		\$70,331	\$0	\$0	\$0	\$0
Aquatic Plant Control Fund (W27)	\$1,400,000		\$1,400,000	\$0	\$0	\$0	\$0
Public Oyster Seed Ground Development Account (W28)	\$2,366,291		\$2,366,291	\$0	\$0	\$0	\$0
Crab Promotion and Marketing Account (W33)	\$42,577		\$42,577	\$0	\$0	\$0	\$0
Derelict Crab Trap Removal Program Account (W34)	\$101,265		\$101,265	\$0	\$0	\$0	\$0
Saltwater Fish Research and Conservation Fund (W40)	\$1,624,754		\$1,624,754	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT  
CARRYFORWARD

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: FISHERIES

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$2,990,000	\$0	\$2,990,000

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$2,240,000	\$0	\$2,240,000
Supplies	\$0	\$0	\$0	\$750,000	\$0	\$750,000
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,990,000</b>	<b>\$0</b>	<b>\$2,990,000</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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## **QUESTIONNAIRE ANALYSIS**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

The purpose of this BA-7 carryforward is to carry forward the budget for the encumbrances of three large artificial reef projects totaling \$2,990,000 that were delayed due to weather and environmental conditions. The funding for these projects is the Artificial Reef Development Fund. We anticipate conditions improving early in FY 19/20 allowing work to be completed during the fiscal year. The purpose of these projects is to enhance and expand artificial reef sites to improve fishing for Louisiana's anglers.

### **REVENUES**

Statutory Dedication:

Artificial Reef Development Fund

Citation: LA RS:56:639.8

Current Fund Balance:	22,365,872
Anticipated Annual Revenue FY20	7,150,000
Existing Artificial Reef Development Fund Budget	5,118,402
BA-7 Adjustment	2,990,000
Revised Artificial Reef Development Fund Budget	8,108,402

### **EXPENDITURES**

Program	Major Category	Description	Amount	Purchase Order #
Fisheries	Operating Services	Ship Shoal 94 Reef, 108 Reef, Limestone	\$ 2,240,000	2000373845
Fisheries	Supplies	To provide oyster spat/seed on cultch/substrate material as specified for the LDWF	\$ 750,000	2000399109
			\$ 2,990,000	

\*\*\*The total amount of PO#2000399109 is \$3,000,000. We are only requesting to carryforward \$750,000 of Artificial Reef Development Fund Budget for this PO (Spat-Tech of LA). The additional \$2,250,000 is already budgeted in FY2020.

The total Amount \$2,240,000 of PO#2000373845 (Patriot Construction and Industrial LLC) is requested to carryforward to FY2020

### **OTHER**

Fiscal Contact:	Janet L. Deal, CPA, JD, Chief Fiscal Officer, (225) 765-2800	<a href="mailto:jdeal@wlf.la.gov">jdeal@wlf.la.gov</a>
Programmatic Contact:	Patrick Banks, Asst Secretary (225) 765-2370	<a href="mailto:pbanks@wlf.la.gov">pbanks@wlf.la.gov</a>
Testifying before JLCB:	Patrick Banks, Asst Secretary (225) 765-2370	<a href="mailto:pbanks@wlf.la.gov">pbanks@wlf.la.gov</a>

### **BA-7 SUPPORT INFORMATION**



JOHN BEL EDWARDS  
GOVERNOR

State of Louisiana  
DEPARTMENT OF WILDLIFE AND FISHERIES

JACK MONToucET  
SECRETARY

July 16, 2019

Barry Dusse, Director  
Office of Planning and Budget  
P.O. Box 94095  
Baton Rouge, LA 70804-9095

Dear Mr. Dusse,

Please accept this letter as written certification that there will be sufficient remaining FY2019 Statutory Dedications budget authority for the Artificial Reef Development Fund as described in the carry-forward BA-7 for Agency 514 (attached).

If you have any questions or need additional information, please contact Janet Deal, Fiscal Officer at (225)765-2891.

Sincerely,

A handwritten signature in blue ink that reads "Jack Montoucet".


Jack Montoucet  
Secretary

cc: Bryan McClinton, Undersecretary  
Cara Tyler, Deputy Undersecretary  
Janet Deal, Fiscal Officer

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STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT:</b> Department of State Civil Service <b>AGENCY:</b> Municipal Fire and Police Civil Service <b>SCHEDULE NUMBER:</b> 17-560 561 m.g. <b>SUBMISSION DATE:</b> 7/16/19 <b>AGENCY BA-7 NUMBER:</b> 20-01 Carryforward <b>HEAD OF BUDGET UNIT:</b> Adrienne Bordelon <b>TITLE:</b> State Examiner <b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 		<b>FOR OPB USE ONLY</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: 1px solid black; padding: 5px;"> <b>OPB LOG NUMBER</b>  <div style="font-size: 1.5em; font-family: cursive;">8</div> </td> <td style="width: 50%; border: 1px solid black; padding: 5px;"> <b>AGENDA NUMBER</b>  <div style="font-size: 1.5em; font-family: cursive;">CF45</div> </td> </tr> </table> <div style="border: 1px solid black; height: 100px; margin-top: 5px;"></div>		<b>OPB LOG NUMBER</b> <div style="font-size: 1.5em; font-family: cursive;">8</div>	<b>AGENDA NUMBER</b> <div style="font-size: 1.5em; font-family: cursive;">CF45</div>
<b>OPB LOG NUMBER</b> <div style="font-size: 1.5em; font-family: cursive;">8</div>	<b>AGENDA NUMBER</b> <div style="font-size: 1.5em; font-family: cursive;">CF45</div>				

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
DIRECT	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$2,384,413	\$6,238	\$2,390,651
Municipal Fire and Police Civil Service Operating Fund (106)	\$2,384,413	\$6,238	\$2,390,651
[Select Statutory Dedication]	\$0	\$0	\$0
Subtotal of Dedications from Page 2	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,384,413</b>	<b>\$6,238</b>	<b>\$2,390,651</b>
AUTHORIZED POSITIONS	19	0	19
AUTHORIZED OTHER CHARGES	0	0	0
NON-TO FTE POSITIONS	0	0	0
<b>TOTAL POSITIONS</b>	<b>19</b>	<b>0</b>	<b>19</b>

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
Administration	\$2,384,413	19	\$6,238	0	\$2,390,651	19
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$2,384,413</b>	<b>19</b>	<b>\$6,238</b>	<b>0</b>	<b>\$2,390,651</b>	<b>19</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Department of State Civil Service AGENCY: Municipal Fire and Police Civil Service SCHEDULE NUMBER: 17-560 <i>561</i> SUBMISSION DATE: 7/16/19 AGENCY BA-7 NUMBER: 20-01 Carryforward	<b>FOR OPB USE ONLY</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: 1px solid black; text-align: center; vertical-align: top;">OPB LOG NUMBER</td> <td style="width: 50%; border: 1px solid black; text-align: center; vertical-align: top;">AGENDA NUMBER</td> </tr> </table> <b>ADDENDUM TO PAGE 1</b>	OPB LOG NUMBER	AGENDA NUMBER
OPB LOG NUMBER	AGENDA NUMBER		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

100% STATUTORY DEDICATION - Municipal Fire and Police Civil Service Operating Fund (106)

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$6,238	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$6,238</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The BA-7 is being submitted to carry forward budget authority and associated funding in the amount of \$6,238 from FY 18-19 to FY 19-20. The transfer will allow the Office of State Examiner to meet an existing contractual obligation it has with Gatorworks to complete the agency's website redesign. Funding was appropriated in FY19 for the redesign of the OSE's website; however, the OSE director was not filled until January 2019 thereby delaying the start of the website redesign. Additionally, the vendor encountered issues, which also delayed the completion.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This is not an after the fact BA-7.

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.  
Approval of this request will allow the OSE to fulfill its contractual obligation and provide the necessary funding needed for the completion of the OSE's website redesign.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).  
Not applicable.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

There are no performance impacts anticipated as a result of the proposed increase.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The website redesign has no direct impact on the agency's performance.

5. Describe the performance impacts of failure to approve this BA-7. *(Be specific. Relate performance impacts to objectives and performance indicators.)*

Without the ability to carry forward adequate funding, the agency would not be able to meet its existing contractual obligation, which would result in an incomplete website redesign.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ADMINISTRATION

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$2,384,413	\$6,238	\$2,390,651	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$2,384,413</b>	<b>\$6,238</b>	<b>\$2,390,651</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$1,294,173	\$0	\$1,294,173	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$757,898	\$0	\$757,898	\$0	\$0	\$0	\$0
Travel	\$20,183	\$0	\$20,183	\$0	\$0	\$0	\$0
Operating Services	\$222,583	\$0	\$222,583	\$0	\$0	\$0	\$0
Supplies	\$22,534	\$0	\$22,534	\$0	\$0	\$0	\$0
Professional Services	\$25,000	\$6,238	\$31,238	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$35,708	\$0	\$35,708	\$0	\$0	\$0	\$0
Acquisitions	\$6,334	\$0	\$6,334	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$2,384,413</b>	<b>\$6,238</b>	<b>\$2,390,651</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	19	0	19	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>19</b>	<b>0</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>19</b>	<b>0</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Municipal Fire and Police Civil Service Operating Fund (I06)	\$2,384,413	\$6,238	\$2,390,651	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: ADMINISTRATION

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$6,238	\$0	\$6,238

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$6,238	\$0	\$6,238
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,238</b>	<b>\$0</b>	<b>\$6,238</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **BA-7 QUESTIONNAIRE**

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

### **GENERAL PURPOSE**

The BA-7 is being submitted to carry forward budget authority and associated funding in the amount of \$6,238 (PO# 2000404440) from FY 18-19 to FY 19-20. The transfer will allow the Office of State Examiner to meet an existing contractual obligation with Gatorworks to complete the agency's website redesign. Funding was appropriated in FY19 for the redesign of the OSE's website; however, the OSE director was not filled until January 2019 thereby delaying the start of the website redesign. Additionally, the vendor encountered issues, which also delayed the completion.

### **REVENUES**

**100% Statutory Dedications** – Municipal Fire and Police Civil Service Operating Fund (106)

### **EXPENDITURES**

The BA-7 will carryforward budget authority in Professional Services.

<b><u>Program</u></b>	<b><u>Category</u></b>	<b><u>Amount</u></b>
Administration	Professional Services	\$6,238

### **OTHER**

Adrienne Bordelon – Municipal Fire and Police, State Examiner (225) 925-4400; Bordelon@ose.louisiana.gov  
Brandon Scivicque – State Civil Service, Chief Financial Officer (225) 342-0339; Brandon.scivicque@la.gov

BA-7 SUPPORT INFORMATION

Page 1



# STATE OF LOUISIANA

State Civil Service

Vendor Number/Name/Address:

0310146076

CATORWORKS LLC

10988 N HARRELLS FERRY RD STE 12  
BATON ROUGE, LA 70816

## PURCHASE ORDER

Number: 2000404440

Version: 1

Date Issued: 03/21/2019

Fiscal Year: 2019

Buyer: YOLANDA LIAS

Phone: 2253428535

Email: yolanda.lias@la.gov

All terms and conditions in the solicitation are part of this order as if fully reproduced herein.

### Deliver To:

OS - MFPC - Municipal Fire and Police C

Default Stg Loc

8550 United Plaza Blvd. Suite 901

Baton Rouge, LA 70809

### Invoice To Address:

State Civil Service

Municipal Fire and Police Civil Service

8550 United Plaza Blvd. Suite 901

Baton Rouge, LA 70809

### Ship To Contact:

YOLANDA LIAS

2253428535

YOLANDA.LIAS@LA.GOV

Terms of payment: Vendor Net 30

FOB Point: DESTINATION

Shopping Cart Number: \_\_\_\_\_

Bid Response Number: \_\_\_\_\_

Invitation to Bid: \_\_\_\_\_

Total Amount of PO: \$24,950.00

LINE	DESCRIPTION	QTY	UOM	UNIT PRICE	EXTENDED AMOUNT
1	Product Category: 81112200 SERVICE DESCRIPTION: Kickoff & Discovery DELIVERY: N/A	1	JOB	6,237.50000	6,237.50
2	Product Category: 81112200 SERVICE DESCRIPTION: Design and Layout DELIVERY: N/A	1	JOB	6,237.50000	6,237.50
3	Product Category: 81112200 SERVICE DESCRIPTION: Front-end development DELIVERY: N/A	1	JOB	6,237.50000	6,237.50
4	Product Category: 81112200 SERVICE DESCRIPTION: Content Migration DELIVERY: N/A	1	JOB	6,237.50000	6,237.50



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT: Special Schools and Commission</b>		<b>FOR OPB USE ONLY:</b>				
<b>AGENCY: LA Schools for the Deaf &amp; Visually Impaired</b>		<b>OPB LOG NUMBER:</b> <div style="font-size: 2em; color: blue; text-align: center;">17R</div>		<b>AGENDA NUMBER:</b> <div style="font-size: 2em; color: blue; text-align: center;">CF46</div>		
<b>SCHEDULE NUMBER: 19-653</b>		Approval and Authority:				
<b>SUBMISSION DATE: 07/17/2019</b>						
<b>AGENCY BA-7 NUMBER: #1 (Carry-Forward)</b>						
<b>HEAD OF BUDGET UNIT:</b>						
<b>TITLE: Jamie Wong, Acting Agency Head</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): <div style="font-size: 1.5em; color: blue; text-align: center;">[Signature]</div>						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$23,024,655	\$357,496	\$23,382,151			
INTERAGENCY TRANSFERS	\$2,425,345	\$0	\$2,425,345			
FEES & SELF-GENERATED	\$109,745	\$0	\$109,745			
<b>STATUTORY DEDICATIONS</b>						
Education Excellence Fund (Z18)	\$154,514	\$0	\$154,514			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page	\$154,514	\$0	\$154,514			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$25,714,259</b>	<b>\$357,496</b>	<b>\$26,071,755</b>			
AUTHORIZED POSITIONS	276	0	276			
AUTHORIZED OTHER CHARGES	1	0	1			
NON-TO FTE POSITIONS	0	0	0			
<b>TOTAL POSITIONS</b>	<b>277</b>	<b>0</b>	<b>277</b>			
<b>PROGRAM EXPENDITURE</b>						
<b>PROGRAM NAME:</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
100 - Admin & Shared Services	\$10,814,551	88	\$357,496	0	\$11,172,047	88
200 - LSD	\$9,437,628	118	\$0	0	\$9,437,628	118
300 - LSVI	\$5,459,580	71	\$0	0	\$5,459,580	71
LSD - Auxiliary	\$2,500	0	\$0	0	\$2,500	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$25,714,259</b>	<b>277</b>	<b>\$357,496</b>	<b>0</b>	<b>\$26,071,755</b>	<b>277</b>

OFFICE OF THE GOVERNOR  
 DIVISION OF ADMINISTRATION  
 OFFICE OF PLANNING & BUDGET  
 2019 JUL 17 PM 1:19



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Special Schools and Commission	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> LA Schools for the Deaf & Visually Impaired	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 19-653		
<b>SUBMISSION DATE:</b> 07/17/2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> #1 (Carry-Forward)		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Education Excellence Fund (Z18)	\$154,514	\$0	\$154,514
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$154,514</b>	<b>\$0</b>	<b>\$154,514</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Fund - Direct.

Cash sufficient to cover this carry forward remains available as of the end of FY19.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$357,496	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$357,496</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel will be required as a result of this BA-7 carry-forward request.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This is a Carry-forward BA-7 request (FY19 to FY20), for goods/services encumbered as of 6/30/2019 but not received/completed by fiscal year end. All of these goods/services were ordered in good-faith that these purchases could be completed by June 30, 2019.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7.

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request to carry-forward funds from FY19 to FY20 will allow the agency to complete purchases of goods and services initiated in FY19 but not received or completed as of 6/30/2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

**OBJECTIVE:**

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	This BA-7 will not directly effect performance measures, but will have a direct impact on service recipients. See responses to question #3.			

**JUSTIFICATION FOR ADJUSTMENT(S):** Explain the necessity of the adjustment(s).

LSDVI made all purchases in good-faith that delivery would be made by 06/30/2019. The carry-forward items detail list submitted as supporting documentation for BA-7 #1 provides the detail justification per item including the reason the order was not delivered by 06/30/2019 thus becoming an inclusion in the carry-forward request from FY19 to FY20.

All purchases for the school are necessary and are made in the best interest of the students. The school must provide air conditioning in the buildings for the students. Vehicles are necessary to transport students for educational purposes throughout the state with occasional out of state trips to attend educational, athletic or other school related events, in addition to vocational on the job training, doctor's appointments, or emergency situations requiring evacuation from campus.

LSDVI is providing a Student Center for the students by creating a comfortable, safe, home-like environment. The Student Center serves as a student union, a place for study group sessions, for social activities, and supports life activities in the residential program. This environment will eliminate barriers caused by a sensory loss and provide opportunities for social involvement through after-school activities.

LSDVI must provide furniture in an office for a new employee as well as chairs for a meeting table

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

LSDVI is a 24-hour facility and we must be able to provide air conditioning while students are on campus, must provide necessary transportation for students, must provide furniture in an office for a new employee as well as chairs for a meeting table, moreover provide furniture, windows, and adequate safe flooring for the Student Center. This BA-7 will absolutely have a positive impact for students, staff, and staff meetings.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Performance impacts are discussed in the response to question #3.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

The agency does not have the funds budgeted in FY20 to cover these major purchases. If this amount is not approved for carry-forward, LSDVI will need to pay the invoices using FY20 funds which were not budgeted for this purpose or will either have to cancel the orders & return the goods.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: 100 - Admin & Shared Services

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT/OUT-YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$10,317,998	\$357,496	\$10,675,492	\$0	\$0	\$0	\$0
Interagency Transfers	\$392,310	\$0	\$392,310	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$104,245	\$0	\$104,245	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$10,814,551</b>	<b>\$357,496</b>	<b>\$11,172,047</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$4,661,702	\$0	\$4,661,702	\$0	\$0	\$0	\$0
Other Compensation	\$194,173	\$0	\$194,173	\$0	\$0	\$0	\$0
Related Benefits	\$2,768,968	\$0	\$2,768,968	\$0	\$0	\$0	\$0
Travel	\$25,000	\$0	\$25,000	\$0	\$0	\$0	\$0
Operating Services	\$1,016,312	\$16,872	\$1,033,184	\$0	\$0	\$0	\$0
Supplies	\$512,047	\$5,118	\$517,166	\$0	\$0	\$0	\$0
Professional Services	\$93,071	\$0	\$93,071	\$0	\$0	\$0	\$0
Other Charges	\$836,381	\$0	\$836,381	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$706,897	\$0	\$706,897	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$335,505	\$335,505	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$10,814,551</b>	<b>\$357,496</b>	<b>\$11,172,047</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	65	0	65	0	0	0	0
Unclassified	23	0	23	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>88</b>	<b>0</b>	<b>88</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>88</b>	<b>0</b>	<b>88</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM 1 NAME:** 100 - Admin & Shared Services

<b>MEANS OF FINANCING:</b>	<b>State General Fund</b>	<b>Interagency Transfers</b>	<b>Fees &amp; Self-Generated Revenues</b>	<b>Statutory Dedications</b>	<b>Federal Funds</b>	<b>TOTAL</b>
<b>AMOUNT</b>	<b>\$357,496</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$357,496</b>
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$16,872	\$0	\$0	\$0	\$0	\$16,872
Supplies	\$5,119	\$0	\$0	\$0	\$0	\$5,119
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$335,505	\$0	\$0	\$0	\$0	\$335,505
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$357,496</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$357,496</b>
<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: 200 - LSD

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUT YEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$8,142,380	\$0	\$8,142,380	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,214,344	\$0	\$1,214,344	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$3,000	\$0	\$3,000	\$0	\$0	\$0	\$0
Statutory Dedications *	\$77,934	\$0	\$77,934	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$9,437,628	\$0	\$9,437,628	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$6,373,254	\$0	\$6,373,254	\$0	\$0	\$0	\$0
Other Compensation	\$137,439	\$0	\$137,439	\$0	\$0	\$0	\$0
Related Benefits	\$3,087,189	\$0	\$3,087,189	\$0	\$0	\$0	\$0
Travel	\$83,369	\$0	\$83,369	\$0	\$0	\$0	\$0
Operating Services	\$71,892	\$0	\$71,892	\$0	\$0	\$0	\$0
Supplies	\$166,704	\$0	\$166,704	\$0	\$0	\$0	\$0
Professional Services	\$211,300	\$0	\$211,300	\$0	\$0	\$0	\$0
Other Charges	\$272,089	\$0	\$272,089	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$34,412	\$0	\$34,412	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$9,437,628	\$0	\$9,437,628	\$0	\$0	\$0	\$0
POSITIONS							
Classified	37	0	37	0	0	0	0
Unclassified	81	0	81	0	0	0	0
TOTAL T.O. POSITIONS	118	0	118	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	118	0	118	0	0	0	0
* Statutory Dedications:							
Education Excellence Fund (Z18)	\$77,934	\$0	\$77,934	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 2 NAME: 200 - LSD

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: 300 - LSVI

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT/OUT-YEAR PROJECTIONS			
	FY 2019-2020	ADJUSTMENT	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$4,564,309	\$0	\$4,564,309	\$0	\$0	\$0	\$0
Interagency Transfers	\$818,691	\$0	\$818,691	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$76,580	\$0	\$76,580	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$5,459,580	\$0	\$5,459,580	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$3,166,393	\$0	\$3,166,393	\$0	\$0	\$0	\$0
Other Compensation	\$131,019	\$0	\$131,019	\$0	\$0	\$0	\$0
Related Benefits	\$1,531,812	\$0	\$1,531,812	\$0	\$0	\$0	\$0
Travel	\$57,223	\$0	\$57,223	\$0	\$0	\$0	\$0
Operating Services	\$80,518	\$0	\$80,518	\$0	\$0	\$0	\$0
Supplies	\$173,792	\$0	\$173,792	\$0	\$0	\$0	\$0
Professional Services	\$62,000	\$0	\$62,000	\$0	\$0	\$0	\$0
Other Charges	\$238,996	\$0	\$238,996	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$17,827	\$0	\$17,827	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$5,459,580	\$0	\$5,459,580	\$0	\$0	\$0	\$0
POSITIONS							
Classified	25	0	25	0	0	0	0
Unclassified	45	0	45	0	0	0	0
TOTAL T.O. POSITIONS	70	0	70	0	0	0	0
OTHER CHARGES POSITIONS	1	0	1	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	71	0	71	0	0	0	0
* Statutory Dedications:							
Education Excellence Fund (Z18)	\$76,580	\$0	\$76,580	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 3 NAME: 300 - LSVI

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 4 NAME: LSD - Auxiliary

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT/OUT YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,500	\$0	\$2,500	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$2,500	\$0	\$2,500	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**


**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 4 NAME: LSD - Auxiliary

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENDITURES:</b>						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OVER / (UNDER)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL T.O. POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OTHER CHARGES POSIT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>NON-TO FTE POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL POSITIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CARRY FORWARD**

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: Special Schools &amp; Commissions</b>		<b>FOR OPB USE ONLY</b>				
<b>AGENCY: Louisiana Educational Television Authority</b>		<b>OPB LOG NUMBER</b> <b>30</b>		<b>AGENDA NUMBER</b> <b>CF47</b>		
<b>SCHEDULE NUMBER: 19-662</b>		<b>Approval and Authority:</b>				
<b>SUBMISSION DATE: 7/15/19</b>						
<b>AGENCY BA-7 NUMBER: #1</b>						
<b>HEAD OF BUDGET UNIT: Beth Courtney</b>						
<b>TITLE: Executive Director</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$6,379,912	\$46,555	\$6,426,467			
INTERAGENCY TRANSFERS	\$415,917	\$0	\$415,917			
FEES & SELF-GENERATED	\$2,466,273	\$0	\$2,466,273			
STATUTORY DEDICATIONS	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$9,262,102</b>	<b>\$46,555</b>	<b>\$9,308,657</b>			
AUTHORIZED POSITIONS	66	0	66			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
<b>TOTAL POSITIONS</b>	<b>66</b>	<b>0</b>	<b>66</b>			
<b>PROGRAM EXPENDITURES</b>						
<b>PROGRAM NAME:</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
Broadcasting	\$9,262,102	66	\$46,555	0	\$9,308,657	66
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$9,262,102</b>	<b>66</b>	<b>\$46,555</b>	<b>0</b>	<b>\$9,308,657</b>	<b>66</b>

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DIVISION OF ADMINISTRATION  
OFFICE OF PLANNING & BUDGET  
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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Special Schools & Commissions	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Louisiana Educational Television Authority	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 19-662		
<b>SUBMISSION DATE:</b> 7/15/19	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> #1		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Source of funding is State General Fund (Direct). The funds were appropriated by supplemental bill, HB NO 392 for acquisitions and major repairs. There are no expenditure restrictions on the funds.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$46,555	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$46,555</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
No additional personnel are required.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

These are one-time-only funds appropriated by supplemental bill, HB NO 392. The funds were appropriated and the request for approval was submitted to the Office of Planning & Budget in June, 2019. Purchase order #2000427235 was issued by State Purchasing in June, 2019. The purchase order states that the vendor has 150 days to deliver so the vehicle will likely not be available until November, 2019.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No expenditures have been made. Purchase order #2000427235 was issued and the funds were encumbered in June, 2019.

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The vehicle being replaced is used to pull a trailer that carries equipment needed for the production truck. The production truck is one of the ways that LETA generates revenue. If there is no vehicle to pull the equipment trailer to a job site, LETA will no longer be able to generate truck revenue. In addition, this vehicle is used for travel to various transmitter sites around the state.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020
	No performance indicators will be affected.			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

This vehicle will replace a 16 year old vehicle that can no longer pass inspection due to a blown emission system. The cost to repair the vehicle is more than the current value of the vehicle. LETA needs this truck to continue to generate revenue with its production truck and to maintain various transmitter sites around the state.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

LETA needs this truck to continue to generate revenue with its production truck and to facilitate travel necessary to maintain various transmitter sites around the state.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: BROADCASTING

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$6,379,912	\$46,555	\$6,426,467	\$0	\$0	\$0	\$0
Interagency Transfers	\$415,917	\$0	\$415,917	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,466,273	\$0	\$2,466,273	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$9,262,102</b>	<b>\$46,555</b>	<b>\$9,308,657</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
Salaries	\$4,175,304	\$0	\$4,175,304	\$0	\$0	\$0	\$0
Other Compensation	\$8,888	\$0	\$8,888	\$0	\$0	\$0	\$0
Related Benefits	\$2,471,543	\$0	\$2,471,543	\$0	\$0	\$0	\$0
Travel	\$1,207	\$0	\$1,207	\$0	\$0	\$0	\$0
Operating Services	\$2,135,202	\$0	\$2,135,202	\$0	\$0	\$0	\$0
Supplies	\$65,517	\$0	\$65,517	\$0	\$0	\$0	\$0
Professional Services	\$43,375	\$0	\$43,375	\$0	\$0	\$0	\$0
Other Charges	\$41,703	\$0	\$41,703	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$319,363	\$0	\$319,363	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$46,555	\$46,555	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$9,262,102</b>	<b>\$46,555</b>	<b>\$9,308,657</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

POSITIONS	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
Classified	59	0	59	0	0	0	0
Unclassified	7	0	7	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>66</b>	<b>0</b>	<b>66</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>66</b>	<b>0</b>	<b>66</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: BROADCASTING

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$46,555	\$0	\$0	\$0	\$0	\$46,555

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$46,555	\$0	\$0	\$0	\$0	\$46,555
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$46,555</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$46,555</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **BA-7 QUESTIONNAIRE**

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

### **GENERAL PURPOSE**

1. This BA-7 is to carry forward FY19 funds which were appropriated by supplemental bill HB NO 392 in June, 2019.

### **REVENUES**

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

#### **2. If STATE GENERAL FUND**

- State general fund was appropriated by supplemental bill HB NO 392 in June, 2019.

#### **3. If IAT**

- List sending agency
- Attach signed IAT agreement or signed letter that sending agency concurs with the need for this BA-7
- Provide original Source of Funding (Where did the sending agency get the funds?)

#### **4. If Self-Generated Revenues**

- Explain how funds are generated
- Provide original fund balance and revised fund balance
- Provide amount of original fund balance that was originally budgeted
- Provide amount of revised fund balance that will be budgeted if this BA-7 is approved

#### **5. If Statutory Dedications**

- Provide creating authority (Louisiana Revised Statutes and/or Administrative Code citations)
- Current fund balance
- Current year anticipated revenue

#### **6. If Interim Emergency Board Appropriations**

- Attach I.E.B. notification approval (will serve as BA-7 justification)

#### **7. If Federal Funds**

- Provide a copy of the grant award from the Federal Agency
- Explain matching requirements associated with the proposed source of funding (be specific)

#### **8. All Grants:**

- Explain the purpose of the grant
- Provide a copy of the grant application and notification of grant award
- Provide spending plan for each year of multi-year grants

### **EXPENDITURES**

9. Provide detailed expenditure information including how the amount requested was calculated.  
Purchase order #2000427235 was issued by State Purchasing in June, 2019.
10. If funds are being transferred, please explain how excess funds became available.
11. Provide object details as part of explanation.

## **OTHER**

12. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.

Beth Courtney, Executive Director  
225-767-4200  
[bcourtney@lpb.org](mailto:bcourtney@lpb.org)

Kimberly Ducote, Accounting Manager  
225-767-4269  
[kducote@lpb.org](mailto:kducote@lpb.org)

## **QUESTIONNAIRE ANALYSIS**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

These one-time-only funds were appropriated by supplemental bill, HB NO 392. The funds were appropriated and the request for approval was submitted to the Office of Planning & Budget in June, 2019. Purchase order #2000427235 was issued by State Purchasing in June, 2019. The purchase order states that the vendor has 150 days to deliver so the vehicle will likely not be available until November, 2019.

### **REVENUES**

State general fund was appropriated by supplemental bill, HB NO 392 in June, 2019.

### **EXPENDITURES**

This is a replacement vehicle for a 16 year old vehicle that can no longer pass inspection due to a blown emission system. The cost to repair the vehicle is more than the current value of the vehicle. LETA needs this truck to support operation of the production truck. The production truck is one of the ways in which LETA generates revenue. This vehicle is also used to travel to the various transmitter sites around the state.

## **OTHER**



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

CARRY FORWARD - Update

<b>DEPARTMENT: Special Schools and Commissions</b>			<b>FOR OPB USE ONLY</b>			
<b>AGENCY: NOCCA</b>			OPB LOG NUMBER <span style="font-size: 1.5em; color: blue;">QR</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF48</span>	
<b>SCHEDULE NUMBER: 16B-673</b>			Approval and Authority:			
<b>SUBMISSION DATE: July 17, 2019</b>						
<b>AGENCY BA-7 NUMBER:</b>						
<b>HEAD OF BUDGET UNIT: Kyle Wedberg</b>						
<b>TITLE: President/CEO</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$6,161,325	\$93,026	\$6,254,351			
INTERAGENCY TRANSFERS	\$2,159,354	\$0	\$2,159,354			
FEES & SELF-GENERATED	\$0	\$0	\$0			
STATUTORY DEDICATIONS	\$80,350	\$0	\$80,350			
Education Excellence Fund (Z18)	\$80,350	\$0	\$80,350			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$8,401,029</b>	<b>\$93,026</b>	<b>\$8,494,055</b>			
AUTHORIZED POSITIONS	79	0	79			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
<b>TOTAL POSITIONS</b>	<b>79</b>	<b>0</b>	<b>79</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Instruction	\$8,401,029	79	\$93,026	0	\$8,494,055	79
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$8,401,029</b>	<b>79</b>	<b>\$93,026</b>	<b>0</b>	<b>\$8,494,055</b>	<b>79</b>

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Special Schools and Commissions	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> NOCCA	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 16B-673		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b>		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
The source of funding is State General Fund.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$93,026	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$93,026</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
This action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
Carryforward request for bonafide obligations dated on or before June 30, 2019. Items included were not received by June 30, 2019 but are needed for school year 2019-20.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
This is not an after the fact BA-7.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.  
There are no programmatic impacts associated with this BA-7.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).  
This BA-7 has no impact on performance.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

This BA-7 has no impact on performance.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This BA-7 has no impact on performance.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

This BA-7 has no impact on performance.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Instruction

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$6,161,325	\$93,026	\$6,254,351	\$0	\$0	\$0	\$0
Interagency Transfers	\$2,159,354	\$0	\$2,159,354	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$80,350	\$0	\$80,350	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$8,401,029</b>	<b>\$93,026</b>	<b>\$8,494,055</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES:							
Salaries	\$4,642,993	\$0	\$4,642,993	\$0	\$0	\$0	\$0
Other Compensation	\$38,000	\$0	\$38,000	\$0	\$0	\$0	\$0
Related Benefits	\$1,809,558	\$0	\$1,809,558	\$0	\$0	\$0	\$0
Travel	\$8,547	\$0	\$8,547	\$0	\$0	\$0	\$0
Operating Services	\$1,049,121	\$12,457	\$1,061,578	\$0	\$0	\$0	\$0
Supplies	\$136,229	\$0	\$136,229	\$0	\$0	\$0	\$0
Professional Services	\$108,965	\$28,598	\$137,563	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$607,616	\$0	\$607,616	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$51,971	\$51,971	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$8,401,029</b>	<b>\$93,026</b>	<b>\$8,494,055</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

POSITIONS							
Classified	10	0	10	0	0	0	0
Unclassified	69	0	69	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>79</b>	<b>0</b>	<b>79</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>79</b>	<b>0</b>	<b>79</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

* Statutory Dedications:							
Education Excellence Fund (Z18)	\$80,350	\$0	\$80,350	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Instruction

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$93,026	\$0	\$0	\$0	\$0	\$93,026

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$12,457	\$0	\$0	\$0	\$0	\$12,457
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$28,598	\$0	\$0	\$0	\$0	\$28,598
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$51,971	\$0	\$0	\$0	\$0	\$51,971
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$93,026</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$93,026</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# **QUESTIONNAIRE ANALYSIS**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

## **GENERAL PURPOSE**

This BA7 is for carryforward of bonafide obligations from Fiscal Year 2019 to Fiscal Year 2020.

## **REVENUES**

Means of Financing is State General Funds. Please see attached Fiscal Year 2019 Carryforward List.

## **EXPENDITURES**

Please see attached Fiscal Year 2019 Carryforward list.

## **OTHER**

Lotte Delaney, CFO  
504.940.2826  
ldelaney@nocca.com



July 15, 2019

Ms. Ternisa Hutchinson, Deputy Director  
Department of Planning and Budget  
Division of Administration  
P.O. Box 94095  
Baton Rouge, LA 70804-9095

Dear Ms. Hutchinson,

In accordance with your memorandum dated June 20, 2019, enclosed is the BA-7 for the New Orleans Center for Creative Arts, requesting to carry forward our FY 18-19 bona fide obligations at June 30, 2019 into FY 19-20.

The agency certifies that sufficient budget is available in the FY 18-19 appropriation and cash is available in the State Treasury to pay for these obligations.

Should you have any questions, please contact me at 504.940.2787.

Sincerely,

A handwritten signature in blue ink, appearing to read "KW", is written over the typed name and title.

Kyle Wedberg  
President/CEO



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: DPS&amp;C/Corrections Services</b>			<b>FOR OPB USE ONLY</b>				
<b>AGENCY: Local Housing of State Adult Offenders</b>			OPB LOG NUMBER <span style="font-size: 1.5em; color: blue;">28</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF 49</span>		
<b>SCHEDULE NUMBER: 20-451</b>			Approval and Authority:				
<b>SUBMISSION DATE: July 17, 2019</b>							
<b>AGENCY BA-7 NUMBER:</b>							
<b>HEAD OF BUDGET UNIT: James M. LeBlanc</b>							
<b>TITLE: Secretary</b>							
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 							
<b>MEANS OF FINANCING</b>		<b>CURRENT FY 2019-2020</b>		<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>	
<b>GENERAL FUND BY:</b>							
DIRECT		\$160,556,263		\$1,384,546		\$161,940,809	
INTERAGENCY TRANSFERS		\$0		\$0		\$0	
FEES & SELF-GENERATED		\$0		\$0		\$0	
STATUTORY DEDICATIONS		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
Subtotal of Dedications from Page 2		\$0		\$0		\$0	
FEDERAL		\$0		\$0		\$0	
<b>TOTAL</b>		<b>\$160,556,263</b>		<b>\$1,384,546</b>		<b>\$161,940,809</b>	
AUTHORIZED POSITIONS		0		0		0	
AUTHORIZED OTHER CHARGES		0		0		0	
NON-TO FTE POSITIONS		0		0		0	
<b>TOTAL POSITIONS</b>		<b>0</b>		<b>0</b>		<b>0</b>	
<b>PROGRAM EXPENDITURES</b>							
<b>PROGRAM NAME:</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	
<b>PROGRAM NAME:</b>							
Local Housing of Adult Offenders	\$127,697,720	0	\$0	0	\$127,697,720	0	
Transitional Work Program	\$18,416,443	0	\$0	0	\$18,416,443	0	
Re-Entry Services	\$5,900,000	0	\$0	0	\$5,900,000	0	
Criminal Justice Reinvestment Initiative	\$8,542,100	0	\$1,384,546	0	\$9,926,646	0	
	\$0	0	\$0	0	\$0	0	
	\$0	0	\$0	0	\$0	0	
	\$0	0	\$0	0	\$0	0	
	\$0	0	\$0	0	\$0	0	
	\$0	0	\$0	0	\$0	0	
	\$0	0	\$0	0	\$0	0	
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0	
<b>TOTAL</b>	<b>\$160,556,263</b>	<b>0</b>	<b>\$1,384,546</b>	<b>0</b>	<b>\$161,940,809</b>	<b>0</b>	



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> DPS&C/Corrections Services	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Local Housing of State Adult Offenders	<b>OPB LOG NUMBER</b>	<b>AGENDA NUMBER</b>
<b>SCHEDULE NUMBER:</b> 20-451		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:					
DIRECT	\$1,384,546	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,384,546</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2018-2019 to FY 2019-2020.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2019-2020 that were obligated in FY 2018-2019 despite limited funding in FY 2019-2020.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Criminal Justice Reinvestment Initiative

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$8,542,100	\$1,384,546	\$9,926,646	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$8,542,100</b>	<b>\$1,384,546</b>	<b>\$9,926,646</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$8,542,100	\$1,384,546	\$9,926,646	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$8,542,100</b>	<b>\$1,384,546</b>	<b>\$9,926,646</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Criminal Justice Reinvestment Initiative

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$1,384,546	\$0	\$0	\$0	\$0	\$1,384,546

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$1,384,546	\$0	\$0	\$0	\$0	\$1,384,546
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,384,546</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,384,546</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **QUESTIONNAIRE ANALYSIS**

**AGENCY:** Local Housing of State Adult Offenders

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020.

### **REVENUES**

State General Funds

### **EXPENDITURES**

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Criminal Justice Reinvestment Initiative	Other Charges	\$1,384,546

<b>Total</b>	<b>\$1,384,546</b>
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### **OTHER**

Elaine Leibenguth 342-7451  
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page \_\_\_\_\_

**TO:** Elaine Leibenguth  
Budget Director

**FROM:** Thomas C. Bickham III  
Agency Head Name


Undersecretary  
Agency Head Title

Department of Public Safety & Corrections, Sheriff's Housing  
Agency Name

**DATE:** July 10, 2019

**RE:** Request(s) to Re-budget FY 2018-2019 Funds to FY 2019-2020

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.

  
Agency Head Signature



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT: DPS&amp;C/Corrections Services</b>		<b>FOR OPB USE ONLY</b>				
<b>AGENCY: Local Housing of State Adult Offenders</b>		OPB LOG NUMBER <span style="font-size: 1.5em; color: blue;">29</span>		AGENDA NUMBER <span style="font-size: 1.5em; color: blue;">CF50</span>		
<b>SCHEDULE NUMBER: 20-451</b>		Approval and Authority:				
<b>SUBMISSION DATE: July 17, 2019</b>						
<b>AGENCY BA-7 NUMBER:</b>						
<b>HEAD OF BUDGET UNIT: James M. LeBlanc</b>						
<b>TITLE: Secretary</b>						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$160,556,263	\$12,460,234	\$173,016,497			
INTERAGENCY TRANSFERS	\$0	\$0	\$0			
FEES & SELF-GENERATED	\$0	\$0	\$0			
STATUTORY DEDICATIONS	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$160,556,263</b>	<b>\$12,460,234</b>	<b>\$173,016,497</b>			
AUTHORIZED POSITIONS	0	0	0			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Local Housing of Adult Offenders	\$127,697,720	0	\$0	0	\$127,697,720	0
Transitional Work Program	\$18,416,443	0	\$0	0	\$18,416,443	0
Re-Entry Services	\$5,900,000	0	\$0	0	\$5,900,000	0
Criminal Justice Reinvestment Initiative	\$8,542,100	0	\$12,460,234	0	\$21,002,334	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$160,556,263</b>	<b>0</b>	<b>\$12,460,234</b>	<b>0</b>	<b>\$173,016,497</b>	<b>0</b>

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**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> DPS&C/Corrections Services	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Local Housing of State Adult Offenders	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 20-451		
<b>SUBMISSION DATE:</b> July 17, 2019	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b>		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$12,460,234	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$12,460,234</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2018-2019 to FY 2019-2020 for savings realized from the Criminal Justice Reinvestment Initiative per Act 261 of the 2017 Regular Legislative Session. The amount requested represents 50% of the total savings which is deemed a bona fide obligation of the state and shall be allocated to the DPS&C/Corrections Services and 20% of the total savings which is deemed a bona fide obligation of the state and shall be allocated to the Office of Juvenile Justice for initiatives and programs.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

## PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

Approval of this request will provide for carryforward of funding from FY 2018-2019 to FY 2019-2020 for savings realized from the Criminal Justice Reinvestment Initiative per Act 261 of the 2017 Regular Legislative Session.

**OBJECTIVE:**

[illegible]

**JUSTIFICATION FOR ADJUSTMENT(S):** Explain the necessity of the adjustment(s).

Not applicable

The approval of this BA-7 will provide for carryover funds for the Criminal Justice Reinvestment Initiative but will have no impact on the performance of the programs.

Failure to approve this BA-7 will result in a shortage in carryover funds in the Criminal Justice Reinvestment Initiative program.



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Criminal Justice Reinvestment Initiative

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$8,542,100	\$12,460,234	\$21,002,334	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$8,542,100</b>	<b>\$12,460,234</b>	<b>\$21,002,334</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$8,542,100	\$12,460,234	\$21,002,334	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$8,542,100</b>	<b>\$12,460,234</b>	<b>\$21,002,334</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Criminal Justice Reinvestment Initiative

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$12,460,234	\$0	\$0	\$0	\$0	\$12,460,234

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$12,460,234	\$0	\$0	\$0	\$0	\$12,460,234
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$12,460,234</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,460,234</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## QUESTIONNAIRE ANALYSIS

### **AGENCY: Local Housing of State Adult Offenders**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### GENERAL PURPOSE

This BA-7 reflects a request to carry forward budget authority and associated funding from FY 2018-2019 to FY 2019-2020 for savings realized from the Criminal Justice Reinvestment Initiative per Act 261 of the 2017 Regular Legislative Session. Fifty percent of the total savings, \$8,900,167, is deemed a bona fide obligation of the state and shall be allocated to the DPS&C/Corrections Services, and twenty percent of the total savings, \$3,560,067, is deemed a bona fide obligation of the state and shall be allocated to the Office of Juvenile Justice for initiatives and programs. The amount of the savings for DPS&C/Corrections Services shall be divided as follows:

20% - \$1,780,033 will be allocated to the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice to award competitive grants for various victim services.

30% - \$2,670,050 will be allocated to the Department of Public Safety and Corrections to award incentive grants to parishes, judicial districts, and nonprofit community partner organizations to expand evidence-backed prison alternatives and reduce admissions to the state prison system.

50% - \$4,450,084 will be allocated to the Department of Public Safety and Corrections for targeted investments in reentry services, community supervision, educational and vocational programming, transitional work programs and contracts within parish jails and other local facilities that house state offenders to incentivize expansion of recidivism reduction programming and treatment services.

### REVENUES

State General Funds

### EXPENDITURES

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Criminal Justice Reinvestment Initiative	Other Charges	\$12,460,234
Total		\$12,460,234

### OTHER

Elaine Leibenguth 342-7451  
Thomas C. Bickham, III 342-6739

**RS 15:827.3****§827.3. Savings attributable to criminal justice reforms**

A. At the end of each fiscal year, the Department of Public Safety and Corrections shall provide to the commissioner of administration and to the Joint Legislative Committee on the Budget a statement of calculated annual savings realized as a result of reforms to the criminal justice system. For Fiscal Year 2017-2018, seventy percent of the savings shall be deemed a bona fide obligation of the state and shall be allocated by the department according to Subsection B of this Section. For Fiscal Year 2018-2019 and each fiscal year thereafter, fifty percent of the annual savings shall be deemed a bona fide obligation of the state and shall be allocated by the department according to Subsection B of this Section and twenty percent of the annual savings shall be deemed a bona fide obligation of the state and shall be allocated by the department for juvenile justice initiatives and programs.

B. The amount deemed to be a bona fide obligation pursuant to the provisions of Subsection A of this Section, except for the portion required to be allocated by the department for juvenile justice initiatives and programs, shall be allocated as follows:

(1) Thirty percent shall be allocated to the Department of Public Safety and Corrections to award incentive grants to parishes, judicial districts, and nonprofit community partner organizations to expand evidence-backed prison alternatives and reduce admissions to the state prison system.

(2) Twenty percent shall be allocated to the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice to award competitive grants for victim services, including but not limited to victim safety assessments and safety planning, trauma-informed treatment and services for victims and survivors, shelters and transitional housing for domestic violence victims and their children, batterers' intervention programming, and victim-focused education and training for justice system professionals.

(3) The remainder shall be allocated to the Department of Public Safety and Corrections for targeted investments in reentry services, community supervision, educational and vocational programming, transitional work programs, and contracts with parish jails and other local facilities that house state inmates to incentivize expansion of recidivism reduction programming and treatment services.

Acts 2017, No. 261, §1.

**TO:** Elaine Leibenguth  
Budget Director

**FROM:** Thomas C. Bickham III  
Agency Head Name

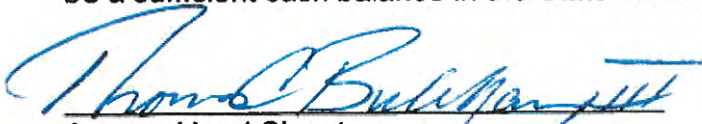
Undersecretary  
Agency Head Title

Department of Public Safety & Corrections, Sheriff's Housing  
Agency Name

**DATE:** July 10, 2019

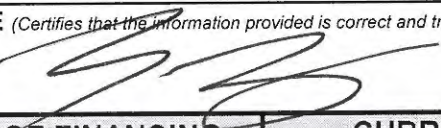
**RE:** Request(s) to Re-budget FY 2018-2019 Funds to FY 2019-2020

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.

  
Agency Head Signature



STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury		FOR OPB USE ONLY				
AGENCY: Sales Tax Dedication		OPB LOG NUMBER <b>02</b>		AGENDA NUMBER <b>CF51</b>		
SCHEDULE NUMBER: 20-901		Approval and Authority:				
SUBMISSION DATE: 7/17/19						
AGENCY BA-7 NUMBER: 20-01						
HEAD OF BUDGET UNIT: Nancy Keaton						
TITLE: Chief of Staff						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): 						
MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020			
GENERAL FUND BY:						
DIRECT	\$0	\$0	\$0			
INTERAGENCY TRANSFERS	\$0	\$0	\$0			
FEES & SELF-GENERATED	\$0	\$0	\$0			
STATUTORY DEDICATIONS	\$52,225,345	\$3,073,259	\$55,298,604			
[Select Statutory Dedication]	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$52,225,345	\$3,073,259	\$55,298,604			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$52,225,345</b>	<b>\$3,073,259</b>	<b>\$55,298,604</b>			
AUTHORIZED POSITIONS	0	0	0			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>			
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Sales Tax Dedication	\$52,225,345	0	\$3,073,259	0	\$55,298,604	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$52,225,345</b>	<b>0</b>	<b>\$3,073,259</b>	<b>0</b>	<b>\$55,298,604</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> State Treasury	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 20-901		
<b>SUBMISSION DATE:</b> 7/17/19	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 20-01		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
[Select Statutory Dedication]	\$16,680,889	\$532,232	\$17,213,121
[Select Statutory Dedication]	\$20,240,125	\$174,015	\$20,414,140
[Select Statutory Dedication]	\$15,304,331	\$2,367,012	\$17,671,343
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$52,225,345</b>	<b>\$3,073,259</b>	<b>\$55,298,604</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

DEPARTMENT: State Treasury	FOR OPB USE ONLY	
AGENCY: Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-901		
SUBMISSION DATE: 7/17/19	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 20-01		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>
<b>GENERAL FUND BY:</b>			
STATUTORY DEDICATIONS			
T01 ACADIA PH VISITOR ENT FUND	97,244		\$97,244
T02 ALLEN PAR CAP IMPR FD	215,871		\$215,871
T03 ASCENSION PH VISITOR ENT FUND	1,250,000		\$1,250,000
T05 AVOYELLES PH VISITOR ENT FD	120,053		\$120,053
T06 BEAUREGARD PH COMM IMP FUND	225,278		\$225,278
T07 BIENVILLE PAR TOUR & ECON DEV	27,527		\$27,527
T08 BOSSIER CITY CIVIC CENTER	1,874,272		\$1,874,272
T09 SHREVEPORT RIVERFRONT & CONVEN	1,822,408	\$76,174	\$1,898,582
T10 WEST CALCASIEU COMM CTR FD	1,292,593		\$1,292,593
T11 CALDWELL PAR ECONOMIC DEV FD	169	\$169	\$338
T12 CAMERON PARISH TOURISM DEV FD	19,597		\$19,597
T14 TOWN OF HOMER ECONOMIC DEV	18,782		\$18,782
T15 CONCORDIA PAR ECON DEV FD	87,738		\$87,738
T16 DESOTO PAR VISITOR ENT FD	698,315		\$698,315
T17 EAST BATON ROUGE CENTROPLEX	1,249,308		\$1,249,308
T18 EAST CARROLL PAR VIS ENT FD	7,158		\$7,158
T19 EAST FELICIANA TOURIST COMM FD	2,693		\$2,693
T20 EVANGELINE VISITOR ENT FUND	43,071		\$43,071
T21 FRANKLIN VIS ENT FD	33,811		\$33,811
T23 IBERIA PARISH TOURIST COMMISS.	424,794	\$223,236	\$648,030
T24 IBERVILLE ENTERPRISE FUND	116,858		\$116,858
T25 JACKSON PAR ECON DEV & TOUR	27,775		\$27,775
T26 JEFFERSON PH CONVENTION CENTER	3,096,138	\$232,653	\$3,328,791
T27 JEFF DAVIS PAR VIS ENT FD	155,131		\$155,131
T28 LAFAYETTE VISITOR ENTERPRISE	3,140,101		\$3,140,101
T29 LAFOURCHE PARISH ENTERPRISE FD	349,984		\$349,984
T30 LASALLE ECONOMIC DEV DIST FD	21,791		\$21,791
T31 LINCOLN PAR VISITOR ENT FD	262,429		\$262,429
<b>PAGE 2 SUBTOTAL (to Page 1)</b>	<b>\$16,680,889</b>	<b>\$532,232</b>	<b>\$17,213,121</b>

<b>DEPARTMENT: State Treasury</b>	<b>FOR OPB USE ONLY</b>	
<b>AGENCY: Sales Tax Dedication</b>	<b>OPB LOG NUMBER</b>	<b>AGENDA NUMBER</b>
<b>SCHEDULE NUMBER: 20-901</b>		
<b>SUBMISSION DATE: 7/17/19</b>	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER: 20-01</b>		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
T32 LIVINGSTON PAR TOURISM INPR	332,516		\$332,516
T34 MOREHOUSE PAR VISITOR ENT	40,972	\$19,234	\$60,206
T36 NEW ORLEANS MET CONV & VSTRS	11,200,000	\$1,939	\$11,201,939
T37 OUACHITA PAR VISITOR ENT FD	1,552,486		\$1,552,486
T38 PLAQUEMINES PAR VISITOR ENT	228,102		\$228,102
T39 POINTE COUPEE PH VISITOR ENT	40,281		\$40,281
T40 ALEX/PINE EXHIBITION HALL	250,417		\$250,417
T41 RED RIVER VISTOR ENTERPRISE	34,733	\$34,733	\$69,466
T42 RICHLAND PARISH VISITOR ENT FD	116,715		\$116,715
T43 SABINE PAR TOURISM IMPR FD	172,203		\$172,203
T44 ST BERNARD PH ENTERPRISE FD	116,399		\$116,399
T45 ST. CHARLES PARISH ENTERPRISE	229,222		\$229,222
T47 ST JAMES PARISH ENTERPRISE FD	30,756		\$30,756
T48 ST JOHN THE BAPTIST CONV FCLTY	329,036		\$329,036
T49 ST LANDRY PH HISTORICAL DEV FD	373,159		\$373,159
T50 ST MARTIN PARISH ENT FD	172,179		\$172,179
T51 ST MARY PAR VIS ENT FD	580,000	\$62,590	\$642,590
T52 ST TAMMANY PARISH FUND	1,859,500		\$1,859,500
T53 TANGIPAHOA PH TOURIST COMM FD	522,008		\$522,008
T54 TENSAS VISITOR ENTERPRISE FUND	1,941		\$1,941
T55 HOUMA/TERREBONNE TOURIST FUND	573,447		\$573,447
T56 UNION PARISH VISITOR ENT	27,232		\$27,232
T57 VERMILION PH VISITOR ENT FUND	114,843	\$38,412	\$153,255
T60 WEBSTER PH CONV & VSTRS BUR	170,769	\$31	\$170,800
T61 WEST BATON ROUGE VSTRS ENT FD	515,436		\$515,436
T62 WEST CARROLL VISITOR ENT FD	42,076	\$17,076	\$59,152
T64 WINN PH TOURISM FUND	56,665		\$56,665
TA1 SHREVEPORT-BOSS CITY VIS	557,032		\$557,032
<b>PAGE 3 SUBTOTAL (to Page 1)</b>	<b>\$20,240,125</b>	<b>\$174,015</b>	<b>\$20,414,140</b>



DEPARTMENT: State Treasury	FOR OPB USE ONLY	
AGENCY: Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-901		
SUBMISSION DATE: 7/17/19	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 20-01		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
TA2 VERNON PH COMMUNITY IMPR FD	428,272	\$242,808	\$671,080
TA3 ALEX/PINE AREA TOURISM	242,310		\$242,310
TA4 RAPIDES PH ECONOMIC DEV FUND	370,891		\$370,891
TA5 NATCHITOCES PARISH ENTERPRISE	130,000		\$130,000
TA6 LINCOLN PH MUNI FD	258,492		\$258,492
TA7 EBR COMMUNITY IMPROVEMENT FUND	2,575,872		\$2,575,872
TA8 EBR PAR ENHANCEMENT FD	1,387,936		\$1,387,936
TA9 WASHINGTON PH TOURIST COMM	43,025		\$43,025
TB0 GRAND ISLE TOURIST COMM ENT AC	28,295		\$28,295
TB1 GRETN A TOURIST COMM ENT ACCT	118,389		\$118,389
TB2 LAKE CHARLES CIVIC CTR FD	1,158,003		\$1,158,003
TB3 NEW ORLEANS TOUR & ECON DEVE	466	\$466	\$932
TB4 RIVER PAR CONV, TOURIST & VIS	201,547		\$201,547
TB5 ST FRANCISVILLE ECONOMIC DEV F	178,424		\$178,424
TB6 TANGIPAHOA PAR ECO DEV FD	175,760		\$175,760
TB7 WASH PAR INFRASTRUCTURE & PARK	50,000		\$50,000
TB8 PINEVILLE ECO DEV FD	222,535		\$222,535
TB9 WASH PAR ECON DEV/TOUR	14,486		\$14,486
TC0 TERREBONNE PAR VIS ENT FD	564,845		\$564,845
TC1 BASTROP MUNICIPAL CTR FD	40,357		\$40,357
TC2 RAPIDES PARISH COLISEUM FUND	74,178		\$74,178
TC3 MADISON PH VISTOR ENTERPRISE	34,326	OK -81 \$6,044	\$40,370
TC4 NATCHITOCES HISTORIC DIST DEV	319,165		\$319,165
TC5 BAKER ECONOMIC DEVELOPMENT FD	39,499		\$39,499
TC6 CLAIBORNE PAR TOUR & ECON DEV	517		\$517
TC7 ERNEST N MORIAL CONV CTR FD	2,000,000		\$2,000,000
TC9 LAFOURCHE PAR ARC TR & DEV FD	344,734	\$34,904	\$379,638
TD0 VERNON PAR LEG IMPRVMT FD #2	-		\$0
TD1 Grant Parish Econ Dev Fund	2,007		\$2,007
TD2 NEW ORLEANS QUALITY OF LIFE FD	4,300,000	\$2,082,790	\$6,382,790
<b>PAGE 4 SUBTOTAL (to Page 1)</b>	<b>15,304,331</b>	<b>\$2,367,012</b>	<b>\$17,671,343</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Carry forward of payments due to entities with approved Cooperative Endeavor Agreements for FY 19.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$3,073,259	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,073,259</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 No additional personnel are required.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
 The payments are bona-fide obligations from FY 19.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
 This is not an after the fact BA-7.

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

There are no performance impacts.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts. This BA-7 will allow the remaining FY 19 payments to be made.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

There are no performance impacts.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Sales Tax Dedications

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$52,225,345	\$3,073,259	\$55,298,604	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$52,225,345</b>	<b>\$3,073,259</b>	<b>\$55,298,604</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$52,225,345	\$3,073,259	\$55,298,604	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$52,225,345</b>	<b>\$3,073,259</b>	<b>\$55,298,604</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER CHARGES POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-TO FTE POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$16,680,889	\$532,232	\$17,213,121	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$20,240,125	\$174,015	\$20,414,140	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$15,304,331	\$2,367,012	\$17,671,343	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Sales Tax Dedications

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$3,073,259	\$0	\$3,073,259

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$3,073,259	\$0	\$3,073,259
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,073,259</b>	<b>\$0</b>	<b>\$3,073,259</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **QUESTIONNAIRE ANALYSIS**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

This BA-7 is to carry forward payments due to entities with approved Cooperative Endeavor Agreements for FY19.

### **REVENUES**

The revenues are from various statutory dedications.

### **EXPENDITURES**

The funds will be used to pay entities with Cooperative Endeavor Agreements with the State.

### **OTHER**

Further information can be provided by Laura Lapeze, Chief Financial Officer, who can be reached at 342-0051 or [llapeze@treasury.state.la.us](mailto:llapeze@treasury.state.la.us).



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## JOHN M. SCHRODER

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LOUISIANA STATE TREASURER

(225) 342-0010  
www.latreasury.com

P.O. Box 44154  
Baton Rouge, LA 70804

### MEMORANDUM

**TO:** Office of Planning and Budget

**FROM:** Laura Lapeze *LL*

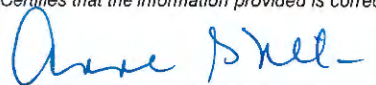
**DATE:** July 17, 2019

**SUBJECT:** Carryover BA-7 Cash Certification

I certify the balances listed on the carryover BA-7 for the following agencies were available in the funds on June 30, 2019: Schedule 20-901 Sales Tax Dedications, Schedule 20-945 State Aid to Local Governments, and Schedule 20-950 Judgments. Additional revenue will be classified to the funds, and additional payments will be made before the fiscal year closes on August 14, 2018. We will submit carryover reversals after the August 14, 2018 close.

OFFICE OF THE GOVERNOR  
OFFICE OF ADMINISTRATION  
DIVISION OF PLANNING & BUDGET  
2019 JUL 17 PM 3:56

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Dept. of Economic Development		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> LED Debt Service & Commitments		OPB LOG NUMBER <b>13</b>		AGENDA NUMBER <b>CF52</b>		
<b>SCHEDULE NUMBER:</b> 20-931		Approval and Authority:				
<b>SUBMISSION DATE:</b> 7/17/19						
<b>AGENCY BA-7 NUMBER:</b> 1						
<b>HEAD OF BUDGET UNIT:</b> Anne G. Villa						
<b>TITLE:</b> Undersecretary						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>		<b>REVISED FY 2019-2020</b>		
<b>GENERAL FUND BY:</b>						
DIRECT	26,533,050	\$21,601,052		\$48,134,102		
INTERAGENCY TRANSFERS	\$0	\$0		\$0		
FEES & SELF-GENERATED	\$0	\$0		\$0		
STATUTORY DEDICATIONS	\$16,407,661	\$42,402,758		\$58,810,419		
[Select Statutory Dedication]	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
Subtotal of Dedications from Page 2	\$16,407,661	\$42,402,758		\$58,810,419		
FEDERAL	\$0	\$0		\$0		
<b>TOTAL</b>	<b>\$42,940,711</b>	<b>\$64,003,810</b>		<b>\$106,944,521</b>		
AUTHORIZED POSITIONS	0	0		0		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	0	0		0		
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>		<b>0</b>		
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Debt Service/State Commitments	42,940,711	0	\$64,003,810	0	\$106,944,521	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$42,940,711</b>	<b>0</b>	<b>\$64,003,810</b>	<b>0</b>	<b>\$106,944,521</b>	<b>0</b>

OFFICE OF THE GOVERNOR  
 DIVISION OF ADMINISTRATION  
 OFFICE OF PLANNING & BUDGET  
 2019 JUL 16 PM 4:29



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> Dept. of Economic Development	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> LED Debt Service & Commitments	<b>OPB LOG NUMBER</b>	<b>AGENDA NUMBER</b>
<b>SCHEDULE NUMBER:</b> 20-931		
<b>SUBMISSION DATE:</b> 7/17/19	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 1		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
<b>STATUTORY DEDICATIONS</b>			
Louisiana Economic Development Fund (ED6)	\$0	\$0	\$0
Louisiana Mega-Project Development Fund (ED5)	4,407,404	\$3,913,480	\$8,320,884
Rapid Response Fund (EDR)	12,000,257	\$32,989,278	\$44,989,535
Major Events Incentive Program Subfund (EDD)	\$0	\$5,500,000	\$5,500,000
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
<b>SUBTOTAL (to Page 1)</b>	<b>\$16,407,661</b>	<b>\$42,402,758</b>	<b>\$58,810,419</b>

Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
 Statutory Dedicated- Rapid Response Fund, Statutory Dedicated - Mega Fund & Statutory Dedicated-Major Events Incentive Program Subfund (See Attached)

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$21,601,052	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$42,402,758	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$64,003,810</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request is in accordance with Title 39:82B of the Louisiana Revised Statutes which deals with rebudgeting of funds from prior fiscal years into the new fiscal year.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
 N/A

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.  
There are no programmatic impacts as a result of this BA-7. This is to appropriate contracts that cross fiscal years.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE: There will be no impact to performance indicators.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

This is to carry forward contracts that cross fiscal years.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This is to carry forward bona fide obligations for contracts that cross fiscal years.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 would result in the inability to pay contractual obligations.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: LED Debt Service/State Commitments

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	26,533,050	\$21,601,052	\$48,134,102	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$16,407,661	\$42,402,758	\$58,810,419	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$42,940,711</b>	<b>\$64,003,810</b>	<b>\$106,944,521</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	42,940,711	\$64,003,810	\$106,944,521	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$42,940,711</b>	<b>\$64,003,810</b>	<b>\$106,944,521</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
Louisiana Economic Development Fund (ED6)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Louisiana Mega-Project Development Fund (ED5)	4,407,404	\$3,913,480	\$8,320,884	\$0	\$0	\$0	\$0
Rapid Response Fund (EDR)	12,000,257	\$32,989,278	\$44,989,535	\$0	\$0	\$0	\$0
Major Events Incentive Program Subfund (EDD)	\$0	\$5,500,000	\$5,500,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: LED Debt Service/State Commitments

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$21,601,052	\$0	\$0	\$42,402,758	\$0	\$64,003,810


EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$21,601,052	\$0	\$0	\$42,402,758	\$0	\$64,003,810
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$21,601,052</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,402,758</b>	<b>\$0</b>	<b>\$64,003,810</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

MEMORANDUM

TO: Blake Ruiz, Budget Analyst  
Office of Planning and Budget

FROM: Kathy Blankenship, Deputy Undersecretary   
Office of Management and Finance

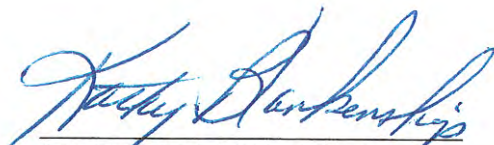
DATE: July 16, 2019

RE: BA-7 #05-251-01 Office of the Secretary  
BA-7 #05-252-01 Office of Business Development  
BA-7 #05-252-02 Office of Business Development  
BA-7 #20-931-01 Debt Service & State Commitments

In accordance with Act 10 of 2019, please find attached BA-7s for the above-referenced agencies. The requests are in accordance with Title 39:82B of the LA Revised Statutes dealing with the re-budgeting of funds from prior fiscal years into the new fiscal year.

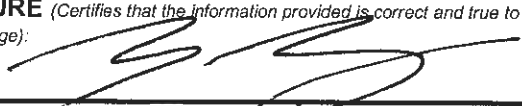
Your consideration and approval of this request is greatly appreciated. Please do not hesitate to call should there be any questions, 342-9658.

I certify that sufficient cash will be available in the State Treasury to pay for these encumbrances.

  
APPROVED: Kathy Blankenship

7/16/19  
Date

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> State Treasury		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Miscellaneous State Aid		OPB LOG NUMBER <b>03</b>		AGENDA NUMBER <b>CF53</b>		
<b>SCHEDULE NUMBER:</b> 20-945		Approval and Authority:				
<b>SUBMISSION DATE:</b> 7/17/19						
<b>AGENCY BA-7 NUMBER:</b> 20-01						
<b>HEAD OF BUDGET UNIT:</b> Nancy Keaton						
<b>TITLE:</b> Chief of Staff						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$2,370,853	\$0	\$2,370,853			
INTERAGENCY TRANSFERS	\$0	\$0	\$0			
FEES & SELF-GENERATED	\$0	\$0	\$0			
STATUTORY DEDICATIONS	\$23,288,122	\$2,751,542	\$26,039,664			
[Select Statutory Dedication]	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$23,288,122	\$2,751,542	\$26,039,664			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$25,658,975</b>	<b>\$2,751,542</b>	<b>\$28,410,517</b>			
AUTHORIZED POSITIONS	0	0	0			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>PROGRAM EXPENDITURES</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
<b>PROGRAM NAME:</b>						
Miscellaneous State Aid	\$25,658,975	0	\$2,751,542	0	\$28,410,517	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$25,658,975</b>	<b>0</b>	<b>\$2,751,542</b>	<b>0</b>	<b>\$28,410,517</b>	<b>0</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

<b>DEPARTMENT:</b> State Treasury	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Miscellaneous State Aid	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 20-945		
<b>SUBMISSION DATE:</b> 7/17/19	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 20-01		

Use this section for additional Statutory Dedications, if needed.  
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2019-2020	ADJUSTMENT (+) or (-)	REVISED FY 2019-2020
<b>GENERAL FUND BY:</b>			
STATUTORY DEDICATIONS			
St. Landry Parish Excellence Fund (E29)	\$652,987	\$29,783	\$682,770
Calcasieu Parish Fund (E30)	\$983,741	\$0	\$983,741
Tobacco Tax Health Care Fund (E32)	\$11,902,391	\$0	\$11,902,391
Bossier Parish Truancy Program Fund (E33)	\$298,807	\$272,516	\$571,323
Beautification and Improvement of the New Orleans City Park Fund (G13)	\$1,900,196	\$0	\$1,900,196
[Select Statutory Dedication]	\$7,550,000	\$2,449,243	\$9,999,243
<b>SUBTOTAL (to Page 1)</b>	<b>\$23,288,122</b>	<b>\$2,751,542</b>	<b>\$26,039,664</b>

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Use this section for additional Program Names, if needed.  
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
<b>PROGRAM NAME:</b>						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
<b>SUBTOTAL (to Page 1)</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



<b>DEPARTMENT:</b> State Treasury	<b>FOR OPB USE ONLY</b>	
<b>AGENCY:</b> Miscellaneous State Aid	OPB LOG NUMBER	AGENDA NUMBER
<b>SCHEDULE NUMBER:</b> 20-945		
<b>SUBMISSION DATE:</b> 7/17/19	<b>ADDENDUM TO PAGE 1</b>	
<b>AGENCY BA-7 NUMBER:</b> 20-01		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>
<b>GENERAL FUND BY:</b>			
STATUTORY DEDICATIONS			
G14 Greater New Orleans Sports Foundation	1,000,000		1,000,000
G15 Algiers Economic Dev Foundation Fd	100,000	\$39,943	139,943
NO Urban Tourism & Hospitality Training in G16 Economic Development Fund	200,000	\$100,000	300,000
Beautification Project for New Orleans G17 Neighborhoods Fund	200,000	\$100,000	300,000
G18 Friends of NORD	100,000	\$25,000	125,000
G20 Casino Support Services Fund		\$1,723,814	1,723,814
RVA Sports Facility Assistance Fund	100,000		100,000
S06 Rehabilitation for the Blind and Visually Impaired	2,000,000	\$460,486	2,460,486
STI Oil and Gas Royalties Dispute Payments Fund	450,000		450,000
V25 Overcollections Fund	3,400,000		3,400,000
<b>PAGE 2 SUBTOTAL (to Page 1)</b>	<b>\$7,550,000</b>	<b>\$2,449,243</b>	<b>\$6,599,243</b>

**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
 Carry forward of payments due to entities with approved Cooperative Endeavor Agreements for FY19.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$2,751,542	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,751,542</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 This action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
 The payments are for bona-fide obligations from FY 19.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
 This is not an after the fact BA-7.

**STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

There are no performance impacts.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts. This BA-7 will allow the remaining FY 19 payments to be made.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

There are no performance impacts.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Miscellaneous State Aid

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
GENERAL FUND BY:							
Direct	\$2,370,853	\$0	\$2,370,853	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$23,288,122	\$2,751,542	\$26,039,664	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$25,658,975</b>	<b>\$2,751,542</b>	<b>\$28,410,517</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$25,658,975	\$2,751,542	\$28,410,517	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$25,658,975</b>	<b>\$2,751,542</b>	<b>\$28,410,517</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$23,288,122	\$2,751,542	\$26,039,664	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Miscellaneous State Aid

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$2,751,542	\$0	\$2,751,542

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$2,751,542	\$0	\$2,751,542
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,751,542</b>	<b>\$0</b>	<b>\$2,751,542</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### GENERAL PURPOSE

This BA-7 is to carry forward payments due to entities with approved Cooperative Endeavor Agreements for FY19.

### REVENUES

The revenues are from various statutory dedications.

### EXPENDITURES

The funds will be used to pay entities with Cooperative Endeavor Agreements with the State.

### OTHER

Further information can be provided by Laura Lapeze, Chief Financial Officer, who can be reached at 342-0051 or [llapeze@treasury.state.la.us](mailto:llapeze@treasury.state.la.us).



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## JOHN M. SCHRODER

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LOUISIANA STATE TREASURER

(225) 342-0010  
www.latreasury.com

P.O. Box 44154  
Baton Rouge, LA 70804

### MEMORANDUM

**TO:** Office of Planning and Budget

**FROM:** Laura Lapeze *LL*

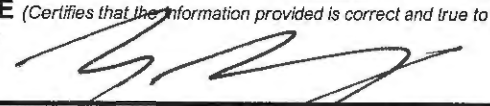
**DATE:** July 17, 2019

**SUBJECT:** Carryover BA-7 Cash Certification

I certify the balances listed on the carryover BA-7 for the following agencies were available in the funds on June 30, 2019: Schedule 20-901 Sales Tax Dedications, Schedule 20-945 State Aid to Local Governments, and Schedule 20-950 Judgments. Additional revenue will be classified to the funds, and additional payments will be made before the fiscal year closes on August 14, 2018. We will submit carryover reversals after the August 14, 2018 close.

OFFICE OF THE GOVERNOR  
DIVISION OF ADMINISTRATION  
OFFICE OF PLANNING & BUDGET  
2019 JUL 17 PM 3:56

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

<b>DEPARTMENT:</b> Special Acts-Judgments		<b>FOR OPB USE ONLY</b>				
<b>AGENCY:</b> Special Acts-Judgments		OPB LOG NUMBER <b>604</b>		AGENDA NUMBER <b>CF54</b>		
<b>SCHEDULE NUMBER:</b> 20-950		Approval and Authority:				
<b>SUBMISSION DATE:</b> 7/17/19						
<b>AGENCY BA-7 NUMBER:</b> 20-01						
<b>HEAD OF BUDGET UNIT:</b> Nancy Keaton						
<b>TITLE:</b> Chief of Staff						
<b>SIGNATURE</b> (Certifies that the information provided is correct and true to the best of your knowledge): 						
<b>MEANS OF FINANCING</b>	<b>CURRENT FY 2019-2020</b>	<b>ADJUSTMENT (+) or (-)</b>	<b>REVISED FY 2019-2020</b>			
<b>GENERAL FUND BY:</b>						
DIRECT	\$1,860,167	\$12,383,158	\$14,243,325			
INTERAGENCY TRANSFERS	\$0	\$0	\$0			
FEES & SELF-GENERATED	\$0	\$0	\$0			
STATUTORY DEDICATIONS	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$0	\$0	\$0			
<b>TOTAL</b>	<b>\$1,860,167</b>	<b>\$12,383,158</b>	<b>\$14,243,325</b>			
AUTHORIZED POSITIONS	0	0	0			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>PROGRAM EXPENDITURES</b>						
<b>PROGRAM NAME:</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>	<b>DOLLARS</b>	<b>POS</b>
Judgments	\$1,860,167	0	\$12,383,158	0	\$14,243,325	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
<b>TOTAL</b>	<b>\$1,860,167</b>	<b>0</b>	<b>\$12,383,158</b>	<b>0</b>	<b>\$14,243,325</b>	<b>0</b>



**STATE OF LOUISIANA**  
**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET**  
**REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?  
 This BA-7 is to carry forward \$12,367,418 from judgments that have not yet been paid from Act 50 of the 2019 Regular Session, and \$15,740 from judgments that have not yet been paid from Act 59 of the 2018 Regular Session.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>					
DIRECT	\$12,383,158	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$12,383,158</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

3. If this action requires additional personnel, provide a detailed explanation below:  
 This action does not require personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.  
 These payments are bona-fide obligations from FY 18 and FY 19.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.  
 This is not an after the fact BA-7.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT**

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2019-2020	ADJUSTMENT (+) OR (-)	REVISED FY 2019-2020

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

There are no performance impacts.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts. This BA-7 will allow the remaining FY 18 and FY 19 payments to be made.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

N/A

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Judgments

MEANS OF FINANCING:	CURRENT FY 2019-2020	REQUESTED ADJUSTMENT	REVISED FY 2019-2020	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
<b>GENERAL FUND BY:</b>							
Direct	\$1,860,167	\$12,383,158	\$14,243,325	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL MOF</b>	<b>\$1,860,167</b>	<b>\$12,383,158</b>	<b>\$14,243,325</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES:</b>							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$1,860,167	\$12,383,158	\$14,243,325	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,860,167</b>	<b>\$12,383,158</b>	<b>\$14,243,325</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>POSITIONS</b>							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>* Statutory Dedications:</b>							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET  
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

**PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM 1 NAME: Judgments

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$12,383,158	\$0	\$0	\$0	\$0	\$12,383,158

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$12,383,158	\$0	\$0	\$0	\$0	\$12,383,158
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$12,383,158</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,383,158</b>

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>TOTAL T.O. POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **QUESTIONNAIRE ANALYSIS**

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

### **GENERAL PURPOSE**

This BA-7 is to carry forward \$12,367,418 from judgments that have not yet been paid from Act 50 of the 2019 Regular Session, and \$15,740 from judgments that have not yet been paid from Act 59 of the 2018 Regular Session.

### **REVENUES**

The appropriation for Judgments from FY 18 and FY 19 is from State General Funds.

### **EXPENDITURES**

The funds will be used to pay judgments against the State.

### **OTHER**

Further information can be provided by Laura Lapeze, Chief Financial Officer, who can be reached at 342-0051 or [llapeze@treasury.state.la.us](mailto:llapeze@treasury.state.la.us).



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## JOHN M. SCHRODER

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LOUISIANA STATE TREASURER

(225) 342-0010  
www.latreasury.com

P.O. Box 44154  
Baton Rouge, LA 70804

### MEMORANDUM

**TO:** Office of Planning and Budget

**FROM:** Laura Lapeze *LL*

**DATE:** July 17, 2019

**SUBJECT:** Carryover BA-7 Cash Certification

I certify the balances listed on the carryover BA-7 for the following agencies were available in the funds on June 30, 2019: Schedule 20-901 Sales Tax Dedications, Schedule 20-945 State Aid to Local Governments, and Schedule 20-950 Judgments. Additional revenue will be classified to the funds, and additional payments will be made before the fiscal year closes on August 14, 2018. We will submit carryover reversals after the August 14, 2018 close.